

FINANCE

Mission Statement

The Finance Department is committed to providing prudent financial management of publicly entrusted resources and providing the organization with the highest quality financial planning and control, accounting, financial reporting, analytical support and revenue administration. We will establish and maintain a level of trust with our community and our City Council. We will value input and continually strive to provide the best service possible to the departments we serve.

Overview

The Department's primary purpose is to act as the chief financial steward over all public resources and to provide a wide variety of financial, technical, and support functions generally encompassed by treasury, accounting, budgeting, long-term financial planning, auditing, and revenue administration. Prudent financial services are critical to the City's financial stability, and the City's ability to consistently deliver the highest quality of municipal services our residents have grown to expect and deserve.

Financial reporting is critical to the financial credibility of the City and intelligent decision making. The City places a high value on transparency in all matters concerning the City's financial position and cost of operations. To this end, Finance shall provide clarity and full disclosure in all financial documents, including but not limited to, the City's budget, Comprehensive Annual Financial Reports, and compliance filings. We will go beyond the minimum reporting requirements established by professional standards organizations, including applying to professional certificate achievement programs and completing voluntary event disclosure filings. We will provide accurate, reliable, and timely financial information to the entire organization and members of the public.

The Finance Department is committed to supporting the Council's Fiscal Sustainability Plan by maintaining appropriate cash reserves, ensuring that Newport Beach continues to receive the highest possible rating from credit agencies, and accurately reporting and forecasting revenue and expenditure performance on a quarterly basis and appropriately calculating fair and defensible cost recovery targets.

Report: AUTHORIZED POSITIONS BY ORG
 Year: JUL To JUN 2020
 Division: 01030005 - FINANCE ADMIN



Position	Type of Employee	FTE	Base Wages	Special Pays	Retirement Contrib (City)	Other Benefits	Total Salaries and Benefits
ADMIN ASST-CONFIDNTL	Full Time	1.00	\$86,776	\$2,760	\$4,188	\$28,683	\$122,407
DEPUTY FINANCE DIR	Full Time	1.00	\$180,365	\$960	\$8,540	\$41,067	\$230,932
FINANCE DCTR/TREAS	Full Time	1.00	\$237,567	\$5,760	\$11,680	\$37,001	\$292,008
FISCAL CLERK	Full Time	1.00	\$62,925		\$2,740	\$25,917	\$91,582
STUDENT AIDE	Part Time	1.00	\$27,280		\$506	\$396	\$28,182
Total		5.00	\$594,913	\$9,480	\$27,654	\$133,063	\$765,111

