



CITY OF NEWPORT BEACH
City Manager's Newsletter

TO: Mayor Duffield & Council Members

FROM: Dave Kiff, City Manager

DATE: May 4, 2018

Please enjoy the attached newsletters...



To: City Manager Dave Kiff
From: City Clerk Leilani Brown
Re: Monthly Newsletter
Date: May 4, 2018

Did you participate in the last Wise-Ways Challenge?



What was the Wise-Way's Challenge?

- It was a competition for **ONLY** City of Newport Beach Employees, which was tracked through a free **APP** (My Open Road). It lasted two weeks.
- It tracked transportation via **Cars, Bikes, Walking/Running, Bus Rides, Rail Trips, Electric Cars** and of course **Carpools**.

Why did we do this?

- Did you know that we have to provide a report to the AQMD each year and, out of the almost 700 employees, only about 60 employees use alternative means of travel? That's only 8%!
- We wanted to find a fun way to get the rest of the 92% of the employees to help take carbon emissions off the road and maybe explore alternative means of travel... in a fun way!
- As a City, we need to show AQMD that we are actively helping to reduce emissions. If we all join in on the challenges, than we are showing that the City of Newport Beach is doing our part!

We are looking into hosting another challenge in a couple of months. Hope you will join us then!



1st Place	Faz Cooper - \$200 dollars / Shorts donated by Lost Surfboards
2nd Place	James Auger - \$100 dollars / Shorts donated by Lost Surfboards
3rd Place	Kim Rieff - \$50.00 / Shorts donated by Lost Surfboards
Electric Car	Sean Levin - \$25 Gift Card donated by Wahoo's / Shorts donated by Lost Surfboards
Most Sustainable Trips	Tiffany Lippman - \$25 Gift Card donated by Wahoo's / Shorts donated by Lost Surfboards
Bus	Michael Sinacori - \$25 Gift Card to Starbucks / Shorts donated by Lost Surfboards
Cycling	James Strack - \$25 Gift Card to Starbucks / Shorts donated by Lost Surfboards
Carpool	Jonathan Munoz - \$25 Gift Card donated by Wahoo's / Shorts donated by Lost Surfboards
Walk/Run	John Murray - \$25 Gift Card to Panera / Shorts donated by Lost Surfboards

...and our two participant winners of the random drawing for **\$50 dollars** –
Sara Verschueren and **Jeremy Rodriguez!!**

From the Desk of Records Management:



We have reason to celebrate! The Records Retention Schedule (RSS) 2018, has been approved and uploaded to the City's Intranet and can be found under Records Management on the City Clerk's page. A lot of hard work and patience went into getting this updated and the Clerk's office wants to thank everyone involved for their input on this very important City document.

With this being the case, please be sure to destroy all previous copies and use the new RSS from here going forward.



In addition, we want to give everyone a BIG pat on the back for continuing to keep up with the records requests (PRARs) that have been coming in. Since the beginning of the year, we have received over 270 requests which is approximately 1000 hours in staff time..WOW!

Thank you all and keep up the great work!





COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager

From: Seimone Jurjis, Community Development Director

Subject: City Manager's Newsletter

Date: May 4, 2018



Terresa Moritz Retires!

After a long 34 year career with the City, Administrative Analyst Terresa Moritz has decided to hang her hat and start a new chapter in retirement.

Hired by the Building Department as a permit technician in 1984, Terresa played a critical role in implementing the City's very first permitting system. After completing her college degree, she quickly climbed the City ladder and transferred to the Utilities Department. As a Utilities Specialist, she created the grease permit program and was a leader in the City's response to the drought of the early 90s. During her almost 20 year stint in Utilities, she inspected restaurants for grease program compliance and managed Waste Discharge requirements, along with managing the Department's contacts, annual budget, and monthly expenditures. In 2011, she moved over to the newly created Community Development Department working on similar projects. Anyone who has worked with Terresa is well aware of her vast institutional knowledge and practical approach to things that has made her an incredible asset to the City all these years. She most certainly has earned the title of the "go-to" person.

Her retirement will be a huge loss for us, but we are happy for her and wish her and her family all the best as they move back east and start a new chapter in Tennessee.



COMMUNITY DEVELOPMENT DEPARTMENT



Accessibility Workshop for Existing Buildings

On May 1, the Building Division hosted a free public seminar on accessibility for existing buildings. The instructor, Tim McCormick, is a frequent presenter of accessibility training for professional associations, architects and designers. Over 60 members of the public attended this popular training.

Inspectors Participate in Design Build Competition

Supervising Building Inspector Paul Sobek and Building Inspector Rick LaBare participated in the annual Design Build Competition hosted by the Home Builders Council. High school students and community college teams competed to build a mini home. Quality of build, teamwork, and interaction with inspectors were part of the criteria used to judge the teams. The City of Newport Beach was recognized for its voluntary efforts in working and educating the students.





COMMUNITY DEVELOPMENT DEPARTMENT

Alley Closures

Code Enforcement staff are tasked with ensuring that contractors are complying with existing laws and taking simple steps to limit their construction footprint, such as notifying neighbors prior to closing down an alley or carpooling to the construction site. Alley closures require proper permitting and notification.





Date: May 4, 2018

To: Dave Kiff, City Manager

From: Dan Matusiewicz, Finance Director

Subject: City Manager's Newsletter

The March 2018 Treasury Report is available on the City's website at:

As of March, the City's portfolio totaled just over \$258 million, from all sources. Roughly \$33 million of this portfolio was highly liquid, meaning it was available for cash flows associated with day-to-day operations and cash funding of major construction expenditures.

The short-term portfolio (\$194 million) had a weighted average effective maturity of 1.712 years. With

Newport Beach Fire Department

Safety, Service & Professionalism

DATE: May 4, 2018

TO: Dave Kiff, City Manager

FROM: Chip Duncan, Fire Chief

SUBJECT: CITY MANAGER'S NEWSLETTER



FIRE OPERATIONS DIVISION

Vegetation Fire in Eastbluff

The fire department responded to a vegetation fire on May 3, at 1:44 p.m. Approximately 40 firefighters responded and assisted with traffic and crowd control. The Costa Mesa Fire Department and the Orange County Fire Authority assisted the fire department. The cause of the fire is under investigation.



