

CITY ATTORNEY

Mission Statement

The Office of the City Attorney provides timely, cost-effective, quality legal advice and services to support the City Council, the City Manager and all City departments, boards, commissions and committees in achieving the City Council's goals while limiting risk and costs to the taxpayers.

Overview

The Office of the City Attorney provides legal advice and services to the City Council, City staff, boards, commissions and committees through the preparation of ordinances, resolutions, contracts and legal opinions relating to land use, public safety and other municipal law matters. As the prosecutor for the City, the Office of the City Attorney protects the health, safety and welfare of the public through the effective prosecution of violations of the Charter and Municipal Code. The Office of the City Attorney also represents the City, its officers and staff in civil litigation matters and manages the legal services provided to the City by outside legal counsel.

Report: AUTHORIZED POSITIONS BY ORG
 Year: JUL To JUN 2020
 Division: 01015005 - CITY ATTORNEY ADMIN



Position	Type of Employee	FTE	Base Wages	Special Pays	Retirement Contrib (City)	Other Benefits	Total Salaries and Benefits
ADMIN ASST-CITY ATTY	Full Time	1.00	\$67,526		\$1,509	\$26,144	\$95,180
ASST CITY ATTORNEY	Full Time	1.00	\$221,756	\$3,360	\$4,956	\$33,814	\$263,886
CITY ATTORNEY	Full Time	1.00	\$242,556	\$6,960	\$10,561	\$36,546	\$296,623
DEPUTY CITY ATTORNEY	Full Time	1.00	\$150,152	\$960	\$3,356	\$30,234	\$184,703
DEPUTY CITY ATTORNEY	Full Time	1.00	\$145,121	\$960	\$3,244	\$29,986	\$179,310
DEPUTY CITY ATTORNEY	Full Time	1.00	\$145,653	\$960	\$3,255	\$30,012	\$179,880
PARALEGAL	Full Time	1.00	\$85,469		\$1,585	\$28,203	\$115,256
PARALEGAL PT	Part Time	1.60	\$136,215		\$3,193	\$1,281	\$140,688
Total		8.60	\$1,194,448	\$13,200	\$31,659	\$216,219	\$1,455,526

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**City of Newport Beach
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS**

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS
FOR PERIOD 99
ACCOUNTS FOR:

CITY ATTORNEY ADMIN	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
70 REGULAR SALARIES							
01015005 711001 SALRY MISC	919,729.53	1,062,399.45	1,073,023.44	844,641.11	1,062,399.45	1,058,233.18	-1.4%
01015005 711003 SALRY P/T	136,082.99	73,432.32	73,432.32	131,851.48	73,432.32	136,215.04	85.5%
TOTAL REGULAR SALARIES	1,055,812.52	1,135,831.77	1,146,455.76	976,492.59	1,135,831.77	1,194,448.22	4.2%
72 BENEFITS							
01015005 721001 CAF ALW FT	100,157.16	156,072.00	156,072.00	104,775.40	156,072.00	156,464.00	.3%
01015005 721002 CAF ALW PT	1,414.30	.00	.00	6,201.20	.00	.00	.0%
01015005 722001 PERS MBR M	72,987.29	85,041.32	86,060.44	65,047.87	85,041.32	70,136.56	-18.5%
01015005 723002 PERS ER M	66,559.97	77,216.10	78,006.28	69,276.04	77,216.10	93,117.16	19.4%
01015005 723004 RET P/T	3,705.31	2,753.66	2,753.66	1,884.83	2,753.66	3,192.54	15.9%
01015005 724001 EE CNTRB M	-122,449.57	-138,111.93	-139,493.05	-116,702.06	-138,111.93	-134,787.25	-3.4%
01015005 725001 UNFND LB M	221,865.12	250,014.00	248,571.15	248,571.12	248,571.15	222,369.00	-10.5%
01015005 725003 DISC UAL M	91,339.68	85,286.00	86,728.85	86,728.80	86,728.85	71,556.00	-17.5%
01015005 727001 CAR ALLOW	10,829.80	10,800.00	10,800.00	8,116.58	10,800.00	8,400.00	-22.2%
01015005 727003 CELLPHONE	4,624.18	4,800.00	4,800.00	3,888.21	4,800.00	4,800.00	.0%
01015005 727004 RHS \$2.50	11,104.52	4,799.81	4,799.81	1,922.18	4,799.81	2,819.88	-41.3%
01015005 727012 LIFE INS	682.50	735.00	735.00	603.75	735.00	735.24	.0%
01015005 727013 EAP	134.94	145.32	145.32	118.11	145.32	145.32	.0%
01015005 727016 MEDICARE	16,266.79	19,746.29	19,959.91	16,471.28	19,746.29	18,946.69	-5.1%
01015005 727019 SURV BEN	477.14	.00	.00	-274.10	.00	.00	.0%
01015005 728001 WC MISC	25,108.20	38,906.00	38,906.00	35,663.87	38,906.00	45,147.00	16.0%
01015005 728003 COMP ABS	35,977.20	37,184.16	37,184.16	34,085.48	37,184.16	37,038.02	-.4%
TOTAL BENEFITS	540,784.53	635,387.73	636,029.53	566,378.56	635,387.73	600,080.16	-5.7%
73 LUMP SUM PAYS							
01015005 714001 LUMP SUM	.00	.00	20,308.51	20,363.20	.00	.00	-100.0%
TOTAL LUMP SUM PAYS	.00	.00	20,308.51	20,363.20	.00	.00	-100.0%
74 OTHER PAYS							
01015005 713001 OT MISC	31.49	1,000.00	1,000.00	134.74	1,000.00	1,000.00	.0%
01015005 715005 SAL SAVNGS	.00	.00	-30,000.00	.00	.00	.00	-100.0%
TOTAL OTHER PAYS	31.49	1,000.00	-29,000.00	134.74	1,000.00	1,000.00	-103.4%
81 CONTRACT SERVICES							
01015005 811008 SVCS PROF	19,618.86	30,000.00	60,000.00	56,549.40	30,000.00	30,000.00	-50.0%
01015005 811027 PRNT CONT	185.55	2,156.00	2,156.00	287.86	2,156.00	2,156.00	.0%
TOTAL CONTRACT SERVICES	19,804.41	32,156.00	62,156.00	56,837.26	32,156.00	32,156.00	-48.3%
84 SUPPLIES & MATERIALS							
01015005 841007 OFC SUPPLS	5,168.43	8,100.00	8,085.15	6,217.07	8,255.38	7,100.00	-12.2%

