



# CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS – 3300 NEWPORT BOULEVARD  
TUESDAY, April 3, 2012 – 6PM

## **PB&R Commission Members:**

Phillip Lugar, Chair  
Kathy Hamilton, Vice Chair  
Tom Anderson  
Ron Cole  
Roy Englebrecht  
Marie Marston  
Jack Tingley

## **Staff Members:**

Laura Detweiler, Recreation & Senior Services Director  
Mark Harmon, Municipal Operations Director  
Sean Levin, Recreation Superintendent  
Teri Craig, Administrative Assistant

### **1) CALL MEETING TO ORDER**

### **2) ROLL CALL**

### **3) PRESENTATION BY EXPLOROCLEAN/Newport Harbor Nautical Museum**

### **4) NOTICE TO THE PUBLIC**

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

### **5) CONSENT CALENDAR**

All matters listed under **Consent Calendar 5A-5C** are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

#### **A. Minutes of the February 7, 2012 regular meeting.**

*Recommendation:* Waive reading of subject minutes, approve and order filed.

#### **B. Parks & Operations Division Activity Report.**

*Recommendation:* Receive/file monthly Activity Report for activities and upcoming projects.

#### **C. Recreation & Seniors Services Activity Report.**

*Recommendation:* Receive/file monthly Activity Report for activities and upcoming projects.

### **6) CURRENT BUSINESS**

#### **A. City Street Tree Designation – Holiday Road**

*Recommendation:* Recommend to City Council that the Street Tree Designation on Holiday Road be changed to include the Sycamore tree species in addition to the current designated street tree, the Willow Leaf Peppermint to provide homeowners a choice of two different species when replacing the City street tree in front of their property.

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or [recreation@newportbeachca.gov](mailto:recreation@newportbeachca.gov).

**7) PARKS, BEACHES & RECREATION COMMISSION ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

**8) PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Public comments are invited on **non-agenda** items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

**9) CITY OF NEWPORT BEACH EFFECTIVE MEETINGS TRAINING FOR BOARDS, COMMISSIONS AND COMMITTEES BY TRUDY SOPP**

**9) ADJOURNMENT**

**Parks, Beaches & Recreation Commission  
Regular Meeting  
February 7, 2012 – 6pm**

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**1) CALL MEETING TO ORDER 6:01pm**

**2) ROLL CALL**

Present: Phil Lugar, Chair  
Kathy Hamilton, Vice Chair  
Tom Anderson  
Ron Cole  
Roy Englebrecht  
Marie Marston  
Jack Tingley

Staff: Laura Detweiler, Recreation & Senior Services Director  
Mark Harmon, Municipal Operations Director  
Teri Craig, Admin Assistant

**3) PRESENTATION TO SOUTHERN CALIFORNIA MUNICIPAL FEDERATION - ORANGE COUNTY FLAG FOOTBALL CITY OF NEWPORT BEACH CHAMPIONS**

Recreation & Senior Services Director Detweiler commented on the success of the recent flag football program and thanked staff for their outstanding work. She specifically thanked Recreation Leader Ethan Machado, Assistant Recreation Coordinator Angie Ernst, Recreation Supervisor Scott Williamson and Recreation Manager Janet Cates.

Supervisor Williamson addressed the number of teams, number of participants, competing teams and finals.

Certificates were presented to the participants in recognition for winning the championship.

**4) NOTICE TO THE PUBLIC**

**5) CONSENT CALENDAR**

**A. Minutes of the January 3, 2012 regular meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

**B. Parks & Operations Division Activity Report.**

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

**C. Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

**D. Item pulled by Director Harmon**

Jim Mosher commented on Item 5B relative to number of trees removed, replaced and planted. He referenced an image of a tree included in the report that recently fell and asked that it be identified and that an explanation be given as to how it fell.

Director Harmon stated that the tree fell due to wind damage.

**D. City Street Tree Designation – Quiet Cove**

Director Harmon asked that this item be tabled until a future meeting.

**Motion by Commissioner Englebrecht** to accept items 5A – 5C of the Consent Calendar and that item 5D be tabled. Motion carried unanimously.

**6) CURRENT BUSINESS**

**A. Request from Newport Harbor Baseball Association (NHBA) to reconfigure Two Bullpen's to Batting Cages at Bob Henry Park.**

Report presented by Superintendent Levin noting that NHBA has requested to reconfigure bullpens the batting cages at Bob Henry Park noting that NHBA would be solely responsible for installation costs, obtaining necessary permits and any damage associated with the project. He went on to say that Recreation and Municipal Operations staff met on site to review the preliminary plans with NHBA and approve of the plan in concept. The use of the batting cages would be limited to the hours of 8am-dusk as Bob Henry Park is not a lit facility.

**Chair Lugar opened the Public Discussion; Hearing None the Public Discussion was Closed.**

**Motion by Commissioner Anderson** to approve the request from NHBA to reconfigure two bullpens to batting cages at Bob Henry Park. Motion carried by acclamation.

**B. Beach Fire Rings Discussion of Issues and Solutions**

Director Detweiler provided a PowerPoint presentation addressing the number of existing fire rings at various beaches, maintenance practices, concerns relative to health impacts to nearby residents and beachgoers, safety and direction by the City Council to the Commission. She addressed possible options for solutions.

Director Detweiler addressed results of research done of local area beaches and applicable city regulations, including camping areas and homes adjacent to the areas. Discussion ensued regarding distance between fire rings and residential areas. In addition she reported on the distribution of notices regarding the item and correspondence received in response.

Commissioner Englebrecht commended Director Detweiler and staff for the work performed on this item.

**Chair Lugar opened the Public Discussion**

Jaime Starr opined Balboa Pier and Corona del Mar should be considered separately. She noted that Balboa Pier is a commercial zone designed to handle large groups of people; while Corona del Mar is a residential neighborhood. She expressed concerns with child safety issues noting that the beach is usually not cleared until 10:30pm in summer. Ms. Starr stated that the police should start clearing the beach by 9:30pm. Ms. Starr recommended that State Beach be closed at dusk and added that 95% of the people using Big Corona are non-residents and that they do not bring income to Newport Beach. She offered other solutions such as reducing the number of fire rings to one row or possibly relocating them to Newport Pier or Crystal Cove.

