



CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS @ NEW CIVIC CENTER
100 Civic Center Drive
TUESDAY, September 3, 2013– 6PM

PB&R Commission Members:

Tom Anderson, Chair
Ron Cole, Vice Chair
Kathy Hamilton
Walt Howald
Roy Englebrecht
Marie Marston
Jack Tingley

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation Superintendent
Mark Harmon, Municipal Operations Director
Mike Pisani, Deputy Municipal Operations Director
Teri Craig, Administrative Assistant

1) **CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER**

2) **ROLL CALL**

3) **NOTICE TO THE PUBLIC**

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

4) **CONSENT CALENDAR**

All matters listed under **Consent Calendar 4A-4D** are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **Minutes of the August 6, 2013 regular meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

B. **Parks & Operations Division Activity Report.**

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

C. **Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file Activity Report for activities for past and upcoming projects and events.

D. **Reforestation Request — 2848 Alta Vista Drive**

Recommendation: Approve reforestation request from Eastbluff Homeowners Association (EHCA) for homeowners Keith Hall & Susan Lemke to remove one City Lemon-scented Gum tree from 2848 Alta Vista Drive and replace with a 36" box Russet Magnolia to be located within the parkway at the site.

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or recreation@newportbeachca.gov.

5) **CURRENT / NEW BUSINESS – Staff Report**

A. **Special Tree Removal — 15th Street adjacent to 544 Aliso Avenue**

Recommendation: Consider request of MOD Staff to remove five (5) City Special trees – Neighborhood trees located at 15th Street adjacent to 544 Aliso Avenue to mitigate potential liability due to severe root decay with exposed sulfur conks and replaced with Australian Willow trees at the same location.

B. **Special Tree Removal — 621 Poppy Avenue**

Recommendation: Consider request of MOD Staff to remove one City Special tree – Neighborhood Eucalyptus (Desert Gum) tree located adjacent to 621 Poppy Avenue to mitigate a potential liability due to severe root loss, a declining canopy and an increased chance of failure and replaced with Australian Willow trees at the same location.

C. **Ad Hoc Committee – Street Tree Designation List and G-1 Policy Revision**

Recommendation:

1. Adopt separate Ad Hoc Committees for Updating the Street Tree Designation List and for the Revision of Council Policy G-1
2. Appoint two (2) commission members to each Ad Hoc Committee.

6) **PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

7) **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Public comments are invited on **non-agenda** items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

8) **ADJOURNMENT**

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting August 6, 2013 – 6pm

1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 p.m.

2) ROLL CALL

Present: Tom Anderson, Chair
Kathy Hamilton
Walt Howald
Roy Englebrecht
Marie Marston
Jack Tingley

Absent: Ron Cole, Vice Chair

Staff: Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation Superintendent
Mark Harmon, Municipal Operations Director
Mike Pisani, Deputy Municipal Operations Director
Teri Craig, Administrative Assistant

3) NOTICE TO THE PUBLIC

4) CONSENT CALENDAR

A. Minutes of the July 2, 2013 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Parks & Operations Division Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file Activity Report for activities for past and upcoming projects and events.

D. Pulled by member of the public

Motion by Chair Anderson; seconded by Commissioner Marston to accept items 4A – 4C of the Consent Calendar. Motion carried by acclamation.

D. Reforestation Request

Recommendation: Approve reforestation request from Herbert Fischer and other applicants to remove and replace five City River Oak trees at 241, 242, 244 and 245 Heliotrope Avenue.

Commissioner Howald stated his recusal from the item and indicated his abstention.

Chair Anderson expressed concerns that the petitioners are not the owners of the subject properties except for the owner of 241 Heliotrope Avenue. The others who signed the petition do not have trees included in the reforestation. He felt that the input of relevant property owners should be critical in assessing the matter.

Commissioner Englebrecht stated visiting the site and that there is no damage to the corresponding sidewalks. He felt that the tree near the power lines might pose a hazard and should be removed but commented on the age of the trees and wondered if the aesthetics of the streets might be impacted.

Chair Anderson opened the public discussion

Herb Fischer, one of the petitioners, reported receiving a list of addresses from MOD for whom signatures were expected and that some of the property owners' names were excluded from the list. He received twenty-two signatures on the petition and did not encounter residents that did not sign.

In response to an inquiry from Chair Anderson, Deputy Director Pisani reported that the City does not require the petition to include the property owners of the subject trees. Neighbors can submit requests for reforestation with a requirement of 60% of petitioners. Property owners would have a right to oppose the matter, if so desired.

Jane Hilgendorf of 245 Heliotrope confirmed that her name was not included in the contact list and noted four petitions that were signed were not included in the packet. She added that the staff report that she received was different than what was provided tonight and stated that 100% of the people petitioned, signed them.

Jim Mosher commented that City staff does work well with the residents but felt that it should be a major focus of the Commission to update the City's tree policy.

Chair Anderson closed the public discussion

Commissioner Tingley commented on the cost of the proposed project and questioned the petitioners' willingness to pay.

Commissioner Englebrecht commented on the alleged safety hazard and debris but wondered if this is setting precedent by removing healthy trees. He addressed the value of the existing trees and costs of the proposed replacement trees and felt that the proposal does not provide a good return.

In reply to an inquiry from Commissioner Hamilton, Deputy Director Pisani reported that Southern California Edison trims and clears trees yearly.

Commissioner Englebrecht agreed that the tree on Seaview may cause a hazard and should be removed.

Chair Anderson felt that though most petitioners are honest, he has concerns with receiving petitions from surrounding property owners rather than those whose property contains the subject trees. He felt that it poses a potential problem.

Motion by Commissioner Tingley; seconded by Chair Anderson to approve the reforestation request from Herbert Fischer and other applicants to remove and replace five City River Oak trees at 241, 242, 244 and 245 Heliotrope Avenue and direct staff to use due diligence to ensure

the inclusion of those residents that are directly affected by the trees. Motion carried by the following vote:

Aye: Anderson, Hamilton, Marston, Tingley
Nay: Englebrecht
Abstain: Howald
Absent: Cole

5) CURRENT / NEW BUSINESS – Staff Report

A. Special Tree Removal Appeal — 248 Poppy Avenue

Recommendation: *Deny appeal to remove a City Special tree – Neighborhood tree from Al Ross at 248 Poppy Avenue.*

Deputy Director Pisani presented details of the report addressing previous consideration and denial of the matter. He reported that staff is doing its due diligence by inspecting and treating the subject trees annually and that the matter was continued by the PB&R Commission because the owner was unable to attend the prior meeting and stated recommendations for denial of the appeal

Chair Anderson noted that the applicant is not in attendance this time either.

Commissioner Englebrecht felt that, unless the applicant is willing to cover the costs of removal and a representative replacement tree, he would support staff's recommendation.

Commissioner Marston commented on potentially studying all of the trees on Poppy Avenue and suggested deferring the item until a full plan for Poppy Avenue can be developed.

Commissioner Tingley agreed.

Commissioner Howald agreed but felt this case is different and wondered if the applicant can continue to file a claim.

Deputy Director Pisani reported that the brick work on the property is not permitted and any damage would have to be paid by the applicant. He added that Mr. Ross has been given the opportunity to request a reforestation but has declined to do so.

Chair Anderson opened the public discussion; hearing none the public discussion was closed.

Commissioner Englebrecht felt strongly against removing healthy trees and that going forward, any tree removal request needs to be carefully thought out and discussed.

Motion by Commissioner Englebrecht; seconded by Chair Anderson to deny appeal to remove a City Special tree – Neighborhood tree from Al Ross at 248 Poppy Avenue. Motion carried by acclamation.

B. Newport-Mesa Soccer Club (NMSC) Request for Temporary Lights at Bonita Canyon Sports Park Field #5

Recommendation: Consider request from NMSC (Attachment A) for temporary lights at BCSP field #5 October 1 – November 22, 2013 (8 weeks) and January 6 – March 7, 2014 from dusk to 7:45pm (9 weeks), weekdays only.

Superintendent Levin presented a staff report. He addressed the demand for fields in the City, especially lit fields. He reported that this is the eighth year that NMSC is making this request and addressed a change from three to four lights.

Chair Anderson opened the public discussion

Mark Arblaster, NMSC President, thanked the Commission for its support and consideration and explained the request noting that the club pays for the lights and that adding an extra light would be helpful. He stated that they are cognizant of the surrounding neighbors and have made adjustments in order to minimize potential impacts.

A short video of the club playing was provided.

Jim Mosher commented that these temporary requests have been submitted yearly and suggested that the Commission come up with a permanent solution for the community and youth.