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 City of Newport Beach
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCE ADMIN	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
70 REGULAR SALARIES							
01030005 711001 SALRY MISC	600,355.54	536,360.76	541,387.38	521,663.66	536,360.76	567,633.03	4.8%
01030005 711003 SALRY P/T	21,968.10	31,764.72	31,764.72	12,948.18	31,764.72	27,280.24	-14.1%
TOTAL REGULAR SALARIES	622,323.64	568,125.48	573,152.10	534,611.84	568,125.48	594,913.27	3.8%
71 SPECIAL PAYS							
01030005 712006 BILINGUAL	1,804.93	1,800.00	1,800.00	1,691.19	1,800.00	1,800.00	.0%
TOTAL SPECIAL PAYS	1,804.93	1,800.00	1,800.00	1,691.19	1,800.00	1,800.00	.0%
72 BENEFITS							
01030005 721001 CAF ALW FT	91,050.76	89,184.00	89,184.00	78,567.46	89,184.00	89,408.00	.3%
01030005 722001 PERS MBR M	61,294.22	56,076.28	56,541.55	56,389.21	56,076.28	60,835.58	7.6%
01030005 723002 PERS ER M	35,276.42	32,719.96	33,103.07	33,151.91	32,719.96	42,036.54	27.0%
01030005 723004 RET P/T	691.02	1,191.06	1,191.06	.00	1,191.06	.00	-100.0%
01030005 724001 EE CNTRB M	-78,201.31	-69,960.90	-70,614.36	-69,577.52	-69,960.90	-75,218.26	6.5%
01030005 725001 UNFND LB M	124,175.76	141,607.00	140,789.77	140,789.76	140,789.77	124,594.00	-11.5%
01030005 725003 DISC UAL M	51,121.92	48,305.00	49,122.23	49,122.24	49,122.23	40,093.00	-18.4%
01030005 727001 CAR ALLOW	4,813.30	4,800.00	4,800.00	4,510.01	4,800.00	4,800.00	.0%
01030005 727003 CELLPHONE	1,925.64	1,920.00	1,920.00	2,542.90	1,920.00	2,880.00	50.0%
01030005 727004 RHS \$2.50	14,349.91	5,549.78	5,549.78	5,365.25	5,549.78	13,266.70	139.0%
01030005 727012 LIFE INS	525.00	420.00	420.00	395.77	420.00	420.16	.0%
01030005 727013 EAP	103.80	83.04	83.04	77.55	83.04	83.04	.0%
01030005 727016 MEDICARE	9,654.52	10,457.07	10,569.11	8,611.25	10,457.07	10,018.37	-5.2%
01030005 727019 SURV BEN	570.66	.00	.00	-266.20	.00	.00	.0%
01030005 728001 WC MISC	11,809.20	20,992.00	20,992.00	19,242.63	20,992.00	19,653.00	-6.4%
01030005 728003 COMP ABS	20,688.48	18,772.52	18,772.52	17,208.18	18,772.52	19,867.12	5.8%
TOTAL BENEFITS	349,849.30	362,116.81	362,423.77	346,130.40	362,116.81	352,737.25	-2.7%
73 LUMP SUM PAYS							
01030005 714001 LUMP SUM	.00	.00	10,800.00	10,800.00	.00	.00	-100.0%
TOTAL LUMP SUM PAYS	.00	.00	10,800.00	10,800.00	.00	.00	-100.0%
74 OTHER PAYS							
01030005 713001 OT MISC	9.39	500.00	500.00	.00	500.00	500.00	.0%
TOTAL OTHER PAYS	9.39	500.00	500.00	.00	500.00	500.00	.0%
81 CONTRACT SERVICES							
01030005 811004 EQUIP RNTL	686.16	1,200.00	1,200.00	226.28	1,200.00	1,200.00	.0%