Charles Farrell stated the black smoke from the fires can be seen from long distances, police activity occurs most every night, megaphones can be heard telling people to go home, and there is foul air and dirty soot. He opined the fire rings are an eye sore and that clean-up can be seen and heard early in the morning. He stated he could not live without his air purifier and believed it is not safe to breathe. Mr. Farrell requested that the fire rings be removed stating that the negatives outweigh the positives.

Karen James expressed concerns with toxic fumes and debris and requested removal of the fire rings.

Frank Peters thanked staff for the "balanced" report, noting that his teenagers do not want the fire rings removed, but expressed concerns with the air quality and that the cost is too high.

Barb Burkhart agreed with previous speakers and noted that her windows must be kept closed at night and complained that the black, greasy soot on her furniture is caused by the smoke from the fire rings.

Joan Coleman also complained of the greasy film on her windows and furniture, expressed concerns regarding the air quality and requested removal of the fire rings.

Barbara Peters noted that although many love the fire rings, breathing wood smoke is hazardous. She reported that many people have burned furniture, plastic, Christmas trees and pallets into the rings; some of which contain methyl bromide. She asked the Commission to protect the public from toxic air and make an ethical decision and remove all of the fire rings.

Jim Kaminsky reported living far enough from the fire rings that on most days he can't smell the fires. He commented that he is a retired police officer and at one time was the area commander for Corona del Mar and noted that there are many good people that use the fire rings but bad ones as well. He stated arrests have varied from narcotics, lewd conduct to having glass on the beach. Mr. Kaminsky noted that after 10pm, people remaining on the beach are in violation of the Municipal Code. And, although the police do a great job, priority calls can occur and that they may be unable to close the beach right away. In addition, he reported the City does a great job cleaning the beaches.

Jack Larson expressed concerns regarding health hazards and noted he has experienced burning embers on his patio, acknowledged getting people off the beach is quite difficult but asked the Commission to consider removing the fire rings.

Lisa Vallejo stated that she believes the rings are a health hazard, noting that Orange County has the highest cancer rate and spoke in support of removing the fire rings and suggested that the City consider hiring a lobbyist to support the issue or removal.

Dan Purcell stated he cannot open his windows, as they are inundated by smoke almost every day. He reported that he enjoys nature, but that the smoke makes it difficult and spoke against the temporary amusement of some ruining the lives of many.

Wes Hatfield spoke in support of removing the fire rings and reported many of his neighbors have been diagnosed with lung cancer.

John Zepfel reported a greasy film and debris at his home 365 days a year and people staying on the beach after 10pm. He urged the Commission remove the fire rings noting the City could possibly face a litigation problem in the future because of them.

Lauren Jans re-iterated the problems caused by the fire rings and noted the negatives far outweigh the positives. He urged the Commission to consider their removal.

Mary Pinnere reported that the prevailing wind blows towards the Cove and expressed concerns with plastics and other toxic chemicals emitted from the fire rings.

Justin Edson reported that his house is constantly covered in sand and ash and expressed concerns with health issues noting that he was recently diagnosed with cancer and although he has never smoked, his oncologist kept asking if he did.

Roger McKennon stated he agreed with all the comments made and asked the Commission to accept the fact that the fire rings are a hazard and that they should be removed.

Harold Parker agreed with all the comments made noting that when he was younger, smoking was not considered hazardous. He opined that the Commission has a responsibility to the public to keep it safe and remove the fire rings.

John Hamilton noted that after talking with the AQMD, if you can smell it, it is toxic. He stated he smells the smoke all year long and that no one has the right to subject people to that when it has been proven to be hazardous. He asked the Commission not to compromise and remove the fire rings.

#### **Chair Lugar closed the Public Discussion**

Commissioner Englebrecht commented on the financial impacts of removing the fire rings from Big Corona, the area being a beach community, building family memories and finding ways to find solutions. He stated that the problems are not the rings, but the burning of wood and the related smoke. He recommended that the City consider making the fire rings all natural gas and allowed to be reserved by the public with a related fee.

In reply to an inquiry from the Commission, Assistant Fire Chief Rob Williams reported staff is there every day until an hour past sunset/dusk. He noted that they are not there for enforcement but are there for safety. He reported situations change daily relative to fights and disagreements dependent on the time of year noting that staff is there everyday until one hour past dusk and during the summer months until 9pm. He reported that there have been four incidents of burns with paramedics being called within the last two summers.

Police Sergeant Spencer Arnold noted it is difficult to capture data specifically to fire rings but noted that calls are driven by the time of year and time of evening. He expressed that there are challenges with getting people to leave the beach but cannot start initiating that people leave until 10pm. He referenced priorities of calls and reported there have been more than 10 arrests within the last couple of seasons.

Commissioner Englebrecht asked about the possibility of placing a unit at the beach to announce and enforce closure of the beach but noted that there is probably no budget at this time.

Sergeant Arnold reported that there is an assigned beat officer responsible for specific areas of the beach, but dependent the types of calls for service, that officer could be assigned somewhere else.

In reply to Commissioner Anderson discussion continued on how the beach is closed, closure of the gate to prevent others from entering and the time it takes for people to pack up and leave. Also regarding the number of years the fire rings have existed and the number of homes close to the area.

Commissioner Hamilton commented on the number of people that visited Big Corona last year; related revenues, night swimmers, number of burns and injuries related to the fire rings. She reported that over one weekend, last summer, the Grossman Burn Center had seven emergencies and five were related to fire rings.

Ensuing discussion pertained to health and safety issues and hazard enforcement issues, the need for change, health issues from burning wood, and the impracticality of installing natural gas.

**Motion by Commissioner Cole** that the PB&R Commission forward their recommendation to the City Council to eliminate all fire rings.

Motion carried by the following vote:

Ayes: Cole, Hamilton, Lugar, Tingley  
Noes: Anderson, Englebrecht, Marston

**7) AD HOC COMMITTEE REPORT**

- **Bench Donation Process**

Director Harmon reported that the Bench Committee met last week regarding Council Policy B17 and will have a full report to the Commission at a future meeting.

**8) PARKS, BEACHES & RECREATION COMMISSION ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

None.

**9) PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Dan Purcell encouraged Commissioner Members to be a part of the Tidelands Management Committee noting they are underrepresented by beach advocates, as well as other committees and thanked them for their work.