Chair Anderson closed the public discussion

Motion by Commissioner Englebrecht; seconded by Commissioner Howald to approve a request from NMSC for temporary lights at BCSP field #5 October 1 – November 22, 2013 (8 weeks) and January 6 – March 7, 2014 from dusk to 7:45pm (9 weeks), weekdays only. Motion carried by acclamation.

C. Appointment of Ad Hoc Committees

Recommendation: Appoint two Commissioners (unless otherwise noted) each to serve on the following Ad Hoc Committees:

- Community Service Award (appoint three Commissioners)
- Lower Castaways Park Design
- West Side Dogs Off Leash
- Youth Sports Commission Liaison

Discussion followed regarding the process for establishing an Ad Hoc Committee and the possibility of forming one to consider the City's tree policy at a future meeting.

Commissioners Englebrecht, Hamilton and Howald agreed to serve on the Community Service Award Ad Hoc Committee.

Commissioners Tingley and Marston agreed to serve on the Lower Castaways Park Design Ad Hoc Committee.

Commissioners Cole and Marston agreed to serve on the West Side Dogs Off Leash Ad Hoc Committee.

Commissioner Englebrecht and Chair Anderson will serve on the Youth Sports Commission Liaison Ad Hoc Committee.

Chair Anderson opened the public discussion; seeing none the public discussion was closed.

Motion by Chair Anderson to appoint members to the Ad Hoc Committees as detailed above. Motion carried by acclamation.

6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Director Detweiler

- reported on the Adult Flag Football on the beach program and reported that the league was filled with playoffs occurring this week. She commented positively on the program.
- thanked City staff and volunteers for their work on the Fourth of July and commented on the successful events and community support.
- commented on the OASIS Resource Expo and the Taste of Newport as well as a Beatles concert held at OASIS.
- reported on the fall Navigator and addressed the success of summer camps and programs. She congratulated staff and contractors for their efforts.

Commissioner Englebrecht commented on the improved quality of the Navigator.

Director Detweiler reported that the information contained in the Navigator is also included online.

Commissioner Howald commented about the possibility of including events and items relative to OASIS in future reports; he announced that a Beach Boys cover band will be performing at OASIS on September 28, and suggested coordinating a date for the Commission to attend a lunch and tour at OASIS in September or October.

Commissioner Marston requested that consideration of trees on Poppy Avenue and the City's tree policy be placed on a future agenda.

Deputy Director Pisani reported that the item regarding removal of trees at 300 Poppy has been recalled and will be on the Council agenda on September 10, 2013.

Chair Anderson welcomed Deputy Director Pisani and congratulated Commissioner Englebrecht for a recent inclusion in the L.A. Times.

Chair Anderson reported that he will meet with staff to discuss topics to be addressed by the Commission and asked Members to forward any ideas to him.

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented on the Poppy tree issue and noted that Council Member Gardner's concerns are similar to Commissioner Englebrecht's regarding the removal of healthy trees. He stated a goal of the Council is to re-evaluate the City's Reforestation Program.

8) ADJOURNMENT @ 7:05 p.m.

Submitted by: _____
Teri Craig, Admin Assistant

Approved by: _____
Tom Anderson, Chair



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 4B
September 3, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: July Activity Report – Parks and Trees, and Operations Support Divisions

PARKS MAINTENANCE:

Parks Maintenance Division staff continues working with the Public Works and the Recreation and Senior Services Departments on numerous projects in the planning and construction phases.

Enhancement of Balboa Village Pots



Recently, 94 various planter pots in the Balboa Village area were refurbished by the Municipal Operations Department. This project included painting the clay pots along Balboa Boulevard, and replacing the existing plant material with a wide array of succulents for aesthetic and water conservation purposes.

TREES:

As part of the City's overall grid and annual trimming schedule, the City's tree service contractor pruned trees within the Newport Heights, Harbor View Hills South, and Fashion Island areas. Additionally, annual pruning of Ficus and Palm trees are occurring throughout the City.

Month of:	Trees Trimmed	Trees Removed	Trees Planted
July	879	13	106

OPERATIONS SUPPORT:

Beach Maintenance Mid-Summer Update

To ensure a safe and clean environment for the public to enjoy, beach maintenance activities are performed by Department crew members and contractors. Since the Memorial Day weekend, the Ocean Front / Bay beach areas received daily maintenance services: hand sweeping, litter picking, fire ring maintenance, street sweeping, trash collection, and other beach cleaning activities in the early morning hours.

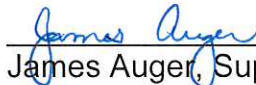
Debris and trash removed from Newport Pier, Balboa Pier, and Corona Del Mar State Beach areas from Memorial Day weekend to last weekend.

• Beach Trash Receptacles/Rainbow Disposal	92 Tons
• Beach Cleaning	21 Tons
• Hand Sweeping	28 Cubic Yards
• Street Sweeping	23 Cubic Yards
• Street Trash Receptacles/Robert's Waste	80 Tons
• Total Overtime Hours Worked	1,160 Hours

Prepared by:



Dan Sereno, Superintendent
Parks and Trees Division



James Auger, Superintendent
Operations Support Division

**Recreation Services
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission

From: Sean Levin, Recreation Superintendent

Re: Recreation Division Monthly Activities Report



ACTIVE KIDS AFTERSCHOOL PROGRAM

The much-anticipated Active Kids Afterschool Program is off to a great start as we prepare for the first day of school on September 3. Registration opened on August 1st with a record number of 160 children enrolled for after school care this year! Recreation Leaders are running the Active Kids program at three sites: CYC, Mariners Library, and Newport Elementary School. This will be another great year of Active Kids Afterschool!

PRESCHOOL 101

Preschool 101 is back with toddlers ages 3-5 years old starting their Pre-K adventures the week of September 9. The preschool program will take place at the Newport Coast Community Center and Mariners Vincent Jorgenson Room. This program is almost full with 65 preschoolers!

TU PHAN PROMOTED TO RECREATION COORDINATOR

Please join us in welcoming Tu Phan as a new Recreation Coordinator! Tu began working for the City seven years ago as Recreation Leader in the Active Kids and Summer Day Camp programs. During his time in the Recreation & Senior Services Department Tu has become an integral part of the youth programs, sports, and events. Tu will also be a great asset with facility rentals as the Civic Center Community Room and lawn gain popularity for special events. Congrats Tu!

STEPHANIE BROWN PROMOTED TO RECREATION SUPERVISOR

Stephanie Brown has been promoted from Recreation Coordinator to Recreation Supervisor. Stephanie has been working for the City since March 2011. She will oversee Contract Classes and Special Events. Stephanie has a Bachelor of Science degree in Recreation Management. Stephanie enjoys spending time with her family and friends, going to Angel games and traveling. Stephanie is a great asset to our Department and we're thrilled to have her as our new supervisor.