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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCE ADMIN			2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
01030005	811008	SVCS PROF	85,315.85	192,500.00	192,500.00	158,226.38	192,500.00	302,500.00	57.1%
01030005	811027	PRNT CONT	2,823.92	1,500.00	1,500.00	4,192.41	1,500.00	3,000.00	100.0%
TOTAL CONTRACT SERVICES			88,825.93	195,200.00	195,200.00	162,645.07	195,200.00	306,700.00	57.1%
84	SUPPLIES & MATERIALS								
01030005	841007	OFC SUPPLS	9,712.67	14,800.00	14,645.23	8,946.87	15,073.12	13,650.00	-6.8%
TOTAL SUPPLIES & MATERIALS			9,712.67	14,800.00	14,645.23	8,946.87	15,073.12	13,650.00	-6.8%
85	MAINTENANCE & REPAIR								
01030005	841014	JANITRLSUP	.00	100.00	100.00	.00	100.00	.00	-100.0%
01030005	851007	AUTO FUEL	237.76	800.00	800.00	177.00	800.00	550.00	-31.3%
01030005	851010	EQP MNT&RP	3,377.96	1,500.00	1,500.00	4,108.85	1,500.00	1,500.00	.0%
01030005	851013	PRNTR MNT	349.11	1,000.00	1,000.00	811.34	1,000.00	1,000.00	.0%
TOTAL MAINTENANCE & REPAIR			3,964.83	3,400.00	3,400.00	5,097.19	3,400.00	3,050.00	-10.3%
86	TRAVEL & TRAINING								
01030005	861001	TRVL&MTGS	10,752.94	7,500.00	7,500.00	4,414.18	7,500.00	7,500.00	.0%
01030005	861003	TRAINING	2,936.71	5,000.00	5,000.00	1,361.45	5,000.00	5,000.00	.0%
TOTAL TRAVEL & TRAINING			13,689.65	12,500.00	12,500.00	5,775.63	12,500.00	12,500.00	.0%
87	GENERAL EXPENSES								
01030005	871003	POSTAGE	118.37	1,000.00	1,000.00	129.29	1,000.00	1,000.00	.0%
01030005	871004	PUBS&DUES	3,391.69	750.00	750.00	1,409.54	750.00	750.00	.0%
01030005	871006	UNIFORM	116.36	200.00	200.00	.00	200.00	200.00	.0%
01030005	871017	SFTWR RNEW	633.17	650.00	650.00	661.88	650.00	650.00	.0%
TOTAL GENERAL EXPENSES			4,259.59	2,600.00	2,600.00	2,200.71	2,600.00	2,600.00	.0%
88	INTERNAL SVC PREMIUM								
01030005	726002	ANUAL OPEB	32,285.04	31,642.00	31,642.00	29,005.13	31,642.00	28,388.00	-10.3%
01030005	881001	EQPMNT ISF	4,238.04	4,238.00	4,238.00	3,884.87	4,238.00	4,103.00	-3.2%
01030005	881003	VEHCL ISF	2,529.96	1,476.00	1,476.00	1,353.00	1,476.00	1,476.00	.0%
01030005	881004	IT OP ISF	83,255.04	50,405.00	50,405.00	46,204.62	50,405.00	46,193.00	-8.4%
01030005	881005	IT REPLC I	10,103.04	11,346.00	11,346.00	10,400.50	11,346.00	12,908.00	13.8%
TOTAL INTERNAL SVC PREMIUM			132,411.12	99,107.00	99,107.00	90,848.12	99,107.00	93,068.00	-6.1%
89	INSURANCE RESERVE								
01030005	891001	GL INS ISF	4,287.00	33,304.00	33,304.00	30,528.63	33,304.00	23,725.00	-28.8%
01030005	891048	UC CHARGE	.00	.00	.00	.00	.00	6,958.00	.0%

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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCE ADMIN	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
TOTAL INSURANCE RESERVE	4,287.00	33,304.00	33,304.00	30,528.63	33,304.00	30,683.00	-7.9%
90 CAPITAL EXPENDITURES							
01030005 911001 OFC EQUIP	1,769.53	.00	.00	.00	.00	.00	.0%
01030005 911004 COMP EQUIP	3,175.92	4,000.00	4,000.00	280.04	4,000.00	4,000.00	.0%
01030005 911027 NEW SOFTWR	.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
01030005 911039 FURN/FIX	.00	1,000.00	1,000.00	956.16	1,000.00	1,000.00	.0%
TOTAL CAPITAL EXPENDITURES	4,945.45	6,000.00	6,000.00	1,236.20	6,000.00	6,000.00	.0%
TOTAL FINANCE ADMIN	1,236,083.50	1,299,453.29	1,315,432.10	1,200,511.85	1,299,726.41	1,418,201.52	7.8%

Report: AUTHORIZED POSITIONS BY ORG
 Year: JUL To JUN 2020
 Division: 01030301 - FINANCIAL PLANNING



Position	Type of Employee	FTE	Base Wages	Special Pays	Retirement Contrib (City)	Other Benefits	Total Salaries and Benefits
BUDGET ANALYST	Full Time	1.00	\$82,779		\$1,850	\$26,899	\$111,529
BUDGET ANALYST	Full Time	1.00	\$100,806		\$4,773	\$27,792	\$133,371
BUDGET ANALYST, SR	Full Time	1.00	\$128,703	\$960	\$6,094	\$30,553	\$166,310
BUDGET MANAGER	Full Time	1.00	\$167,409	\$960	\$7,927	\$33,639	\$209,934
BUYER	Full Time	1.00	\$87,039	\$540	\$3,813	\$27,118	\$118,510
FISCAL CLERK - SR	Full Time	1.00	\$73,183		\$3,186	\$28,674	\$105,044
FISCAL CLERK - SR	Full Time	1.00	\$73,183	\$1,800	\$3,265	\$27,921	\$106,168
FISCAL SPEC-CONF	Full Time	1.00	\$63,736		\$1,425	\$25,957	\$91,117
FISCAL SPECIALIST	Full Time	1.00	\$65,566		\$1,216	\$26,047	\$92,829
FISCAL SPECIALIST PT	Part Time	1.00	\$57,762		\$2,166	\$869	\$60,797
PURCHASING & CONTRACT ADMIN	Full Time	1.00	\$129,029	\$960	\$5,801	\$30,426	\$166,216
Total		11.00	\$1,029,194	\$5,220	\$41,516	\$285,895	\$1,361,826