**10) ADJOURNED AT 7:40PM.**

Submitted by: \_\_\_\_\_  
Teri Craig, Admin Assistant



## Municipal Operations Department

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PB&R Commission Agenda

Item No. 5B

April 3, 2012

**TO:** Parks, Beaches and Recreation Commission

**FROM:** Parks and Trees Maintenance Superintendent and Operations Support Superintendent

**SUBJECT:** *February and March Parks, Trees, and Operations Divisions Activity Report*

### **Parks Maintenance Division Activities**

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in the planning and construction phases.

#### **Projects currently underway:**

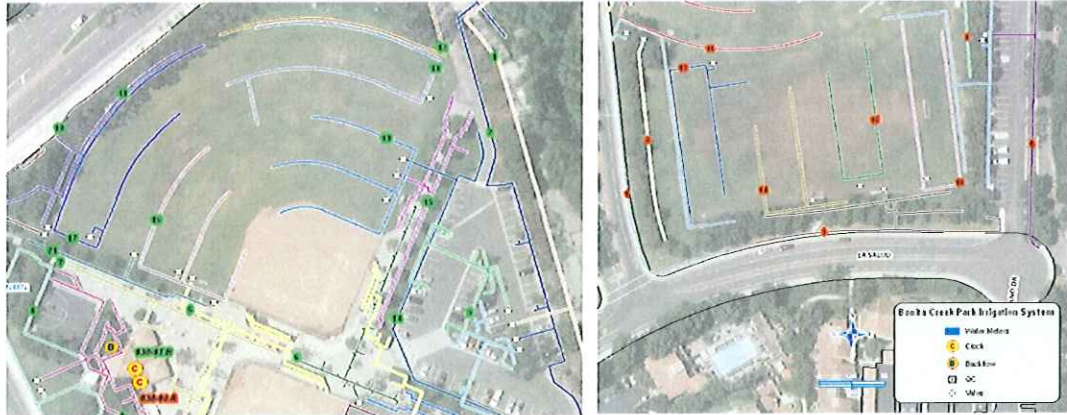
- Jamboree Road Widening at Bristol
- Bitterpoint and Rocky Point Pump Stations
- Sidewalk, Curb and Gutter Contract - various locations
- Civic Center
- Buck Gully Lower Canyon Stabilization
- Irvine Terrace Park Shade Structure
- Bob Henry Park batting cage

#### **Projects that are in the planning phases:**

- |                                      |   |
|--------------------------------------|---|
| ○ Sunset Ridge Park                  | ○ Bristol Street North and South Landscapes       |
| ○ Marina Park                        | ○ Dover Drive Median                              |
| ○ 19 <sup>th</sup> Street Tide Valve | ○ Irvine Ave., Westcliff to Dover                 |
| ○ China Cove Slope Stabilization     | ○ Lido Village                                    |
| ○ CDM Entrance, at MacArthur         | ○ Balboa Blvd. medians                            |
| ○ Irvine Terrace Park CERT storage   | ○ Playground donation at Balboa Blvd. and Miramar |
| ○ Upper Buck Gully trail and bridges | ○ Eastbluff Park scoreboard                       |



2. Recently, Parks Division Staff coordinated with GIS Division Staff to create irrigation controller atlases for all of the City's Parks and Facilities. The maps make use of "real-world" information, found in the field, and set this against a layer of the City's most recent aerial photographs for each site. Each map calls out the location of the irrigation controller, backflow, water meter and each valve on that particular site. Thanks to modern technology and the teamwork displayed by these two Divisions, valuable information will be easily accessible to our irrigation technicians, on-call staff, and all who are working to conserve our valuable water resources.



3. During the week of March 12<sup>th</sup>, Parks Division staff coordinated with City contractors and completed landscape enhancements on Bayside Drive at the Fernleaf Ramp, Newport Boulevard roadsides, and fill-in plantings in the Balboa Village area.

The Fernleaf project replaced underperforming and thirsty plant material in the median area with a succulent groundcover (Senecio) and Ghost Aloes. The replacements were selected based on their drought-tolerance, ease of maintenance, and should blend in perfectly with the existing King Palms.

The Newport Boulevard project involved planting California natives, groundcover (Ceanothus) and Deer Grasses, on an otherwise bare slope. The plantings will help protect the slope area from erosion into the adjacent bio-swale and drainage channel.



## **Trees Division Activities**

During the month of January, 1157 trees were trimmed, 29 trees removed, 7 trees were planted.

During the month of February, 1199 trees were trimmed, 20 trees removed, and 21 planted.

The City's tree services contractor, pruned trees within the Corona Del Mar, Spyglass Hills, Buffalo Hills, Santa Ana Heights, Balboa Peninsula and Lido Isle areas, as part of the City's overall grid and annual trimming schedule. Additionally, the annual pruning of selected Ficus and Palm trees completed throughout the City.

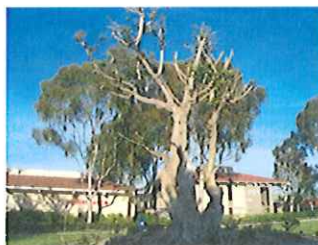
1. In February 2012, West Coast Arborists replanted trees at the sites where Blue Gum Eucalyptus trees were removed on Fourth Avenue in Corona del Mar. In December, the affected homeowners were sent an informational letter and street tree designation form to note their preference for a street tree among three species: the African Tulip, Dwarf Southern Magnolia, and Gold Medallion tree.



The pictures above show the new look of Fourth Avenue, and the residents are very happy with the results. Thanks to the Parks and Street Tree Division for seeing this project through.

2. In March 2011, the City Manager, Risk Manager and Municipal Operations Deputy Director approved a removal of a City Coral tree that is listed as a Special Tree, Neighborhood Tree, in accordance with the removal criteria of Council Policy G-1. The tree is decayed and creating a potential liability.

### ***2200 Vista Del Sol, Median***





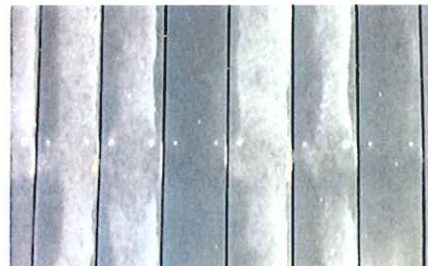
The attached Tree Activity Report summarizes requests and field activities performed during the past months.