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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

CITY ATTORNEY ADMIN	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
01015005 841052 LIBMATERLS	979.19	3,800.00	3,800.00	369.70	3,800.00	2,300.00	-39.5%
01015005 841053 LIBWEBREF	20,781.92	26,000.00	26,000.00	24,792.28	26,000.00	26,000.00	.0%
TOTAL SUPPLIES & MATERIALS	26,929.54	37,900.00	37,885.15	31,379.05	38,055.38	35,400.00	-6.6%
86 TRAVEL & TRAINING							
01015005 861001 TRVL&MTGS	7,124.99	10,500.00	10,500.00	9,795.51	10,500.00	10,500.00	.0%
01015005 861003 TRAINING	6,222.78	8,750.00	8,750.00	-795.75	8,750.00	8,750.00	.0%
TOTAL TRAVEL & TRAINING	13,347.77	19,250.00	19,250.00	8,999.76	19,250.00	19,250.00	.0%
87 GENERAL EXPENSES							
01015005 871003 POSTAGE	697.54	2,000.00	2,000.00	937.34	2,000.00	1,500.00	-25.0%
01015005 871004 PUBS&DUES	6,494.27	7,000.00	7,000.00	5,255.88	7,000.00	7,000.00	.0%
01015005 871017 SFTWR RNEW	11,338.75	9,000.00	9,000.00	977.50	9,000.00	12,000.00	33.3%
TOTAL GENERAL EXPENSES	18,530.56	18,000.00	18,000.00	7,170.72	18,000.00	20,500.00	13.9%
88 INTERNAL SVC PREMIUM							
01015005 726002 ANUAL OPEB	53,421.96	55,025.00	55,025.00	50,439.62	55,025.00	56,230.00	2.2%
01015005 881004 IT OP ISF	94,547.04	52,824.00	52,824.00	48,422.00	52,824.00	61,305.00	16.1%
01015005 881005 IT REPLC I	11,256.96	6,834.00	6,834.00	6,264.50	6,834.00	10,944.00	60.1%
TOTAL INTERNAL SVC PREMIUM	159,225.96	114,683.00	114,683.00	105,126.12	114,683.00	128,479.00	12.0%
89 INSURANCE RESERVE							
01015005 891001 GL INS ISF	39,525.00	70,934.00	70,934.00	65,022.87	70,934.00	49,852.00	-29.7%
01015005 891048 UC CHARGE	.00	.00	.00	.00	.00	14,619.00	.0%
TOTAL INSURANCE RESERVE	39,525.00	70,934.00	70,934.00	65,022.87	70,934.00	64,471.00	-9.1%
90 CAPITAL EXPENDITURES							
01015005 911001 OFC EQUIP	2,829.20	3,000.00	3,000.00	.00	3,000.00	3,000.00	.0%
TOTAL CAPITAL EXPENDITURES	2,829.20	3,000.00	3,000.00	.00	3,000.00	3,000.00	.0%
TOTAL CITY ATTORNEY ADMIN	1,876,820.98	2,068,142.50	2,099,701.95	1,837,904.87	2,068,297.88	2,098,784.38	.0%

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

CITY ATTORNEY OUTSIDE COUNSEL	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
89 INSURANCE RESERVE							
01015151 891020 ADSRY CNSL	53,256.00	100,000.00	100,000.00	80,121.56	100,000.00	100,000.00	.0%
01015151 891021 SPEC LIT	286,108.24	400,000.00	400,000.00	266,766.56	400,000.00	400,000.00	.0%
01015151 891022 CODE ENFRC	17,325.14	25,000.00	25,000.00	10,672.64	25,000.00	25,000.00	.0%
TOTAL INSURANCE RESERVE	356,689.38	525,000.00	525,000.00	357,560.76	525,000.00	525,000.00	.0%
TOTAL CITY ATTORNEY OUTSIDE	356,689.38	525,000.00	525,000.00	357,560.76	525,000.00	525,000.00	.0%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	2,233,510.36	2,593,142.50	2,624,701.95	2,195,465.63	2,593,297.88	2,623,784.38	.0%
GRAND TOTAL	2,233,510.36	2,593,142.50	2,624,701.95	2,195,465.63	2,593,297.88	2,623,784.38	.0%

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FISCAL YEAR 2019-20 DIVISION EXPENDITURES
 CITY ATTORNEY



DIVISION	SALARIES & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL	TOTAL OPERATING BUDGET
City Attorney	1,851,758	244,026	3,000	2,098,784
City Attorney - Outside Counsel	-	525,000	-	525,000
TOTALS	1,851,758	769,026	3,000	2,623,784