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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCIAL PLANNING			2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
70	REGULAR SALARIES								
01030301	711001	SALRY MISC	850,603.87	946,060.12	954,699.64	834,681.36	946,060.12	971,432.61	1.8%
01030301	711003	SALRY P/T	20,898.75	63,662.04	63,662.04	39,633.51	63,662.04	57,761.60	-9.3%
	TOTAL REGULAR SALARIES		871,502.62	1,009,722.16	1,018,361.68	874,314.87	1,009,722.16	1,029,194.21	1.1%
71	SPECIAL PAYS								
01030301	712004	CERT PAY	541.51	540.00	540.00	507.38	540.00	540.00	.0%
01030301	712006	BILINGUAL	1,804.93	1,800.00	1,800.00	1,691.19	1,800.00	1,800.00	.0%
	TOTAL SPECIAL PAYS		2,346.44	2,340.00	2,340.00	2,198.57	2,340.00	2,340.00	.0%
72	BENEFITS								
01030301	721001	CAF ALW FT	193,479.33	222,960.00	222,960.00	189,775.52	222,960.00	223,520.00	.3%
01030301	722001	PERS MBR M	83,686.60	93,677.37	94,462.95	74,667.69	93,677.37	90,353.90	-4.3%
01030301	723002	PERS ER M	52,658.96	60,666.37	61,330.41	54,434.07	60,666.37	72,202.00	17.7%
01030301	723004	RET P/T	370.44	2,387.32	2,387.32	1,377.58	2,387.32	2,166.06	-9.3%
01030301	724001	EE CNTRB M	-112,195.57	-123,292.01	-124,415.14	-100,516.56	-123,292.01	-123,205.68	-1.0%
01030301	725001	UNFND LB M	200,325.84	208,224.00	207,022.32	207,022.32	207,022.32	188,324.00	-9.0%
01030301	725003	DISC UAL M	82,472.16	71,030.00	72,231.68	72,231.72	72,231.68	60,601.00	-16.1%
01030301	727003	CELLPHONE	2,888.46	2,880.00	2,880.00	2,706.45	2,880.00	2,880.00	.0%
01030301	727004	RHS \$2.50	7,938.04	10,649.57	10,649.57	7,990.92	10,649.57	9,209.63	-13.5%
01030301	727012	LIFE INS	940.58	945.00	945.00	899.23	945.00	1,050.40	11.2%
01030301	727013	EAP	185.93	186.84	186.84	176.15	186.84	207.60	11.1%
01030301	727016	MEDICARE	13,604.43	18,864.57	19,107.30	14,091.78	18,864.57	18,135.24	-5.1%
01030301	727019	SURV BEN	1,189.83	.00	.00	-580.71	.00	.00	.0%
01030301	728001	WC MISC	14,057.16	35,923.00	35,923.00	32,929.38	35,923.00	33,810.00	-5.9%
01030301	728003	COMP ABS	35,403.12	33,111.97	33,111.97	30,352.63	33,111.97	33,772.18	2.0%
	TOTAL BENEFITS		577,005.31	638,214.00	638,783.22	587,558.17	638,214.00	613,026.33	-4.0%
73	LUMP SUM PAYS								
01030301	714001	LUMP SUM	.00	.00	24,300.00	24,300.00	.00	.00	-100.0%
	TOTAL LUMP SUM PAYS		.00	.00	24,300.00	24,300.00	.00	.00	-100.0%
74	OTHER PAYS								
01030301	713001	OT MISC	3,565.88	4,500.00	4,500.00	321.38	4,500.00	4,500.00	.0%
	TOTAL OTHER PAYS		3,565.88	4,500.00	4,500.00	321.38	4,500.00	4,500.00	.0%
81	CONTRACT SERVICES								
01030301	811008	SVCS PROF	39,311.61	7,500.00	7,500.00	3,988.68	7,500.00	7,500.00	.0%