### **Beach Maintenance Activities**

1. On Saturday, January 21<sup>st</sup>, MOD crews were busy managing the combination of high tides and rainfall. Twenty-seven crew members operated 24 portable and stationary pumps throughout Balboa Island and the Newport Peninsula, pumping down flooded street ends during the early morning hours.

At 7:16 am the tide reached its 7.2' peak, which was 0.6' above the tidal chart prediction. While some streets experienced flooding due to the tidal valves being closed, there were no reports of any private property flooding. That day's rainfall totaled 1.05", and with the minimal rain since, the season total recorded at the Corporation Yard is 4.25". *Great job to all involved.*

2. Last winter, employees working at the Back Bay Science Center noticed that sections of artificial wood decking used in the outdoor walkway areas were rapidly deteriorating. In the spring of 2011, Public Works filed a claim with the manufacturer, the Trex Company, to have the defective boards replaced under warranty. Since Municipal Operations is responsible the maintenance of the BBSC, Operations Support Division staff worked with Public Works through the processes of obtaining the replacement materials and gathering competitive bids for the restoration of the walkways. The contract was awarded to Sunny Hills Restoration.



Operations Support staff coordinated with the other BBSC partner agencies in selecting an appropriate timeframe for the project in order to minimize disturbance to any programs, events, visitors, and wildlife. Work began in early January and was completed on February 3<sup>rd</sup>. The two main walkways have been completely replaced with new material that features a nice wood grain texture.

The partner agencies are committed to reusing as much of the remaining material as possible in order to minimize waste. Boards will be used on City beaches to secure volleyball net poles in the sand, as retaining structures by the UCI crew team, and by the State Department of Fish & Game to complete the walking trail along the north side of the Center. *Kudos to our Operations Support staff for working together with other departments and agencies to complete this project.*

3. Recently, the Storm Drain crew saw the opportunity to re-use a surplus hydraulic lift from another department. The Storm Drain crew is in the process of moving from the Corporation Yard to the Utilities Yard so the timing was ideal. The hydraulic lift will be utilized to load the 165 pound water pumps into pickup trucks. The Crew has 16 pumps that need



to be loaded during every substantial rain/high tide event and unloaded once the event is over. The lift will assist the crew members who previously manually lifted the pumps into the truck.



The Concrete crew created a concrete pit to house the lift in order to alleviate a tripping hazard. Electrical conduit was placed underground as well to operate the lift. Now, one staff member can operate the lift to load a truck safely and efficiently.

4. MOD crews recently re-installed the Ronald Reagan statue in Bonita Canyon Sports Park after being vandalized shortly after initial installation in November. In order to monitor activities around the statue, MOD crews also installed a motion-sensitive camera on a nearby pole that will take photos day or night.



### **Highlighting Department Employees**

The following notes of appreciation from the public have been received in recognition of what our employees are best known for – going beyond the call of duty.

**From:** David Cohen  
**Sent:** Friday, February 03, 2012 12:10 PM  
**To:** Kiff, Dave  
**Cc:** Smith, Dana; Sudo, Jenny; Lynch, Mike  
**Subject:** You have a great team...

Dear Mr. Dave Kiff,  
I know in your position, much of the time you have to deal with a lot of negativity and problem solving.  
I thought I might share something with you that is positive, and says something about the caliber of people that represent the city.

I want to take a moment and write a quick note to show my appreciation for an employee in one of your Waste Water Management. We are new to the area in Corona del Mar and needed some help.  
Kiel Wilcox, your Senior Specialist in waste water, was not only helpful, but went above and beyond what was asked in a very courteous and professional manner. I did not expect to receive this much attention to detail, we truly appreciated how thorough he was. We have made it a point to share our experience with fellow residents, and others in the community.

Sincerely,

David Paul Cohen

PS- Thank you also to your courteous staff member, Joan Ackerman, whom I called, she was very helpful in pointing me in the right direction in getting your emails, and names.

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February 7, 2012

City of Newport Beach  
Municipal Operations  
3300 Newport Blvd.  
Newport Beach, CA 92663

Dear Mr. Harman,

I am a student from Newport EL School. Today I was walking to my mom's car to go home, when the wind caught hold of my map of China. The wind carried my map straight into the storm drain in front of the school, and was completely out of my sight.

Then, I told my mom that my paper had disappeared. I was so worried because I had worked on it in class for the past four days, and it's due tomorrow.

No one could help me at school and my teacher was already gone for the day. My mom said to jump in the car so we could try to get the attention of the City of Newport Beach truck that had just passed by. We ultimately had an opportunity to ask the driver of a different truck if he and his co-worker could help us out with an unusual request. He seemed very happy and said "of course".

We followed his truck back to the school. I am so glad that it wasn't raining hard today because the two men came over to the storm drain with their pick and gloves. They lifted the cover and asked "is that it"? Yes -- and it's due tomorrow! I was so relieved! Mom said "it might not look like much", especially since it landed face down and you couldn't see all the drawing and writing I had done," but this means so much to him, thank you so much."

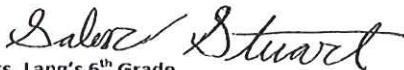
They were so nice to drive back and help me find my paper. We thanked them and shook their hands. I asked my mother if she would ask the kind gentlemen for their names. They were very grateful and said that their names are Bubba and Tony Wilson. We thanked them again for helping me find my missing map in this unexpected hiding place.

Now that the part of the map that got wet in the storm drain is dry, I can finish coloring and writing so that it's finished for tomorrow.

If you could, would you please thank these gentlemen again for the good deed they did for me. I will let you know how it all turns out.

Thank you very much,

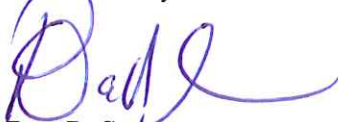
Sincerely,



Mrs. Lang's 6<sup>th</sup> Grade  
Newport Elementary School

See attached Municipal Operations Department, Activities Reports for January and February 2012.