Groundbreaking for Corona del Mar Fire Station and Library

On April 24, the City celebrated the groundbreaking of the Corona del Mar Fire Station and Library.



53rd Annual Law & Order Awards Banquet

On April 23, the American Legion Newport Harbor Post 291 celebrated the 53rd Annual Law & Order Awards Banquet honoring public safety personnel from the Orange County Sheriff's Department – Harbor Patrol, the City of Huntington Beach, the City of Newport Beach, and the City of Costa Mesa. The American Legion honored Jon Mitchell (Lifeguard Supervisor of the Year), Glenn White (Firefighter of the Year), and Eric Smith (Seasonal Lifeguard of the Year).



Corona del Mar Residents Association Annual Town Hall Meeting

On April 25, the fire department participated in the annual Corona del Mar Residents Association Town Hall meeting at Sherman Gardens. Fire department personnel from fire station #5, administrative staff and fire department CERT volunteers staffed the fire department's booth. At the meeting, Fire Chief Chip Duncan and Life Safety Specialist Steve Michael made presentations on the city's fuel modification program in regards to Corona del Mar and the rest of the city.



TRAINING

The fire department hosted a state certified Open Water Rescue class for Fire and Lifeguard personnel. Firefighters McAllister and Garman, with Engineer Blythe, and with the help of Lifeguard Captains Moore and Ure, taught the class of mostly Los Angeles County lifeguards and firefighters from the local area. The class was successful and we received positive feedback on the professionalism, organization, and knowledge provided for this course.



COMMUNITY EMERGENCY RESPONSE TEAM

Emergency Preparedness Committee

On April 26, Engineer Erin Brown presented to the city's Emergency Preparedness Committee on her recent call as a line medic for the Montecito incident. Erin presented on her deployment from her initial response call to her deactivation from the incident.



Balboa Bay Club Disaster Preparedness Presentations

On April 23 and April 30, the fire department along with the Newport Beach Police Department, presented to staff at the Balboa Bay Club during two separate trainings. The presentations covered how the City of Newport Beach responds to emergencies, the major unexpected disasters that might affect the City and how the Balboa Bay Club staff can respond to these events. These two presentations are the start of a series of presentations that the Fire and Police Departments will offer over the next year at the Balboa Bay Club on disaster preparedness.



Peninsula Point CERT Drill

On April 28, the fire department participated in the Peninsula Point CERT drill. The CERT neighborhood drill was organized by Peninsula Point CERT and covered their neighborhood's disaster plan.



WINN Event

On April 23, the fire department participated in the Women in Newport Networking (WINN) event at the Newport Beach Civic Center. The fire department booth was staffed by our CERT volunteers who educated participants on the benefits of being prepared for any unexpected disaster and how to become a Newport Beach Fire Department Community Emergency Response Team (CERT) volunteer.



Attention Newport Beach homeowners associations, churches, social clubs, and organizations!
The Newport Beach Fire Department (NBFD) values your group's safety and is offering three, free presentations at a time and place convenient for you-- all you need to do is schedule! Topics include,

HANDS-ONLY CPR + DISASTER PREPAREDNESS
HOW TO STOP THE BLEED

+ Each class lasts about one hour and a 15 participant minimum is required.

Please email nbcert@nbfd.net with the following information,

Name of Group

Desired Date, Time and Location

Approximate Number of Participants

Upon your request, fire personnel and certified volunteers will provide your group with vital information that may someday save a life.



April



2018 OC Marathon

On May 6, approximately 12,000 runners will participate in the 14th annual OC Marathon. The race begins at Fashion Island and ends at the OC Fairgrounds in Costa Mesa. The fire department staffs two additional paramedic units to provide medical support to the runners while they are within our city limits.



The weather in Newport Beach has been rainy, cold, and sunny! The water temperatures have been in the mid-50s.

<u>April 2018 Stats</u>	
Animal Calls	453
Public Assists	3,871
Boat Calls	88
Code Enforcement	197
First Aid/Medical Calls	163
Preventatives	2,254
Rescues	73
Total calls	7,099
Beach Population	473,481



Notable Events

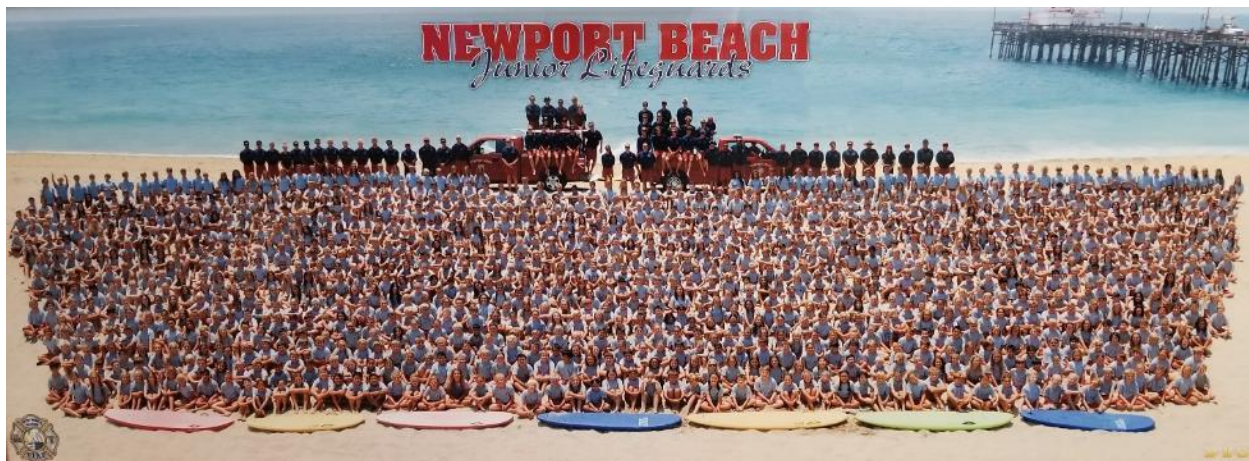
Lifeguard Training

May 6 is the last day of class for our Lifeguard Trainees. Over the last month, they have had several hours of rescue techniques, spinal immobilization, CPR, and first aid. Teamwork is integral, as it plays an important role during an emergency. On Memorial Day weekend, most will complete their training by shadowing veteran seasonal lifeguards in towers.



