

City of Newport Beach  
Parks, Beaches & Recreation Commission  
Tuesday, September 2, 2008 - 7pm— City Council Chambers

**AGENDA**

**ORDER AND ROLL CALL**

**DIRECTOR'S COMMENTS**

- Director Detweiler
- Director Harmon
- City Council Actions

**PUBLIC COMMENTS**

Members of the public are invited to comment on non-agenda items of public interest. Speakers are limited to three minutes.

**NOTICE TO THE PUBLIC**

All matters listed under **Consent Calendar** 1-3 are considered by the Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. The City provides a yellow sign-in card for those wishing to address the Commission to assist in the preparation of the minutes. If you do fill out the card please place it in the box at the table.

**CONSENT CALENDAR**

1. [Minutes of the August 5, 2008 regular meeting](#). Waive reading of subject minutes, approve and order filed.
2. [Park & Operations Division Activity Report](#). Receive/file monthly Activity Report for activities and upcoming projects.
3. [Recreation & Senior Services Activity Report](#). Receive/file monthly Activity Report for activities and upcoming projects.

**ACTION**

4. [Bayside Village Homeowners Association Beautification Project](#) - Information Only  
Action: None
5. [Request for Temporary Lights at Bonita Canyon Sports Park Field #5 by Newport-Mesa Soccer Club](#). Discussion/decision of request by Newport-Mesa Soccer Club to place temporary lights at BCSP field #5.  
Action: Approval / Disapproval
6. [Balboa Village Reforestation & City Street Tree Redesignation](#). Discussion/decision of request by representatives from the BVBD and the BPPA to approve the removal and replacement of 57 City street trees within Balboa Village and to approve a change to the current street tree designation:
  - From the Coral Gum to the Guadalupe Palm on Main Street
  - From the Willow Leafed Peppermint to the Guadalupe Palm on Balboa BoulevardAction: Approval / Disapproval

**COMMITTEE REPORTS**

- *Park Development* - Open , Brown, Lugar , Marston
- *Recreation/Senior Activities* - Trapp, Brown, Lugar
- *Budget* - Garrett, Brown, Lugar
- *Ad Hoc*
  - Community Service Award - Garrett, Ruzicka
  - Youth Sports Liaison - Ruzicka
- Other* -- Marina Park - Garrett

**FUTURE AGENDA ITEMS** - Matters which Commissioners may wish to place on a future agenda or raise for discussion.

**ADJOURNED**

# CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission

Regular Meeting

August 5, 2008 - 7pm

---

**Convened**      7:10pm

## **ROLL CALL**

Present: Tim Brown, Chair  
Debra Allen (outgoing commissioner)  
Bill Garrett  
Kathy Hamilton (incoming commissioner)  
Phillip Lugar  
Marie Marston  
Greg Ruzicka  
Cristine Trapp

Staff: Mark Harmon, General Services Director  
Dan Sereno, Parks & Trees Superintendent  
Teri Craig, Admin Asst

**PRESENTATION TO OUTGOING COMMISSIONER** - Chair Brown presented an inscribed gavel to Commissioner Allen and congratulated her for her Civil Service Board appointment.

Chair Brown thanked Commissioner Allen for her 8 years of work specifically her work on the Council G-1 Policy.

Director Harmon also thanked her for her work on the G-1 Policy and for her patience and support of staff.

Commissioner Allen stated that during her tenure the City had opened two sports parks - Arroyo and Bonita Canyon and one view park - Back Bay View Park. She noted that her greatest personal achievement was the G-1 Policy and believes that the policy respects the view of the terrace community with CC&R's and the beauty of trees in the City. She thanked the Commission and staff for their support.

**SEATING OF NEW COMMISSIONER** - Kathy Hamilton joined the Commissioner. Commissioner Hamilton stated that she has lived in CdM for 40 years and loves the City. She looks forward to working with the Commission.

## **ELECTION OF OFFICERS**

Chair Brown opened the nominations for **Chair** for FY 2008/09.

**Motion by Commissioner Garrett** to nominate Commissioner Marston as Chair.

Hearing no other nominations, Chair Brown closed the nominations for Chair.

Motion carried by unanimous vote.

Chair Brown opened the nominations for **Vice Chair** for FY 2008/09.

**Motion by Chair Brown** to nominate Commissioner Trapp as Vice Chair.

Hearing no other nominations, Chair Brown closed the nominations for Chair.

Motion carried by unanimous vote.

#### DIRECTOR COMMENTS

Admin Asst Craig announced that Acting Director Levin and wife Shannon had a baby 3½ weeks early.

Commissioner Brown reminded the Commission to attend *SunDay FunDay* at Bonita Canyon Sports Park on August 17 at 2pm.

Director Harmon updated the Commission on the Schuler Bench Donation. He stated that the plaque had been placed with all parties satisfied with the outcome. He noted that the City had survived another July 4<sup>th</sup> with 12 tons of garbage removed from the CdM State Beach and credited the General Services staff for all their hard work during the three day holiday.

#### PUBLIC COMMENTS

None.

#### CONSENT CALENDAR

1. **Minutes of the June 3, 2008 regular meeting.** Waive reading of subject minutes, approve and order filed.
2. **Park & Operations Division Activity Report.** Receive/file monthly Activity Report for activities and upcoming projects.
3. **Recreation & Senior Services Activity Report.** Receive/file monthly Activity Report for activities and upcoming projects.

Motion by Chair Marston to accept items 1-3 of the Consent Calendar. Motion carried by acclamation.

#### ACTION

Commissioner Brown suggested to the Commission that items 4-7 could be completed in one motion.

4. **Bench Donation Request.** Bench donation by Mr. Batelli and Mr. Gainey to be located on C Street and the boardwalk.
5. **Bench Donation Request.** Bench donation by Virginia McCully to be located at Ensign View Park
6. **Bench Donation Request.** Bench donation by Gayle Gardner to be located on 9th Street and the boardwalk.
7. **Bench Donation Request.** Bench donation by Balboa Island Community to be located adjacent to 320 Marine Ave.

Chair Marston opened the public discussion of items 4-7; hearing none the public discussion was closed.

Motion by Chair Marston to approve items 4-7. Motion carried by acclamation.

8. **Tree Donation Request.** Tree donation by Kristen DeCarbo to be located at Mariners Park.

Chair Marston opened the public discussion; hearing none the public discussion was closed.

Motion by Chair Marston to approve tree donation request by Kristen Decarbo to be located at Mariners Park. Motion carried by acclamation.

#### COMMITTEE REPORTS -

Parks - Chair Marston appointed herself to replace Commissioner Allen. Commissioner Trapp will serve as an alternate. Commissioner Brown will act as Chair.

Commissioner Brown stated that a meeting would be set for sometime in September to discuss the status of parks in the City.

RSS - Chair Marston appointed Commissioner Trapp as an additional member of the committee. Commissioner Trapp will serve as Chair.

Nothing to report

Budget - Sunset until next year.

AD- Hoc

–Youth Sports Liaison - Nothing to report

–Community Services Award - Nothing to report

–Budget - Nothing to report

Other

–Santa Ana River Vision Plan - Sunset

–1/1 Marine Memorial Committee - Sunset

–MarinaPark - Commissioner Garrett stated that the committee work is almost complete, as the next phase will include the EIR.

**FUTURE AGENDA ITEMS**

The following are new or ongoing items to be discussed:

- City Council Policy B-17 - Future
- Dog Park
- Parking Signage at Back Bay View Park

Discussion ensued regarding a no smoking ordinance. Commissioner Garrett requested that it be added to a future agenda to discuss possible first steps, if appropriate.

**ADJOURNED- 7:45pm**

Submitted by: \_\_\_\_\_  
Teri Craig, Admin Assistant



## General Services Department

---

PB&R Commission Agenda

Item No. 2

September 2, 2008

**TO:** Parks, Beaches and Recreation Commission

**FROM:** Parks and Trees Maintenance Superintendent and Operations Support Superintendent

**SUBJECT:** *August Parks, Trees, and Operations Division Activity Report*

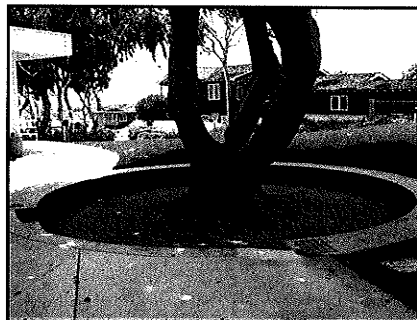
### **Parks Maintenance Division Activities**

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in planning and construction phases. Both the Superior Avenue Median and Buck Gully Wetland Mitigation Projects passed final inspection, and the City has now assumed maintenance.

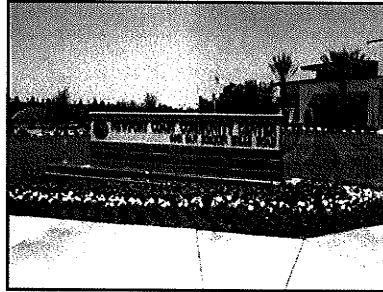
Projects currently underway include Upper Bay View Park, Coastal Peak Park, and the Mariners Park Restroom. Additionally, the Grant Howald Park Tennis Court Renovation will soon be underway.

Projects that are in planning include Sunset Ridge Park, Marina Park, Oasis Senior Citizen Center, Grant Howald Community Center Renovation, and the MacArthur Median Tree Planting Project from Bonita Canyon Road to San Joaquin Hills Road.

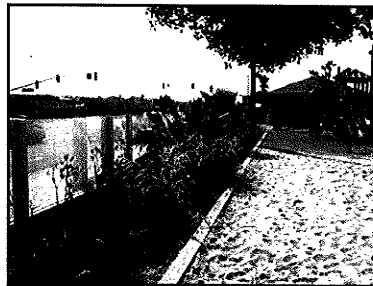
2. The Concrete Crew recently concluded sidewalk repairs at Ensign View Park and the Theatre Arts Center. Approximately 25 tons of damaged concrete was removed and replaced around the park and theatre entrance. Decomposed granite was utilized instead of concrete around two large trees in order to provide the trees a healthy growth space. In addition, the Crew removed an obsolete hand rail and installed new railing near the top of the stairway to ensure public safety.



3. In coordination with the Public Works and Recreation/Senior Services Departments, the Parks Maintenance Crew recently finalized the landscaping around the monument sign at the Newport Coast Community Center. The project included colorful flower plantings and the installation of an irrigation system to supply separate water to the planter. The flowers are placed around the sign and will be changed out seasonally.

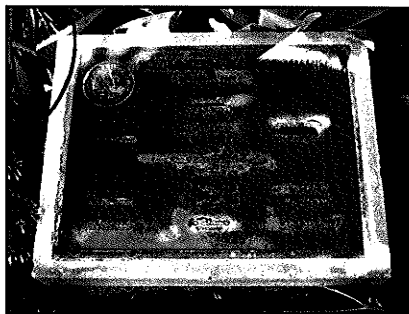


4. Parks Maintenance staff, in coordination with the Public Works Department, recently completed a Playground Renovation Project at West Newport Park. The project included developing a new planting scheme in the planter areas, regrading and sodding of the adjacent turf, and installing irrigation.



5. Bonita Canyon Sports Park is being prepared for three upcoming events: the Arts Commission's "Shakespeare in the Park", the Police Department's "National Night Out", and the Recreation and Senior Services Department's "Sunday Funday".

*Before*

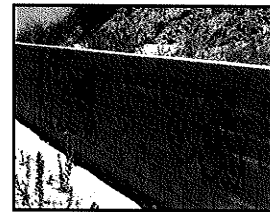


*After*

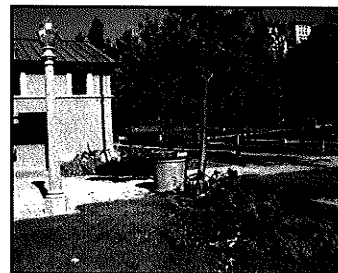


In preparation for the events, Park Maintenance crews refurbished the Park plaque, polished assorted amenities such as trash receptacle lids, power-washed all hardscape surfaces, and performed other landscape detailing.