Submitted by:



Dan P. Sereno  
Parks and Trees Maintenance Superintendent



James L. Auger  
Operations Support Superintendent

Attachments: (A) Tree Activity Report 2011-2012  
(B) Municipal Operations Department, January and February 2012  
Activities Reports



# Municipal Operations Department

## Parks and Trees Division Reforestation and Tree Removal Activity Report Fiscal Year 2011-2012

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Tree Removals	9	12	12	26	9	18	29	20					135
Emergency Tree Removals	0	0	105	33	0	0	0	0					138
Reforestation Tree Removals *	4	0	0	0	0	9	0	0					13
Problem Tree Removals	0	0	0	0	0	0	0	0					0
<b>Total Removals</b>													<b>286</b>

Trees Planted	5	2	8	23	5	0	7	21					71
Reforestation Requests	0	0	2	0	0	0	0	0					2
Reforestation Approved	0	0	1	0	0	0	0	0					1
Removal Requests	0	0	0	0	0	0	0	0					0

\*PB&R Commission approved a reforestation request in September that included 9 City trees on Surfview Lane



# Municipal Operations Department

## Parks and Trees Division Fiscal Year 2011-2012

### Problem Tree Removals

Month	# Trees	Location(s)
July-11	0	
August-11	0	
September-11	0	
October-11	0	
November-11	0	
December-11	0	
January-12	0	
February-12	0	

### Reforestation Tree Removals

Month	# Trees	Location(s)
July-11	4	(2) trees at 321 Anade Avenue, (2) trees at Altura Drive
August-11	0	
September-11	0	
October-11	0	
November-11	0	
December-11	9	Approved Reforestation Request on Surfview Lane
January-12	0	
February-12	0	

<b>Municipal Operations Department - General Services Divisions - Activities Report - REVISED January 2012</b>	<b>This Month</b>	<b>This Month Last Year</b>	<b>Total To Date</b>	<b>TTD Last Year</b>
<b>Asphalt/Concrete</b>				
Street Patching (Tons of Blacktop)	212	126	1,577	1,365
Sidewalk Repaired (sq. ft.)	1,895	2,930	17,206	22,327
Curb & Gutter Replacement (lin. ft.)	56	229	1,155	1,398
Sweeping, Beach Cleaning, Demo Materials (tons)	220	453	2,007	2,004
Asphalt/Concrete Recycled (tons)	180	192	1,810	1,560
<b>Signs &amp; Traffic Markings</b>				
Signs Made	87	0	562	391
Signs Installed	166	199	1,312	1,226
Decals	2	104	1,062	324
Special Purpose Signs/Banners Made	30	25	68	381
Street Striping (lin. ft.) Added/Replaced	24,338	208,456	173,828	244,509
Pavement Markings (including reflective)	56	200	312	357
Parking Stalls	0	1	93	27
Curb Painting (lin. ft.)	199	1,686	28,260	12,431
Thermoplastic (lin. ft.)	30	5,793	30	15,607
Sign Posts Installed	20	9	120	119
<b>Graffiti</b>				
Graffiti Incidents Removed by Staff	17	12	93	168
Graffiti Incidents Removed by Contractor	62	41	501	332
<b>Refuse Collection</b>				
Residential (tons)	2,734	2,786	19,906	20,314
Liquid HazMat Incidents	20	39	112	186
E-Waste Incidents	5	20	22	115
U-Waste Incidents	13	23	57	100
Recyclables (tons)	1,186	1,160	8,329	8,533
<b>Trees</b>				
Trimmed by Staff	28	19	128	131
Trimmed by Contractor	1,129	1,298	8,455	6,784
Removed	29	18	266	88
Planted	7	16	50	33
Roots Pruned by Contractor	3	0	17	14
Roots Pruned by Staff	0	3	12	9
<b>Automotive</b>				
Repairs	113	248	954	1,798
Preventive Maintenance Completed	68	72	445	513
PM Labor Hours	140	140	1,052	1,306
<b>Beach Maintenance</b>				
Beach Area Refuse (tons)	77	84	838	762
Beach Debris (tons)	103	76	647	614
<b>Sweeping/Storm Drain</b>				
Gutter Miles Swept	3,210	3,556	23,470	27,279
Sweeping Debris (cubic yards)	347	578	3,841	3,732
Storm Drain Debris (cubic yards)	35	13	447	365



<b>Municipal Operations Department - General Services Divisions - Activities Report - February 2012</b>	<b>This Month</b>	<b>This Month Last Year</b>	<b>Total To Date</b>	<b>TTD Last Year</b>
<b>Asphalt/Concrete</b>				
Street Patching (Tons of Blacktop)	125	153	1,702	1,518
Sidewalk Repaired (sq. ft.)	3,092	2,590	20,298	24,917
Curb & Gutter Replacement (lin. ft.)	230	523	1,385	1,921
Sweeping, Beach Cleaning, Demo Materials (tons)	190	271	2,197	2,275
Asphalt/Concrete Recycled (tons)	144	264	1,954	1,824
<b>Signs &amp; Traffic Markings</b>				
Signs Made	100	762	662	1,153
Signs Installed	168	147	1,480	1,373
Decals	2	170	1,064	494
Special Purpose Signs/Banners Made	30	7	98	388
Street Striping (lin. ft.) Added/Replaced	34,732	536	208,560	245,045
Pavement Markings (including reflective)	98	4	410	361
Parking Stalls	0	19	93	46
Curb Painting (lin. ft.)	271	623	28,531	13,054
Thermoplastic (lin. ft.)	0	0	30	15,607
Sign Posts Installed	14	16	134	135
<b>Graffiti</b>				
Graffiti Incidents Removed by Staff	15	15	108	183
Graffiti Incidents Removed by Contractor	90	37	591	369
<b>Refuse Collection</b>				
Residential (tons)	2,358	2,285	22,264	22,599
Liquid HazMat Incidents	9	26	121	212
E-Waste Incidents	4	12	26	127
U-Waste Incidents	5	11	62	111
Recyclables (tons)	975	948	9,304	9,481
<b>Trees</b>				
Trimmed by Staff	33	28	161	159
Trimmed by Contractor	1,166	566	9,621	7,350
Removed	20	4	286	92
Planted	21	16	71	49
Roots Pruned by Contractor	0	0	17	14
Roots Pruned by Staff	9	0	21	9
<b>Automotive</b>				
Repairs	119	250	1,073	2,048
Preventive Maintenance Completed	46	64	491	577
PM Labor Hours	103	128	1,155	1,433
<b>Beach Maintenance</b>				
Beach Area Refuse (tons)	77	78	916	839
Beach Debris (tons)	57	149	704	763
<b>Sweeping/Storm Drain</b>				
Gutter Miles Swept	3,229	2,852	26,699	30,131
Sweeping Debris (cubic yards)	434	475	4,275	4,207
Storm Drain Debris (cubic yards)	14	83	461	448

**Recreation Services  
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission  
From: Sean Levin, Recreation Superintendent  
Re: Recreation Division Monthly Activities Report



**NEWPORT BEACH CHILDREN CONTRIBUTE TO THE NATIONAL CHRISTMAS TREE**

In August 2011, the Summer Day Camps were invited to craft ornaments for the National Christmas Tree in front of the Capitol in Washington, D.C. throughout the month of December. The Christmas tree was provided from the Stanislaus National Forest and decorated by California's children, showcasing the theme of *California Shines*.

