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City of Newport Beach, CA  
**City Manager's Newsletter**

**TO:** Mayor Hill & Council Members  
**FROM:** Dave Kiff, City Manager  
**DATE:** November 21, 2014

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Please enjoy the attached newsletters...



## COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager

From: Kimberly Brandt, Community Development Director

Subject: City Manager's Newsletter

Date: November 21, 2014

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### ***Public Workshop on New Energy Code***

The Building Division hosted a public workshop on the new California Energy Code requirements. Over 35 members of the design community attended the workshop. A lot of discussion revolved around the changes that would affect single family design.



### ***Leadership Academy***

This week Code Enforcement Supervisor Matt Cosyion along with managers from other City Departments attended a Leadership and Supervision Development Academy. The Academy focused on helping supervisors identify their natural communication style and understand how communication styles relate to one's effectiveness as a leader. Attendees were provided tips for developing high performing teams through effective coaching, feedback, and conflict resolution. The Leadership Academy was a great experience and a valuable learning tool for all who participated.

### ***Bon Voyage***

After more than two years working as an Intern in the Community Development Department, Ellisa Hall will be leaving the City of Newport Beach after accepting a Code Enforcement Officer position with the City of Palos Verdes Estates. During Ellisa's tenure with Newport Beach, Ellisa was assigned to the Code Enforcement Division and the Building Division. Although it is never easy to say goodbye to a valuable employee, we are thrilled that Ellisa has the opportunity to help another city develop their code enforcement program.

We wish Ellisa all the best in her future endeavors.

### ***Look What We Found!***

Can you guess the year this photograph was taken?!



Answer: 1908



## FINANCE DEPARTMENT

ACCOUNTING • FINANCE & TREASURY • OMB • REVENUE

November 21, 2014

**TO:** DAVE KIFF, CITY MANAGER

**FROM:** DAN MATUSIEWICZ, FINANCE DIRECTOR

**SUBJECT:** CITY MANAGER'S NEWSLETTER

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### ***Finance Committee***

The Finance Committee met this week and discussed a number of important items including:

- Wastewater Study Results
- Preliminary Fiscal Year 2013-14 Year End Update
- Facilities Financial Planning (FFP) Update
- CalPERS Pension Plan Update and Analysis of Payment Alternatives
- Enterprise Resource Planning (ERP) Update

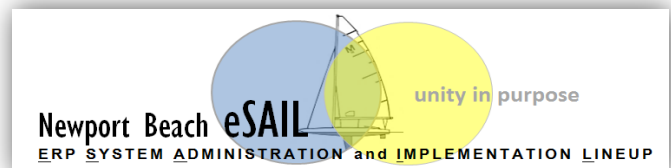
Sadly, it was also the last time this committee met under the leadership of Councilman Mike Henn. Mr. Henn has served on the Finance Committee for each the last eight years and many, including this past year, as Finance Committee Chairman. Mr. Henn's acumen of finance-related topics is broad and deep and he provided outstanding leadership during his tenure on City Council. His knowledge, leadership and presence will be greatly missed!

### ***Audit Fieldwork Complete***

The auditor's completed their last day of fieldwork onsite at the City this week. The City's accountants can now refocus their efforts from audit support to preparation of the Comprehensive Annual Financial Report (CAFR). After the report is complete, the auditors will have a final pass at the numbers before they issue their opinion and the document can be issued in late December.

### ***eSAIL Progress Report***

Tyler ERP system consultants were back this week to complete preparation for Static Environment Testing (SET) that begins next month. We have nine days of SET in December that will include transaction testing in each of the eight financial modules, plus one day for financial



reporting. The types of transactions that we will be testing include invoice processing, purchase requisitions, journal entries, inventory adjustments, and contract processing, to name just a few.

In addition, we submitted the first draft of our new chart of accounts this week. The chart of accounts includes new fund, department, division and program numbering as well as individual accounts. We had outgrown the available accounts in our legacy system, so it was exciting for us to design a new numbering convention that allows for more detail and future growth. Tyler staff expects to complete the chart of accounts conversion process within three weeks at which time we'll be able to evaluate it and make further revisions.

### ***Welcome Theresa Schweitzer!***

Please welcome Theresa Schweitzer to the Revenue team as the new Senior Accountant. Theresa joined the City in September and has already done great work with revenue analysis and fee schedule preparation. Theresa has worked for the City of Corona, the City of Scottsdale, and most recently, was a Fiscal Analyst for the City of Mesa. Theresa was raised in Southern California and is happy to be back!