Junior Lifeguards

Registration for the 2018 Newport Beach Junior Lifeguard Program closed on April 24. Enrollment for this year's program is similar to prior years, with 1,310 total participants enrolled! This program provides a great opportunity for children ages nine to 15 to learn about the beach environment, develop their ocean skills, and make lifelong friendships. The Newport Beach Junior Lifeguard team is looking forward to another great year!





HUMAN RESOURCES DEPARTMENT

CITY MANAGER'S NEWSLETTER

DATE: May 4, 2018

TO: Dave Kiff, City Manager

FROM: Barbara J. Salvini, Human Resources Director

SUBJECT: News and Updates from Human Resources

Interested In Joining Our Team?



Check out the current job openings for the City of Newport Beach! Select a position for more details. The City is currently accepting applications for the following positions:

- [IT Analyst - Applications](#)
- [Marine Naturalist Interpreter - P/T](#)
- [Police Mechanic II](#)
- [Police Officer - Academy-Enrolled/Academy-Graduate/Lateral](#)
- [Police Officer - Recruit](#)
- [Recreation Leader P/T](#)

Apply Online !



City Of Newport Beach Scholarship Program Is Now Closed

The Human Resources Department received 16 applications for the 2018 Scholarship Program and is in the process of reviewing each one for award consideration. As in past years, this is an exceptional group of students. There are seven (7) \$700 scholarships to award this year and we look forward to announcing the award recipients very soon. Stay tuned!

Sniffing & Sneezing? Rid Your Home of Allergens



Follow these basic steps to keep your home free of allergens:

- **Beds:** Use an anti-allergy mattress cover, duvet and pillow casings and frequently wash your bedding and curtains in hot water.
- **Pets:** Keep pets off furniture and out of your bedroom.
- **Refrigerator:** Make sure you wipe down your refrigerator, especially the corners, to ensure that no mold is growing.
- **Shoes:** Take your shoes off at the door; wearing shoes in your home can track in pollen and other allergens.
- **Decor:** Keep your decorations minimal and dust frequently. Don't forget about wall décor! Picture frames, clocks and other items on the wall also gather dust.
- **Shower:** Regularly clean your bathtub or shower to remove mold from both the tile and curtain.
- **Rugs:** Frequently vacuum rugs and carpet. Choose rugs that can be washed if necessary.
- **Humidity:** To decrease the possibility of mold, consider using a dehumidifier to reduce indoor humidity.

The 10 Principles of Listening

Article from www.skillsyouneed.com

A good listener will listen not only to what is being said, but also to what is left unsaid or only partially said. Effective listening therefore involves observing body language and noticing inconsistencies between verbal and non-verbal messages, as well as just what is being said at any given moment. Listening is therefore not just a matter of using your ears, but also your eyes. There are ten principles behind good listening.



1. Stop Talking - Don't talk, listen.

If we were supposed to talk more than we listen, we would have two tongues and one ear. When the other person has finished talking you may need to clarify to ensure you have received their message accurately.

2. Prepare Yourself to Listen - Relax.

Focus on the speaker. Put other things out of mind. The human mind is easily distracted by other thoughts – what's for lunch, what time do I need to leave to catch my bus, is it going to rain – try to put other thoughts out of mind and concentrate on the messages that are being communicated.

3. Put the Speaker at Ease - Help the speaker to feel free to speak.

Remember their needs and concerns. Nod or use other gestures or words to encourage them to continue. Maintain eye contact but do not stare – show you are listening and understanding what is being said.

4. Remove Distractions - Focus on what is being said.

Do not doodle, shuffle papers, look out the window, pick your fingernails or similar. Avoid unnecessary interruptions. These behaviors disrupt the listening process and send messages to the speaker that you are bored or distracted.

5. Empathize - Try to understand the other person's point of view.

Look at issues from their perspective. Let go of preconceived ideas. By having an open mind we can more fully empathize with the speaker. If the speaker says something that you disagree with, wait and construct an argument to counter what is said but keep an open mind to the views and opinions of others.

6. Be Patient - A pause, even a long pause, does not necessarily mean that the speaker has finished.

Be patient and let the speaker continue in their own time; sometimes it takes time to formulate what to say and how to say it. Never interrupt or finish a sentence for someone.

7. Avoid Personal Prejudice - Try to be impartial.

Do not become irritated and don't let the person's habits or mannerisms distract you from what the speaker is really saying. Everybody has a different way of speaking - some people are for example more nervous or shy than others, some have regional accents or make excessive arm movements, some people like to pace whilst talking - others like to sit still. Focus on what is being said and try to ignore styles of delivery.

8. Listen to the Tone - Volume and tone both add to what someone is saying.

A good speaker will use both volume and tone to their advantage to keep an audience attentive; everybody will use pitch, tone and volume of voice in certain situations.

9. Listen for Ideas – Not Just Words

You need to get the whole picture, not just isolated bits and pieces. Maybe one of the most difficult aspects of listening is the ability to link together pieces of information to reveal the ideas of others.

10. Wait and Watch for Non-Verbal Communication

Gestures, facial expressions, and eye-movements can all be important. We don't just listen with our ears but also with our eyes – watch and pick up the additional information being transmitted via non-verbal communication.

EMPLOYEE NEWS & EVENTS

Mandatory Harassment Prevention Training



While California law requires that all employees with supervisory responsibility attend a two-hour Harassment Prevention training every two years, Human Resources recommends that all employees receive this important training and offers several sessions during the year. We have found the information to be beneficial for employees in their interactions with coworkers and the public.

Thirty-nine (39) employees attended the workshop held on Saturday, April 28, at Marina Park. This interactive training was presented by Christopher Frederick, an attorney from Liebert Cassidy Whitmore and included an overview of the following topics:

- Laws related to discrimination, harassment and retaliation
- Protected classifications
- Bullying/Abusive conduct in the workplace
- Types of harassment
- Duties of a supervisor
- Review of the City's Discrimination and Harassment Prevention Policy



LIBRARY SERVICES DEPARTMENT

Library – Cultural Arts



May 4, 2018

To: Dave Kiff, City Manager

From: Tim Hetherton, Library Services Director

Subject: City Manager's Newsletter

Library Services

CDM Groundbreaking

We are excited to have the construction of the new Corona del Mar Branch Library underway and to see the support and enthusiasm expressed from City Officials, staff and community members at the recent groundbreaking. Summer 2019 is not far away, but in the meantime, storytimes on Tuesday and Thursday are being held at the Community Youth Center at Grant Howald Park and have been well attended. We are working to stay in touch with the community and look forward to when we can all enjoy the new facility.