Even though it was hot in August and the Day Campers were more focused on the beach and playing in the water, the CYC and Balboa camp staff managed to engage the children in decorating a dozen each of small ring buoys and beach sand buckets with ocean waves and marine creatures.

The following pictures were received picturing the ornaments hanging from the Christmas tree. Newport Beach really did "shine" at Christmas this past year!



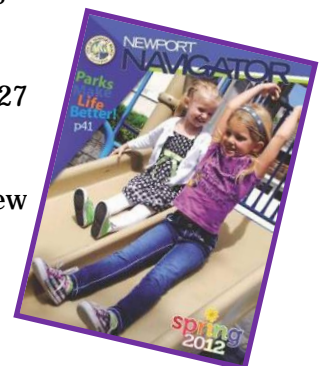
**ONLINE SCHEDULING PROGRAM**

Newport Coast Community Center and Aquatics staff will pilot a new online scheduling program this spring called "When to Work." Managers and staff members will be able to create schedules, trade shifts and request time off through a web based program. The benefits of the program include time savings with scheduling, picking up shifts and documented accountability. Several cities, including the City of Irvine, use "When to Work" and recommended the program. Thank you to IT staff for working to pilot the program!

**REGISTER FOR SPRING RECREATION CLASSES!!**

The spring 2012 *Newport Navigator* was mailed to residents the week of February 27 and registration began on March 1. The brochure is "springing" the public to register!

A digital version on the spring 2012 *Navigator* is available on the City's webpage. New classes include, Chinese Mandarin, Small Hands Art, Kids Yoga, and Italian!



## **NEW CITIZEN SCIENCE PROGRAM**

Marine Protection staff participated in an exciting new program bringing together different groups to work on issues surrounding local Marine Protected Areas. Crystal Cove Alliance will be piloting a new education program this spring with middle and high school students in partnership with Newport Landing and other scientific and educational organizations. The students will venture into the offshore area of Crystal Cove State Marine Conservation Area and participate in a new Marine Protected Area Citizen Science cruise. The cruise will allow students to be directly involved in scientific research as they collect data that will be utilized by universities, and local scientists who are conducting research on the effectiveness of Orange County's Marine Protected Areas.

Crystal Cove Alliance (CCA) is Crystal Cove State Park's non-profit cooperating association that is dedicated to education, conservation, and restoration efforts within the State Park.



## **PROMOTIONS**

Please join us in congratulating Stephanie Nealey and Megan Dias as new Senior Recreation Leaders in the youth programs division!

Stephanie began working for Recreation as a CIT (counselor in training) in 2005 and was hired part-time in 2007 as a Recreation Leader. Since then she has become a leader in afterschool programs and special events. In her free time Stephanie enjoys singing and music. Stephanie will be taking over at Active Kids Afterschool program at CYC and will be a great asset to the team.

Megan was hired as a Recreation Leader in 2010 and currently works in the Active Kids Afterschool program at Mariners. Megan will take over the West Newport afterschool site and the Balboa Summer Camp. Megan enjoys scuba diving and running in her free time and loves everything about recreation!

## **JUNIOR LIFEGUARD TRY-OUTS**

Jr. Lifeguard Tryouts were held in February. Recreation staff worked with the Junior Lifeguard staff to coordinate the try-outs at MBAC saving the Fire Department about \$1000 in staffing and rental expenses.

## **CONSTRUCTION PROJECTS WITH NMUSD**

Recreation staff met with Newport Mesa Unified School District to discuss construction projects scheduled to be done this summer at Corona del Mar High School pool and adjacent parking lot. School officials and City staff worked together to come up with alternative plans to allow for minimal disruptions to the City's summer aquatic programs and swim lessons. Summer lessons and programs are scheduled to begin June 25.



## **TIDEPOOLS**

Currently the City's Marine Protection and Public Works Department are working with local researchers on understanding invasive species and habitat restoration in the tidepools. The study will go on for 18 months, so if you see some strange looking grids (pictured to the right) they are there for study purposes. For more detail on the research project contact Michelle Clemente at 644-3036.



## **2012 CAMP NEWPORT EXPO @ THE SPIRIT RUN**

The City partnered with the Spirit Run to host the 5<sup>th</sup> Annual Camp Newport Expo on March 4 at Fashion Island. It was a great opportunity for families to take a sneak peek at what's in store for youth this summer! With over 20 summer camp instructors in attendance, participants learned to skate, spike volleyballs, create art projects, play water games & much more!



## **YOUTH GOVERNMENT DAY A SUCCESS!**

This year's Youth Government Day was small but mighty! Held on Thursday, March 8, our youth representatives from Newport Harbor High School, Corona del Mar High School and the Orange County High School of the Art were able to delve into the inner workings of municipal government by job shadowing the city departments and holding a mock city council meeting.

After a welcome from Council Member Rosansky, City Manager Kiff provided an overview of the different departments to the students, followed by a review of the two Mock City Council agenda items: solutions to the beach fire rings and an amendment to a City ordinance banning smoking in parks. Both items originated in the Recreation & Senior Services Department, Recreation Manager Lohr and Superintendent Levin coached the students through their presentations.

At 10:45am, the Mock City Council meeting got underway and was the highlight of the day. A Mayor and Mayor Pro Tem were selected and they were debating the pros and cons of the fire rings and the smoking boundaries.