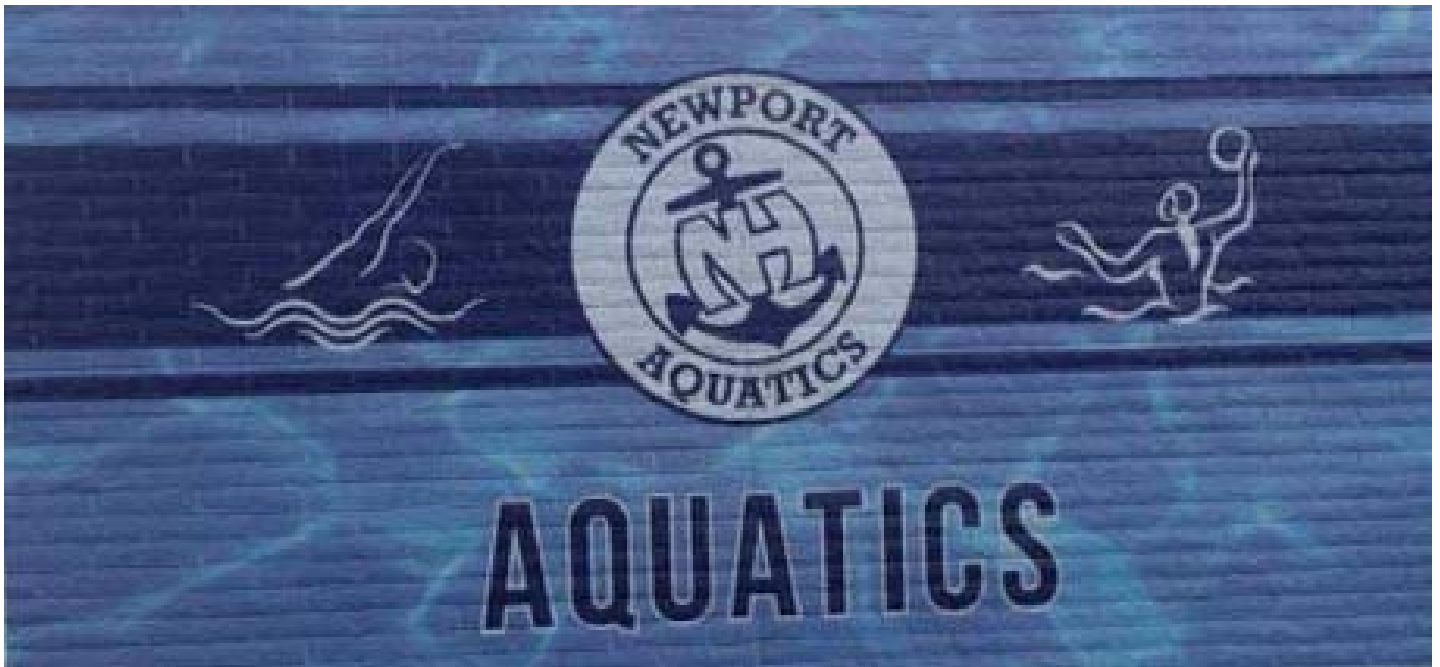
AQUATICS

Over the course of the eight week swim program, over 1000 participants enrolled in lessons at the Newport Harbor High School and Corona del Mar pools. In order to prepare for the program, the pool lifeguards/swim instructors participated in a three day training, which consisted of water safety training, First Aid, CPR, review of lifeguarding and teaching skills. Swim lessons ended August 15.



NEWPORT HARBOR HIGH SCHOOL POOL MURAL

Next time you visit Newport Harbor High School, be sure to check out the new pool mural! The mural was painted to help identify the pool to visitors as well as celebrate the programs who utilize the facility. The City was happy to help support the project.



MARINE PROTECTION WORKING WITH LOCAL RESEARCHERS TO GAIN A BETTER UNDERSTANDING OF BIOLOGY IN THE NEWPORT BEACH MARINE PROTECTED AREAS

In 2011, a pilot program for training citizen-scientists to collect data in rocky intertidal habitats within Marine Protected Areas (MPAs) in Orange County was initiated with the use of funds from a CSU Fullerton Grant for Community-Based Research. The goals of the pilot program were to test the feasibility of using citizen-scientists to collect size data of owl limpets. Owl limpets are conspicuous and ecologically important organisms, and are believed to be good indicators of the impacts of human use.

This year, the project included Corona del Mar and Crystal Cove State Park. At Corona del Mar, two permanent survey sites (one in a high human-access area and one in a lower human-access area) were established. OCMFAC members coordinated a volunteer citizen-science training in May 2013 that focused on introducing volunteers to identification and sampling procedures. The citizen-science training and sampling effort has been successful. Local area managers are collecting data on size and distribution of this species countywide. The next survey is scheduled for fall.

Protocols are now being developed for the next project; a pilot citizen-science lobster recruitment monitoring program. Understanding the life history of the local lobster is critical to management of the species. Currently little is known about local lobster life cycles. The initial focus of this project is to identify the best lobster settler collectors. Two styles of collectors have been produced and deployed within Orange County. These sampling devices have been well studied in other parts of the world. Based on success of traps in other regions and relative ease of construction, the lobster recruitment monitoring program is being pursued by OCMFAC. The next step in this process is to deploy these traps during the peak lobster settlement period in August to October.

Currently, a first check of the collectors that were deployed in July 2013 was completed -- two were returned and one was lost. Modifications are planned to increase the stability of the preferred style of collector. Thanks to Newport Beach Lifeguards at Big Corona for the successful retrieval of two washed up collectors!



Photo of the lobster settlement collectors off the beach at Big Corona

For more information please contact Michelle Clemente at mclemente@newportbeachca.gov.

PARK PATROL

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **July**, Park Patrol had the following number of contacts:

1. REQUESTED Requested Calls

- 23 with Youth Sports Groups
- 12 Field related issues/checks
- 13 Park/Picnic/reservation issues/checks
- 45 Community Center issues/checks
- 13 Playground checks
- 15 other
- CdM Beach Contacts
 - 100 BBQ
 - 111 Charcoal
 - 116 Tents

2. PUBLIC CONTACTS

- 219 Education
- 31 Alcohol
- 89 Dog related

NOV Written Warnings Issued – 1 for parking violation At Civic Center

Citations Issued – 7 total issued — 5 for parking violations; 1 for dog on beach and 1 for alcohol at beach

FACILITY RENTALS & SPECIAL EVENT PERMITS

During the period of July 16 – August 15, 2013 there were:

- 20 Picnic/Park Area Rentals
- 5 Room Rentals
- 1 Field Rentals

As of August 15, 2013, there were 211 Special Event Permits processed and issued for the year.

Those events of note for this period are:

National Night Out: Civic Center, August 6 - Attendance: 500

Concert @ Civic Center: Civic Center Grass, August 11 - Attendance: 1500

UPCOMING

RECREATION & SENIOR SERVICES

EVENTS

SEPTEMBER 7

Pickleball Drop-In begins each Friday 12:30 pm

Newport Coast Community Center (6401 Sa Joaquin Drive)

SEPTEMBER 14

Disaster Preparedness Expo 10:00 am - 2:00 pm

Newport Beach Central Library (1000 Avocado Ave)

SEPTEMBER 20 - OCTOBER 20

"An Act of Imagination" 8:00 pm Thursday-Saturday & 2:00 pm Sunday

Newport Theatre Arts Center (2501 Cliff Dr)

SEPTEMBER 22

Hootenanny in the Heights 11:30 am - 2:00 pm

Cliff Drive Park by the playground (301 Riverside Ave)

SEPTEMBER 28-29

25th Annual Newport Beach Surf Championships

54th or 56th Street Beach

OCTOBER 12

Art in the Park 10:00 am - 5:00 pm

Civic Center Green (100 Civic Center Drive)

DECEMBER 6

Breakfast with Santa 9:30 am - 11:00 am \$15

Newport Coast Community Center (6401 San Joaquin Hills Road)

visit www.newportbeachca.gov/recreation or call 949.644.3151

Senior Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission

From: Celeste Jardine-Haug, Senior Services Manager

Re: Senior Services Division Monthly Activities Report

SENIOR SERVICES: SPECIAL ACTIVITIES AT OASIS

Bunco– This is a newly developed activity that we will now be offering every month. For \$10, a meal is served two hours of play begins. So far this fun game has been sold out two months in a row. We are offering it at 5pm. At the end of the play time, prizes are given out to raffle winners.

Monday Night Football – Another activity that we are trying is Monday Night Football. We will hold it at the Event Center once a month on the large screen and serving a light dinner. We hope that this will generate a fun social atmosphere to get people out of their houses.

Staff Changes – The Fitness Center will be welcoming a new Coordinator as Justin Schmillen moves over to Supervise Adult and Youth sports. Jennifer Sisoiev has accepted the position and will begin August 10. Jennifer has been working at OASIS for the past year and a half as the Assistant Recreation Coordinator in charge of special events and facility rentals. We are excited to have her take on this new position and know that she will do a fantastic job.

Friends New President – I hope you will have the pleasure of meeting the Friends new President, Kathy Stewart. She is a very dynamic woman who has been volunteering at the Casino Night and Rummage Sale for the past few years. She has many new ideas and we are working together to address the changing demographics and characteristics of the “new” older adult.

BBQ in the Courtyard - The OASIS hosted a summer Hot Dog BBQ on July 31. 125 participated in the event, which gave OASIS staff the opportunity to grill hot dogs and serve up some fun. Music was provided while seniors played lawn games such as croquet and ladder ball.