### ***Treasury Report***

CITY OF Newport Beach		TREASURER'S REPORT For the Month Ended Oct. 31, 2014									
Portfolios		Amortized Cost	Unrealized Gain/(Loss)	Fair Value	Accrued Interest	Market Value	% Total	YTM @ Cost	YTM @ Market	Notes	
<b>Operating Portfolios</b>											
Short-term Portfolio											
Demand Deposit Accounts		\$ 14,976,360	\$ -	\$ 14,976,360	\$ -	\$ 14,976,360	7.82%	0.52%	0.52%	(1)	
Local Agency Investment Fund		26,543,732	-	26,543,732	-	26,543,732	13.85%	0.24%	0.24%	(2)	
Medium-term Portfolio											
Cash Equivalents		1,169,566	-	1,169,566	-	1,169,566	0.61%	0.00%	0.00%		
Marketable Securities		148,281,922	217,084	148,499,006	414,815	148,913,821	77.72%	0.80%	0.67%		
<b>TOTAL OPERATING FUNDS</b>		<b>\$ 190,971,580</b>	<b>\$ 217,084</b>	<b>\$ 191,188,664</b>	<b>\$ 414,815</b>	<b>\$ 191,603,479</b>	<b>100.00%</b>				
<b>Bond Fund Portfolios</b>											
2010 Civic Center COPs		\$ 1,176,429	\$ -	\$ 1,176,429	\$ -	\$ 1,176,429	29.96%	0.01%	0.01%		
Assessment Districts		705,795	-	705,795	-	705,795	17.97%	0.01%	0.01%		
Special Improvement Districts		2,044,485	-	2,044,485	-	2,044,485	52.07%	0.01%	0.01%		
<b>TOTAL BOND FUNDS WITH FISCAL AGENT</b>		<b>\$ 3,926,709</b>	<b>\$ -</b>	<b>\$ 3,926,709</b>	<b>\$ -</b>	<b>\$ 3,926,709</b>	<b>100.00%</b>				
<b>TOTAL CASH &amp; INVESTMENTS</b>		<b>\$ 194,898,290</b>	<b>\$ 217,084</b>	<b>\$ 195,115,374</b>	<b>\$ 414,815</b>	<b>\$ 195,530,189</b>					

**Composition of Operating Portfolio Oct. 31, 2014**

**Composition of Operating Portfolio Sept. 31, 2014**

Notes:  
(1) Yield offsets bank fees  
(2) LAIF Yield is available Quarterly

The Treasurer's Report provides detailed information on the City's investment portfolios; the complete report for the month ending October 31, 2014, is now available at [www.newportbeachca.gov/treasury](http://www.newportbeachca.gov/treasury).

Click on the link above or the report image on the left to be directed to the full report.



## **Newport Beach Fire Department Office of the Fire Chief**

DATE: November 21, 2014

TO: Dave Kiff, City Manager

FROM: Scott Poster, Fire Chief

**SUBJECT: CITY MANAGER'S NEWSLETTER**

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### **FIRE OPERATIONS**

#### **Safety Tips for the Holidays**

Decorating homes and businesses is a long-standing tradition during the holiday season. Unfortunately, these decorations increase the chance of a fire. By following just a few simple Christmas tree and decoration safety tips, you can ensure a safe holiday season.

#### **CHRISTMAS TREES**

- When selecting your live Christmas tree, choose a fresh one with green needles.
- Recut the trunk at least two inches above the old cut as soon as you get it home. This allows it to continue to pull moisture into its foliage.
- Put the trunk in water immediately after it is recut. Moisture is the key to keeping the tree fresh and enhancing its fire resistance. If the tree will be kept outside for a few days, stand it in a bucket of water until you are ready to bring it indoors.
- Check the water levels daily. Never let the water level go below the bottom of the trunk. Commercial floral preservatives can also be added to the water to help keep the tree fresh.
- Locate any tree at least three feet away from sources of heat. Avoid placing any tree, live or artificial, near a heater outlet, or fireplace. Put in the coolest location possible.
- Never leave a lighted tree unattended.
- Remove the tree immediately after the holidays. Even a properly cared for tree will get brittle and dry. Take it to a recycle center or leave for your refuse collector.

#### **LIGHTS & DECORATIONS**

- Choose decorations that are flame resistant or flame retardant.
- Keep decorations away from heat sources, windows and doors.
- Make sure your holiday lights are properly installed and have the label of an independent testing laboratory.



- Be sure to use indoor lights inside, and outdoor lights outside.
- Make sure all electrical cords are free from frayed or cracked wires, or broken sockets.
- Do not attempt to repair a worn light set! Throw it away and purchase a new one.
- Do not overload electrical outlets.
- Do not link more than three light strands, unless the directions indicate it is safe.
- Do not leave lights on unattended, or for prolonged periods.
- Keep your exits clear by keeping decorations away from windows and doors.
- In addition to being shatterproof and shock resistant, LED lights produce almost no heat, making them safe to touch and greatly reducing the risk of fire.

## **TRAINING SECTION**

The Training Section and Human Resources conducted a promotional Battalion Chief test on October 28, at Central Net Training Center in Huntington Beach. The test consisted of 15 raters and role players from fire departments around the county. Candidates were tested on a variety of disciplines including



management and leadership, emergency incident simulations, and written and oral communications. The test was a success and it provided a tremendous amount of experience for the six Fire Captains that participated in the process. The Training Section would like to thank everyone involved with the testing process; it was truly a team effort.

(Fire Captains: Chris Fanti, Chad Spiker, and Ty Lunde working in the back room of the fire simulator)

## **MARINE OPERATIONS**

November in Newport Beach has continued with warm weather and water temperatures. The weather has averaged in the mid to high 60's, with some 74-degree days, and the water temperature has been in the mid to high 60's.