## **PARK PATROL**

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **February** the Park Patrol had the following number of contacts:

### **1. Requested Calls**

- 84 with Youth Sports Groups
- 454 Field related issues/checks
- 6 Park/Picnic/reservation issues/checks
- 188 Community Center issues/checks
- 459 Playground checks
- 68 other

### **2. Public Contacts**

- 119 education
- 7 alcohol
- 179 dog related

Written Warnings Issued - 6 – for prohibited conduct

Citations Issued - 0

## **FACILITY RENTALS & SPECIAL EVENT PERMITS**

During the period of Feb 16 –March 15, 2012 there were:

- 7 Picnic/Park Area Rentals
- 7 Room Rentals
- 3 Field Rentals
- 8 Gym Rentals

As of March 15, 2012, there were 39 Special Event Permits processed and issued for the year. Those events of note for this period are:

**Spirit Run**, March 4, 2012 - Attendance: 4000

**Toshiba Golf Classic**, March 12-18, 2012 - Attendance: 75,000

## **Senior Services Monthly Activities Report**

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To: Parks, Beaches & Recreation Commission

From: Celeste Jardine-Haug, Senior Services Manager

Re: Senior Services Division Monthly Activities Report

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### **SENIOR SERVICE PROGRAMS**

OASIS continues to offer many opportunities to educate seniors. These are a few examples of those taking place in February and March:

- February 17 — Dr Neal Hermanowicz presented “Movement Disorders,” as related to tremors and balance disorders and discuss the latest research on Parkinson’s disease, Huntington’s disease and a study for post-herpetic neuralgia.
- February 22 — Alzheimer’s Family Services presented “Defining Care Options.” This program will be helpful for those caring for someone suffering from symptoms relating to Alzheimer’s disease, dementia, and other chronic illnesses. The program will help to better understand care options and the importance of planning ahead.
- February 27 — Adult Public Health Nursing Services (APHNS) a free community health assessment program provided free basic health screenings and follow-up for clients with special needs and health problems.
- February 27 — Adult Public Health Nursing Services and the Office on Aging will begin a six week course entitled “Living Healthy with a Chronic Condition”. This workshop developed by Stanford Patient Education Research Center will focus on self-managing health, taking small steps toward positive changes, building confidence and setting realistic goals.
- February 29 — US Postal Inspection Service presented a lecture titled “Lottery/Sweepstakes Fraud by Mail.” The US Postal Inspection receives a large number of complaints from people, many who are seniors, who have been deceived by these fraudulent sweepstakes and lotteries.
- March 20 — OASIS was part of the CPRS Conference “Parks and Recreation Facility Tour Program” where 50 conference participants were transported to various locations in Los Angeles and Orange County. OASIS Project Architect Bob Coffee addressed the group and spoke about the different components of the architecture, some that were challenges and some that make the OASIS unique and the ideal Center for our members and participants. Staff was proud to share details regarding the social and recreational programs, transportation, social services and programs unique to OASIS like the Community Gardens and Sailing Club. After the brief presentation they toured the facility. Everyone was impressed with the architecture, the number of activities in session, and the inviting atmosphere.
- March 21 — Designated as Mayors for Meals day all across United States. On this day, Mayors from Cities across the country had the opportunity to ride along with a volunteer delivering meal to homebound seniors. Mayor Gardener joined Shelly Dobkins and delivered meals to 12 homes in the Dover Shores/Westcliff area. This was a great opportunity for City officials to visit and see our most frail residents and how Meals on Wheels help sustain them in their own homes.
- March 22 — Volunteer John Guy LaPlante presented his firsthand perspective and rewards and challenges of living abroad in the Peace Corps. He discussed living in the Ukraine for 27 months and noted that he turned 80 while serving and became the oldest Peace Corps Volunteer in the world. He entertained and amazed the audience with his stories and encouraged some seniors in the audience to embark upon a tour of the Peace Corps and come back with their own story to share.



## **MARATHON CHALLENGE IN APRIL**

The OASIS Marathon Challenge encourages fitness center members to accumulate 26.2 miles (the distance of a marathon) on any piece of cardio equipment in the fitness center beginning April 2 thru 30. Participants who complete the Challenge will receive an OASIS Fitness Center towel and entered to win heart rate monitors, ear buds, fitness apparel, and more!

To kickoff the challenge, marathon enthusiast and OASIS fitness center member, Joe Taricani, is bringing his popular, web-based production *The Marathon Show* to the fitness center. While participating in marathons throughout the country, Joe interviews participants, talks about the humorous things that happen at marathons and features the benefits of being active, all while broadcasting live video and audio to his worldwide audience of over 30,000 listeners.

On April 3, Joe will broadcast his show while running/walking 26.2 miles on one of the center's treadmills. Yolanda Holder, female world record holder for most marathons in a year (101 in 2010), will make a special guest appearance during the broadcast to talk about her accomplishments. Joe and his sponsors will also be giving away products to online viewers and OASIS members throughout the day. To learn more about Joe and *The Marathon Show* you can visit the show website at [www.themarathonshow.com](http://www.themarathonshow.com).

## **HEALTH EMERGENCIES @ THE SENIOR CENTER**

One of the many challenges in running a Senior Center is to insure that staff are capable of handling medical emergencies in a calm and efficient manner. Given the population that we serve, there are bound to be many events that require knowledge of CPR and first aid. The paramedics frequent our facility at least once a month, and many times 2 to 3 times a month. The challenge with a large facility is to make sure that staff is informed that an emergency is happening, being able to provide assistance quickly, and keeping the crowds away. During March a participant passed out at an event with 225 people seated at tables while a performer was singing. It was a good test of our staff. Three staff members and a doctor were able to lay him down, apply the AED unit and assess his heart rhythm. When the paramedics arrived he had come to, but staff did get a lesson from the paramedics as to the need to clear the room. With every emergency, we learn more and more.

## **OASIS FITNESS CENTER**

The Fitness Center continues to be a strong asset to the OASIS Center. One of the surprising outcomes of the Center is the use of the Personal Trainers. The trainers have been heavily used and enjoyed. Below is a chart to show revenue earned through the fees collected for personal training.