UPCOMING SPECIAL EVENTS

Hoag Hospital Lecture: *Successful Aging*

Wednesday, 9/4 1:00pm

Pickleball Drop-In; Newport Coast Community Ctr Gym

Friday, 9/7 12:30pm

Stroke Seminar: *Diet, Exercise, and Prevention*

Wednesday, 9/18 1:00pm

Monday Night Football

Monday, 9/23 5:30pm

Concert in the Courtyard: *Beach Boys Tribute Band*

Saturday, 9/28 4:00pm



OASIS UTILIZATION REPORT

JULY 2013

PARTICIPANTS ATTENDING

12,774 CUSTOMERS

RECREATIONAL CLASSES

(This number will be reported quaterly)

FITNESS CENTER

5,918 CUSTOMERS

PERSONALIZED SERVICES PROVIDED

2,602 CUSTOMERS

Includes:

Blood Pressure	54	Medical Equipment Rentals	31
Counseling-Persons	45	Rental Inquiries	15
Eldercare	5	Rentals (Paid)	8
Employment	15	Senior Assessment(hrs)	40
HICAP	12	Telephone Reassurance	220
Housing Counseling	25	Visual Screening	n/a
Information and Referral	2125	Taxes (Seasonal)	n/a
Legal Assistance	7		

SENIORS RECEIVING TRANSPORTATION SERVICES

1,249 RIDERS

Care-A-Van/Shuttle

CUSTOMERS RECEIVING NOON MEALS @ OASIS

1,732 CUSTOMERS

*includes meals on wheels

VOLUNTEER SERVICES PROVIDED AT THE CENTER

1,177 HOURS

Includes:	Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)
Front Office	Travel Office	
Gift Shop	Library	
Instructors	President	
Treasurer	Vice President	
Bookkeeper	Taxes	

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL

151 CUSTOMERS

Day Trips

Long Trips

Endeavor Space Shuttle	50
Pala Casino & Resort	51
Del Mar	50

SPECIAL EVENTS/SCREENINGS/LECTURES

1,122 PERSONS

Bunco	32	Home for a Lifetime	29
BBQ/Movie	56	HOAG TAVR	30
Concert in the Courtyard	225	Senior Resources Expo	400
		Taste @ OASIS	350



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 4D
September 3, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Reforestation Request – 2848 Alta Vista Drive

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission approve the reforestation request of the Eastbluff Homeowners Community Association (EHCA) to remove and replace one City Lemon-scented Gum (*Eucalyptus citriodora*) tree at 2848 Alta Vista Drive.

DISCUSSION:

City Council Policy G-1, Reforestation of City Trees, requires that individual property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

Staff has received a request from the EHCA Board of Directors (Attachment A) to remove one City Lemon-scented Gum tree at 2848 Alta Vista Drive. In addition to removing one tree, the applicants, Mr. Keith Hall and Ms. Susan Lemke, are proposing to incur the cost to plant one 36-inch box Russet Magnolia (*Magnolia grandiflora* Russet) within the parkway at the site.

Mr. Hall and Ms. Lemke have complied with the requirements of Policy G-1 and have agreed to assume the full cost of the removal and replacement of the City tree, approximately \$835 (\$575 for the required 36-inch box replacement tree and \$260 for one removal). Staff agrees with the applicants that the current tree, Lemon-scented Gum, is the incorrect species for the area.

Staff has attached the Tree Removal Request Application (Attachment C), Tree Inspection Report and Tree Removal Review (Attachment D), Reforestation Checklist (Attachment E), and related photographs (Attachment F).

NOTICING:

The EHCA has received a copy of this report and a notice of the Commission meeting.

Submitted by:



Mike Pisani, Deputy Director
Municipal Operations Department

- Attachments:
- A. EHCA Board of Directors Letter of Approval
 - B. EHCA Board Meeting Minutes from July 8, 2013 Meeting
 - C. Tree Removal Request Application
 - D. Tree Inspection Report and Tree Removal Review
 - E. Reforestation Checklist
 - F. Related Photographs



July 8, 2013

City of Newport Beach
John Conway
3300 Newport Blvd.
Newport Beach, CA 92658

Re: Eastbluff Homeowners Community Association
Association Approval for Supplemental Tree Trimming

Dear Mr. Conway:

It is the understanding of the Eastbluff Homeowners Community Association that Sue Lemke and Keith Hall who own the property at 2848 Alta Vista Drive, Newport Beach have requested removal of a eucalyptus tree in the parkway in front of their property.

After reviewing the information related to their request, the Board of Directors of the Eastbluff Homeowners Community Association support of the homeowners request to have the City of Newport Beach remove the tree. It is the Association's understanding that Ms. Lemke and Mr. Hall will coordinate any further issues regarding the removal with you.

If you have any questions, please contact my office.

Sincerely,

On Behalf of the Board of Directors
Eastbluff Homeowners Community Association

A handwritten signature in black ink, appearing to read "Scott D. Smith".

Scott D. Smith, CCAM
Principal, South Coast Property Management, Inc.

Eastbluff Homeowners Community Association
Board of Directors Meeting
General Session
July 8, 2013
Minutes

Notice:

Upon notice, duly given and received, the re-scheduled Board of Directors meeting of the Eastbluff Homeowners Community Association was held on Monday, July 8, 2013 at the Temple Bat Yahm, 1011 Camelback Street, Newport Beach, CA.

Quorum/Call To Order:

A quorum being present, the meeting was called to order by Jock Marlo, President at 6:10 p.m.

Directors Present:

Jock Marlo, President
Thomas Meng, Vice President
James Parker, Director

Directors Absent:

Jason Hobbs, Secretary
Bob Tung, Treasurer

Others Present:

23 Homeowners

South Coast Property Management, Inc. Represented By:

Scott D. Smith, CCAM, Principal - Pursuant to Civil Code requirement, Mr. Smith indicated that the July meeting notice & agenda had been posted in the common area located in the Eastbluff Neighborhood Park.

Executive Session Report:

In accordance with California Civil Code, this statement is sufficient to advise members that an Executive Session meeting was held on July 8, 2013 to consider action on an IDR request from two homeowners disputing a prior architectural approval. The Board adjourned into Executive Session at 6:39 p.m. and reconvened into Regular Session at 6:56 p.m.

Homeowner Forum:

Homeowners addressed the following issues:

1. Roger Farel indicated he would like the Board to do a landscape walk of the community with him; that he desired to be appointed to as a secretary to the architectural committee to ensure applications were complete and that the board should hold round table discussions with the community.

2. Landscape Improvements & Irrigation Controller Replacement

The Board reviewed a proposal from O'Connell Landscape for landscape improvements on slope areas on Cassia, Catalpa and Jamboree. After discussion, on a motion duly made and seconded, the Board of Directors approved the proposal at a cost of \$2,531.43. The Board reviewed a proposal from O'Connell Landscape for replacement of an irrigation controller and storage box for the Arbutus slope area. After discussion, on a motion duly made and seconded, the Board of Directors approved the proposal at a cost of 1,713.89 to be funded from the reserve account.

3. Workers Compensation Insurance Renewal

The Board reviewed a proposal from Alante Insurance Services for renewal of their annual non-employee Workers Compensation insurance policy. After discussion, on a motion duly made and seconded, the Board of Directors approved the proposal at a cost of \$604.00.

4. Tree Removal

The Board reviewed a result for the removal of a tree in front of 2848 Alta Vista Drive. After discussion on a motion duly made and seconded, the Board approved having the tree removed by the City of Newport Beach.

Tree Views & Violation Issues

The Board reviewed information regarding outstanding tree view & violation issues: taking the following action.

No action was required.

Financial Statements:

After review, on a motion duly made and seconded, the Board of Directors unanimously acknowledged their receipt and review of the May 2013 financial statements as prepared by South Coast Property Management subject to yearend audit.

Delinquent File Review:

The Board reviewed the association aging report for the period ending May 31, 2013 with no action taken at this time.

Invoice Approval

The Board reviewed invoices for non-recurring or utility expenditures and on a motion duly made and seconded, approved payment of the following invoices.

1. 3 invoices from O'Connell Landscape for irrigation repairs totaling \$674.82

Correspondence & Reports

The Board of Directors reviewed correspondence, and customer service reports since the last meeting. No action was necessary.

Next Meeting Date:

The next regularly scheduled meeting of the Board of Directors is scheduled for July 8, 2013 beginning at 6:00 p.m. at Temple Bat Yahm.

Adjournment:

There being no further business to come before the Board of Directors of the Eastbluff Homeowners Community Association, a motion was made and seconded to adjourn the general session meeting at 7:35 p.m.

Secretary's Certificate:

I, Jason Hobbs, the duly appointed and acting Secretary of the Eastbluff Homeowners Community Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Board of Directors General Session meeting held on June 10, 2013 as approved by the Board of Directors.

Signature: _____

Date: _____

5/18/13



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

Eucalyptus tree (1)
Indicate the number and specie(s), (if known) of tree(s).

Located at: 2848 Alta Vista Dr Newport Beach 92660

Please be as specific as possible

Requestor

- ☒ Property Owner
☒ Community Association
☐ Other _____

sue.lemke@gmail.com
Address/ Phone (Daytime) / Email
same as above 97230-4625

Signature: Susan J. Lemke

Date: 7-12-13

Print Name: Susan J. Lemke

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- ☐ Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.

(*Greater than \$500)

- ☐ Repeated history of significant interference with street or sidewalk drainage.

- ☐ Dying Has no prospect of recovery.

- ☐ Diseased Cannot be cured by current arboricultural methods.

- ☐ In advanced state of decline with no prospect of recovery.