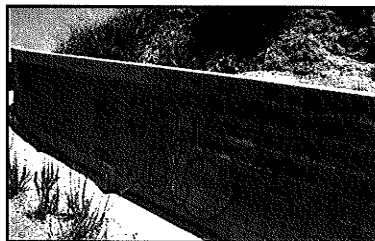
6. Two separate incidents of vandalism and graffiti were reported at Arroyo and Castaways Parks. Staff coordinated the clean up and repair of damages with contractors.



Arroyo Park - the fiberglass lid, rubber liner and miscellaneous debris was set ablaze inside a concrete trash receptacle. Also, restroom signage was torn from a wall and was damaged, and large branches were ripped off of several trees as well.



Castaways Park - an extensive amount of spray-painted graffiti was discovered along the retaining wall leading down to Dover Drive. This is the second such tagging at Castaways Park in the last three weeks.



The Police Department was contacted and officers are increasing patrols around parks, particularly in the evening hours.

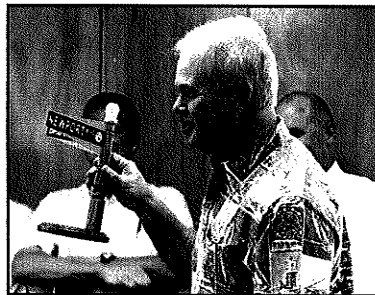
### **Trees Division Activities**

During the month of July, 1,648 trees were trimmed, 12 trees removed, 28 trees were planted and crews responded to 4 emergency tree calls. The City's tree services contractor, West Coast Arborists, recently completed pruning trees within the Westcliff, Airport, Irvine Terrace areas and will begin pruning trees within the Santa Ana Heights area, as part of the City's overall grid trimming schedule. Additionally, 4,200 City palm trees were pruned throughout the City, and are near completion as part of the City's annual tree trimming program.

1. The attached Tree Activity Report summarizes requests and field activities performed during the past month.

### **Beach Maintenance Activities**

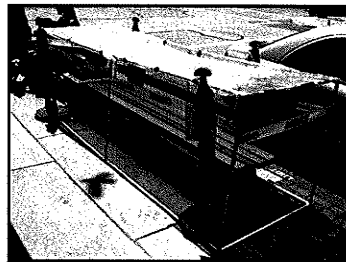
1. Earlier in the month, a long term General Services Department employee retired from service. Operation Support Superintendent Rick Greaney retired after 32 years of service. While it is tough to lose over thirty years of experience and knowledge, Jim Auger has been promoted to the Superintendent position. Before the promotion, Jim was the Storm Drain/Street Sweeping Supervisor, and has been employed by the City for 20 years.



2. The Operations Support Division's, Beach Maintenance staff were involved in picking up after the many visitors who visited our beaches and surrounding commercial districts during the summer months, thus ensuring a clean, safe, and aesthetically pleasing environment to recreate.
3. In addition to normal work hours, members of the General Services Department staff worked in excess of 800 scheduled overtime hours on weekends and evening hours. The work consisted of street sweeping, trash collection, hand sweeping, and beach cleaning in the early morning hours, or operating and monitoring the City's 86 tidal valves.
4. The supplemental restroom cleaning program for beach area restroom facilities completed its eighth successful summer. The program entails having contract attendants on site to assure that the beach area facilities are repeatedly cleaned and stocked with paper products during periods of heavy usage. This supplemental restroom cleaning in conjunction with City staff ensures that beach area facilities will be clean and presentable from the early morning hours until the late evening.



5. The third extreme high tide series of the summer season occurred earlier in the month without incident. On July 31, 2008, we achieved the highest tide recorded for the year reaching 8.0 at 9:05 p.m., which was nine inches above what was predicted in the tide charts. As a precaution against street flooding and damage to public facilities, crews built energy-dissipating grader ditches and sand berms at the usual trouble spots along the oceanfront. These preventative measures by the Storm Drain and Beach Maintenance Crews keep the Newport Peninsula and Balboa Island dry.
6. Along Marine Avenue on Balboa Island, 38 Jatoba (Brazilian Cherrywood) benches were refinished during the summer months. The benches were showing signs of wear and weathering, as a result of heavy use and exposure to the marine environment. The contractor performed the work in stages by cleaning, sanding, prepping, and applying two coats of sealant.



See attached General Services Department, Activities Report for July 2008.

Very respectfully,

Dan P. Sereno  
Parks and Trees Maintenance Superintendent

Jim Auger  
Operations Support Superintendent

Attachments: (A) Tree Activity Report 2007-2008  
(C) General Services Department July 2008 Activities Report



# General Services Department

## Parks and Trees Division Reforestation and Tree Removal Activity Report Fiscal Year 2008-2009

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Tree Removals	0												0
Emergency Tree Removals	*12												12
Claim Related Tree Removals	0												0
Reforestation Tree Removals	0												0
Problem Tree Removals	0												0
Total Removals													12

Trees Planted	28												28
Reforestation Requests	0												0
Reforestation Approved	0												0
Removal Requests	0												0

\* Dead trees & Potential Liability



# General Services Department

---

Parks and Trees Division  
Fiscal Year 2008-2009

## Claim Removals

Month	# Trees	Location
July-08	0	

## Problem Tree Removals

Month	# Trees	Location
July-08	0	

<b>July 2008</b> <b>General Services Department Activities Report</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>TOTAL TO DATE</b>	<b>TTD LAST YEAR</b>
<b>ASPHALT/CONCRETE</b>				
Street Patching (Tons of Blacktop)	465	247	465	247
Sidewalk Repaired (sq. ft.)	3,460	8,085	3,460	8,085
Curb & Gutter Replacement (lin. ft.)	242	143	242	143
Sweeping, Beach Cleaning, Demo Materials (tons)	404	338	404	338
Asphalt/Concrete Recycled (tons)	404	425	404	425
<b>SIGNS &amp; TRAFFIC MARKINGS</b>				
Signs Made	2,003	41	2,003	41
Signs Installed	448	218	448	218
Decals	300	200	300	200
Special Purpose Signs/Banners	100	52	100	52
Street Striping (lin. ft.) Added/Replaced	5,424	703	5,424	703
Pavement Markings (including reflective)	36	18	36	18
Parking Stalls	0	0	0	0
Curb Painting (lin. ft.)	10,364	18,870	10,364	18,870
Thermoplastic (lin. ft.)	0	4	0	4
Sign Posts Installed	35	17	35	17
<b>GRAFFITI</b>				
Graffiti Incidents Removed by Staff	7	447	7	447
Graffiti Incidents Removed by Contractor	118	83	118	83
<b>REFUSE COLLECTION</b>				
Residential (tons)	3,645	3,375	3,645	3,375
Liquid HazMat Incidents	7	6	7	6
E-Waste Incidents	24	40	24	40
U-Waste Incidents	6	13	6	13
Recyclables (tons)	1,041	1,018	1,041	1,018
<b>TREES</b>				
Trimmed by Staff	156	133	156	133
Trimmed by Contractor	1,648	727	1,648	727
Removed	12	14	12	14
Planted	28	6	28	6
Roots Pruned by Contractor	0	0	0	0
Roots Pruned by Staff	20	66	20	66
<b>AUTOMOTIVE</b>				
Repairs	299	262	299	262
Preventive Maintenance Completed	80	68	80	68
PM Labor Hours	195	143	195	143
<b>BEACH MAINTENANCE</b>				
Beach Area Refuse (tons)	158	151	158	151
Beach Debris (tons)	128	130	128	130
<b>SWEEPING/STORM DRAIN</b>				
Gutter Miles Swept	5,382	5,288	5,382	5,288
Sweeping Debris (cubic yards)	659	604	659	604
Storm Drain Debris (cubic yards)	35	40	35	40



## **Recreation & Senior Services Department**

---

To: Parks, Beaches and Recreation Commission

From: Laura Detweiler, Recreation & Senior Services Director

Re: Recreation & Senior Services Division Monthly Activities Report

---

The following information is enclosed:

- Page 2 — Reports on the activities of the Recreation Division.
- Page 9 — Senior Services Division Program.

## RECREATION SERVICES

To: Parks, Beaches & Recreation Commission

From: Sean Levin, Recreation Superintendent

Re: Recreation Division Monthly Activities Report

---

### ADULT SPORTS

Soccer - Registration for the 2008 Fall Coed Soccer League closed on August 13, with 41 teams registering! Games will begin September 2 at Bonita Creek, Arroyo Park and Lincoln.

Basketball - Registration for the 2008 Fall Basketball League closed August 15. It will be an action packed season as approximately 80 teams will tip-off on September 9. Games will run the courts Monday through Thursday at Ensign, Lincoln, West Newport, Newport Coast and East bluff gyms.

Softball - The Adult and Coed leagues are packed! The deadline for softball was August 8 as 95 teams scrambled for spots in the largest league in the past 5 years! The league is completely full and will begin a busy schedule on September 8. Games are held Monday through Friday at Bonita Creek, Arroyo, Lincoln, and Grant Howald parks.

### YOUTH SPORTS / YOUTH PROGRAMS

Flag Football - Registration is going strong for the much anticipated 2008 Flag Football season. Coaches will have their final pre-season meeting on September 11 and will then be contacting and organizing approximately 21 teams for the September 26 kick off. Games will be held Friday evenings at Bonita Creek Park.

Girls Hoops Program - Recreation staff recently met with CdM High School's JV Girls Basketball coach Dave Scott and a committed active resident to iron out the details of adding a 5th-6th grade girl's basketball league to the youth basketball program. The league was formed with the intention of promoting health, fitness and sport in a safe environment for girls of this age, debuted last year under the direction of these volunteers with the Department helping out with gym space. The partnership was so beneficial that the volunteers requested closer ties. Watch for the results in the Winter 2009 *Navigator*.

Summer Day Camp - Day Camp came to an end after ten fun filled weeks that included trips to the beach, local amusement and water parks, and an Angel's game. The program was very successful with over 865 participants at the CYC and Balboa sites. Special thanks to Recreation Leaders and Senior Recreation Leaders who kept the children safe, active and happy throughout the summer creating a lifetime of memories.





Pre-School 101 - Registration is now open for the fall session of Pre-School 101, which will begin September 8 at Mariners and Newport Coast Community Center. Pre-School 101 is a recreational program designed to help children ages 3-5 prepare for kindergarten by teaching socialization through play. Staff looks forward to another fun and exciting year with these future scholars.

Youth Council - Applications for the 2008-09 Youth Council are currently available. All City residents in 7<sup>th</sup> -12 grade from Newport Harbor, Mater Dei, Sage Hill and Corona del Mar High School students are eligible to apply. The Council will be selected at the end of September with the first meeting on Monday, October 13.

### AQUATICS

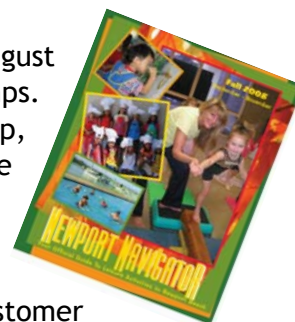
Summer 2008 flew by at the Marian Bergeson Aquatic Center and Newport Harbor High School pools. Senior Lifeguard Frank Normandin at NHHS said "The quality of lessons delivered by our new Training Academy staff has made our summer aquatics program a major success!" Children and parents alike had a great time at the *Splash Bash Dive-In Movie Nights*. The weather cooperated with not a drop of rain to be found in Newport Beach this summer.



Whether it was senior water aerobic workout, swim lessons or lap swimming, residents enjoyed themselves at the pools. It was another successful summer at the pools and the instructors and senior staff have again established the Recreation & Senior Services Department as our resident's first choice for swim lessons.