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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCIAL PLANNING			2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
01030301	811027	PRNT CONT	1,787.44	3,300.00	3,300.00	2,271.00	3,300.00	3,300.00	.0%
TOTAL CONTRACT SERVICES			41,099.05	10,800.00	10,800.00	6,259.68	10,800.00	10,800.00	.0%
84	SUPPLIES & MATERIALS								
01030301	841007	OFC SUPPLS	.00	.00	.00	4.21	.00	.00	.0%
01030301	841012	CHKS/FORMS	1,602.69	5,600.00	5,600.00	1,787.81	5,600.00	5,600.00	.0%
01030301	841015	SPCDEPTSUP	672.72	500.00	500.00	96.38	500.00	500.00	.0%
01030301	841046	SPCDEPT EX	2,289.38	3,675.00	3,675.00	3,531.68	3,675.00	3,675.00	.0%
TOTAL SUPPLIES & MATERIALS			4,564.79	9,775.00	9,775.00	5,420.08	9,775.00	9,775.00	.0%
85	MAINTENANCE & REPAIR								
01030301	851007	AUTO FUEL	107.82	125.00	125.00	208.55	125.00	125.00	.0%
TOTAL MAINTENANCE & REPAIR			107.82	125.00	125.00	208.55	125.00	125.00	.0%
86	TRAVEL & TRAINING								
01030301	861001	TRVL&MTGS	7,700.83	5,000.00	5,000.00	7,649.90	5,000.00	5,000.00	.0%
01030301	861003	TRAINING	7,936.59	7,500.00	7,500.00	2,060.00	7,500.00	7,500.00	.0%
TOTAL TRAVEL & TRAINING			15,637.42	12,500.00	12,500.00	9,709.90	12,500.00	12,500.00	.0%
87	GENERAL EXPENSES								
01030301	871003	POSTAGE	5,991.93	6,000.00	6,000.00	5,702.45	6,000.00	6,000.00	.0%
01030301	871004	PUBS&DUES	167.50	1,000.00	1,000.00	150.00	1,000.00	1,000.00	.0%
01030301	871006	UNIFORM	387.77	200.00	200.00	86.24	200.00	200.00	.0%
01030301	871017	SFTWR RNEW	.00	1,500.00	1,500.00	.00	1,500.00	1,500.00	.0%
TOTAL GENERAL EXPENSES			6,547.20	8,700.00	8,700.00	5,938.69	8,700.00	8,700.00	.0%
88	INTERNAL SVC PREMIUM								
01030301	726002	ANUAL OPEB	51,410.04	54,147.00	54,147.00	49,634.75	54,147.00	50,072.00	-7.5%
01030301	881001	EQPMNT ISF	1,410.00	1,486.00	1,486.00	1,362.13	1,486.00	2,872.00	93.3%
01030301	881003	VEHCL ISF	1,925.04	1,922.00	1,922.00	1,761.87	1,922.00	1,922.00	.0%
01030301	881004	IT OP ISF	158,184.96	84,008.00	84,008.00	77,007.37	84,008.00	101,624.00	21.0%
01030301	881005	IT REPLC I	19,194.96	18,910.00	18,910.00	17,334.13	18,910.00	28,398.00	50.2%
TOTAL INTERNAL SVC PREMIUM			232,125.00	160,473.00	160,473.00	147,100.25	160,473.00	184,888.00	15.2%
89	INSURANCE RESERVE								
01030301	891001	GL INS ISF	43,583.04	54,499.00	54,499.00	49,957.38	54,499.00	40,817.00	-25.1%
01030301	891048	UC CHARGE	.00	.00	.00	.00	.00	11,970.00	.0%
TOTAL INSURANCE RESERVE			43,583.04	54,499.00	54,499.00	49,957.38	54,499.00	52,787.00	-3.1%
90	CAPITAL EXPENDITURES								
01030301	911004	COMP EQUIP	896.44	.00	-45.06	.00	45.06	.00	-100.0%