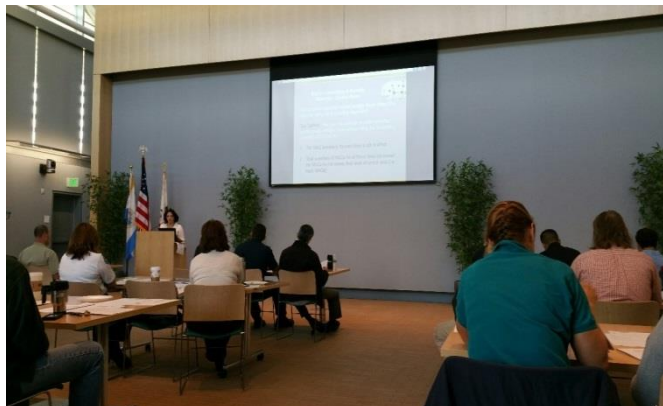
## **Notable Events**

Recently, Newport Beach Lifeguards have been recertified by the American Red Cross through 2016 as a Training Center. The lifeguards will be able to continue certifying Newport Beach's seasonal lifeguards and firefighters in first aid and CPR.

On Friday, November 14, Newport Beach Lifeguards attended the Annual Newport Elementary Jog-A-Thon. Lifeguard Battalion Chief Brent Jacobsen, Captain Mike Halphide, and Lifeguard Officer George Leeper cheered and encouraged the Kindergarten through 6<sup>th</sup> grade students. The children were able to keep going even with the rain!

## **LIFE SAFETY SERVICES DIVISION**

### **Hazardous Materials Training**



On November 13, Newport Beach Fire Department, along with Orange County Environmental Health Division, hosted a hazardous materials class in the City's Community Room. Elley Klausbruckner, of Klausbruckner and Associates, was the instructor. Elley has over 20 years of experience in the fire protection industry with hazardous materials as her specialty.

The class covered Chapter 50 of the California Fire Code, which addresses prevention, control, and mitigation of dangerous conditions related to storage, dispensing, and use and handling of hazardous materials. It was an excellent presentation and was well received by approximately 50 attendees, which included fire inspectors and environmental health inspectors.

### **2014 Spark of Love Toy Drive has begun!**



The Spark of Love Toy Drive campaign began in 1993, as a partnership between firefighters throughout the five-county areas of Orange, Riverside, Los Angeles, San Bernardino, and Ventura. Although there are other worthwhile toy drives, Spark of Love is the only one created and operated by firefighters.

In Orange County, Spark of Love combines efforts with the U.S. Marine Corps Toys for Tots program, Social Services Agency's Operation Santa Claus, and the Society of St. Vincent de Paul Holiday Charities program. Working together as the Orange County Toy Collaborative, these agencies collect and distribute approximately 300,000 toys annually to Orange County children who may otherwise go without during the holiday season.

This year marks the 22<sup>nd</sup> anniversary of the Firefighters' Spark of Love campaign, which will run from November 10, through December 24. All Newport Beach fire stations, Lifeguard Headquarters at the foot of Newport Pier, Newport Beach Central Library, and City Hall Bay C (the Permit Center) will serve as drop-off sites for new, unwrapped toys or sports equipment. Gift cards will also be accepted.

For additional information, please contact Debbie Alcaraz at (949) 644-3106.



# INFORMATION TECHNOLOGY DEPARTMENT

## City Manager's Newsletter

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**To:** Dave Kiff, City Manager

**From:** Rob Houston, IT Manager/Assistant to the City Manager

**Date:** November 21, 2014

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### **ciTy News – An update from the IT department**

Progress to achieve the Information Technology goals set forth in our 5 year IT Strategic Plan continues. Our IT staff are focused on ensuring the hardware and software staff and the public use is modern and effective and empowers our users to get information and service as easily as possible. Our core principles that guide us forward are:

- Provide proactive solutions to enhance department efficiency
- Provide tools that empower users (both staff and residents) to be able to easily access City information when and wherever they need it
- Consolidate and standardize applications with off the shelf solutions
- Use a best value lens to determine what is the most efficient support model for each solution; either internal, hosted, or a combination of the two

Here is a brief update of one of the major projects we have spent time working on that is nearing completion.

#### **Window 7 upgrade**

**What is it?** We all know “Windows” as our operating system on PC’s. Our City PC’s were running on the XP version for many years but we needed to get everyone updated to a current version of the software.



**Why?** The Windows XP platform had reached end of support life. This means it likely would become more susceptible to bugs and hacking attacks. As well, the XP platform does not support the modern versions of Internet Explorer, version 9 and above, which are necessary to be able to view newer website layouts. Windows 7 is the industry standard for commercial operations (rather than Windows 8). As of October 2014 the Windows XP market share was 17.18%, Windows 8.x share was 16.8% and Windows 7 share was 53.05%.



**When?** Installation of our 600+ PC's is well underway. The 8 fire stations, the City Hall site, Community Centers and Life Guard Headquarters are all done. The remaining areas such as the Maintenance Yard, Utilities Yard, and the Libraries are to be completed very soon. For those folk with PC's over 4 years old, we also changed out their hardware and provided them with one of our new Lenovo "Tiny's". These are very small full powered PC's (see it here sitting on the old PC model) that provide all the computing power we need in ¼ the space of the old models.