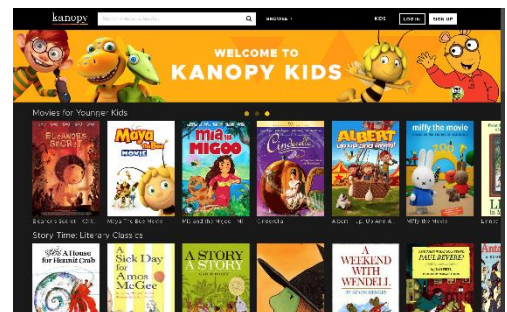


CDM Residents Town Meeting

Along with representatives from the NBPL Foundation and City Arts Commission, I attended the Corona del Mar Resident's Association Town Meeting last Wednesday at Sherman Gardens. The annual gathering gave us the opportunity to talk to residents about the Corona del Mar Library reconstruction, interim services and all the programs, services and resources the Library offers.

Kanopy Kids

Our offering of streaming video is now expanded to include Kanopy for Kids. The content for kids includes PBS kid favorites; Oscar nominated family films, literary classic adaptations, award winning animated shorts and diverse videos from around the globe. As a reminder, Kanopy is still only available for adult cardholders.



Surfing with Sartre

Philosophy professor and avid surfer, Aaron Jones spoke at the Central Library on Wednesday evening. He spoke for 75 minutes in a Q & A format with an enthused audience supporting the idea that surfing is good for the soul and for the world community.

Cultural Arts Services

Film Festival

It was a busy week for film enthusiasts in Newport Beach with the 19th Annual Film Festival taking center stage. Many of the Arts Commissioners attended the opening night festivities as well as other film screenings during the week. The City Arts Commission supported the Festival with a grant that was used to present free workshops in the Community Room last weekend. The Industry Seminar Series included sessions on Vision and Craft: The Art of Filmmaking, Top Cinematographers to Watch, Careers in Entertainment, Screenwriting, Animation, Editing and Diversity in Film and TV Music.

Community Outreach

Representatives from the City Arts Commission distributed information and talked to residents at two events last week. The WINN (Women in Newport Networking) program at the Civic Center on Monday and the Corona del Mar Resident's Association Town Meeting on Wednesday. They talked to community members about the upcoming Newport Beach Art Exhibition and Concerts on the Green as well as other cultural arts programs and events sponsored by the City Arts Commission.

Sister Cities

Newport Beach Sister City Association hosted representatives from Sister City Antibes, France last week. Among other activities during their visit, the group toured the Oasis Center on Monday, April 23 and attended the association's "Catch the Wine Wave" event at the Orange Coast Winery where they had a chance to meet and mingle with Newport Beach Sister City supporters.



Sculpture Photo Contest

The City Arts Commission is in the process of reviewing photos for the Sculpture Photo Contest. The public is welcome to view them as well, just click on the link at:

<http://www.newportbeachca.gov/government/departments/library-services/cultural-arts/photo-contest>

Newport Beach Art Exhibition

The Art Exhibition committee met last Friday to finalized operational and marketing plans for the upcoming event on June 16. The committee is expanding the exhibition to include a food, wine and beer pavilion on the Civic Green adjacent to the Community Room and expanded exhibition area. Live jazz music will add to the festive environment and arts activities for kids will encourage families to make an afternoon of it.

Art Exhibits at the Library

Agnes Schenk's beautiful artwork came down on May 4 and the art of James Strombotne will go up on Monday. Strombotne is a renowned artist who has exhibited all over the world. We are honored to have his large colorful canvases on the walls of the Central Library. Mr. Strombotne and his daughter Emily will talk about his art and their new book in a special program on May 20 at 7 p.m. in the Friends Room.



MUNICIPAL OPERATIONS DEPARTMENT

May 4, 2018

TO: Dave Kiff, City Manager

FROM: Mike Pisani, Director
Steffen Catron, Acting Director

SUBJECT: City Manager's Newsletter

Soon To Be Retired – Mike Pisani's Message to General Services

After a week filled with events, I want to offer one final goodbye and say thanks for 33 great years in the General Services and Municipal Operations Departments.

I'm honored to have worked with an extremely talented staff from both the Corporation and Utilities Yards. These dedicated men and women give 110% percent to keep the City safe, looking great, and provide a high level of services to both the public and our internal customers.

I think I've said it hundreds of times this week, but again, thank you all for the positive working relationships and the friendships through this journey that's been my City career. I can honestly say I will miss this place and these folks and there won't be a day where they're not in my thoughts.



Lido Island Bridge Maintenance

MOD recently received a request to inspect and repair some wear and tear on the Lido Island Bridge. Beach Maintenance Supervisor Joe Delgado worked with our on call painting contractor and scheduled the much needed work, which included pressure washing, patching, and painting both the top and interior of the bridge. The project took approximately three days to complete.

Before



After



Moving a Lifeguard Tower

There are approximately 30 lifeguard towers from Corona del Mar to the Santa Ana River Jetty. The Field Maintenance Division works closely with the Lifeguard Division throughout the year in scheduling replacements and movements of the towers. Recently, the Lifeguard Division requested to move a tower from the Lifeguard Station at the Newport Pier to Corona Del Mar State Beach.



Additionally, in preparation for the winter season, the towers are pulled away from the shoreline to prevent damage from high surf. Near the beginning of the summer, the towers are moved closer to the shoreline, providing a better view of the swimmers. Beach Maintenance staff is currently in the process of getting the towers located for summer.