- ☒ Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.

- ☐ Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

June 27, 2013

Keith Hall and Susan Lemke
2848 Alta Vista Dr.
Newport Beach, CA 92660
949 759-6883

City of Newport Beach
John F. Conway, Jr.
100 Civic Center Drive
Newport Beach, CA 92660

Dear Mr. Conway,

We have tried unsuccessfully to resolve this issue by telephone. We have a large eucalyptus tree in front of our house on our parkway. We need to know what needs to be done in order to remove the tree.

To give you some background, we tried to have the tree removed several years ago to no avail. The tree is messy and drops large branches; daily maintenance is required in order to keep the driveway and walkway clear of debris.

In October of 2011 my husband, Keith, was diagnosed with Glioblastoma Multiforme, a type of brain cancer. Due to treatment of his cancer he has suffered vision loss, and loss of mobility. It has become increasingly difficult and dangerous to maintain the mess from the tree. It is also unreasonable to hire a gardener to maintain the debris on a daily basis.

We are willing to pay for removal, and replace the eucalyptus with another smaller tree that would require less care. Please advise us of our options.

Thank your for your help,




Keith Hall and Susan Lemke



Municipal Operations Department

TREE INSPECTION REPORT

Name: Eastbluff Homeowners Community Association (EHCA)
On behalf of: Mr. Keith Hall and Ms. Susan Lemke

Tree Locations: 2848 Alta Vista Drive

Request: On behalf of Mr. Hall and Ms. Lemke, the EHCA is requesting the removal of one City Lemon-scented Gum tree based on the criteria of the City Council Policy G-1, Reforestation of City Trees. Mr. Hall and Ms. Lemke have agreed to incur the cost of the one tree removal and replacement of one 36" box size Russet Magnolia tree within the parkway.

Botanical/Common Names: Eucalyptus citriodora/Lemon-scented Gum

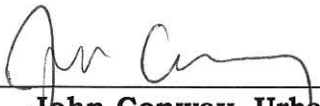
Designated Street Tree: Magnolia gradiflora Russet/Russet Magnolia

Estimated Trees Value: \$6,080

Damage:

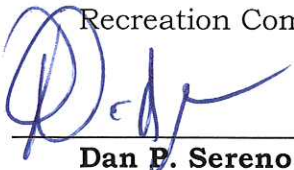
Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection confirmed the City tree sheds debris within the confined area.

Inspected by: 
John Conway, Urban Forester

Date: August 9, 2013

Recommendation: Forward reforestation request to the Parks, Beaches and Recreation Commission for review and approval

Reviewed by: 
Dan P. Sereno, Parks and Trees Superintendent

Date: August 9, 2013



Municipal Operations Department

August 9, 2013

TO: Deputy Municipal Operations Director
FROM: Parks/Trees Superintendent
SUBJECT: *Tree Removal Review – HOA Reforestation*

Human Resources

AUG 15 2013

RECEIVED by: *CML*

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: Eastbluff Homeowners Community Association (EHCA)

Tree Location(s): 2848 Alta Vista Drive

On behalf of Mr. Keith Hall and Susan Lemke, the EHCA is requesting the removal of one City Lemon-scented Gum tree based on the City Council Policy G-1, Reforestation of City Trees. Mr. Hall and Ms. Lemke have agreed to incur the cost of the one City tree removal and replacement with one 36" box size Russet Magnolia tree within the parkway.

REPLACEMENT TREE(S): ☒ **YES** ☐ **NO**
DESIGNATED TREE(S):

Magnolia grandiflora Russet – Russet Magnolia

DEPUTY MUNICIPAL OPERATIONS DIRECTOR – COMMENTS / RECOMMENDATIONS:

Proceed with the reforestation as noted following the approval of the PB&R Commission.

Signature: *MR* Date: *8.14.13*

RISK MANAGER – COMMENTS / RECOMMENDATIONS:

Risk Mgmt concurs with staff recommendations

Signature: *Shari Anderson* Date: *8/16/13*

CITY MANAGER – COMMENTS / RECOMMENDATIONS:

OK

Signature: *[Signature]* Date: *8/16/13*



General Services Department

Reforestation Check List

	Verified by:	Urban Forester	Parks and Trees Superintendent	General Services Director
☒ Legally Established Homeowners Association		☒	☒	☒
☐ Individual Private Property Owner(s)		☐	☐	☐
☒ Reforestation Application		☒	☒	☒
☒ (90) days Reforestation Request Compliance		☒	☒	☒
☒ Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association)		☒	☒	☒

Damage/Impact

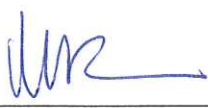
☐ Blue Water View Impact	☐	☐	☐
☒ Incorrect Tree Species	☒	☒	☒
☐ Hardscape Damage:	☐	☐	☐
☐ Curb/Gutter			
☐ Sidewalk			
☐ Utility			

Individual Private Property Owner(s) ONLY

	Verified by:	Urban Forester	Parks and Trees Superintendent	General Services Director
☐ Written Agreement by Individual Property Owner(s)		☐	☐	☐
☐ Staff Approved Petition		☐	☐	☐
☐ Property Owners Signatures Verified		☐	☐	☐
☐ Meets 60% Reforestation Criteria:		☐	☐	☐

#___Property owners notified %___Agreed with removal

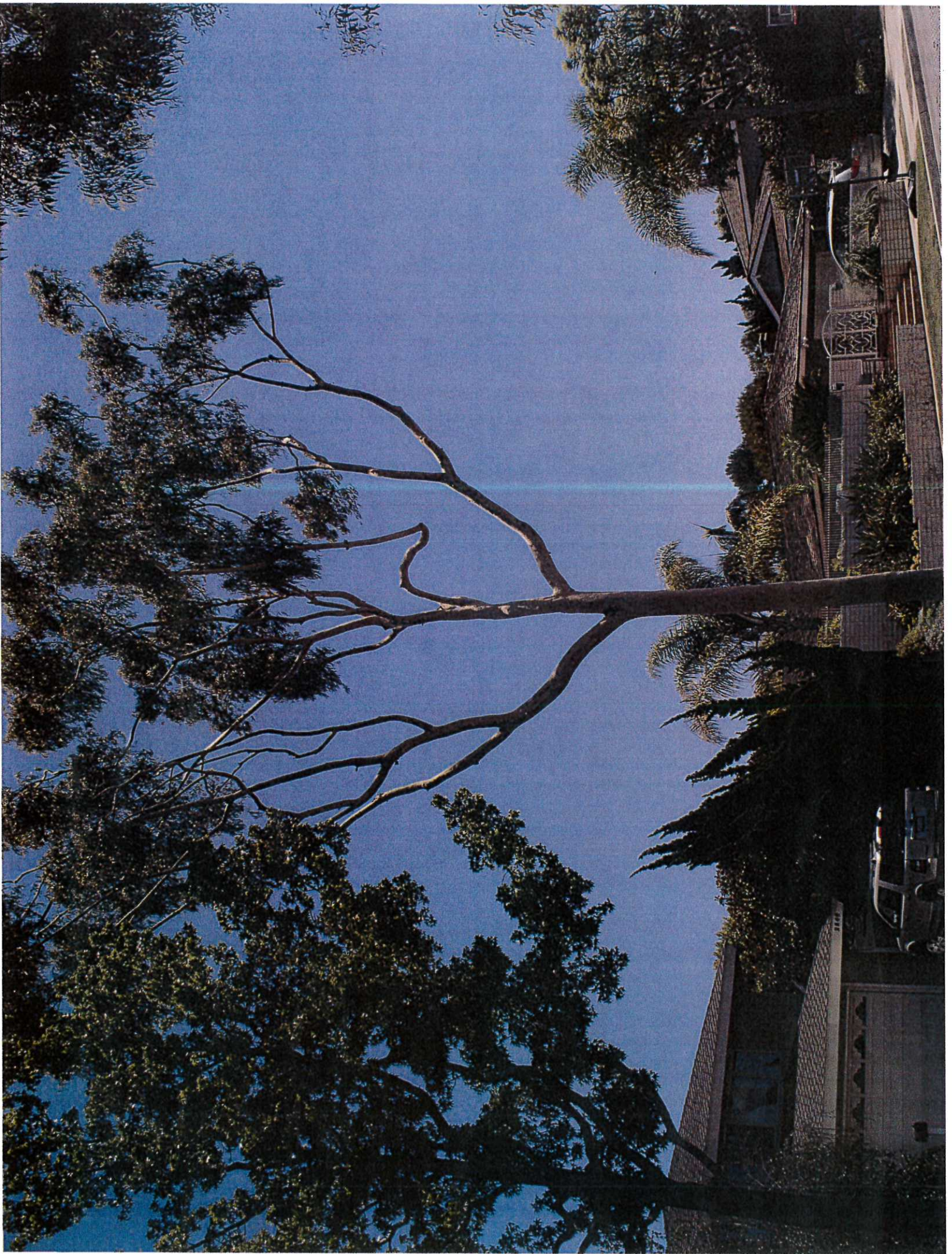
Meets **Minimum** Reforestation Requirements: YES ☐ NO ☐

Department Signature: 

Date: 8-14-13

City Attorney Reviewed: _____

Date: _____









== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5A
September 3, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Special Tree Removal Request – 544 Aliso Avenue on 15th Street

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the removal of five Special City Trees, Neighborhood Trees at 544 Aliso Avenue.