Below you can see Ivan, Andrew and Kyle from IT with stacks of Old PC's and Ivan holding one of the new "Tiny's". The other picture shows a stack of the New PC's prior to deployment.



**Stay Tuned! - Windows 7 Shortcuts session** - Keep your eyes peeled in the coming weeks for an upcoming Windows 7 lunch and learn shortcuts session we will be holding in the City Hall Training Room for staff.



## LIBRARY SERVICES DEPARTMENT



November 21, 2014

**To:** Dave Kiff, City Manager

**From:** Tim Hetherton, Library Services Director

**Subject:** City Manager's Newsletter

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### Library Services

#### Media Lab

Wondering where the Media Lab is? The mystery of what's down the long grey hallway on the lower level of the Central Library has been cleared up for all our customers – or should I say, brightened up! A new bright orange graphic was installed this week on the wall leading from the elevator to the Media Lab. You can't miss it! We think the graphic exudes the energy and excitement that the Media Lab deserves – because it is an exciting addition to the library. There is so much to do in the Media Lab. In fact, Library Assistant Greg Johnson, one of our treasured techies, wrote the article for next Friday's "Check It Out" column in the Daily Pilot all about the Media Lab. So be sure to check it out!



#### Popular Library

Plans for remodeling and updating the Popular Library are in the works. The remodel will include a new layout of the area, new carpet and some new shelving. We hope to have this done in March of 2015, which will be sooner than you think.



#### Bright New Look at Mariners

We've also just brightened up the Teen Center and Children's Room at Mariners Branch Library and IT is in the process of installing new wireless printers at the branches and at the Central Library so customers will be able to print directly from their mobile devices. This will make a lot of customers very happy!

#### AWE-some!

This week Central and Mariners children's rooms each got a second AWE machine, thanks to the Friends of the Library. AWE is a self-contained touch screen computer featuring over 70 educational applications, designed for children ages 2-8. Truly AWESOME and very popular with kids and parents!





## Cultural Arts Services

### Rex Brandt Centennial Celebration

Jennifer Martinez Wormser, Library Director at the Laguna College of Art and Design (LCAD) gave a very interesting presentation on Thursday night entitled *Visual Sensations of Light: Celebrating the Life and Work of Watercolor Artist Rex Brandt*. Over 75 people got an intriguing glimpse at sketches from Rex Brandt's many sketch books held in the archives at the Laguna College of Art and Design. Familiar scenes from Corona del Mar and Newport Harbor fill the pages of nearly 200 sketch books from a lifetime of artistry.



Wormser also showed pages with color selections and the design for the City Seal as well as street sign designs and other City landmarks that drew Brandt's attention.

We sincerely appreciate the exceptional efforts of City Arts Commissioner Arlene Greer who chaired the Rex Brandt Centennial Celebration. It has been a huge success in drawing attention to an artist who had a significant impact on the City of Newport Beach and who captured much of the treasured history of Newport Beach, Balboa and Corona del Mar in his wonderful watercolors.



### Art Exhibition

The exhibition of original Rex Brandt paintings has been getting a lot of attention and will remain in the Central Library Lobby until December 15, so we encourage everyone to come down for a look. The art exhibition features 14 Rex Brandt paintings on loan from the collections of Mark and Janet Hilbert, E. Gene Crain, Jeff and Bernadette Olsen and Van and Diane Simmons, as well as some magazine covers, photos, and sketches by Rex Brandt. As Brandt spent much of his life living and working in Corona del Mar, many of his paintings capture the local history and beauty of the Newport Beach area. "Newport Jetty," "Pavilion and Bay," "Carnation Cove," "Sunshine at Little Corona," "Dory Fleet" and "Morning Mood, Balboa" are just some of the works on display.



## MUNICIPAL OPERATIONS DEPARTMENT

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November 21, 2014

**TO:** Dave Kiff, City Manager

**FROM:** George Murdoch and Mike Pisani, Co-Directors

**SUBJECT:** *City Manager's Newsletter*

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### Water Conservation Public Outreach



Recently, Acting MOD Co-Director George Murdoch, and Public Works Department Water Conservation Coordinator Shane Burckle presented information to a small group of residents at the Environmental Nature Center (ENC) about the drought. Topics included the status of the drought, Newport Beach water supply, new State regulations, and water

conservation tips & incentives. A similar meeting was held at the Bluffs Homeowners Association and additional meetings are scheduled with various community groups in the coming weeks. If anyone is interested in getting more information about the drought, please visit our website at [www.newportbeachca.gov/water](http://www.newportbeachca.gov/water) or call our hotline at (949) 644-3388.

### Rainy Season Preparations



MOD's annual preparation for the rainy season has begun. Last week, Field Maintenance crews installed the 200 foot log boom at North Star Beach in front of the Newport Aquatic Center. The log boom is an effective way to catch most of the debris that flows from the San Diego Creek before it makes its way into the bay. During the rainy season, the boom is periodically retrieved, cleaned of the debris, and reinstalled.