Bayside Drive Tree Trimming

Last month, Great Scott Tree Service (GSTS) trimmed a massive Aleppo Pine tree in a roadside area off of Bayside Drive. The task was complicated by a steep slope and close proximity to power lines. The adjacent property owner had the following comments:

"I HAVE BEEN BY A FEW TIMES. I AM THRILLED AT KEEPING THE TREE!! IT LOOKS GREAT AND YOUR GUYS REALLY HAVE THE "EYE" ON HOW TO TRIM. EXCELLENT ATTENTION TO DETAIL." - ANDREW

Before



After



March for Babies

On Sunday, April 29th, City staff worked the annual March for Babies Event. This event was held at Fashion Island where very large crowds came to support the health of all moms and babies. The weather was a perfect, sunny California day making it a great time to come out and support this cause. With a very early start time of 4 a.m., crew members Harold Link, Brian George, Conrad Tona, Tom Diaz, Eric Foley, and Daniel Tovar set up traffic control signs, barricades, and provided assistance to the Police Department to ensure the safety of all to enjoy on and off the course. Hats off to our team!



Atta-boys

The Landscape Division recently received the letter below regarding a tree donation approved by the PB&R Commission:

I want to thank you so much for bringing forth the memorial tree in honor of my best friend in the entire world, Paul Harr. My prayers are that he is forever memorialized on Balboa Island, a place that we loved and shared together for over 30 years. God Bless you for making this happen for us. Thank you so much and warmest regards.

Cheryl Bauman

Re: Paul Harr Memorial

The Utilities Division received the letter below from Mr. and Mrs. Vahan Zanoian of Corona del Mar, expressing their gratitude and admiration for the expedient repair performed by Craig Auger, Water Maintenance and Repair Crew Chief. The request to have their water shut off at the main turned into an emergency when the gasket to the main water line broke. Craig was able to shut off the water and resolve the problem efficiently and with professionalism. Good job Craig!

Dear Sir/Madame,

We are residents of 256 Morning Canyon Rd, Corona Del Mar. Earlier this afternoon the gasket in our main water line broke, and water was spewing out, a true geyser which alarmed us, because we're very careful about our water usage.

We are writing to express our gratitude and admiration for the efficiency and professionalism shown by **Mr. Craig Auger**, who appeared on the scene and, in a matter of 15-20 minutes, took care of the problem. It is a delight to see such efficiency, professionalism and courteous conduct in our public services.

Many thanks to the Municipal Operations Department and to Mr. Auger,

2018 Arbor Day – Eastbluff Elementary School



The 2018 Arbor Day Celebration was held at Eastbluff Elementary School on Wednesday, May 2. Staff planned the event with the assistance of School Principal Cheryl Beck and NMUSD Board Member Karen Yelsey. Landscape Manager Dan Sereno emceed the event and provided a presentation on the transformation of Newport Beach over the past 70 years, showing how it converted from an area with very few trees to one containing the vast and diverse urban forest it has today.

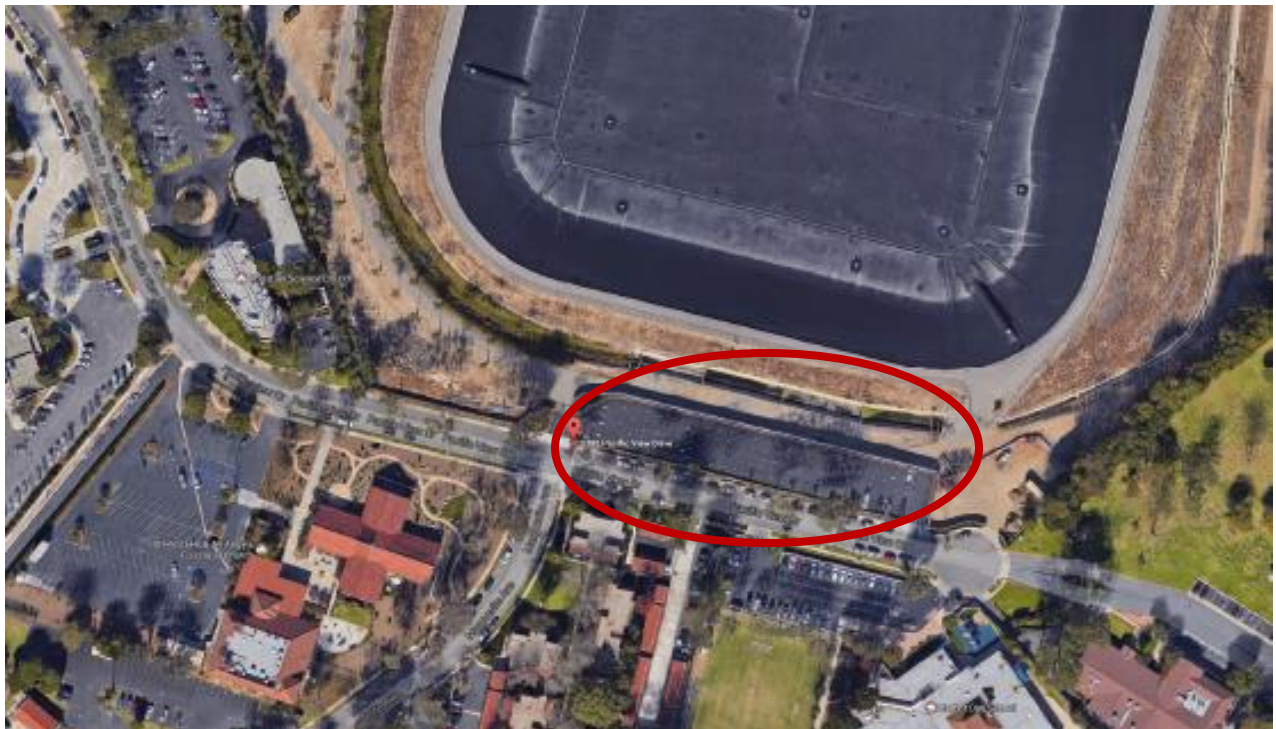
To celebrate the occasion, Council Member Kevin Muldoon presented an Arbor Day Proclamation to Principal Beck and the 5th grade Student Council Members. Laird Hayes, Chair of the Parks, Beaches, and Recreation Commission, spoke on the importance of trees as a natural resource. California Department of Forestry & Fire Protection's Urban Forester Lynnette Short presented the Tree City USA Flag to the Student Council Members.