DISCUSSION:

Staff requests approval for the removal of five Eucalyptus cladocalyx (Sugar Gum) trees located on 15th Street adjacent to 544 Aliso Avenue. The trees are listed as Special City Trees under Neighborhood Trees. City Council Policy G-1, Retention or Removal of City Trees, Special City Trees, Neighborhood Trees, requires that the PB&R Commission approve the removal of a Special Tree.

The Urban Forester and Parks/Trees Superintendent determined the trees must be removed to mitigate potential liability due to severe root decay and decline with exposed sulfur conks. Conks are the visible vegetative evidence of wood decay organisms, fungi. Fungi are the only pathogens that cause decay of any consequence in living trees. This fast-growing Eucalyptus tree routinely grows with dense foliage and must be pruned annually to minimize limb failure and debris over close proximity to adjacent homes. However, due to its dense foliage and close proximity to homes, this type of tree is prone to limb/tree failure due to decay throughout the canopy and root zone. Therefore, it is of major concern when these trees have existing decay and thus become more prone to limb failure and potential liability.

If the removals are approved, replacement Australian Willow trees will be planted at the same location. Staff has attached the Tree Inspection Report, Tree Removal Review, and photographs related to this request (Attachment A).

NOTICING:

Adjacent homeowners and Council Member Tony Petros have received a copy of this report. Additionally, surrounding property owners were notified of the Commission Meeting related to this removal request (Attachment B). The trees designated for removal were physically posted on August 19th with the attached poster (Attachment C).

Submitted by:



Mike Pisani, Deputy Director
Municipal Operations Department

Attachments: A. Tree Inspection Report, Tree Removal Review, and related
 photographs
 B. Map (highlighting surrounding property owners notified)
 C. Tree Poster



Municipal Operations Department

August 12, 2013

TO: Deputy Municipal Operations Director
FROM: Parks/Trees Superintendent
SUBJECT: *Tree Removal Review – Special Trees*

Human Resources

AUG 13 2013

Received by: CML

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: City Urban Forester

Tree Location(s): 544 Aliso Avenue (on 15th Street), Sides 2, 4, 5, 6, and 7

The Urban Forester is requesting removal of five City Sugar Gum trees that are severely decayed and creating a potential liability. The trees are listed as Special Trees, Neighborhood Trees, which necessitates the recommendation of the Municipal Operations Director and Risk Manager, and approved by the City Manager prior to removal (Policy G-1, page 2, paragraph 3).

REPLACEMENT TREE(S): ☒ **YES** ☐ **NO**
DESIGNATED TREE(S):

Geijera parviflora – Australian Willow

DEPUTY MUNICIPAL OPERATIONS DIRECTOR – COMMENTS / RECOMMENDATIONS:

Decayed & declining special trees – bring request for removal to PB&R Commission for approval.

Signature: *[Signature]* Date: 8-12-13

RISK MANAGER – COMMENTS / RECOMMENDATIONS:

Risk Mgmt concurs with Staff recommendations.

Signature: *[Signature]* Date: 8/13/13

CITY MANAGER – COMMENTS / RECOMMENDATIONS:

OK

Signature: *[Signature]* Date: 8/14/13



Municipal Operations Department

TREE INSPECTION REPORT

Name: Parks and Trees Division

Tree Locations: 544 Aliso Avenue on 15th Street, Sides 2, 4, 5, 6, and 7

Request: The City's Urban Forester is requesting removal of five City Sugar Gum trees that are declining and creating a potential liability.

Botanical/Common Names: Eucalyptus cladocalyx/Sugar Gum

Designated Street Tree: Geijera parviflora/Australian Willow

Estimated Trees Value: \$45,400 (5 trees)

Damage:

Parkway: **Concrete** **Brick** **Turf** **(X) Other**

Comments: A field inspection determined the entire parkway shows evidence of root decay with exposed sulfur conks. The trees are also declining and decaying within the canopy which is creating a potential liability.

The trees are listed as Special Trees, Neighborhood Trees, which necessitates the recommendation of the Municipal Operations Director and Risk Manager, and the approval of the City Manager prior to removal (Policy G-1, page 2 paragraph 3).

Inspected by:

A handwritten signature in blue ink, appearing to read "John Conway".

John Conway, Urban Forester

Date: August 12, 2013

Recommendation: Staff recommends removal of the City trees in order to mitigate a potential liability.

A handwritten signature in blue ink, appearing to read "Dan P. Sereno".

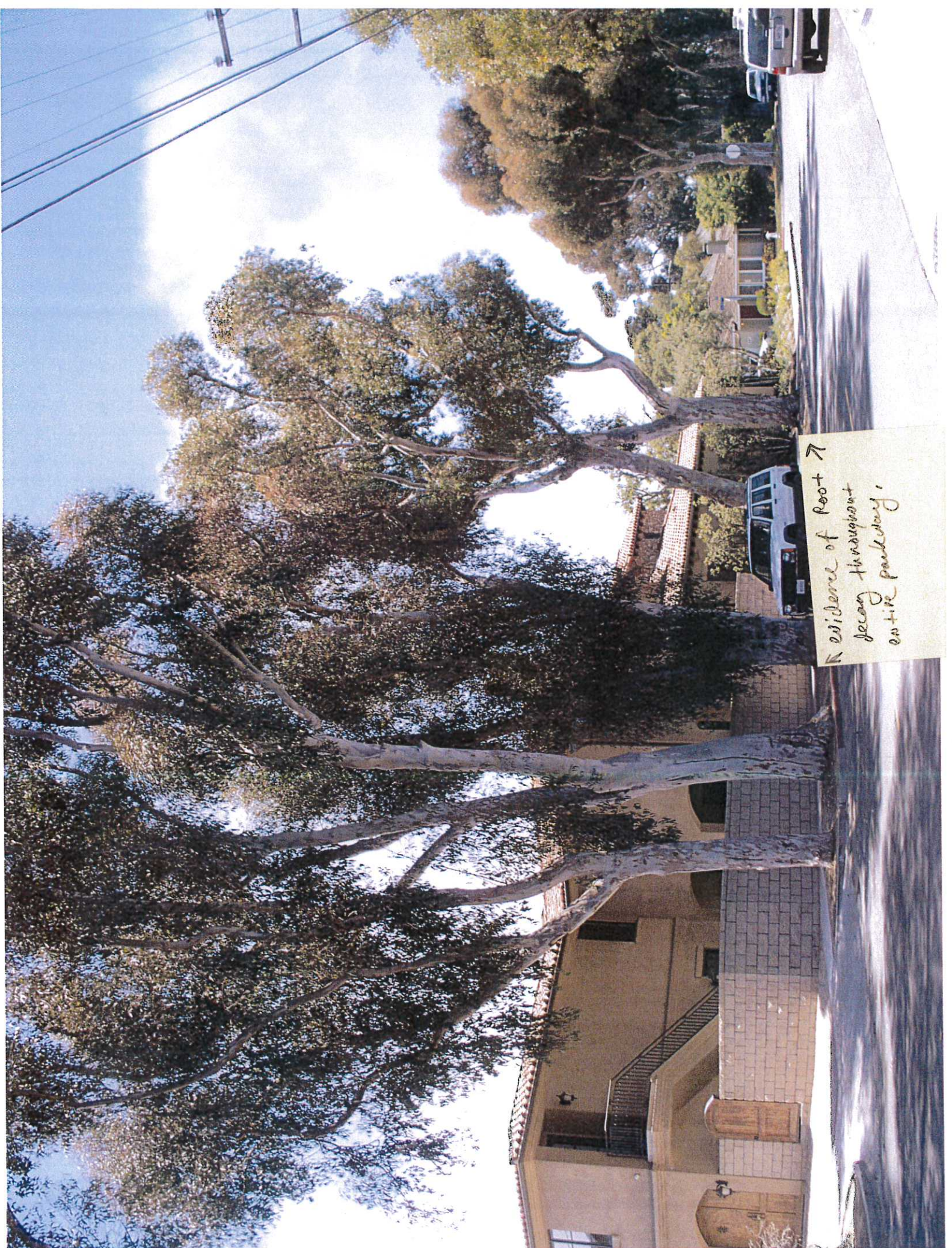
Reviewed by:

