

VINCENT JORGENSEN COMMUNITY ROOM IN LIBRARY

BACKGROUND

The large meeting room at the Crean Mariners Library is known as the Vincent Jorgensen Room (Jorgensen Room). The Recreation Division of the Recreation and Senior Services Department administers the use and scheduling of this community room. Due to funding and joint use parameters, the majority use of this community room is for youth oriented and educational activities.

APPLICATION

Application and scheduling shall comply with Council Policy B-13 except for the following:

STANDARD CONDITIONS TO USE

- A. No person shall interfere with the normal use and activities of the Library by way of noise, disturbance or other activity.
- B. Groups of seventy (70) or more persons shall be required to provide proof of off-site parking availability (off-site parking plan) prior to approval of the application and shall strictly comply with the parking plan.
- C. The Jorgensen room shall not be used for private social functions such as weddings, birthday parties, events, (unless events are necessary as part of a Library or City sponsored event or production) etc.
- D. The Jorgensen Room is reserved 8:00 a.m. - 6:00 p.m. Monday through Friday for children's programming. Evening and weekend hours may be available through the Recreation and Senior Services Department.
- E. Applications for reservations may be made no more than 90 days in advance and no more than once every 90 days. There can be no recurring reservations.

Adopted - October 10, 2006