Some of the 5th graders read poems they wrote in celebration of Arbor Day and several students also performed a song. After the ceremony, the students, assisted by the City Arborist Kevin Pekar and his crew members Harold Link and Brian George, planted three trees at Eastbluff Park. This was an outstanding celebration of Arbor Day!



Shred Event

There will be a shred event at the entrance of Big Canyon Reservoir on Saturday, May 12, 2018 from 8 a.m. to 12 p.m. It will be located in the parking lot outside the reservoir, at 3300 Pacific View Drive, which is at the intersection of Pacific View Drive and Marguerite Avenue.





NEWPORT BEACH POLICE DEPARTMENT OFFICE OF THE CHIEF OF POLICE

TO: Dave Kiff, City Manager

FROM: Jon T. Lewis, Chief of Police

DATE: May 4, 2018

SUBJECT: CITY MANAGER'S NEWSLETTER

CONGRATULATIONS!!

In a ceremony in the Civic Center's Community Room on Monday, April 23, I had the honor of swearing in the two newest members of the NBPD family and promoting seven others to new ranks within the Department.



(The individuals listed on the next page are pictured in the order that they are mentioned, from left to right, and top to bottom.)

Our two new hires include Dispatcher **Marla Kalkus** and Lateral Police Officer **Ragan Grego**. They are currently assigned to trainers in our Dispatch Center and Patrol Division, respectively.

The promotions include both sworn and civilian staff:

- **Brian Alonzo**, promoted to the position of Applications Coordinator
- **Lauren Wyse**, promoted to the position of Communications Supervisor
- **Jason Blakely**, promoted to the position of Sergeant
- **Bryan Gregson**, promoted to the position of Sergeant
- **Josh Vincelet**, promoted to the position of Sergeant
- **Dave Miner**, promoted to the position of Lieutenant
- **Bryan Moore**, promoted to the position of Lieutenant

Please join me in congratulating each of these employees on their accomplishments.

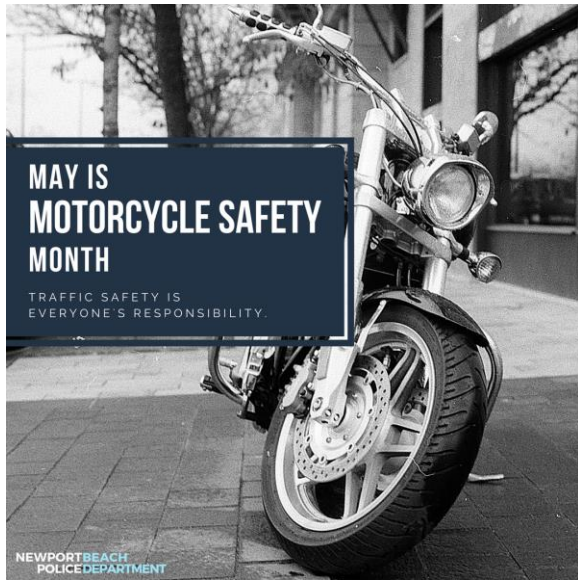
A FOCUS ON TRAFFIC SAFETY

May is a busy month for traffic safety topics. We are observing National Bicycle Safety Month, National Motorcycle Safety Month *and* Click It or Ticket Month. Here are some tips to keep everyone safer on the road.

Good bike safety habits:

- Be predictable when riding
- Wear a helmet and eye protection
- Wear bright colored clothing
- Carry identification
- Obey all traffic laws
- Ride with traffic
- Ride in the bicycle lane (whenever possible)
- Ride to the furthest right as can be safely done (when traveling at a lower speed than automobile traffic)
- Use hand signals
- Use a front head lamp and a red tail lamp at night
- Ride with both hands on the handle bars
- Maintain and clean your bicycle often





Safety tips for motorcycle riders:
See and be seen

- Use your lane position to increase visibility; change lanes only when there is ample room
- Match your speed to surrounding traffic
- Always wear a DOT-compliant helmet and brightly-colored protective clothing
- Ride with lights on, even during daylight hours

And, last but not least, the “Click It or Ticket” campaign is a reminder that some of the best traffic safety tips are also the most basic ones. Buckle up, every time you get behind the wheel. It’s the single greatest defense you have if you are in a traffic collision.

This month, and always, the NBPD would like to remind everyone who lives, works or plays in Newport Beach that traffic safety is everyone’s responsibility. Let’s all work together to keep our streets safe for everyone who uses them.



DISTINGUISHED SPEAKER: HUGH HEWITT

On Friday, April 20, the NBPD had the pleasure of hosting Hugh Hewitt for the latest installment of our Distinguished Leaders Series. As a lawyer and professor, Mr. Hewitt has had tremendous opportunities to view leadership in practice. And, as a broadcast journalist, he has interviewed thousands of leaders over the years.

Of the many men and women Hugh has encountered in his career, he listed several extraordinary leaders whom he felt were the most influential to him. This list included presidents of the United States, other American politicians and business and media leaders.

Mr. Hewitt noted that, although these leaders are all different people, spanning the political spectrum and coming from different sectors of the county, they all have several traits in common:

1. **They provide clear direction to their subordinates, in private.** Their subordinates don't have to guess what they want done. These leaders may need to communicate in general terms while in public, but in private, they are always clear and direct in their communications (whether verbally or in writing).
2. **They don't take offense or take things personally.** When mistakes are made or insulting things are said, good leaders are diplomatic and easy-going in their approach to addressing an issue.
3. **They are always optimistic and encourage others.** These leaders are positive to a fault and are always quick with a compliment or some encouraging word.
4. **They are very loyal and they take an interest in mentoring others.** Some leadership positions are not conducive to mentorship, as singling out a particular person can be seen as "playing favorites". But, where acceptable, these leaders always take an interest in developing others... especially the next generation. They like to seek out and help inexperienced and talented young people who are just starting out in their careers.
5. **They are respectful and do not engage in coarse or reckless speech.** In an era of "trash talking," good leaders are the exception. They are not prone to pointing out the faults of others or talking ill of them.
6. **They are generous and have a good sense of humor.** These two traits are symbiotic and ever-present. These leaders are always generous (to a fault) and are quick to laugh or tell a joke.
7. **They are voracious readers.** This is not limited to just the classics; they are well-read in many different subject matters, both fiction and non-fiction.