## MUNICIPAL OPERATIONS DEPARTMENT

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### **Improving on a Design**

Last year, the Public Works Department completed a capital improvement project to install a low-flow storm water diversion project at the Big Canyon Golf Course. This diverts urban runoff during dry periods to the sewer system, which limits the amount of runoff going into Big Canyon. When performing an inspection, staff noted that the rip rap (rocks placed for erosion control) could shift as well as erode around the headwall where the diversion was placed.



To better stabilize the area, MOD crews pumped concrete in and around the rip rap and headwall. Due to the fact the structure is in the middle of the golf course, concrete was pumped from MacArthur Boulevard down a very steep incline 200 feet away. The work was scheduled with the golf course maintenance staff for completion during a day the golf course was closed for maintenance.

### **Boulder Installations at Coastal Peak Park**

The Parks Division recently installed over 20 boulders at the native overlook area of Coastal Peak Park. The spot boasts views of Crystal Cove State Park's backcountry and beyond that, the Pacific Ocean. The boulders are meant to mirror the below canyon's natural topography. Additionally, they may serve to both protect the Park from trampling, while at the same time, provide hikers and park users alike a place for reflection.



### **First Annual Shredding Event by CR&R**



Last Saturday, CR&R held a shredding event at the Corporation Yard. The service, which will be provided annually, was well-received by residents. In the four-hour period, 101 cars came through and dropped off 5,121 pounds of paper. One resident filled two and a half 90 gallon carts with material to be shredded!



## NEWPORT BEACH POLICE DEPARTMENT OFFICE OF THE CHIEF OF POLICE

TO: Dave Kiff, City Manager

FROM: Jay R. Johnson, Chief of Police

DATE: November 21, 2014

**SUBJECT: CITY MANAGER'S NEWSLETTER**

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### **This Year's Tip-A-Cop Event was a Resounding Success!**

On Monday, November 10, Newport Beach Police Department staff partnered with Special Olympics athletes to serve as celebrity hosts and servers at Javier's Restaurant on Coast Highway. By the end of the evening, we had raised an incredible **\$10,772** to benefit the Special Olympics in the Orange County area.



To add to the special experience for restaurant patrons, two SWAT Team members offered tours of our armored vehicle and the chance to be photographed while trying on tactical vests and helmets. A Motor Officer also provided photo opportunities on his motorcycle and our two Canine Officers (and their dogs) greeted the public at the front of the restaurant. Police Volunteers were also on hand, distributing stickers and pencils to the children in attendance.

We are so grateful to the Newport Beach Community for their generous support of this worthwhile cause! On behalf of the Special Olympics organization, and the hundreds of athletes they serve, we extend a heartfelt "thank you" to everyone who participated in the event.

### **NBPD is Staying Physically Fit**

Every potential Newport Beach Police Recruit is required to pass a Physical Agility Test as part of their hiring process, and once promoted to officers, they are held to certain standards of physical fitness throughout their careers. Some of our employees go above and beyond - joining our Baker-to-Vegas running team, participating in CrossFit training, or pursuing athletics in their personal time.

Last weekend, two notable events highlighted the athleticism and physical endurance of our staff.



### **Ironman Arizona**

Detective Jason Prince participated in Sunday's Ironman Arizona competition in Tempe, AZ. This grueling event began with a 2.4-mile swim, followed by a 112-mile bicycle ride, and ended with a full marathon (26.2-mile run).

Detective Prince finished the competition with an impressive time of 11 hours and 42 minutes, which put him in 488th place overall out of over 3,200 competitors. Great job, Jason!



## Grand Opening: Newport-Mesa Family YMCA's Playpen

To celebrate the opening of their new workout area, the YMCA hosted a series of challenges on Saturday. Sergeants Bryan Moore and Ryan Peters, along with Officers Kyle Markwald and Beau Rains participated in a Police Challenge. The challenge consisted of a half-mile run, a military style obstacle course, and a Pit workout.

While our team was the only participant in the Police category, there were several other groups from local Fire Departments and the general public who joined in the fun.

As the current champions of the Police Challenge, our officers were presented with a trophy (see photo to the right). The team's time record set the bar for upcoming participants; any future Police Challenge teams will attempt to beat NBPD's record. Our officers are a competitive bunch, though... I am certain that they will be at the next YMCA event, defending their trophy.

I would like to thank all of our staff members who promote an active and healthy lifestyle, both on- and off-duty. Beyond the personal benefits to our employees and their families, our officers are setting a great example for the children and young people in our Community who look up to them. And, of course, I am glad that our City can depend on a team of able-bodied men and women ready and willing to respond to any emergency.



### **Notable Arrest**



On Friday, November 14, 2014 at approximately 8:48 p.m., a Newport Beach Police Department Officer observed a green Dodge Caravan leaving a gas station near the intersection of Bristol Street South and Irvine Avenue with expired registration and an equipment violation. The Officer conducted a vehicle stop for the listed violations and contacted the two occupants of the vehicle: **Andrew John Cardiel Jr.** (male Hispanic, 42-year-old resident of Banning) and **Heather Magun Gurule** (female White, 30-year-old resident of Yucaipa). The Officer determined that Cardiel was driving on a suspended license and that Gurule was on probation. While being questioned, both suspects appeared extremely nervous.