### CONTRACT CLASSES

Summer Camps - Contracted Summer programming came to an end on August 29 after 10 fun-filled weeks of sports, water based and educational camps. Summer 2008 was successful with over 3500 campers participating in camp, thus generating \$890,000 in revenue, increasing 17% over last year. The Newport Coast Community Center alone brought in \$93,000 and offered 22 summer camps for youth. Staff will host a summer wrap-up meeting with all the contract instructors on September 17. A special thanks to the front office for handling phone calls, providing direction, and outstanding customer service to contract instructors and participants.







Fall Classes - Participants proved they are ready to fall back into programming after the conclusion of summer, as over 500 participants registered for fall classes the first day of registration – August 13. Staff is currently working on winter programs and the redesign of the *Newport Navigator* to be published in 2009. The redesign will be a full color magazine design and will also be printed on recycled paper and use soy-based inks.

### NEWPORT COAST COMMUNITY CENTER



Special thanks to the General Services Department for the improvements to the Center this summer. NCCC's planters are now outfitted with skate stoppers to preserve the stained walls and newly planted flowers.

Staff is working with Norman Russell Design and Cibola Systems to establish cost estimates for stage lighting in the gymnasium and audio throughout the building. The theatrical

lighting system will be installed in the fall. Amplified sound throughout the building is projected to be completed during the winter season.

Summer Camps at Newport Coast - Success! NCCC welcomed over ten different camps this summer. Some children learned how to cook while others built rockets and became educated on the solar system and outer space.

Digital Board - NCCC's digital display board has been redesigned to improve customer service. The new and improved display board features up to date flash software technologies, which allows the animation of pictures and movies, enlarged font sizes, and high definition resolution. In addition, the display board has been re-positioned to a more desirable height.



### FACILITY RENTALS

During the period of July 16, 2008 - Aug 15, 2008 there were:

- 27 Picnic/Park Area Rentals
- 15 Room Rentals
- 18 Field Rentals
- 9 Gym Rentals

There were total of (1) wedding reservation rentals for this period: Peninsula Park Gazebo- 8-8-08, 50 guests



## PARK PATROL

(Requested calls are assigned visits by staff or schedule or phone requests.)? Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary)

During the month of July Park Patrol had the following contacts:

### 1. Requested Calls

- 46 with Youth Sports Group
- 47 Field related issues/checks: monitored use of fields by Youth Sports organizations and club teams, turned on/off field lights, reported un-permitted field use at Bonita Creek and BCSP, advised a woman to keep her dog on the leash at Lincoln Field, reported goal posts needing to be removed at Peninsula Field, resolved a dispute between 2 groups at San Miguel Field, reported grass needing to be mowed at Bonita Creek Field 1, monitored soccer tournament at Buffalo Hills Field, provided permit info to large soccer group at San Miguel Field, checked BCSP for a complaint about private soccer instruction occurring.
- 17 Park/Picnic/reservation issues/checks: monitored scheduled picnic reservations at various parks. Monitored Laser Tag reservation at BCSP, checked on swim meet reservation at Buffalo Hills Park, monitored b-day party at Irvine Terrace Park and a church music event at Peninsula Park Gazebo, assisted with a picnic reservation at Irvine Terrace park, stopped men drinking alcohol at Channel Place Park. Stopped youths skateboarding at Cliff Drive Park.
- 142 Community Center issues/checks: unlocked and locked various community center rooms/gyms, checked on weekly meetings at community rooms, checked on Mariners Library entry and parking lot daily for disruptive juveniles. Dropped off equipment to NCCC; assisted City staff at CYC with a child who broke his arm; removed abandoned belongings from CYC and transported them to NBPD; advised children to get off the roof at Bonita Creek CC; monitored Movie in the Park at Carroll Beek.
- 21 Playground checks: checked all playgrounds for safety issues and vandalism. Reported basketball nets needing replacement at 38<sup>th</sup> Street Park and San Miguel Park, stopped men from playing basketball after dark at 38<sup>th</sup> Street Park.
- 17 other: stopped numerous groups from barbequing illegally at CDM Beach; reported vandalism at Channel Place Park; checked Marine Memorial at Castaways Park; assisted City Tidepool rangers at Little Corona Beach; advised a couple to pour out alcohol at Inspiration Point; reported graffiti at Eastbluff Park; assisted NBPD with parking issues at BCSP; transported a child to City Hall from 28<sup>th</sup> Street Surf Camp for late pick-up by parent; provided directions for a lost tourist; stopped illegal fishing from West jetty View Park; advised a group of men to pour out alcohol at CDM Beach picnic area. Assisted NBPD and Code Enforcement daily at CDM Beach with enforcing no barbequing on the beach regulations. Monitored Centennial sculpture at Newport pier daily.
- 1 Pre-event check
- 1 Post-event check

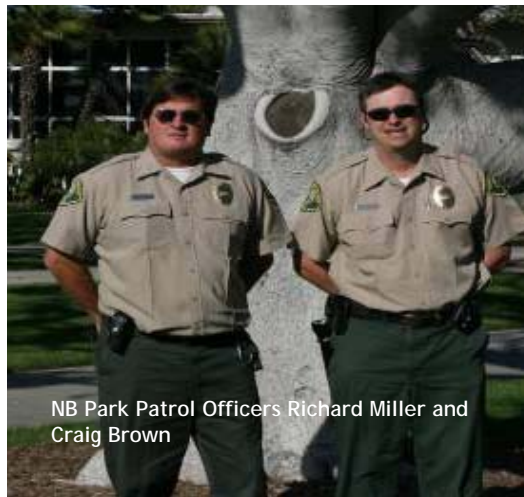
## 2. Public Contacts

- 37 education
- 3 alcohol
- 33 dog related

Written Warnings Issued: 6 for barbecuing on the beach at CDM Beach.

Citations Issued: 1 citation for a dog off leash at 38<sup>th</sup> Street Park (repeat offender who had been previously warned).

**Additional Info:** This month, with the support and approval of both the City Council and the Parks, Beaches & Recreation Commission, Lead Park Patrol Officer Craig Brown has been appointed to full-time employment status. Having a full-time Park Patrol Officer will allow the Department to further assist and serve the community and continue to ensure a safe and positive recreational environment for the public. Additionally, the full-time position will provide stability and experienced leadership for the Park Patrol Program.



NB Park Patrol Officers Richard Miller and Craig Brown

### SPECIAL EVENT PERMITS

As of Aug 15, 2008, there were 199 Special Event Permits processed and issued for the year. Those events of note for this period are:

#### Pier to Pier Swim- NB Pier

July 19, 2008 Attendance: 350

#### Shakespeare in the Park- BCSP

Aug 2, 2008 Attendance: 500

#### McFadden Square Unveiling- NB Pier

July 21, 2008 Attendance: 250

### PARK & CAPITAL IMPROVEMENT PROJECTS

Sunset Ridge Park - Staff is currently working with EPT design and the Banning Ranch to finalize a concept for vehicular access to the park.



Coastal Peak Park - Public Works, Parks & Recreation staff have continued to work with The Irvine Company to build Coastal Peak Park. The park is progressing with the shade structures and the restroom buildings coming together. Other major accomplishments over the past month include finalizing irrigation, drainage and underground controller systems. The park is on schedule to open for organized youth sports in Fall 2009.

Remodel of Community Youth Center (CYC) - The renovation project will include expansion of the lobby, floor plan redesign, exterior enhancements, lighting, flooring, paint and sound attenuation. The intent of the redesign is to remove building blind spots, increase building efficiency and modernize the buildings style. Construction documents are being submitted to the Building Department the first week of September which will take 4-6 weeks for approval. After approval, staff will work with Public Works staff to put the project out to public bid. Staff estimates the project will take place from November 2008 - March 2009.

Spyglass Reservoir Park - Staff recently completed the replacement of weathered and corroded railings at the Spyglass Reservoir Park tot lot. The replacement parts have given the



park a nice facelift and will prolong the life of the structure.

Bonita Creek Football Field - Parks, Recreation and Public Works staffs are currently working on a Scope of Work to solicit Landscape Architects to study the pro's and con's of installing an artificial turf field. The field at Bonita Creek requires extensive maintenance annually and is not available for use 5-6 months each year.

### STAFF TRAINING & UPDATES

End of Summer Staff Bonfire - In appreciation for the summer day camp staff's hard work, a bonfire was held August 21 at the Balboa Pier with food, smore's, games, and FUN! Summer Day Camp is coming to an end next week August 29<sup>th</sup> with another successful summer at both the CYC and Balboa locations with over 900 participants!



Congratulations Angie Ernst! - Angie was recently promoted to Assistant Recreation Coordinator. Angie will be working in the areas of After-School, Pre-School and Day Camp programming to ensure participant safety and staff development. Angie has worked in the Pre-School and Day Camp program for the past year.

Farewell Matt Robertson - The Recreation Department is sad to say goodbye to Senior Recreation Leader Matt Robertson as he leaves to join the Marines. He has worked in our Youth Programs for 2 ½ years. Semper Fi Matt !



Welcome Janet Cates! - Our new Recreation Manager, Janet Cates

began work on August 6<sup>th</sup>. Janet comes to us from the City of La Palma where she spent 26 years. Janet has a strong Recreation programming and special events background as well as being a leader in the California Parks and Recreation Society. Janet will be working in the areas of Youth and Adult Sports, Camp, After School and Pre-School programming. Janet will also be the Race Director for the CdM 5k. Welcome aboard Janet!

A new Director is Named - With more than 19 years of experience in recreation and community services Laura Detweiler has directed recreation programming for all age groups, managed numerous capital projects ranging from park improvements to a complete community center renovation, and worked extensively with community organizations and commissions. Early in her career, Detweiler worked for the city's OASIS Senior Center where she coordinated recreational, social and educational programs. Welcome to the Jungle Laura!

### SPECIAL EVENTS

SunDay FunDay Draws a Crowd to Bonita Canyon Sports Park - Hundreds of community members were at Bonita Canyon Sports Park on August 17 for the 6<sup>th</sup> Annual SunDay FunDay celebration. Families & friends enjoyed tasty treats from Rudy's Pub & Grill, music from Gerald Ishibashi & the Stonebridge Band, bouncers, crafts and family games with Barnaby the Entertainer. A special thanks to Commissioner Tim Brown for his assistance with announcements, and to General Services & Utilities staff for their assistance in ensuring that the event was a success.



## SENIOR SERVICES

To: Parks, Beaches & Recreation Commission  
From: Celeste Jardine-Haug, Senior Services Manager  
Re: Senior Services Division Monthly Activities Report

---

This month OASIS presented a two week program sponsored by the Orange County Down with Falls Coalition. This program helped seniors learn how balance and mobility relate to fall prevention, along with tips on practical exercises, and assistive devices. The second week program, "Realities of Home Modifications," presented different options for seniors to better equip their homes for fall prevention.

OASIS continued with their UCI medical lectures. The topic Urinary Incontinence presented by Dr. Felicia Lane, UC Irvine Urogynecologist, addressed a difficult topic. Urinary incontinence can be an inconvenient and embarrassing problem that may lead to social isolation. While this condition is common among older adults, it is not a normal part of aging. Dr. Lane discussed non-surgical as well as behavioral techniques to treat this condition.

The Homeowners and Renter's Tax Assistance Program along with Property Tax Postponement Assistance began in July and continued this month. The OASIS AARP/Tax-Aid Counselors accepted appointments at OASIS to assist eligible homeowners and renters apply for their tax rebate. This program allows qualified homeowners and renters to receive a once-a-year payment from the State of California based on the portion of property taxes assessed on their home or paid indirectly through rent. The Property Tax Postponement program allows seniors to delay paying their property tax until they move out of their residence. Appointments are necessary.

This month OASIS started a two week cognitive fitness workshop entitled *Brain Power 101*. Twenty five people participated and learned how a healthy lifestyle can promote cognitive fitness and reduce the risk of Alzheimer's disease or related dementia. The importance of mental and physical exercise as well as diet and effective management of chronic conditions was emphasized. This program was provided by Alzheimer's Family Services Center and had a very positive reception.