Dan P. Sereno, Parks and Trees Superintendent

Date: August 12, 2013





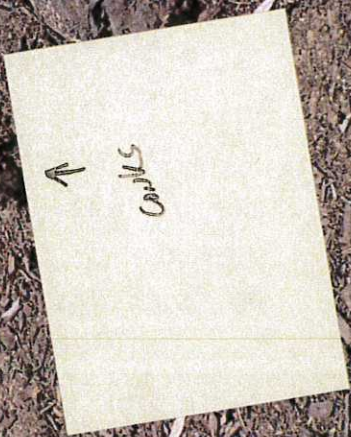


↑ evidence of root
decay throughout
entire pathway, ↑

→
small
road
cut
off
→

cap 15















Legend

-  544 Aliso Ave.
-  Properties Notified

544 Aliso Avenue



CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A REQUEST FOR**



**THE REMOVAL OF THIS TREE
AT THE SEPTEMBER 3, 2013 (6:00PM)**

MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A REQUEST FOR**



**THE REMOVAL OF THIS TREE
AT THE SEPTEMBER 3, 2013 (6:00PM)**

MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5B
September 3, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Special Tree Removal Request – 621 Poppy Avenue

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the removal of one Special City Tree, Neighborhood Tree at 621 Poppy Avenue.

DISCUSSION:

Staff is requesting approval for the removal of one Eucalyptus rudis (Desert Gum) tree located adjacent to 621 Poppy Avenue. The tree is listed as a Special City Tree under Neighborhood Trees. City Council Policy G-1, Retention or Removal of City Trees, Special City Trees, Neighborhood Trees, requires that the PB&R Commission approve the removal of a Special Tree.

The property owner at 619 Poppy Avenue requested removal of trees at 619 and 621 Poppy Avenue following the failure of a tree at 721 Poppy Avenue. Removal of the tree at 619 Poppy Avenue is not justified at this time, but that tree will be monitored for signs of decline in the future.

The Urban Forester and Parks/Trees Superintendent determined the tree at 621 Poppy Avenue must be removed to mitigate a potential liability. This tree has severe root loss, a declining canopy and an increased chance of failure. If the removal is approved, replacement Australian Willow trees will be planted at the same location. Staff has attached the Tree Inspection Report, Tree Removal Review, and photographs related to this request (Attachment A).

NOTICING:

Adjacent homeowners and Council Member Nancy Gardner have received a copy of this report. Additionally, surrounding property owners (Attachment B) were notified of the Commission Meeting related to this removal request via postcard. Trees for removal were physically posted on August 19th with the attached poster (Attachment C).

Submitted by:



Mike Pisani, Deputy Director
Municipal Operations Department

- Attachments:
- A. Tree Inspection Report, Tree Removal Review, and related photographs
 - B. Map (highlighting surrounding property owners notified)
 - C. Tree Poster



Municipal Operations Department

July 9, 2013

TO: Deputy Operations Department Director

FROM: Parks and Trees Superintendent and Urban Forester

SUBJECT: *Tree Removal Request*

PROPERTY OWNER(S)	Name:	Rebecca Colafrancesco
INFORMATION:	Tree	619 Poppy Avenue / Front 1
	Location:	621 Poppy Avenue / Front 1

The property owner requests the removal of two City Desert Gum trees due to recent tree failure at 719 Poppy Avenue.

A field inspection determined the tree located at 619 Poppy Avenue is currently not hazardous and in good health. There is no evidence of the tree declining or a potential for tree failure, currently. However, there is evidence of recent property development and extensive root loss. The tree will be monitored quarterly. The field inspection determined the tree located at 621 Poppy Avenue has evidence of tree declining within the canopy and eventual tree death. In addition, there is also evidence of recent concrete work & extensive root loss.

The trees are listed as a Special Trees, Neighborhood Trees under City Council Policy G-1. Need to forward to Park, Beaches & Recreation Commission for approval.

Staff recommends denying the removal of the City tree located at 619 Poppy Avenue and removal of the City tree located at 621 Poppy Avenue. The Desert Gums on Poppy Avenue will be continuously monitored.

REPLACEMENT TREE: YES ☐ NO ☒

DESIGNATED TREE: N/A

DEPUTY OPERATIONS DIRECTOR'S COMMENTS/RECOMMENDATIONS:

Remove 621 Poppy tree only - declining, if approval by PBPR Co.

Signature: WHR Date: 8-1-13

RISK MANAGER'S COMMENTS/RECOMMENDATIONS:

Risk Mgmt concurs with Staff's recommendations.

Signature: Sheri Anderson Date: 8/5/13

CITY MANAGER'S COMMENTS/RECOMMENDATIONS:

OK

City Manager: [Signature] Date: 8/2/13

Attachments



Municipal Operations Department

TREE INSPECTION REPORT

Name: Rebecca Colafrancesco
619 Poppy Avenue
Corona del Mar, CA 92625

Tree Location: 619 Poppy Avenue / Front 1
621 Poppy Avenue / Front 1

Request: The property owner requests the removal of two City Desert Gum trees due to recent tree failure at 719 Poppy Avenue.

Tree Species: Eucalyptus rudis – Desert Gum

Designated Street Tree: Eucalyptus torquata – Coral Gum

Estimated Tree Value: \$7,960.00 (2 trees)

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

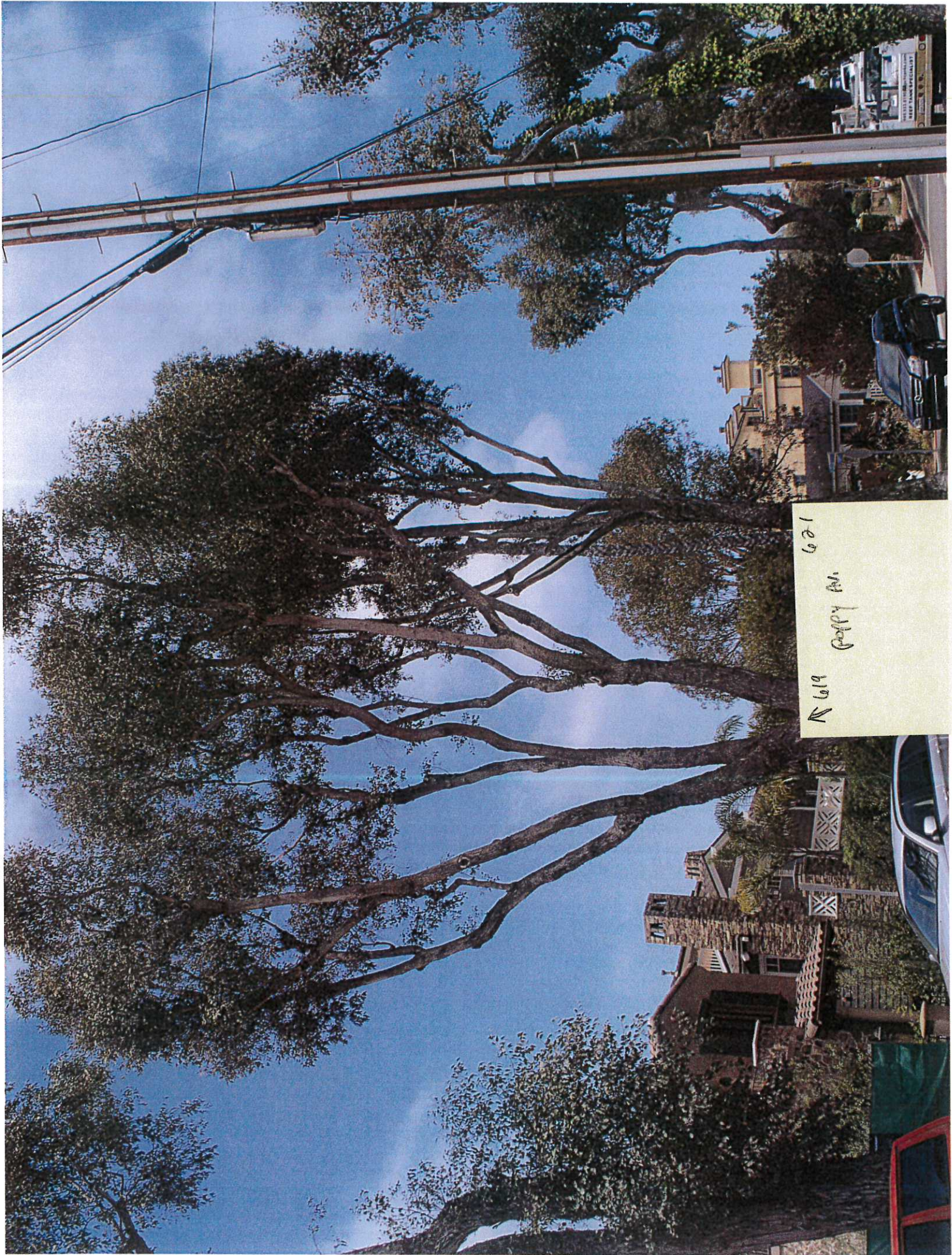
Comments: A field inspection determined the tree located at 619 Poppy Avenue is currently not hazardous and in good health. There is no evidence of the tree declining or a potential for tree failure, currently. However, there is evidence of recent property development and extensive root loss. The tree will be monitored quarterly. The field inspection determined the tree located at 621 Poppy Avenue has evidence of tree declining within the canopy and eventual tree death. In addition, there is also evidence of recent concrete work & extensive root loss.