Additional Officers responded to the scene to assist with the investigation. A search of the van revealed the following evidence:

- Seven AK-47 assault rifles (one rifle was reported stolen in Georgia; all seven rifles were modified to fire in fully-automatic mode and one had a sawed off barrel, in violation of state law)
- Six 30-round high-capacity 7.62 caliber magazines and two 10-round magazines
- Over 350 rounds of 7.62 caliber ammunition
- Drug paraphernalia
- Burglary tools
- A notebook with identity theft information

Preliminary investigation indicated that the suspects were transporting the firearms and ammunition south along local freeways when they stopped for gas in Newport Beach.

Both Cardiel and Gurule were arrested for multiple charges, including: Transporting a Machine Gun, Possession of an Assault Weapon, Possession of a Short-Barreled Rifle, Possession of High-Capacity Magazines, Possession of Stolen Property, and Conspiracy. Additional charges of Possession of a Firearm by a Felon and Possession of Ammunition by a Felon were also requested on both subjects. Cardiel was additionally charged with Possession of Burglary Tools, Possession of Drug Paraphernalia, False Evidence of Registration, and Driving on a Suspended License. Both are currently being held on \$500,000 bail.

This is an excellent case of proactive policing and keen officer observation skills. Thanks to the thorough work of our officers, these firearms and ammunition are safely in the hands of law enforcement.





To: Dave Kiff, City Manager  
From: David A. Webb, Public Works Director  
Date: November 21, 2014

### **SUNSET RIDGE PARK GRAND OPENING SET FOR DECEMBER 6**

After 11 months of construction activities, the park is nearing completion. The contractor recently hydroseeded the slopes along the perimeter and is currently installing sod across the ball fields. They are also putting finishing touches to the restroom building and various site amenities. Construction is set to be substantially complete by the end of November 2014.



With everything in place, staff is now making plans for the Grand Opening Event which will be held *Saturday, December 6, 2014 at 11:30 AM*. There will be sports demonstrations and fun activities for the kids. We will also be serving up hot dogs, hamburgers and ballpark snacks.

To RSVP for this event please email Kelsey Kenz at [kkenz@newportbeachca.gov](mailto:kkenz@newportbeachca.gov). We hope you'll come out and celebrate with us!

### **HARBOR RESOURCES DIVISION SECURES GRANT FUNDING TO ADDRESS DERELICT VESSELS IN THE HARBOR**

In spring 2014, Harbor Resources staff applied for grant funding from the Division of Boating and Waterways (DBAW) to help with addressing the removal of abandoned and nuisance vessels from the waters of Newport Harbor. The funding provided by the Surrendered and Abandoned Vessel Exchange grant will enable staff to identify hazards and remove abandoned vessels in a continued effort to preserve the charm and character of Newport Harbor.

The DBAW awarded the City \$125,700.00 for the term of October 1, 2014 through October 1, 2016. The City of Newport Beach and the Orange County Sheriff's Harbor Patrol will work together on the project.



## **CONCRETE STREET REPLACEMENT IN CORONA DEL MAR (OCEAN BOULEVARD AND MARGUERITE AVENUE)**

The City recently received bids for the Corona del Mar Concrete Street Improvement Project (Phase I). The first phase of this pavement improvement project is located on Ocean Boulevard from Goldenrod Avenue to Marguerite Avenue, and Marguerite Avenue from East Coast Highway to Ocean Boulevard. Proposed improvements consist of removing and reconstructing the existing concrete pavement and deteriorated concrete sidewalks, curbs and driveways, upgrading all curb access ramps to meet current standards, and installing bike racks and a water bottle filling station.



*Deteriorated concrete on Ocean Boulevard*

The project is scheduled to be awarded by City Council at an upcoming meeting. Construction is expected to start in January/February and will be completed by May 2015, before the start of summer in order to minimize impacts to visitors and residents in Corona del Mar. Staff will coordinate with the contractor to strategically phase construction activities to reduce impacts to commuters.

Phase II will involve reconstructing the rest of Ocean Boulevard and portions of Carnation Avenue, Fernleaf Avenue and Poppy Avenue. City staff is currently preparing conceptual plans for Phase II.

## **BACK BAY STORM DRAIN MAINTENANCE**

On Monday, December 1, work will begin along Back Bay Drive to rehabilitate several existing storm drain crossings. Many of these storm drains are clogged with sand, rocks, roots, and debris. The contractor will clean, inspect, and reline these storm drains. Rather than removing the drains to perform the work, it will all be completed with the drains in place. By doing the work in place there will be very little interruption to the normal access along Back Bay Drive and visitors will not see any major closures. There will be times during construction that users will need to pay special attention to traffic restrictions. The work along Back Bay Drive is scheduled to be completed in January 2015.



*Storm drain that will be rehabilitated*

If you have any questions regarding this project, please feel free to contact our Project Manager Peter Tauscher at (949) 644-3316. We understand that the nature of construction activities can be an inconvenience and would like to thank you for your patience throughout the process.



## **SPYGLASS PARK GETS SOME NEW SAND!**

Did you know that there is actually a reservoir underneath Spyglass Park? This underground reservoir was built in the 1970's and serves as a secondary reservoir to the City's Big Canyon Reservoir, which is located just north of the Corona del Mar neighborhood.