OASIS held the *Catch the Age Wave* event with Dr. Ken Dychtwald as the keynote speaker. This event was free and was also a fundraising opportunity for the OASIS Building Fund Committee. Dr. Dychtwald is a very energetic speaker who provided a fresh look at the aging process. His company Age Wave, assists fortune 500 companies to re-look at marketing to the senior population.



## General Services Department

---

PB&R Commission Agenda

Item No. 4

September 2, 2008

**TO:** Parks, Beaches and Recreation Commission

**FROM:** General Services Director

**SUBJECT:** *Bayside Village Homeowners Association Beautification Project-  
Informational Report Only*

### Discussion

At the June 3, 2008, Parks, Beaches and Recreation Commission meeting, staff submitted (on behalf of the Bayside Village Homeowners Association (BVHOA)) a City Street Tree Designation request (Attachment A). The Commission approved the Southern Magnolia and Queen Palm as the newly designated street tree for the 200 block of Bayside Drive, between East Coast Highway and the entrance to Newport Dunes (Attachment B).

The 200 block of Bayside Drive, adjacent to Bayside Village Homeowners Association property, currently has 21 Olive trees located within the parkway. However, over the years several of the trees have died, and recently 13 dead trees were removed.

The BVHOA requested the removal of 21 remaining diseased City Olive trees, to be replaced with Southern Magnolia and Queen Palm trees, in accordance with the planting scheme as provided by the BVHOA. Due to the overall condition and disease of the existing trees, the General Services Director has approved to fund the cost of the project.

A report from RPW Services Incorporated dated August 20, 2008, states the Olive trees tested positive for Xylella, a disease for which there is no known control measures. Additionally, the lab is currently testing for the presence of another uncontrollable disease Verticillium wilt fungus (Attachment C).

At the June 3 Commission meeting, BVHOA noted they intend to install new irrigation and plant material in the parkway area. However, due to the failure of the Olive trees, Ms. Nicole Conner, General Manager of Bayside Village Homeowner's Association and Mr. Malcolm Read, President of BVHOA, met with staff to determine tree planting sites for the Magnolia and Queen Palm trees and to establish an installation date for additional plant material and an automated irrigation system along the parkway. Unfortunately, the Association has postponed the landscape improvements at this time due to budget constraints until November. Additionally, BVHOA informed staff that the landscape improvements could not occur without the removal of the remaining 21 Olive trees.

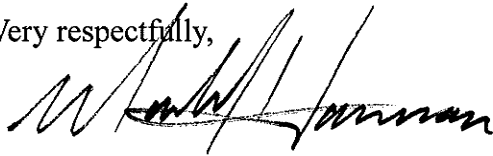
Due to the condition of the trees the General Services Director has approved to fund the cost of the beautification project based on the criteria of Council Policy G-1, Retention or Removal of City Trees, page 4, section C, *"diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery."*

Although the General Services Director approved the removal of the existing 21 Olive trees, the replacement trees will not be planted until the BVHOA has completed the installation of plant material and automated irrigation system along the parkway.

Staff has estimated the projected cost of the tree portion of this beautification project to total approximately \$14,500.00 (Attachment D).

BVHOA has received a copy of this report and a notice of the Commission meeting.

Very respectfully,

A handwritten signature in black ink, appearing to read 'Mark Harmon', written over a horizontal line.

Mark Harmon

- Attachments:
- (A) City Street Tree Designation Report, June 3, 2008
  - (B) PB & R Commission, June 3, 2008, Agenda/Meeting Minutes
  - (C) RPW Services Incorporated Report dated August 20, 2008
  - (D) BVHOA Beautification Project/ Projected Cost
  - (D) Olive tree photos
  - (E) Map of Bayside Drive





## General Services Department

---

PB&R Commission Agenda

Item No. 5

June 3, 2008

**TO:** Parks, Beaches and Recreation Commission

**FROM:** General Services Director

**SUBJECT:** *City Street Tree Designation*

### **Recommendation**

Consideration of the request to designate the Magnolia and Queen Palm as the designated street tree on Bayside Drive, between East Coast Highway and the west entrance into Newport Dunes (200 block).

### **Background**

The City Street Tree Designation List was adopted by the City Council in May 2000 (Attachment A) after a thorough review by the Parks, Beaches, and Recreation (PB & R) Commission. The list designates specific species of trees for future planting in parkways and/or medians of a City street to promote uniformity of the street treescapes. However, the 200 block of Bayside Drive, between East Coast Highway and the entrance to Newport Dunes was not included in the Street Tree Designation List. Staff is requesting that this block be designated at this time.

The Street Tree Designation List is maintained and reviewed on an annual basis by City staff in accordance with Section 13.08.020 of the Municipal Code (Official Tree List) and City Council Policy G-6 (Maintenance and Planting of Parkway Trees). Any changes, recommendations, or resident request for changes are forwarded to the PB & R Commission for consideration.

### **Discussion**

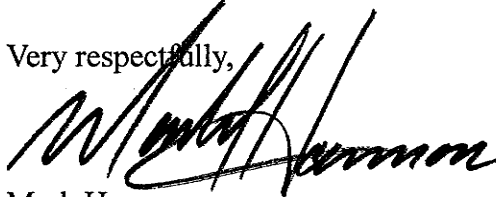
The 200 block of Bayside Drive, adjacent to Bayside Village Homeowners Association property, currently has 30 Olive trees located within the parkway. Over the years several of the trees have died, and recently ten dead trees were removed. Due to the failure of the Olive trees, Nicole Conner, General Manager of Bayside Village Homeowner's Association (BVHOA) and Malcolm Read, President of BVHOA, met with staff to determine a tree species that would enhance the street and entry to the Bayside Village and Marina (Attachment B). Staff believes that additional Olive trees in this area may decline, as a result of verticillium wilt (root disease).



Staff has determined that the Magnolia and Queen Palm varieties of trees will perform better in this location, and BVHOA intends to install an automated irrigation system and additional plant material along the parkway. Once the parkway improvements are completed, the Olive trees that were removed will be replaced by the City with a combination of Queen Palm and Magnolia trees. A map and information regarding the Magnolia and Queen Palm trees are attached (Attachments C & D). The trees will be a welcome enhancement to this community.

BVHOA has received a copy of this report and a notice of the Commission meeting.

Very respectfully,

A handwritten signature in black ink, appearing to read 'Mark Harmon', written over the closing 'fully,'.

Mark Harmon

- Attachments:
- (A) City of Newport Beach Designated Street Tree List May 2000
  - (B) Olive tree photos
  - (C) Description and photos of proposed designated street trees
  - (D) Map of Bayside Drive

# CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission  
Regular Meeting  
June 3, 2008 - 7pm

---

Convened 7:02pm

## ROLL CALL

Present: Tim Brown, Chair  
Debra Allen  
Bill Garrett  
Phillip Lugar  
Greg Ruzicka

Absent: Marie Marston  
Cristine Trapp

Staff: Mark Harmon, General Services Director (excused at 7:20pm)  
Wes Morgan, Recreation & Senior Services Director  
Dan Sereno, Parks & Trees Superintendent  
Sean Levin, Recreation Superintendent  
Teri Craig, Admin Asst

## COMMUNITY SERVICE AWARD PRESENTATION TO HOAG MEMORIAL HOSPITAL PRESBYTERIANS AND DR. RICHARD AFABLE AND DR. GWYN PARRY

Chair Brown presented the Community Service Award to Doctors Afable and Parry and thanked them for their support of the OASIS Senior Center and to the fundraising effort for the new building.

## DIRECTOR COMMENTS

Director Harmon recommended that the Commission visit the Back Bay View Park as staff had renovated the area with new plantings and have not heard the term "weed park" in months. So please visit the parks and thanked Superintendent Sereno and his staff for all their hard work.

## PUBLIC COMMENTS

None.

## CONSENT CALENDAR

1. Minutes of the May 6, 2008 regular meeting. Waive reading of subject minutes, approve and order filed.
2. Park & Operations Division Activity Report. Receive/file monthly Activity Report for activities and upcoming projects.
3. Recreation & Senior Services Activity Report. Receive/file monthly Activity Report for activities and upcoming projects.

Motion by Commissioner Allen to accept items 1-3 of the Consent Calendar. Motion carried by acclamation.

## ACTION

4. Bench Donation Request — Director Harmon stated that the memo regarding this item is now outdated as staff has received a call from Ms. Schuler stating that she had accepted an alternative location for the Bench - she will be donating a bench at an existing bench site (where Beacon Drive intersects with Cliff Drive) and was accepted by Dr. Cassidy and Ms. Choate and believes that the issue has been resolved and requested the Commission to accept the donation at the alternative site.

Chair Brown opened the public discussion; seeing none the public discussion was closed.

Commissioner Ruzicka stated that he would be abstaining from the vote as Ms. Schuler's daughter works for him.

**Motion by Commissioner Lugar** to approve the bench donation by Kathy Schuler at Beacon Drive and Cliff Dive. Motion carried by following vote:

Ayes: Debra Allen, Tim Brown, Bill Garrett, Phillip Lugar

Abstain: Greg Ruzicka

Absent: Marie Marston, Cristine Trapp

5. **City Street Tree Designation** - Superintendent Sereno stated that the Bayside Village Homeowners Association has requested the designation of the Magnolia Tree to the Queen Palm on the 200 block of Bayside Drive between ECH and the west entrance into Newport Dunes. He went on to say that this street had been missed when they had designated trees. He noted that on Bayside there are about 30 Olive Trees on Bayside that are suffering from a root wilt disease and are declining (10 have been removed) and staff is in the process of relandscaping that area. So staff was approached and believe that the Magnolia will accent and provide the same canopy as the declining Olive trees will along the Queen Palms.

Commissioner Allen asked if the Commission could make that determination or does it ultimately get approved by the City Council,

Superintendent Sereno stated that Commission does unless it is appealed.

Discussion ensued regarding specific species of trees.

**Chair Brown opened the public discussion**

Malcolm Reid stated that he was representing the HOA and thanked staff for their help and support on this project. He stated that the Pal and Magnolia was discussed with the homeowners at several meetings. He also requested that the additional dying 20 Olive trees be removed as they are on the way out and would like to make it one big project.

Superintendent Sereno stated that generally the City does not remove trees that are still viable.

Commissioner Ruzicka asked if it would be more cost effective to the City to just remove them now.

Director Harmon stated that yes it would be more cost effective however, we do not remove trees that are still viable, but if the Commission would like to direct us to do that in light of the comments and cost savings.

Commissioner Garrett asked if this would be more in the line of a reforestation.

Director Harmon stated that staff is asking the Commission to approve the street designation and that further discussion regarding the removal of the 20 trees would need to be done between staff and the HOA. He did note that he does agree that it would be helpful and budget conscious if it was done all at once.

**Motion by Commissioner Ruzicka** to designate the Magnolia and the Queen Palm on the 200 block of Bayside Drive between ECH. Motion by acclamation.

**COMMITTEE REPORTS -**

Parks - Director Morgan stated that a meeting will be held sometime in September to discuss Sunset Ridge & OASIS.

RSS - Superintendent Sereno invited the Commission to attend the CdM 5k Race on Saturday.

Budget - Discussed above.

AD - Hoc

–Youth Sports Liaison - Nothing to report

–Community Services Award - Nothing to report

Other

–Santa Ana River Vision Plan- Nothing to Report

–1/1 Marine Memorial Committee- Commissioner Garrett stated that the event was great and thanked staff for their exceptional job in organizing the event; Chair Brown agreed. Director Morgan stated that he wanted to recognize Teri Craig for her support of the project and Superintendent Levin's work the day of the event.

–MarinaPark - Commissioner Garrett stated that the meeting is scheduled for June 25. Director Morgan stated that schematic planning is ongoing and that the big focus at this next meeting is landscaping. Superintendent Levin stated that the resolution was that the building could be 35 feet in height but one architectural element could go higher.