I am grateful that Mr. Hewitt took the time to share these valuable insights with our staff.

SCAM ALERT: KIDNAPPING SCAMS

Have you heard of "Kidnapping Scams"? Here's how they work:

You get a call saying that a loved one has been kidnapped. The caller may make threats, demand money or lead you to believe that your loved one is in danger.

But... is the caller who you think it is? Scammers are good at pretending to be someone they're not. They can be convincing: sometimes using information from social networking sites or hacking into email accounts to make it seem more real. And they'll pressure you to send money before you have time to think.

Here's what you can do:

1. **Stop. Check it out.** Try to contact the loved one who you are concerned about, or call friends or another family member.
2. **Keep your information (and your money) safe.** Never give out personal identifying information, such as bank account or credit card account numbers, to anyone you do not know. And never send money to an unknown person.
3. **Pass this information on to a friend.** You may not have received one of these calls, but chances are that you know someone who will—if they haven't already.

If you believe you've been the victim of a scam, please file a complaint with the Federal Trade Commission at ftc.gov/complaint.



Public Works Department
City Manager's Newsletter



To: Dave Kiff, City Manager
From: David A. Webb, Public Works Director
Date: May 4, 2018

Public Works Groundbreaking at Corona del Mar Fire Station and Library

Mayor Duffy and City Council Members broke ground at the former and future site of the Corona del Mar Branch Library and Fire Station No. 5 on April 24. Public Works started construction of the new joint-use 10,000 square foot facility on April 16 and is scheduled to be completed in Summer 2019.



Coming Summer 2019

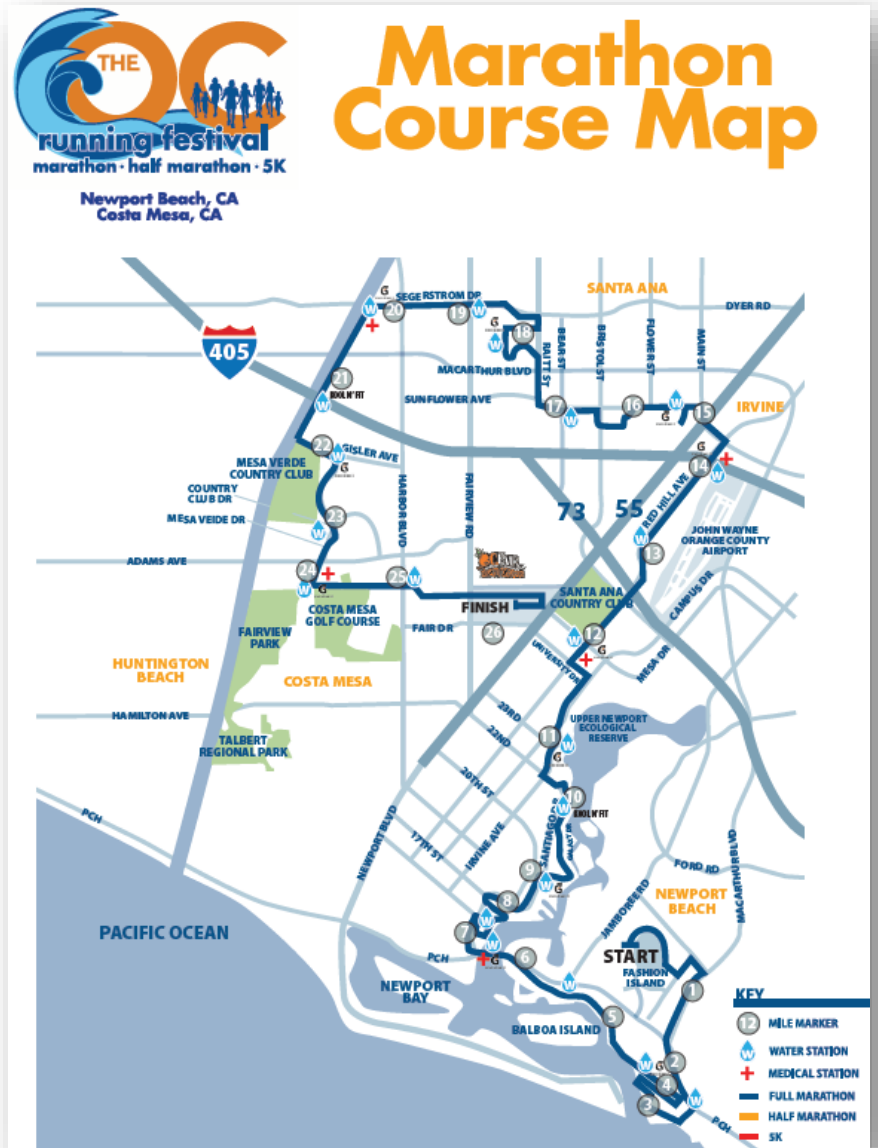


OC Marathon Road Closures Sunday May 6

The annual SDCCU OC Marathon will take place on Sunday, May 6th starting at Fashion Island/Newport Center, continuing through Corona Del Mar, Bayside, Mariners, and Dover Shores communities.

Most roads will be closed starting at 4:00am and have rolling openings. Roads around Fashion Island/Newport Center will close as early as 2:00am. All roads will be open by 12:00 noon at the latest, and many will reopen earlier. Detailed road closure information is available on the website OC Marathon (and on the popular Waze App on Race Day) or contact the event organizers at 949-228-9532.

The City is part of the OC Marathon Corporate Challenge. We have 37 participants! Check out the website if you want to participate on the spectator viewing/cheering.



Looking good at Peninsula Park

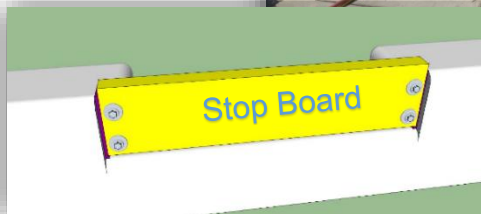
Newport Elementary Field Rehabilitation

Great progress is happening on the work required to regrade the field and construct a new seating wall around the field. Construction began April 16 while school was out for Spring Break. All work will be completed before Memorial Day weekend. Maintenance of the new sod will continue through the summer. The field will be reopen for students and the public this fall.