*Crews spreading out the new sand*

The improvements that were recently completed not only resurfaced the reservoir cover, but also brought in new sand for the playground and a new bottle-filling drinking fountain with a dog bowl attached.

The temporary construction fencing will not be removed until the new playground equipment and play surfacing is ready for installation in early 2015.

## **ORANGE COUNTY SANITATION DISTRICT NEWPORT FORCE MAIN PROJECT - SATURDAY AND NIGHT WORK SCHEDULED BEGINNING NOVEMBER 22**



The Orange County Sanitation District (OCSD) as part of the Newport Force Main Sewer Rehabilitation Project will be working extra hours in the coming week in order to expedite construction to open up the Balboa Bay Club intersection before Thanksgiving.

The roadway will be re-stripped, reducing lanes to two westbound travel lanes over the Bay Bridge. Additional k-rail will be placed in the median to continue existing k-rail towards Dover Drive. Because crews will need to limit travel lanes to restripe and move k-rail, crews will be working night hours to minimize impacts to peak traffic flows. Please find the work schedule below:

Saturday, November 22 - 6:30AM – 4:00PM

Monday, November 24 – 8:00PM – 6:00AM

Tuesday, November 25 – 8:00PM – 6:00AM

Wednesday, November 26 – 8:00PM – 6:00AM

***No work will take place on Thanksgiving Day***

For more information about this important project please contact the OCSD Community Liaison at (714) 679-2088 or visit their website at [www.ocsewers.com/NBProgram](http://www.ocsewers.com/NBProgram).

## RECREATION & SENIOR SERVICES

To: Dave Kiff, City Manager

From: Laura Detweiler, Recreation & Senior Services Director

Date: November 21, 2014

**Parks  
Make  
Life  
Better!**



### **Angel Gift Holiday Project**

OASIS is partnering with the Council on Aging, Orange County to provide holiday gifts for those who will likely not receive gifts this season. To participate you merely need to visit the OASIS Administration Office and choose an "Angel" off the tree. Each "Angel" has a \$20-\$25 gift item listed on their card. Purchase the item and turn in your new, unwrapped gift to the Recreation & Senior Services Department along with the angel tag. All gifts must be turned in by Monday, December 8. Volunteers from the Council on Aging will wrap and deliver the gifts before Christmas. Help spread some holiday cheer this year by purchasing a gift for a frail older or disabled adult.

### **Holiday Outreach Program**

'Tis the seasoning of giving and with that in mind the Department is providing plenty of opportunities to do so. Be a part of enhancing the lives of others during the holidays. The OASIS staff has developed traditions with their members in order to organize the giving of items over the years, in hopes of helping the less fortunate during the holidays.

Donations to the following holiday programs will be accepted until Monday, December 15.



#### **Canned Food Drive**

Canned and nonperishable food items will be collected for SOS (Share Our Selves). Collection boxes will be available for your donations in the OASIS Lobby.



#### **Handmade Hats for the Homeless**

It's cold on the streets at night, so we collect handmade hats and donate them to SPIN (Serving People In Need). SPIN distributes them to homeless people living on the street.



#### **Homebound Seniors Outreach**

This program allows us to remember the OASIS homebound seniors who are no longer able to participate at the Center during the holidays. The Homebound Seniors Outreach program is currently accepting donations.

To learn more about any of these programs or for more information please contact Susie DiGiovanna at [sdigiovanna@newportbeachca.gov](mailto:sdigiovanna@newportbeachca.gov) or call 949-718-1825.

### **Doing Our Part to Conserve**

Recreation maintenance staff recently retrofitted 51 toilets and 7 urinals at 8 of the Recreation Facilities. The toilet retrofits will bring the water use down to 1.28gpf from 3.5gpf or 1.6gpf. The urinal retro fits will bring five of the urinals down from 1.0gpf to .5gpf and the additional two urinals are waterless bringing it down to zero gallons per flush! These retrofits will result in a savings of over 700,000 gallons of water a year! Kudos to staff member Jim Miller, Recreation and Senior Services Maintenance and Operations, for spearheading the idea and implementing the project.

## **Thanksgiving Luncheon**

The OASIS will host its annual Thanksgiving Luncheon for its members on Wednesday, November 26 from noon-2pm. A traditional Thanksgiving meal will be provided by Age Well Services for \$5 a person and includes roast turkey with gravy, stuffing, candied yams, green beans, cranberry sauce, sparkling apple cider and a dinner roll. Entertainment will be provided by the Dixieland Stompers, a classic firehouse stompin' jazz band. The event is always a popular one and is expected to sell out early at 200 participants.



## **Breakfast with Santa**

Santa is visiting Newport Coast Community Center on Friday, December 5 and he is hungry! The attendees will enjoy a fun filled breakfast as they wait for the guest of honor Santa to arrive via a Newport Beach Fire Engine. After the Big Guy's grand entrance, guests will have a chance to get the coveted picture with Santa, take a ride on a toy train, play games and complete various arts and crafts. This popular event has again sold out in record time.