**FUTURE AGENDA ITEMS**

The following are new or ongoing items to be discussed:

- City Council Policy B-17 - Future
- Dog Park
- Parking Signage at Back Bay View Park

Discussion ensued regarding the need for a July meeting, discussion ensued; it was decided that the next meeting would be August 5.

**ADJOURNED- 7:45pm**

Submitted by:

\_\_\_\_\_  
Teri Craig, Admin Assistant

# RPW SERVICES INC.

## RESPONSIVE PEST WORK

P. O. Box 2342, Fullerton Ca 92837

714-870-6352 FAX 870-6485

AGRICULTURE LIC#02001

STRUCTURAL LIC#PR3095

Email [kholman@rpwservicesinc.com](mailto:kholman@rpwservicesinc.com)

August 20, 2008

John Conway  
City of Newport Beach

RE: Olive Trees on Bayside

John,

I collected samples from two Olive trees on Bayside Drive last week and submitted the samples to Soil and Plant Labs in Orange. The two trees were exhibiting dieback.

I received preliminary results from the laboratory today and they both tested positive for *Xylella*. As you know there are no known control measures for this disease. At this stage all you can do is to prune out the infected branches.

Dr. Kabashima has suggested that to help prevent uninfected Olive trees from getting infected by the sharpshooter that they are treated with Merit on an annual basis.

Soil and Plant Labs is still testing for the presence of *Verticillium* wilt fungus. Again this is another uncontrollable disease.

If you have any questions or if you will require any additional information please feel free to contact me.

Thank you,

Kevin B Holman  
Pest Control Advisor  
Certified Arborist



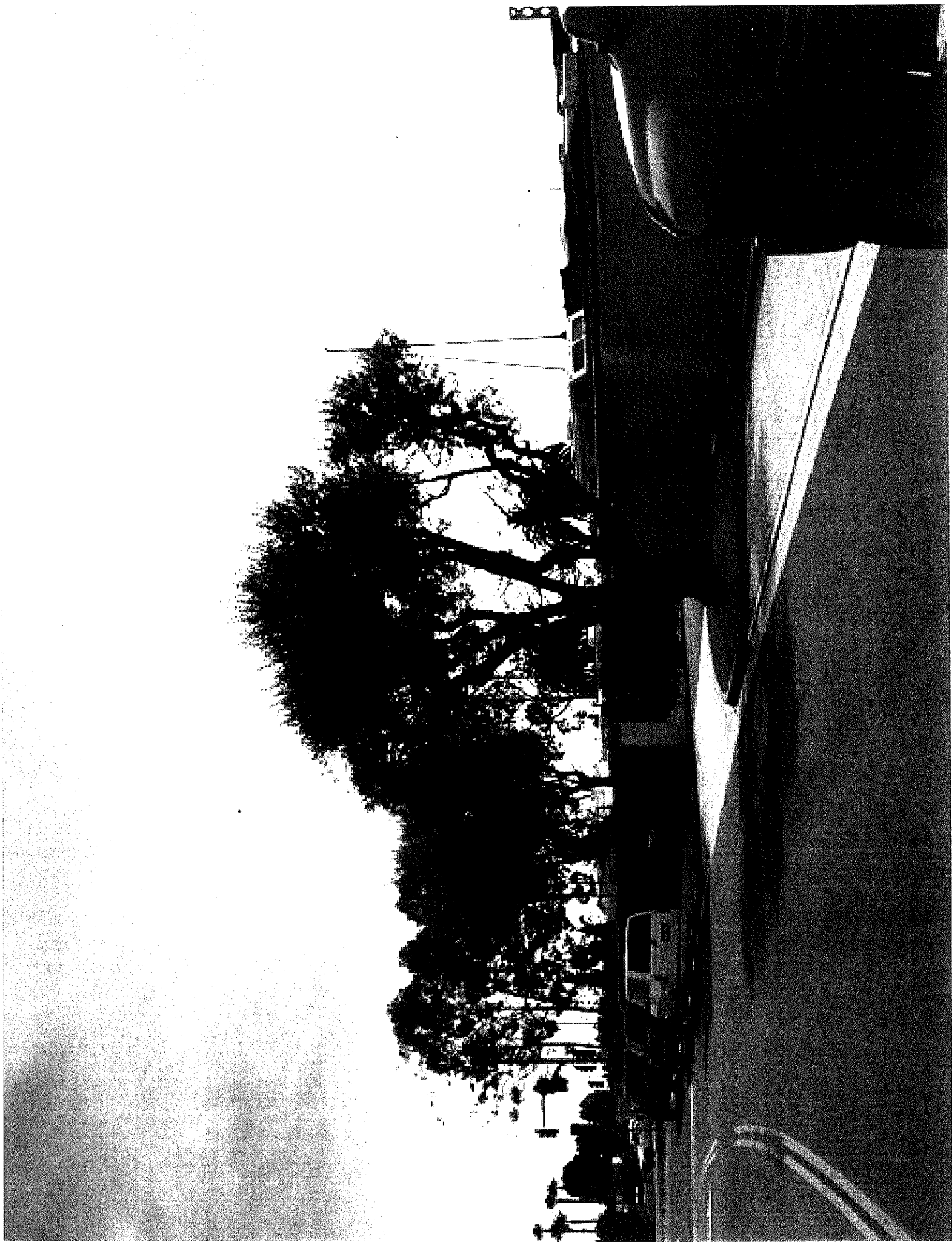
## **General Services Department**

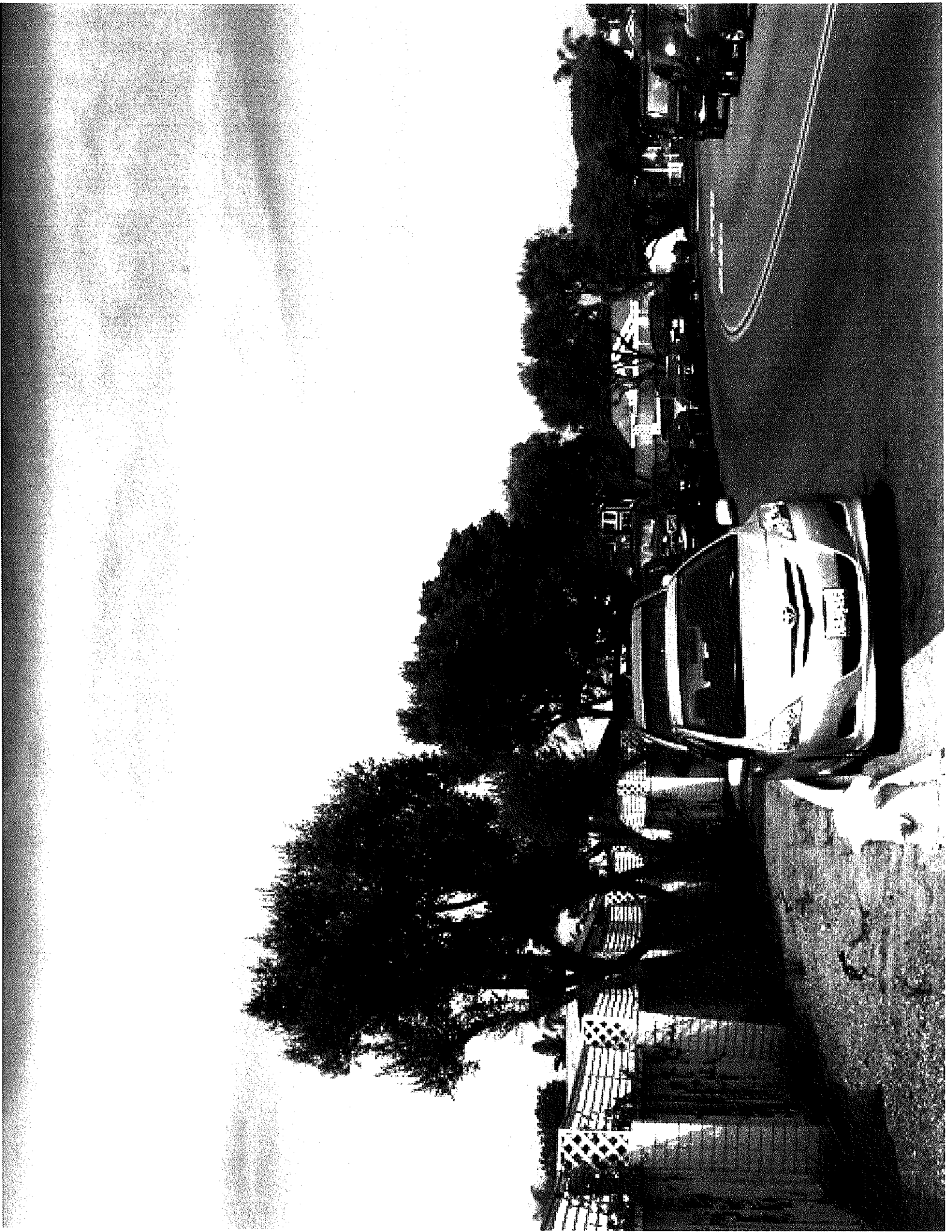
### **Parks and Trees Division**

#### **Bayside Village Beautification Project Projected Cost**

Work	Species	# Trees	Size	Unit Cost	Cost
Remove	Olive Trees	21		\$ 312.00	\$ 6,552.00
Replant	Magnolia Trees	11	36"	\$ 575.00	\$ 6,325.00
Replant	Queen Palm Trees	10	24"	\$ 160.00	\$ 1,600.00

**Total \$ 14,477.00**





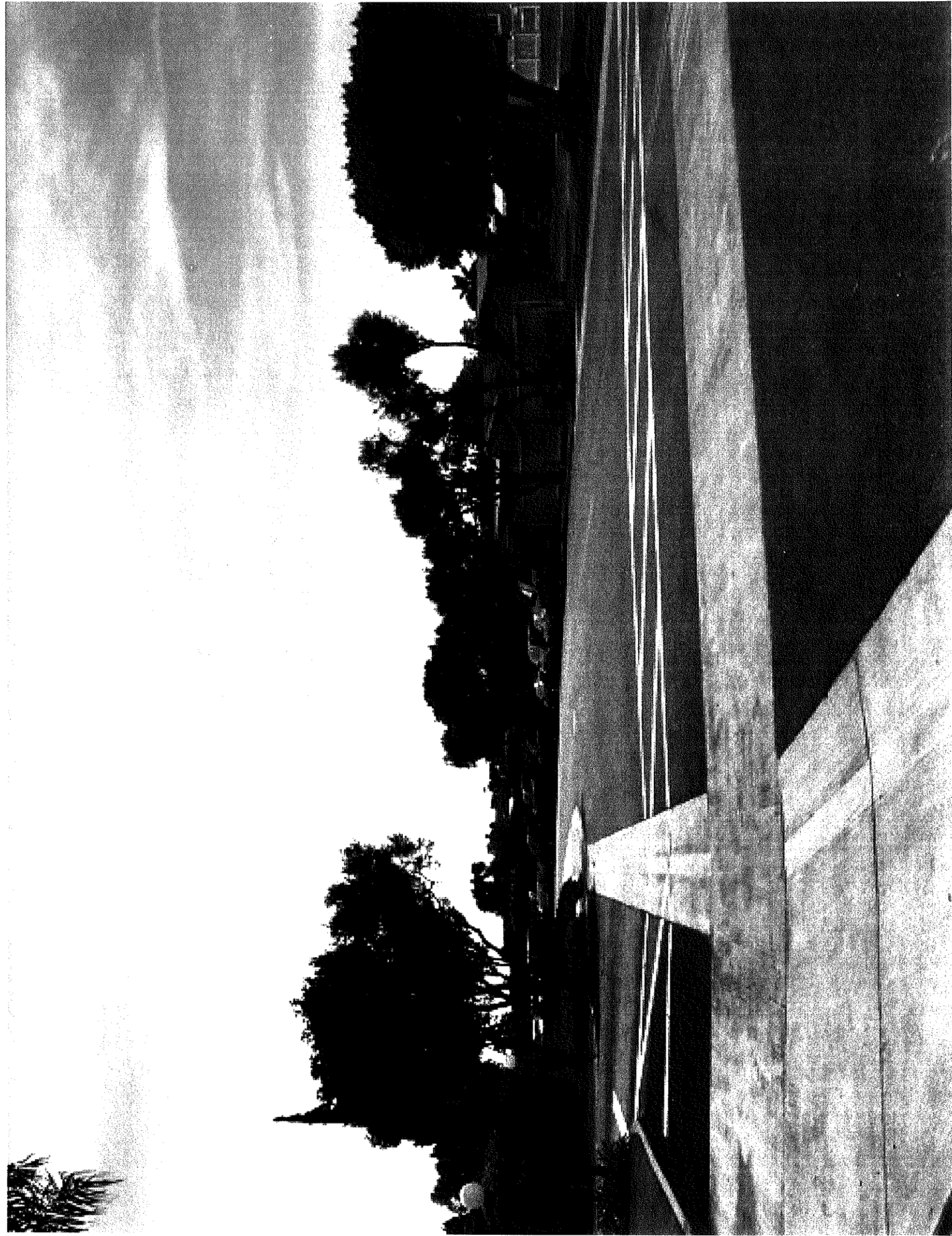














124  
144  
143  
142  
141  
140  
139  
138  
137  
136  
135  
134  
133  
132  
131  
130  
129  
128  
127  
126  
125  
122  
121  
120  
119  
118  
117  
116  
115  
114  
113  
112  
111  
110  
109  
108  
107  
106  
105  
104  
103  
102  
101  
86  
85  
84  
83  
82  
81