The trees are listed as a Special Trees, Neighborhood Trees under City Council Policy G-1. Need to forward to Parks, Beaches & Recreation Commission for approval.

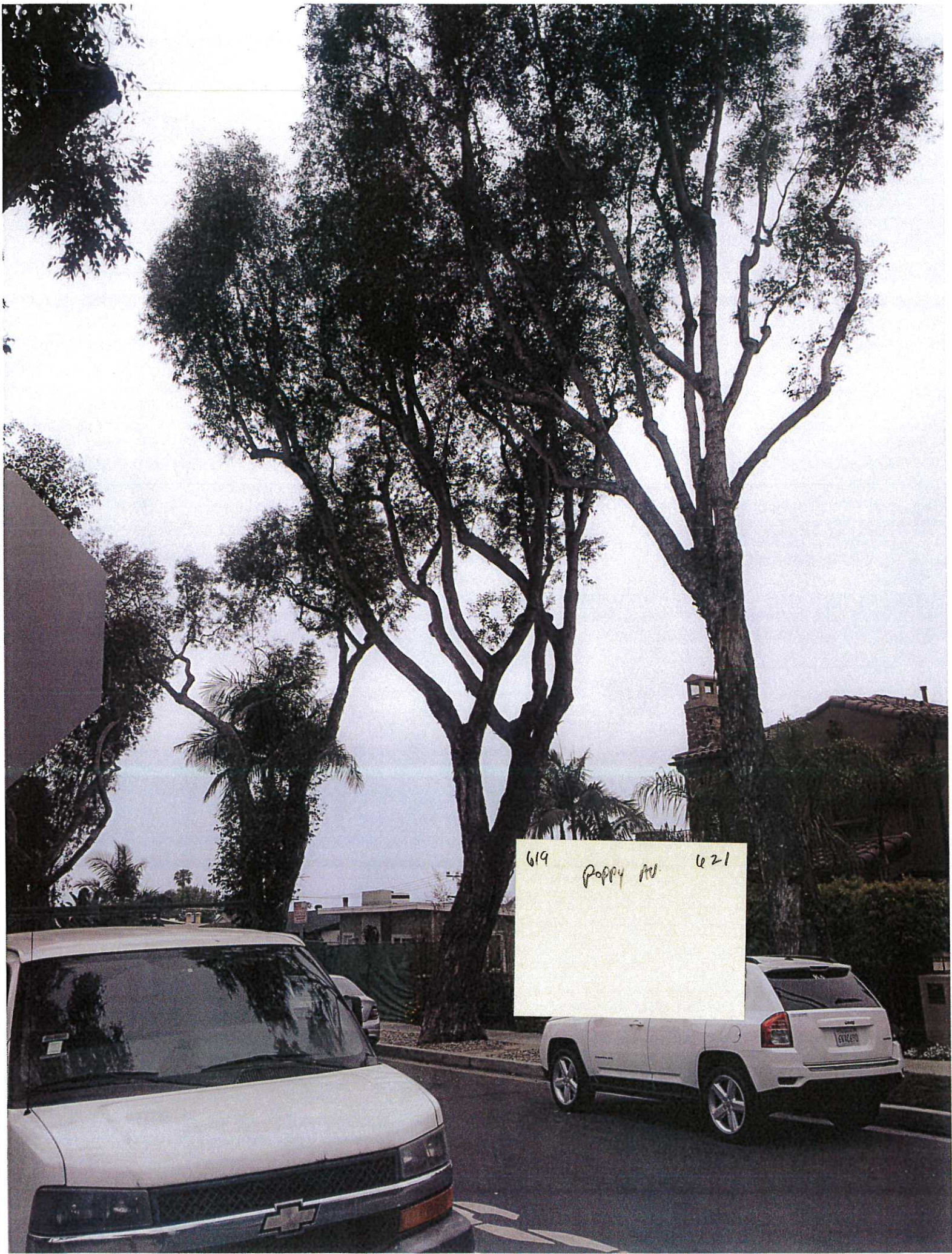
Inspected by: John Conway **Date:** July 9, 2013
John Conway, Urban Forester

Recommendation: Continue monitoring the Desert Gums on Poppy Avenue. Deny removal of the City tree located at 619 Poppy Avenue. Remove the City tree located at 621 Poppy Avenue.

Reviewed by: Paul Ramirez FOR DAN SERENO **Date:** July 9, 2013
Dan P. Sereno, Parks and Trees Superintendent



N 619
Golly Al.
621



619 Poppy Rd 621



619 Poppy Av.





N 619 Potters Rd
N 621 Potters Rd

↑ 60' port.
bark peeling,
tree canopy
declining



**IMPORTANT:
Commission Meeting Notice**

City of Newport Beach
Municipal Operations Department
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its September 3, 2013 meeting, the Parks, Beaches, and Recreation Commission will consider the removal of a City tree adjacent to 621 Poppy Avenue based on the criteria of City Council Policy G-1, *Special City Trees, Neighborhood Trees*. City staff recommends *approval* of the request.

Attendance at the meeting is optional.

DATE: Tuesday, September 3, 2013
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after _____, 2013: www.newportbeachca.gov. If you have any questions regarding this meeting, you may contact the Municipal Operations Department at (949) 644-3055.

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A REQUEST FOR**



**THE REMOVAL OF THIS TREE
AT THE SEPTEMBER 3, 2013 (6:00PM)
MEETING**

**AT THE CIVIC CENTER
COUNCIL CHAMBERS
100 CIVIC CENTER DRIVE**

NEWPORT BEACH CA 92660

CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A REQUEST FOR**



**THE REMOVAL OF THIS TREE
AT THE SEPTEMBER 3, 2013 (6:00PM)
MEETING**

**AT THE CIVIC CENTER
COUNCIL CHAMBERS
100 CIVIC CENTER DRIVE**

NEWPORT BEACH CA 92660

CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5C
September 3, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: **Ad Hoc Committees** – Street Tree Designation List and G-1 Policy Revision

RECOMMENDATIONS:

1. Adopt separate Ad Hoc Committees for Updating the Street Tree Designation List and for the Revision of Council Policy G-1;
2. Appoint two Commission members to each of the Ad Hoc Committees.

DISCUSSION:

Street Tree List

The current Street Tree List was adopted by the City Council in May 2000. The List includes a designated street tree for the majority of the residential streets in the City. The List is utilized when properties are redeveloped and the developer or owner is required to plant a new street tree, or when a street tree is removed and replaced due to age, disease, or accident. The current list is dated and contains many trees which are no longer available and are inappropriate for the limited available growth space. Additionally, staff wishes to develop a list that includes multiple choices of street trees for homeowners, as residents have different tastes in trees or may want to choose a tree variety to match their landscape.

Staff is seeking the assistance of an Ad Hoc Committee of PB&R Commissioners to assist with developing a new Street Tree List. It is estimated that the List could be drafted, approved by the Commission, and forwarded to the City Council for adoption in four to five months.

Revision of Council Policy G-1

City Council Policy G-1 provides the guidelines for managing the urban forest in the City. As such, it is an extremely complex document with some sections seeming to contradict other sections. The last major revision of the Policy occurred in July 2007. Both the Commission and the City Council have commented that it is time to review the Policy.

Staff is seeking the assistance of an Ad Hoc Committee of PB&R Commissioners to assist with developing revisions to the G-1 Policy. It is estimated that the changes could be drafted, approved by the Commission, and forwarded to the City Council for adoption in eight to ten months. It is anticipated that any change to the G-1 Policy would require a number of meetings to solicit public comments.

Submitted by:



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