Balboa Island Seawall Cap Completed

A nine-inch cap added to the existing wall around Balboa Island has now been constructed on 7000 feet of seawall along North and South Bayfront. With the taller wall, additional protection is given from future flooding due to overtopping of seawalls during high tides and storm events. Keen eyes may note that there is a gap in the seawall located at street ends to permit easier access to the beach. When high tide events are forecast, Utility Operations will insert stop boards at these gaps when high water levels are



expected and remove them once water surface levels return to normal. In addition



to installing the new cap, cracked sidewalks along North Bayfront (between Agate and Pearl Avenues) and South Bayfront (between Park and Emerald Avenues) will be replaced. This work will be completed by May 25. Many thanks to the community for working with the City's contractor to facilitate installation of these improvements along this treasured walkway!

PUBLIC WORKS AND THE COMMUNITY:

Corona del Mar Residents Association

The annual event took place on April 25 at Sherman Gardens. Public Works staff attended to offer traffic, water quality and project overviews and answer resident questions.



Mayor and Brownie Troop 4288 Visit Traffic Management Center



Mayor Duffy hosted members of Brownie Troop No. 4288 at City Hall on Friday, April 27. The girls had lots of questions for Public Works Director Dave Webb as he demonstrated the Traffic Management Center, the nerve center of the City's traffic signal control monitoring. These young inquiring minds left the tour encouraged about how pursuing a STEM curriculum path could lead to careers in Traffic Engineering and Operations – or maybe becoming Mayor one day!

District 1 Town Hall

On April 23 Councilmember Diane Dixon hosted a Town Hall meeting at Marina Park offering her constituents an opportunity to pose questions about the impact of City projects. Pictured here is Deputy Public Works and City Engineer Mark Vukojevic giving an overview of the many City infrastructure projects in District 1 and citywide.



New Weather Station Installed at Bonita Canyon Sports Park

To gather accurate weather data, Public Works recently installed a weather station at Bonita Canyon Sports Park between fields 1 and 2. The data will be useful to thousands of public and private irrigation systems citywide.

You can view the data at <http://newportbeach.westernweathergroup.com>. The automated weather station measures air temperature, relative humidity, wind speed, wind direction, rainfall, solar radiation and soil temperature.

The station collects weather conditions every 15 minutes, hourly and daily. The information gathered allows for weather based or “smart” irrigation controllers to apply water to landscapes in a much more efficient way. This localized weather data allows irrigation controllers to apply the water plants need to remain healthy while not being overwatered.





RECREATION & SENIOR SERVICES

Parks
Make
Life
Better!



To: Dave Kiff, City Manager
From: Laura Detweiler, Recreation & Senior Services Director
Date: May 4, 2018



SPECIAL OLYMPICS BASKETBALL TOURNAMENT

The Recreation and Senior Services Department partnered with the Special Olympics Orange County to host a round robin basketball tournament on Saturday, April 28 at Newport Coast Community Center. The athletes played fun competitive basketball and were thrilled to walk away with swag bags that included a Newport Beach hometown jersey and a water bottle. The day also included lots of fun, ping-pong games, lawn games, dancing, and a barbeque for the athletes and their families.

Praise was received from the participants and their families, fans, and coaches who are eager to return for the next one! Thank you to all the volunteers from Special Olympics Orange County, the fans in the stands, and Recreation & Senior Services Staff for putting together this great event!

ACE PROGRAM SUCCESS

Another season of the After Class Enrichment (ACE) program kicked off this week at local elementary schools with fun learning experiences for kids of all ages. The ACE programs have had huge success this year across the four different sites providing students with new and exciting opportunities to expand their learning. Participant registrations have continued to increase as staff provide new and interesting classes. This quarter new classes include Stop Motion Animation, Rocket Science & Astronomy, and Kids Yoga.

UPDATED SIGNS AT LITTLE CORONA

If you have walked down the ramp to Little Corona in the past week or so, you may have noticed some improvements to our informational signage! These signs were a few years old and were showing their age, so it was time for an update. The updated signage will be more effective in giving visitors information about the protected area and how they can responsibly enjoy their day at the tidepools!

Come check out the signs, and soak up the last few days of calm before the summer crowds start moving in!



MORE SHADE FOR SUMMER

New shade structures continue to pop up at the Newport Beach playgrounds with the latest installation taking place at 38th St Park. The Full Sail Cool Toppers from Landscape Structure Inc. were installed by Tot Lot Pros and combat harmful UV's as well as protect equipment surfaces on hot summer days. Play equipment was also updated including a net climber and talk tube.

Buffalo Hills Park and Irvine Terrace Park are the next locations to receive additional shade on the playgrounds

NEW PAINT ON THE LIGHTHOUSE

Summertime is upon us and the Lighthouse at the Marina Park playground is good as new. This popular location receives a lot of heavy use and the restrooms needed a small facelift.

The Lighthouse restrooms received a fresh paint job, giving the location a fresh new feel to it. Come by Marina Park with friends and family and enjoy some paddling classes, the picnic area, playgrounds and more.



OASIS LECTURES

OASIS Writer's Group Book Event

This unique event will highlight the OASIS Memoir Writing class and their experience publishing their book, "Grey Matters: An Anthology of Senior Memoirs". The group will discuss how the idea to publish a book came about and the process leading to its publication. Writers will read excerpts from the book, and questions will be answered.

Please call 949-644-3244 to RSVP for this free event.

Wednesday | May 16 | 3p.m. | OASIS Event Room

TNT Lecture: How the Stock Market Works

Joyce Ardo will present an overview of the U.S. stock market, including its history, how it works, what the Dow Jones and NASDAQ are, and why companies use stocks. This presentation is designed for those interested in learning the history and basic information about the market. No stock recommendation, financial advice, or individual advice will be given.

Please RSVP for this free lecture by calling 949-644-3244.

Tuesday | May 22 | 6-7:30p.m. | OASIS

TNT Lecture: CPR and AED for the LayPerson

Join the Newport Beach Fire Department and OASIS Staff for a free 45 minute class on how to give hands-only CPR and AED training.

Please RSVP to reserve your spot: 949-644-3244 or OASISCenter@newportbeachca.gov

Tuesday | May 8 | 6-7p.m. | OASIS Event Center