256  
255  
254  
253  
252  
251  
250  
249  
248  
247  
246  
245  
244  
243  
242  
241  
240  
239  
238  
237  
236  
235  
234  
233  
232  
231  
230  
229  
228  
227  
226  
225  
224  
223  
222  
221  
220  
219  
218  
217  
216  
215  
214  
213  
212  
211  
210  
209  
208  
207  
206  
205  
204  
203  
202  
201  
200

286  
285  
284  
283  
282  
281  
280  
279  
278  
277  
276  
275  
274  
273  
272  
271  
270  
269  
268  
267  
266  
265  
264  
263  
262  
261  
260  
259  
258  
257  
256  
255  
254  
253  
252  
251  
250  
249  
248  
247  
246  
245  
244  
243  
242  
241  
240  
239  
238  
237  
236  
235  
234  
233  
232  
231  
230  
229  
228  
227  
226  
225  
224  
223  
222  
221  
220  
219  
218  
217  
216  
215  
214  
213  
212  
211  
210  
209  
208  
207  
206  
205  
204  
203  
202  
201  
200

303  
302  
301  
300  
299  
298  
297  
296  
295  
294  
293  
292  
291  
290  
289  
288  
287  
286  
285  
284  
283  
282  
281  
280  
279  
278  
277  
276  
275  
274  
273  
272  
271  
270  
269  
268  
267  
266  
265  
264  
263  
262  
261  
260  
259  
258  
257  
256  
255  
254  
253  
252  
251  
250  
249  
248  
247  
246  
245  
244  
243  
242  
241  
240  
239  
238  
237  
236  
235  
234  
233  
232  
231  
230  
229  
228  
227  
226  
225  
224  
223  
222  
221  
220  
219  
218  
217  
216  
215  
214  
213  
212  
211  
210  
209  
208  
207  
206  
205  
204  
203  
202  
201  
200

BAYSIDE WAY N  
LIBERTY

BAYSIDE WAY S

BAYSIDE VILLAGE HOMEOWNERS ASSN

PLYMOUTH  
TREMONT  
BAYSIDE DR

**ACTION  
AGENDA ITEM #4**

**Addendum #1**

**Bayside Village Homeowners Association  
Beautification Project**

**Information Only**



Soil & Plant Laboratory, Inc

Leaders in Soil & Plant Testing Since 1946

[www.soilandplantlaboratory.com](http://www.soilandplantlaboratory.com)

Locations:

352 Mathew St.  
Santa Clara, CA 95050  
(408) 727-0330

1594 North Main St.  
Orange, CA 92867  
(714) 282-8777

Orange Office

Lab No. 08-232-0355

Path No. 697

August 27, 2008

RPW Services, Inc.  
2473 E. Orangethrope  
Fullerton, CA 92831

Attn: Kevin Holman

**PATHOLOGY RESULTS: OLIVE TREES 1 AND 2 – BAYSIDE DRIVE**

The following report provides the results of pathology testing conducted on sample tissue delivered to our laboratory on August 14. Said material consisted of branches with foliage attached from 2 declining olive trees (*Olea europea*) located at the above-mentioned project.

Branch tissue was screened for the presence of Verticillium wilt and other important branch diseases, while symptomatic foliage was assayed for the presence of bacterial scorch caused by *Xylella fastidiosa*. Testing for *Xylella* was done using PCR (Polymerase Chain Reaction).

Verticillium wilt was not detected on either olive tree, but the both tested **positive** for *Xylella fastidiosa*, which is the causal agent of bacterial leaf scorch.

**Comments**

*Xylella fastidiosa* is transmitted by sharpshooters, an insect that feeds from the xylem, or water conducting tissue of the plant. The most effective of these vectors is the introduced glassy wing sharpshooter, but our native blue-green sharpshooter and the redheaded sharpshooter are also good vectors. Over time the bacteria clog the water conducting tissues (xylem) of the plant, which give the leaves their scorched appearance.

Once susceptible plants become infected with *Xylella* they eventually decline and require removal. Since there are currently no viable treatments of *Xylella* related diseases, it would be reasonable to avoid replanting another olive particularly since results coming from the University of California indicate that bacterial scorch is playing a role in the observed decline of these trees.

Please call if you have any questions.

Paul F. Santos, M.S.  
Plant Pathologist  
Email: [kholman@rprservicesinc.com](mailto:kholman@rprservicesinc.com)



[www.Imp.com](http://www.Imp.com)





## Recreation & Senior Services Department

---

To: Parks, Beaches and Recreation Commission  
From: Sean Levin, Recreation Superintendent  
Re: Request for Temporary Lights at Bonita Canyon Sports Park Field #5 by Newport-Mesa Soccer Club (NMSC)

---

### RECOMMENDATION

Approve temporary lights for NMSC at Bonita Canyon Sports Park (BCSP) field #5 October 1-November 14, 2008 and January 12 - February 27, 2009 from dusk to 7:45pm, weekdays only.

### BACKGROUND

The Recreation Division allocates athletic field space to Youth Sports Commission Member Organizations (YSCMO), club sports groups and adult sports programs. There are currently 8-lighted fields within the City.

The demand for lighted fields in the City cannot be met with the current supply that is available. NMSC is requesting to utilize temporary lights at BCSP field #5. NMSC was granted use of temporary lights at BCSP field #5 last year and complied with all conditions. Due to shortages of lit fields, NMSC was not allocated any lit field space for the upcoming spring season.

The NMSC is a 501c3 club soccer organization that serves the youth in the Newport-Mesa area. Club soccer is an exclusive activity in which the players must be selected based on skill level in order to participate. The organization is in its 4<sup>th</sup> year of existence and currently has 25 teams made up of 350 youth ages 8-18 years old. Two hundred and seventy five of their current participants are Newport Beach residents.

Proposal — NMSC is requesting placement of two portable lights run by a generator on BCSP field #5 for use during the fall/spring seasons from October 1 - November 14, 2008 and January 12 - February 27, 2009 from dusk to 7:45pm, Monday - Friday only. NMSC would be responsible for securing the lights and trailers. The lights will be locked together during non-use hours and stored near the fences and away from the main play area in a location acceptable to the Recreation and Parks Divisions. The lights will only be turned on by authorized users with a key. The lights would be placed on the eastern and western ends of the field to avoid shining into residential areas. This proposal is consistent with last year's request.

Attachments: 1. Request from NMSC Field Coordinator, Tom Anderson dated August 6, 2008  
2. Copy of public notice mailed to residents within 500' of Bonita Canyon Sports Park  
3. Pictures of temporary lights on site from 2007 use





*Newport Beach, Costa Mesa, Corona del Mar*

August 6, 2008

Sean Levin  
Recreation Superintendent  
City of Newport Beach, California

Dear Mr. Levin,

Please accept this letter as a formal request by the Newport Mesa Soccer Club for the use of temporary lighting at **Bonita Canyon Sports Park Field #5** in the City of Newport Beach.

The Newport Mesa Soccer Club is a 501C3 non-profit organization that serves the youth in the Newport-Mesa area. We provide a year-round, athletic, team-orientated experience for the community. Club soccer is often the next step for children who have progressed through AYSO programs and want to continue playing through their Jr. and Sr. High School years.

Though only in our 4th year of existence, we currently have 25 teams with 350 children in the program, ranging from ages 8-18 years old. Approximately 275 of our participants are Newport Beach residents, 64 percent of which are girls.

The conditions for which we propose for our request are as follows:

- **Light fixtures:** Two portable diesel powered temporary lights, similar to model routinely used by AYSO and deemed acceptable to City Recreation Dept. Operated via security key.
- **Location:** The portable lights to be positioned at the western and eastern ends of the fields as not to shine toward any residence (see attached map).
- **Hours of Operation:** Oct 1<sup>st</sup> - Nov 14<sup>th</sup> 2008 & Jan 12<sup>th</sup> -Feb 27<sup>th</sup> 2009 from dusk to 7:45pm, weekdays only. Due to DST, average daily light usage is projected to be minimal (1½ - 2 hours).
- **Storage & Safety:** During non -operational hours, lights to be locked and stored near the fences and away from main play area in a location acceptable to the Recreation Dept.

This is our second year to request temporary lights. We believe the City and local Residents would agree that we have been good stewards of the City's park. We work diligently with the Recreation staff, Park Patrol and our members to ensure the local residents are not inconvenienced. As we all are aware, there are precious few lit fields in our City. For youth at the Jr. & Sr. High age, practices can't begin until the late afternoon when school is dismissed. The need for organized and constructive after school activities for adolescents cannot be over emphasized. This field is an ideal location for temporary lighting as there are no homes adjacent to the property and a wide greenbelt area surrounds the field, minimizing any impact on the local residents. In addition, we strictly adhere to operation hours and work to control traffic.

Thank you for your consideration.

Tom Anderson  
Field Coordinator, Newport Mesa Soccer Club



*Newport Beach, Costa Mesa, Corona del Mar*



Ariel View of BCSP #5



Proposed Temporary Light Locations







## General Services Department

---

PB&R Commission Agenda

Item No. 6

September 2, 2008

**TO:** Parks, Beaches and Recreation Commission

**FROM:** General Services Director

**SUBJECT:** *Balboa Village Beautification, Reforestation & City Street Tree Redesignation*

### **Recommendation**

Consideration of the request by representatives from the Balboa Village Business Improvement District (BVBID) and Balboa Peninsula Point Association (BPPA) to approve a change to the current street tree designation on Main Street from the *Eucalyptus torquata* (Coral Gum) to the *Brahea edulis* (Guadalupe Palm), and from the *Eucalyptus nicholii* (Willow-Leafed Peppermint) to the *Brahea edulis* (Guadalupe Palm) on Balboa Boulevard. Additionally, consider the removal and replacement of 57 City trees within the Balboa Village.

### **Background**

The City Street Tree Designation List is maintained and reviewed on an annual basis by City staff (Attachment A). The Parks, Beaches, and Recreation Commission reviews any proposed changes to parkway street tree designation per City Council Policy G-6 (Attachment B). The current designated street tree for Main Street is the *Eucalyptus torquata* (Coral Gum) and for Balboa Boulevard the *Eucalyptus nicholii* (Willow-Leafed Peppermint).

Renovation of Balboa Village began December 1999 and concluded in June 2003. The multi-phased beautification project included removal of existing trees; installation of new trees, irrigation and landscape, reconstruction of streets, sidewalks, curbs and utilities. Numerous public hearings took place before the construction phase commenced, including various homeowners and groups, such as business owners, the Central Newport Beach Community Association, the Balboa Peninsula Point Association, and the Balboa Village Business Improvement District.

