



## 2018 OASIS Senior Health & Resources Fair Saturday, October 20, 2018



The OASIS Senior Center invites your organization to apply to be a vendor at our Health and Resources Fair to be held on **Saturday, October 20, 9:00am-noon**.

We are promoting the fair as a fun and informative event for seniors and their families. This year, we will be adding lectures, free fitness class demos and breakfast. We hope participants will stay for the full 3 hours. One raffle drawing will take place at 11:30am.

**This year we are offering 3 exhibit options to vendors:**

**1. Event Center (\$200):**

Booth located in main exhibit hall (Event Center), access to electricity (if needed), and one large 6 foot table with linen tablecloth.

**2. Outside/Breezeway (\$100):**

Outside/Breezeway, under the shade, smaller 6 foot table, no access to electricity, no tablecloth.

**3. Nonprofit (Comp'd):**

Non-Profits only, table provided, no tablecloth.

A free, complimentary breakfast will be served from 8:45am until 11am.

Attached is an application and contract stating our rules and regulations for the event. Due to the limited time allotted, we must request that all exhibitors stay for the entire fair with adequate representation at their booth. **Applications are due by July 6<sup>th</sup> at 5pm.** Organizations will be notified by **August 6<sup>th</sup>** if their application has been accepted.

Please read over the attached application and contact me if you have any questions.

Sincerely,  
Leslie Hardy  
Health and Wellness Supervisor  
OASIS Senior Center  
949-644-3244  
[Lhardy@newportbeachca.gov](mailto:Lhardy@newportbeachca.gov)



# 2018 OASIS Senior Health & Resources Fair Saturday, October 20, 2018



## EXHIBIT HALL REGISTRATION PROCEDURES AND CONTRACT

- **Application is due by Friday, July 6<sup>th</sup> at 5pm.**
- Payment will be due once application is **approved**.
- All participants must be present the entire length of the Fair from 8:30am to 12pm.
- Early set up will be offered for inside vendors on Friday, October 19, between 3:00-5:00pm. Set up will begin at 7:00am on Saturday, Oct 20 and completed by 8:30am. Doors will open at 8:45am.
- OASIS reserves the right in its sole discretion to refuse any application if it believes the product or service to be inappropriate for a senior oriented fair.
- OASIS reserves the right to remove any person or persons not complying with the above regulations and without refund.
- Electricity and any special accommodations (if applicable) must be arranged in advance and vendors must provide all other equipment related to exhibits including extension cords.
- ***No refunds will be given after September 17, 2018.***
- Misrepresentation of business or organization may result in removal from the fair.
- Number of sales cannot be guaranteed, nor can a certain number of fair attendees.
- In consideration of your accepting this application, you hereby agree to indemnify and hold harmless the City of Newport Beach and the "Friends of OASIS" and any of their officers or employees from any liability or claim or action for damages resulting from or in any way arising out of the participation in the program by the person entering in the OASIS Senior Health and Resources Fair.

**Please sign the Exhibitor's Space Application indicating that you have read and agree to the above statements.**



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Senior Health & Resources Fair  
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EXHIBITOR'S SPACE APPLICATION

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

If different from above, name of person who will be the contact the day of:

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Description of senior oriented service or product to be promoted: \_\_\_\_\_

**BOOTH SELECTION:**

- ☐ Event Center (\$200): Event Center Booth, Linen Tablecloth  
☐ Outside/Breezeway (\$100): Outdoor Booth, (no access to electricity)  
☐ Nonprofit (Comp'd): Available Booths

*Completed application must be received **by 5pm on Friday, July 6<sup>th</sup>**.  
(Payment is due **AFTER** application has been approved.)*

**EVENT SPONSORSHIP OPPORTUNITY:**

- ☐ Event Sponsor (\$1,000): First choice of booth location, linen tablecloth, **recognitions** on giveaways, event program and any marketing material (including a newspaper ad and OASIS Monthly Newsletter), day of event signage and during breakfast.

*Sponsorship commitment must be made by Friday, June 29<sup>th</sup>.*

***Applications, Event Sponsorship commitment and all inquiries relating to the fair, please contact Leslie Hardy at [hardy@newportbeachca.gov](mailto:hardy@newportbeachca.gov) or fax 949-640-7364.***

**Please sign below indicating that you have read and agree to the  
OASIS Senior Health & Resource Fair Registration Procedure and Contract.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_