### **Personal Training Revenue**

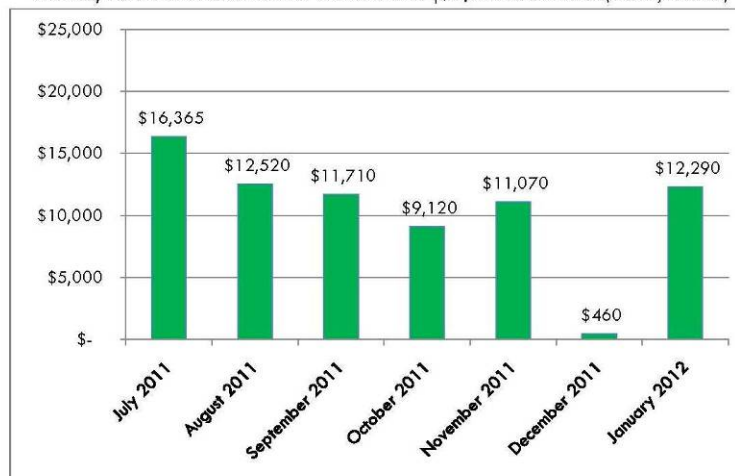
December Personal Training Revenue Breakdown by Type			
Training packages (\$325 for 5 One hour sessions)	One Hour sessions (\$75/hr)	30 min packages (\$280/ 8 half hour sessions)	30 min sessions (\$40/hr)
\$7,360	\$1,260	\$2,970	\$700

\*\$5 ActiveNet fee removed from calculation

### **FY 11-12 Personal Training Revenue by Month**

The OASIS Fitness Center collected **\$12,290 in revenue** from personal training in January (Jan 3-30)

Overall, the OASIS Fitness Center has collected **\$73,535 in revenue** (from July 4-Jan 30)




## **OASIS FACILITY RENTALS**

During the period of February 16, 2012 – March 15, 2012 there were:

- 9 Classroom Rentals
- 3 Event Center Rentals

<b><u>Upcoming Events</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Responsible Staff</u></b>	<b><u>Phone</u></b>	<b><u>Location</u></b>
NTAC production – <i>Crown Matrimonial</i>	3/30-4/29	7:30pm	NTAC	631-0288	NTAC
<i>City Track Meet</i>	4/20	4pm	A Ernst / S Williamson	644-3151	CdM High School
NTAC production – <i>The Boy Friend</i>	6/1-7/1	7:30pm	NTAC	631-0288	NTAC
<i>CdM 5K</i>	6/2	7am	J Cates	644-3154	CdM Ocean Blvd
<i>Summer Camps Begin</i>	6/25	7am	J Harmon/R Valdez	644-3151	All over the City



*"Your First Choice for Connecting People, Play & Programs"*



# FEBRUARY 2012 OASIS UTILIZATION REPORT

**PARTICIPANTS ATTENDING** **11,203 CUSTOMERS**

**RECREATIONAL CLASSES** **3,639 CUSTOMERS**

**FITNESS CENTER** **CUSTOMERS**

**PERSONALIZED SERVICES PROVIDED** **3,124 CUSTOMERS**

Includes:

Blood Pressure	59	Information/Referral	2025
Counseling-persons	45	Legal Assistance	8
Eldercare	4	Senior Assessment(hrs)	35
Employment	20	Telephone Reassurance	270
HICAP	8	Visual Screening	5
Housing counseling	55	Transportation Info	500
		Taxes (Seasonal)	90

**SENIORS RECEIVING TRANSPORTATION SERVICES** **1,293 RIDERS**

Care-A-Van/Shuttle

**CUSTOMERS RECEIVING NOON MEALS @ THE CENTER\*** **2,230 CUSTOMERS**

\*includes meals on wheels

**VOLUNTEER SERVICES PROVIDED AT THE CENTER** **1,125 HOURS**

Includes:	Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)
Front Office	Travel Office	
Gift Shop	Library	
Instructors	President	
Treasurer	Vice President	
Bookkeeper	Taxes	

**PARTICIPANTS IN FRIENDS OF OASIS TRAVEL** **96 CUSTOMERS**

**Day Trips**

LACMA	44
The Magic Castle	52

**Long Trips**

Laughlin Riverside Casino	50
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**SPECIAL EVENTS/SCREENINGS/LECTURES** **821 PERSONS**

Trail Trekkies	20	Legal Lecture- Trustees	105
OASIS Golfers	96	UCI Lecture- Movement	95
Computer Friends	58	Defining Care Options	50
Let's Go Trippin	62	Posta Scams	5
Big Band Seminar	150	Living wih a Cronic Condition	20
Movie:Midnight in Paris	160		



## Municipal Operations Department

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PB&R Commission Agenda

Item No. 6A

April 3, 2012

**TO:** Parks, Beaches and Recreation Commission

**FROM:** Mark Harmon, Director of Municipal Operations

**SUBJECT:** *Street Tree Designation- Holiday Road*

A handwritten signature in blue ink, likely of Mark Harmon, is written over the subject line and extends into the right margin.

### **Recommendation**

That the Parks, Beaches and Recreation (PB&R) Commission recommend to the City Council that the Street Tree Designation on Holiday Road be changed to include the Sycamore tree in addition to the current designated street tree, the Willow Leaf Peppermint, to provide the homeowners a choice of two different species when replacing the City street trees in front of their property.

### **Discussion**

In May 2000, the City Council adopted a City Street Tree Designation List (List) that specifies species of trees for future planting in parkways and/or medians throughout the city. Per Council Policy G-6, staff will recommend changes regarding the List to the PB&R Commission for consideration and recommendation to the City Council.

On November 22, 2011, the City Council approved the removal of eighteen (18) Blue Gum Eucalyptus trees from six (6) homes in the Holiday Road neighborhood due to safety concerns. The removal of the trees commenced on December 7, 2011. Following the removal of the trees, crews worked to replace and repair damaged areas of private lawns and City landscape due to the size of the trees and their removal. During the past several months, City staff worked with the homeowners on Holiday Road to identify replacement trees for the Blue Gum Eucalyptus trees that were removed. The current designated street tree, the Willow Leaf Peppermint, will remain as a replacement choice for residents. When selecting replacement trees, staff considers the growth space available, growth rate and success of a specific species, color (aesthetics), and availability of the trees.

Staff is recommending that the Sycamore be added to the designation list for Holiday Road. Designating two different species for this neighborhood will add diversity to the urban forest and provide residents with a choice when selecting the type of tree they would like in front of their home. These trees will also do well given the growth space for mature trees on Holiday Road and, therefore, will limit impacts to public and private property.

### **Financial Review**

There is no financial impact to the City due to a change in Street Tree Designation for a particular street.

### **Public Notice**

This agenda item was noticed according to the Ralph M. Brown Act (72 hours in advance of the public meeting at which the Commission considers the item). In addition, a total of six (6) homes received an individual notice of this meeting and a copy of the agenda report.

Attached: Photo of the Sycamore and Willow Leaf Peppermint Trees