In the design phase, for the new village amenities, significant discussions occurred regarding the street trees. After an extensive public outreach and examination of over 75 species of trees, the City Council selected *Eucalyptus torquata* for Main Street and *Eucalyptus nicholii* for Balboa Boulevard.

### **Discussion**

Early this year, staff was contacted by Ms. Cyndi Doran, a representative for the BVBID and BPPA to discuss the removal and replacement of the trees within the Balboa Village and the possibility of reforestation.

Unfortunately, the existing trees have not performed well, although staff has made an extensive effort of maintenance on all tree sites that includes annual pruning, tree staking, fertilization, insecticide treatments and tree replacements when necessary. Numerous trees have been removed within the past couple of years. The Eucalyptus trees are better suited for an inland environment, and the Village trees have been stressed by insect attacks, competition from surrounding shrubs and ground covers, vandalism and exposure to the sea coast.

In the past several months, staff has met with Ms. Doran to discuss the specifics of reforestation, which included the site conditions and existing trees, possible tree replacements, projected costs, and the criteria for reforestation.

The current street tree designations for Washington and Palm Streets (*Washingtonia robusta* – Mexican Fan Palm) are not being considered for change.

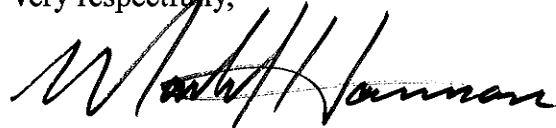
The reforestation would require removing 57 existing City Coral Gum and Willow-Leafed Peppermint trees, and replacing with the Guadalupe Palms. The BVBID and BPPA have also requested that the City assist with funding the project. Both Associations intend to contribute to the total cost of the project, but the amount of the contribution has not been determined at this time. Therefore, if approved by the Parks, Beaches and Recreation Commission (PB & R), the project will be forwarded to City Council for approval and possible funding.

### **Funding**

The total estimated cost for the project is approximately \$198,000. Staff has included a projected cost sheet (Attachment C) which details the costs for Main Street (Phases I and II) and Balboa Boulevard (Phases III and IV). It is envisioned that the designated phase of the project would be completed prior to moving to another. The BVBID and BPPA propose to fund 50% of the project and staff's recommendation is for the City to fund 50%.

The Presidents of the three associations, Central Newport Beach Community Association, Balboa Peninsula Point Association, and the Balboa Village Business Improvement District have been sent a copy of this report and a notice of the Commission meeting.

Very respectfully,

A handwritten signature in black ink, appearing to read "Mark Harmon", written over a horizontal line.

Mark Harmon

Attachments: (A) City Street Tree Designation List  
(B) City Council Policy G-6  
(C) Balboa Village Proposed Reforestation Costs

# City of Newport Beach Street Tree Designation List

May 2000

STREET		ID	FROM	TO	Available		Required	DESIGNATED TREE SPECIES	
					Grow Space	Grow Space		BOTANICAL NAME	COMMON NAME
KEWAMEE DR	Parkway		1900	2111	5	8		Tabebuia avellanedae	LAVENDER TRUMPET TREE
KEY BAY			3800	3930	5	8		Bauhinia blakeana	HONG KONG ORCHID TREE
KEY VIEW			1436	1456	5	8		Metrosideros excelsus	NEW ZEALAND CHRISTMAS TREE
KEY WEST			1200	1224	5	8		Bauhinia blakeana	HONG KONG ORCHID TREE
KINGS PL			100	650	8	8		Ginkgo biloba	MAIDENHAIR TREE
L ST			100	300	5	5		Metrosideros excelsus	NEW ZEALAND CHRISTMAS TREE
LA JOLLA DR			200	398	2			Tristania laurina	TRISTANIA LAURINA
LARKSPUR AV	200 blk see G-3		300	721	3	5		Stenocarpus sinuatus	FIREWHEEL TREE
LAUREL PL			2200	2325	8	8		Zelkova serrata	SAWTOOTH ZELKOVA
LEEWARD LN			1800	2124	5	2		Fraxinus oxycarpa "Raywood"	RAYWOOD ASH
LEILA LN			1400	1411	8			Koelreuteria bipinnata	CHINESE FLAME TREE
LIGHTHOUSE LN			2500	2828	5	8		Magnolia g. 'Little Gem'	LITTLE GEM MAGNOLIA
LINCOLN LN			1400	1650	5	5		Geijera parviflora	AUSTRALIAN WILLOW
LINDA LN			2030	2051	8			Brachychiton acerifolius	FLAME TREE
LINDO AV			300	300	2	3		Archontophoenix cunningham.	KING PALM
LITTLE RIVER CIR		1		6	5	2		Pyrus c. 'Redspire'	ORNAMENTAL PEAR
M ST			100	400	3	5		Eucalyptus torquata	CORAL GUM
MAIN ST	*6		100	200	5	8		Cryptocarya rubra	CRYPTOCARYA RUBRA
MAR VISTA DR	High School		600	2100	8	8		Quercus virginiana	SOUTHERN LIVE OAK
MAR VISTA DR	Parkway		601	625	5	8		Calodendrum capense	CAPE CHESTNUT
MAR VISTA DR	Tree Wells		701	775	5	8		Eucalyptus torquata	CORAL GUM
MARAPATA DR			1800	1848	5	8		Stenocarpus sinuatus	FIREWHEEL TREE
MARGARET DR			2200	2525	8	8		Liquidambar s. 'Rotundiloba'	ROUND-LEAFED SWEETGUM
MARGUERITE AV	200 blk see G-3		300	721	8	8		Archontophoenix cunningham.	KING PALM
MARGUERITE AV			1600	1740	3	8		Eucalyptus torquata	CORAL GUM
MARGUERITE AV	Even		1520	1520	3	8		Pittosporum phillyraeoides	WILLOW PITTOSPORUM
MARIAN LN			1000	1325	5	5		Jacaranda mimosifolia	JACARANDA
MARIGOLD AV	200 blk see G-3		300	721	3	5		Magnolia g. 'Russett'	RUSSETT MAGNOLIA
MARINE AV			200	336	4	5		Eucalyptus citriodora	LEMON-SCENTED GUM
MARINERS DR			900	2100	5	5		Magnolia g. 'Samuel Sommer'	SOUTHERN MAGNOLIA
MARLIN WY			1700	2020	5	8		Jacaranda mimosifolia	JACARANDA
MICHAEL PL			600	650	8			Sophora japonica	JAPANESE PAGODA TREE
MILFORD DR			101	345	5	8		Magnolia g. 'Samuel Sommer'	SOUTHERN MAGNOLIA
MIRAMAR DR			1500	2200	3	5		Magnolia g. 'Russett'	RUSSETT MAGNOLIA
MISSION BAY DR	Parkway			46	5	5		Tristania laurina	TRISTANIA LAURINA
MISSION BAY DR	Slope		1	1	8	5		Tristania laurina	TRISTANIA LAURINA
MONROVIA AV			1400	1620	5	8		Chitalpa tashkentensis	CHITALPA
MONTECITO DR	Parkway		1	81	5	8		Eriobotrya deflexa	BRONZE LOQUAT
MONTECITO DR	Slope		2	2	8	8		Tristania laurina	TRISTANIA LAURINA
MONTEREY CIR			1	17	5	2		Eriobotrya deflexa	BRONZE LOQUAT
MONTERO AV			300	300	2	5		Tabebuia chrysotricha	GOLDEN TRUMPET TREE
MORNING CANYON RD			318	342	8	8		Bischofia javanica	TOOG
MORNING STAR LN			300	505	5	8		Pittosporum phillyraeoides	WILLOW PITTOSPORUM
MORRO BAY DR	Parkway		2	38	5	2		Pyrus c. 'Redspire'	ORNAMENTAL PEAR

GROWSPACE: 2=2'+ 3=3' + 5=5'+ 8=8'+

\*PRESERVATION OF SPECIAL TREES PER G-1 POLICY

# City of Newport Beach Street Tree Designation List

May 2000

STREET	ID	Available		FROM	TO	Required		DESIGNATED TREE SPECIES	
		Grow Space	Grow Space			Grow Space	Grow Space	BOTANICAL NAME	COMMON NAME
AVOCADO AV	Odd	5	5	401	701	5	5	<i>Tabebuia avellanedae</i>	LAVENDER TRUMPET TREE
AVON ST	*4	8	8	2800	2900			<i>Nyssa sylvatica</i>	SOUR GUM
BABCOCK ST		5	5	1601	1651			<i>Arecastrum romanzoffianum</i>	QUEEN PALM
BALBOA BL/E		2	2	600	2100	2	2	<i>Arecastrum romanzoffianum</i>	QUEEN PALM
BALBOA BL/W		3	3	1000	1500	5	5	<i>Metrosideros excelsus</i>	NEW ZEALAND CHRISTMAS TREE
BALBOA BL/W	Median	5	5	1000	3200	5	5	<i>Washingtonia robusta</i>	MEXICAN FAN PALM
BAMBOO ST		5	5	2401	2651	8	8	<i>Podocarpus gracilior</i>	FERN PINE
BASSWOOD ST		5	5	2600	2673	5	5	<i>Metrosideros excelsus</i>	NEW ZEALAND CHRISTMAS TREE
BAY AV/E		3	3	200	100	8	8	<i>Callistemon viminalis</i>	WEeping BOTTLEBRUSH
BAY AV/W		3	3	100	700	8	8	<i>Callistemon viminalis</i>	WEeping BOTTLEBRUSH
BAYADERE TER		5	5	1498	2021	2	2	<i>Lagerstroemia indica 'fauriei'</i>	GRAPE MYRTLE (HYBRIDS)
BAYCREST RD		5	5	2070	2108	5	5	<i>Firmiana simplex</i>	CHINESE PARASOL TREE
BAYPORT WY		8	8	1730	1748	8	8	<i>Tristania conferta</i>	BRISBANE BOX
BAYPORT WY		5	5	1850	1867	8	8	<i>Tristania conferta</i>	BRISBANE BOX
BAYSIDE DR		4	4	415	1000	8	8	<i>Arecastrum romanzoffianum</i>	QUEEN PALM
BAYSIDE DR		8	8	1100	1100	8	8	<i>Cassia leptophylla</i>	GOLD MEDALLION TREE
BAYVIEW DR		3	3	2700	2931	5	5	<i>Maytenus boaria</i>	MAYTEN TREE
BEACON ST		8	8	2200	3000	8	8	<i>Tabebuia avellanedae</i>	LAVENDER TRUMPET TREE
BEACON ST		8	8	3100	3121	8	8	<i>Callistemon citrinus</i>	BOTTLEBRUSH
BEDFORD LN		5	5	1600	1851	8	8	<i>Eucalyptus citriodora</i>	LEMON-SCENTED GUM
BEGONIA AV		3	3	400	420	8	8	<i>Trachycarpus fortunei</i>	WINDMILL PALM
BEGONIA AV		3	3	421	720	8	8	<i>Stenocarpus sinuatus</i>	FIREWHEEL TREE
BELLIS ST	Even	5	5	700	900	8	8	<i>Magnolia g. 'Samuel Sommer'</i>	SOUTHERN MAGNOLIA
BELLIS ST	Odd	8	8	701	801	8	8	<i>Tipuana tipu</i>	TIPU
BERKSHIRE LN		2	2	1100	1250	3	3	<i>Arbutus unedo</i>	STRAWBERRY TREE
BERYL LN		8	8	1800	2100	8	8	<i>Tipuana tipu</i>	TIPU
BIRCH ST		3	3	3967	4525	8	8	<i>Stenocarpus sinuatus</i>	FIREWHEEL TREE
BISON AV		5	5	700	821	8	8	<i>Podocarpus gracilior</i>	FERN PINE
BISON AV		5	5	900	1001	8	8	<i>Eucalyptus citriodora</i>	LEMON-SCENTED GUM
BIXIA ST		8	8	600	601	8	8	<i>Tipuana tipu</i>	TIPU
BIXIA ST	Median	3	3	600	699	8	8	<i>Hymenosporum flavum</i>	SWEETSHADE
BLACKTHORN ST		5	5	2401	2639	2	2	<i>Eriobotrya deflexa</i>	BRONZE LOQUAT
BLUE GUM LN		5	5	1200	1245			<i>Pyrus c. 'Redspire'</i>	RED SPIRE PEAR
BLUE KEY DR		5	5	3600	3734	8	8	<i>Metrosideros excelsus</i>	NEW ZEALAND CHRISTMAS TREE
BLUE WATER DR		5	5	2501	2825	8	8	<i>Magnolia g. 'Little Gem'</i>	LITTLE GEM MAGNOLIA
BODEGA BAY DR	Parkway	5	5	1	41	2	2	<i>Eriobotrya deflexa</i>	BRONZE LOQUAT
BODEGA BAY DR	Slope	8	8	2	26	2	2	<i>Tristania laurina</i>	TRISTANIA LAURINA
BOLSA AV		2	2	400	525			<i>Trachycarpus fortunei</i>	WINDMILL PALM
BOMBERO ST		8	8	800	800			<i>Bischofia javanica</i>	TOOG
BONAIRE WY		8	8	1730	1748	5	5	<i>Jacaranda mimosifolia</i>	JACARANDA
BONAIRE WY		5	5	1850	1867	5	5	<i>Firmiana simplex</i>	CHINESE PARASOL TREE
BONNIE DOONE TER		8	8	1000	1614	8	8	<i>Sapium sebiferum</i>	CHINESE TALLOW TREE
BOWSPRIT DR	Median	8	8	3700	3710			<i>Acrocarpus fraxinifolius</i>	PINK CEDAR
BRAEMAR WY		5	5	1850	1867			<i>Sapium sebiferum</i>	CHINESE TALLOW TREE