## **MEDICARE PART D CLINIC**

On Friday, November 14 the OASIS Senior Center hosted an all-day clinic for seniors wanting to evaluate their Medicare prescription drug plans and determine which plan would be best for them. The very first person assisted that day will save over \$5,000 next year in premiums and copayments thanks to the information received! Total Potential Savings for the group that was seen is \$112,435 over the next year. Average savings for each individual was \$1,249.

The counselors at the clinic are volunteers with the Council on Aging, Orange County. They work tirelessly to help seniors navigate the Medicare system. Staff was grateful and happy to host such an important clinic. The eight counselors spent 66 hours helping 90 people that day.



## **Welcome Ashley Tirona, the Newest Natural Resource Interpreter!**

Ashley's earliest memory of being completely captivated by the ocean did not originate from living by the ocean, but rather from nature documentaries about the ocean. The closest beach was an hour away, so her "tidepooling," "snorkeling," and "exploring" was done vicariously through Jacques Cousteau and other marine biologists every night at 8PM on PBS, the Discovery Channel, and the National Geographic Channel. Little did she realize that those documentaries would set off a growing passion for the ocean.

Ashley's passion led her to the University of California, Santa Barbara where she majored in Zoology. During her time there, she volunteered and interned for a marine science education and outreach program called the Research Experience and Education Facility (REEF). Ashley found that she really loves teaching marine science to people of all ages, to share her passion for the ocean in a way that not only educates, but inspires. The Department is excited to have her join the team.

## **Congratulations to the Newest Senior Recreation Leader!**

Please join Youth Programs in congratulating Heather Grumbine on her recent promotion to Senior Recreation Leader! Heather has worked in most of the youth programs since April including Preschool 101, summer day camps, and most recently Active Kids. Heather, who enjoys working for the City, will be heading up the Newport El Active Kids in the near future.



Heather is currently studying for her J.D. from Western State School of Law, after earning her B.S. degree in Political Science from CSULB. Heather's ultimate goal is to combine her education with her love of municipal government to become a City Manager or City Attorney. Watch out for Heather – she likes to visit different city departments and asks lots of questions in her quest!





OASIS will be offering several health and wellness lectures in preparation for the holidays.



### **Stress and Anxiety**

Wednesday, December 3, 1:00 – 2:00pm, FREE

Stress affects many of us daily, but why? This informative presentation will cover the origins of stress, how it can negatively impact your body, the various types of stress and stress management techniques, including pet therapy, to help you alleviate your stress. To register, please call 800-514-4624.



### **Handling the Holidays**

Thursday, December 4, 1:00 – 2:00pm, FREE

Handling the holidays presents seven proven principles, rather than just surviving the holidays during the first year of grief. Few periods in the first year or two of bereavement are as difficult as the holidays starting with Thanksgiving and culminating with New Year. This workshop will help family members gain hope and direction for this period. To register, please call 949-644-3244 or email [OASISCenter@newportbeachca.gov](mailto:OASISCenter@newportbeachca.gov).



### **Aging and Technologies**

Tuesday, December 9, 6:00 – 7:00pm, FREE

Join us at OASIS to learn about the different technologies and services available to help seniors and family caregivers, i.e. - remote monitoring devices, location management services for Alzheimer's patients, medication safety gadgets, to name a few. Sheri Snelling from the Caregiving Club will take you on the Tech Tour for family caregivers. To register, please call 949-644-3244 or email [OASISCenter@newportbeachca.gov](mailto:OASISCenter@newportbeachca.gov).

### Something to Ponder

“The best and most beautiful things in the world cannot be seen or even touched – they must be felt with the heart.”

-Helen Keller



## Things To Do In Newport Beach:

<input type="checkbox"/>	Sat. 11/22 1-3pm	Marine Protected Hikes Meets at Little Corona Lifeguard Tower FREE
<input type="checkbox"/>	Wed. 11/26 Noon	Thanksgiving Luncheon (Pre Purchase required) OASIS - 801 Narcissus Ave, CdM \$5/person
<input type="checkbox"/>	Fri. 12/5 9:30-11:30am	Breakfast with Santa NCCC - 6401 San Joaquin Hills Road \$15/person
<input type="checkbox"/>	Sat. 12/6 11:30am- 1:30pm	Sunset Ridge Grand Opening & Dedication Shuttles will pick up at 100 Superior Ave Lot & Hoag's Hospital's lower lot -West PCH & Hoag Drive FREE
<input type="checkbox"/>	Sat. 12/6 2-6pm	Christmas at the Beach For more information, visit <a href="http://balboavillage.com">balboavillage.com</a>
<input type="checkbox"/>	Sun. 12/7 11am-4pm	CdM Christmas Walk For more information, visit <a href="http://cdmchamber.com">cdmchamber.com</a>
<input type="checkbox"/>	12/17-12/21	106th Annual Christmas Boat Parade For more information, visit <a href="http://christmasboatparade.com">christmasboatparade.com</a>
<input type="checkbox"/>	Fri. 12/19 Noon-2pm	Christmas Holiday Luncheon (Pre Purchase required) OASIS - 801 Narcissus Ave, CdM \$5/person
<input type="checkbox"/>	Thu. 1/1 5am-1pm	Tournament of the Roses Parade Excursion For more information, call 949-718-1810
<input type="checkbox"/>		