GROWSPACE: 2=2'+ 3=3'+ 5=5'+ 8=8'+

\*PRESERVATION OF SPECIAL TREES PER G-1 POLICY



## MAINTENANCE AND PLANTING OF PARKWAY TREES

The City Council is vitally interested in beautification of City parkways. Public cooperation in helping to develop and maintain healthy and attractive parkway trees is encouraged.

### MAINTENANCE OF PARKWAY TREES

The General Services Department will trim the parkway trees on a rotation schedule. An effort will be made to trim the parkway trees on less than a three-year cycle. If the rotation trimming is completed in less than three years, more frequent trimming will be performed on certain trees and in view areas. Public safety issues such as low branches and heavy foliage will be given priority over view trimming. An effort will be made to trim parkway trees located in heavy summer traffic areas during the fall and winter months. The trimming schedule will be altered to avoid trimming streets with flowering street trees during their blooming time. This will apply to streets having a large number of flowering trees, not to one or two trees on a street. Annual trimming of certain species of trees prone to wind damage will be done prior to the winter season.

### TREE LIST

The City Council has adopted an official street tree list which will be used by the General Services Department to determine species for planning purposes in all new subdivisions and replacement in established parkways. The list, which is entitled Street Tree Designation List, will be reviewed on an annual basis by the General Services Department staff with any recommendations forwarded to the Parks, Beaches and Recreation Commission for review before adoption of any recommendations by the City Council.

### STANDARDS AND SPECIFICATIONS FOR PLANTING PARKWAY TREES

#### A. General Requirements

1. 72-hour notification shall be given to the General Services Department staff prior to the initial installation of parkway trees for approval of species, material quality, and planting supervision. 24-hour notice shall be given prior to all subsequent inspections as required.
2. Relative position of parkway trees is subject to approval by the General Services Department, and any tree not properly placed will be relocated at



no cost to the City. In the interest of public safety, trees shall be planted not less than:

- a. 25 feet back of beginning of curb returns at intersections.
  - b. 10 feet from lamp standards.
  - c. 10 feet from fire hydrants.
  - d. 10 feet from service walks or driveways.
  - e. 10 feet from meters and sewers.
  - f. 25 feet from stop signs.
3. Trees shall be a minimum container size of 24" box.
- a. Condition: Plants shall be symmetrical, typical for variety and species, healthy, vigorous, free from plant disease, insect pests and shall have healthy, normal root system free from being root bound. Trees shall not be pruned nor topped prior to delivery.
  - b. Inspection: All plant material shall be subject to inspection and approval by the General Services Department staff prior to planting. The City has the right to reject any item offered.
4. Soil Analysis Requirement for Land Developers
- Developers may be required to submit a composite soil analysis completed by a bona fide soil testing laboratory of soil to receive parkway trees at no cost to the City. The location and number of soil samples shall be determined by the City. Analysis shall include fertility level and organic content of the samples take. A copy of the test results shall be forwarded directly to the General Services Department staff a minimum of 60 days prior to the scheduled planting of parkway trees.

#### PARKWAY TREE PLANTING

- A. All tree planting pits shall be dug with the bottom level width equal to two times the diameter of the ball, and the depth 1 1/2 times the height of the container from which the tree is planted.
- B. Where land developers are required to provide soil analysis, the prepared soil backfill shall be based on test results.

- C. When soil analysis is not a requirement, native soil with a commercial fertilizer approved by the General Services Department staff shall be used for backfill.
- D. Set plants in center of pit, in vertical position, so that crown of ball will be level with finish grade after allowing for watering and settling and shall bear the same relationship to finish grade after allowing for watering and settling and shall bear the same relationship to finish grade that it did to soil surface in its container.
- E. Prepare a depressed water basin capable of holding 10 gallons of water. Water shall be applied in that quantity at time of planting in a fashion that insures wetting the entire root ball and that all air pockets are removed.
- F. If houses are not occupied, trees shall be watered one week later. Thereafter, watering shall be done at week intervals by the developer for a period of one year or until homes are occupied.
- G. Each tree must be properly supported by one Reddy Stake System or other material approved by the General Services Department staff. Stakes shall be a minimum of seven feet in length. Stake all trees at time of planting by placing a stake in the prepared hole and placing the stake as prescribed by the manufacturer.
- H. All trees shall be secured to stakes with a UV-resistant vinyl tubing.
- I. A root barrier approved by the General Services Department staff shall be installed.

#### GUARANTEES

- A. 24" boxed trees shall be guaranteed as to growth and health for a period of ninety (90) days after final acceptance by the General Services Department staff.
- B. Trees that fail to grow or are injured or damaged during planting operations shall be replaced within 15 days after notification. Replacement material shall be guaranteed as specified as original guaranteed material.

#### ESTABLISHED PARKWAYS

Applicant must:

- A. Applicant must accept responsibility for watering and fertilizing new trees.

- B. If an applicant has questions regarding the street tree program they should contact the Urban Forester at (949) 644-3083 or send a written request for one or more parkway trees to: Attn: Urban Forester, P. O. Box 1768, Newport Beach, California 92659-1768.

City of Newport Beach will:

- A. Approve species, location, and spacing of tree planting.
- B. Furnish, install, stake, and initially fertilize new trees (exception would be trees planted in accordance with City Code 13.09.010).
- C. Prune and spray tree as required.
- D. Approve type of root barriers for installation.
- E. Assume trimming responsibilities.

#### **PARKWAYS IN ESTABLISHED RETAIL COMMERCIAL/OFFICE CENTERS**

Parkway street trees that are removed because they are diseased or have damaged property may be replaced with the same species of trees (and a species other than the designated street tree) provided (a) the parkway street tree is located adjacent to or within an established retail commercial/office development; (b) replacement with the same species will maintain the appearance of the streetscape and/or ensure consistency with an established landscape masterplan adopted by the adjoining landowner; (c) the parkway street trees have a history of little or no hardscape damage nor injury claims related to hardscape damage caused by the tree; and (d) the property owner has agreed in writing to repair or pay the cost of repair/and or replacement of hardscape or underground utilities damaged by the new trees.

**Adopted - November 22, 1982**  
**Amended - November 14, 1983**  
**Amended - October 22, 1992**  
**Amended - January 24, 1994**  
**Amended - July 23, 2002**  
**Amended - April 13, 2004**  
**Amended - August 24, 2004**

**Formerly I-19**

# General Services Department

## Parks and Trees Division

### Proposed Reforestation Project

#### Balboa Village

##### Main Street

Phase	Location	# Trees	Tree Species	Status	Unit Price	Costs
I	200 - 300 Block (Balboa Blvd to Bay Ave)	16	Coral Gum	Remove	\$ 40.00	\$ 640.00
		16	Guadalupe Palms	Replant	\$ 3,000.00	\$ 48,000.00
		16	N/A	Site Enhancement	\$ 100.00	\$ 1,600.00
				Total		\$ 50,240.00
II	100 Block (Balboa Blvd to Ocean Front, East)	16	Coral Gum	Remove	\$ 40.00	\$ 640.00
		16	Guadalupe Palms	Replant	\$ 3,000.00	\$ 48,000.00
		16	N/A	Site Enhancement	\$ 100.00	\$ 1,600.00
				Total		\$ 50,240.00

##### Balboa Boulevard

Phase	Location	# Trees	Tree Species	Status	Unit Price	Costs
III	Balboa Blvd - Main St. to Adams St.	16	Willow Leafed Peppermint	Remove	\$ 80.00	\$ 1,280.00
		16	Guadalupe Palms	Replant	\$ 3,000.00	\$ 48,000.00
		16	N/A	Site Enhancement	\$ 100.00	\$ 1,600.00
				Total		\$ 50,880.00
IV	Balboa Blvd - Main St. to Adams St.	9	Willow Leafed Peppermint	Remove	\$ 80.00	\$ 720.00
		9	Guadalupe Palms	Replant	\$ 3,000.00	\$ 27,000.00
		9	N/A	Site Enhancement	\$ 100.00	\$ 900.00
				Total		\$ 28,620.00

SubTotal \$ 179,980.00  
 10% Contingency \$ 17,998.00  
 Grand Total \$ 197,978.00

# Recreation & Senior Services Division Monthly Activities Report

Page 10

## PARTICIPANTS ATTENDING

10,432 CUSTOMERS

### RECREATIONAL CLASSES

3,926 CUSTOMERS

### PERSONALIZED SERVICES PROVIDED

1,782 CUSTOMERS

Includes:

Blood Pressure	65	Information/Referral	920
Counseling-persons	65	Legal Assistance	8
Eldercare	4	Senior Assessment(hrs)	40
Employment	25	Telephone Reassurance	405
HICAP	2	Visual Screening	3
Housing counseling	45	Transportation Info	200

### SENIORS RECEIVING TRANSPORTATION SERVICES

Care-A-Van/Shuttle

1,420 CUSTOMERS

### CUSTOMERS RECEIVING NOON MEALS AT THE CENTER

2,215 CUSTOMERS

### VOLUNTEER HRS. OF SERVICES PROVIDED AT THE CENTER

1,216.00 HOURS

Includes:	Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)
Front Office	Travel Office	
Gift Shop	Library	
Instructors	President	
Treasurer	Vice President	
Bookkeeper	Taxes	

### PARTICIPANTS IN FRIENDS OF OASIS TRAVEL/ SAILING CLUB

375 CUSTOMERS

#### Day Trips

LACMA	45
Griffith Park	52
Del Mar Races	44

#### Sailing Club

OASIS II	117
OASIS III	117

#### Long Trips

### SPECIAL EVENTS/SCREENINGS/LECTURES

714 PERSONS

Self-Improvement Kick-Off	115	OASIS Golfers	135
Self Defense/ Line Dancing	93	<b>Sunday Movies-</b>	
UCI - Face & Neck Rejuvenation	50	Come September	35
Big Band Seminar	60	The Razor's Edge	44
Movie- Music & Lyrics	35	Roman Holiday	25
Computer Friends	42	Rebecca	18
Trail Trekkies	20		