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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCIAL PLANNING	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
TOTAL CAPITAL EXPENDITURES	896.44	.00	-45.06	.00	45.06	.00	-100.0%
TOTAL FINANCIAL PLANNING	1,798,981.01	1,911,648.16	1,945,111.84	1,713,287.52	1,911,693.22	1,928,635.54	-.8%

Report: AUTHORIZED POSITIONS BY ORG
 Year: JUL To JUN 2020
 Division: 01030302 - FINANCIAL REPORTING



Position	Type of Employee	FTE	Base Wages	Special Pays	Retirement Contrib (City)	Other Benefits	Total Salaries and Benefits
ACCOUNTANT	Full Time	1.00	\$87,961		\$1,631	\$27,156	\$116,748
ACCOUNTANT	Full Time	1.00	\$96,712		\$1,793	\$31,143	\$129,648
ACCOUNTANT - SENIOR	Full Time	1.00	\$111,269		\$4,845	\$29,780	\$145,894
ACCOUNTING MANAGER	Full Time	1.00	\$167,409	\$960	\$7,927	\$33,489	\$209,784
FISCAL SPECIALIST	Full Time	1.00	\$84,819		\$3,693	\$27,000	\$115,513
Total		5.00	\$548,171	\$960	\$19,888	\$148,568	\$717,587

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 City of Newport Beach
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCIAL REPORTING	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
70 REGULAR SALARIES							
01030302 711001 SALRY MISC	508,383.36	521,278.74	524,495.97	468,807.80	521,278.74	548,170.90	4.5%
TOTAL REGULAR SALARIES	508,383.36	521,278.74	524,495.97	468,807.80	521,278.74	548,170.90	4.5%
72 BENEFITS							
01030302 721001 CAF ALW FT	101,346.03	111,480.00	111,480.00	95,134.54	111,480.00	111,760.00	.3%
01030302 722001 PERS MBR M	44,073.64	45,954.74	46,226.06	41,965.48	45,954.74	48,033.18	3.9%
01030302 723002 PERS ER M	33,510.92	35,807.20	36,062.10	32,383.68	35,807.20	42,479.58	17.8%
01030302 724001 EE CNTRB M	-66,089.89	-67,766.24	-68,184.48	-60,945.04	-67,766.24	-70,624.58	3.6%
01030302 725001 UNFND LB M	107,985.84	122,672.00	121,964.05	121,964.04	121,964.05	116,984.00	-4.1%
01030302 725003 DISC UAL M	44,456.76	41,846.00	42,553.95	42,553.92	42,553.95	37,644.00	-11.5%
01030302 727003 CELLPHONE	962.82	960.00	960.00	902.15	960.00	960.00	.0%
01030302 727004 RHS \$2.50	3,582.09	3,749.85	3,749.85	3,465.91	3,749.85	7,423.54	98.0%
01030302 727012 LIFE INS	525.00	525.00	525.00	481.25	525.00	525.20	.0%
01030302 727013 EAP	103.80	103.80	103.80	94.25	103.80	103.80	.0%
01030302 727016 MEDICARE	8,114.35	9,705.79	9,920.88	7,722.11	9,705.79	9,568.99	-3.5%
01030302 727019 SURV BEN	857.65	.00	.00	-451.57	.00	.00	.0%
01030302 728001 WC MISC	7,238.16	18,004.00	18,004.00	16,503.63	18,004.00	19,429.00	7.9%
01030302 728003 COMP ABS	17,743.68	18,244.72	18,244.72	16,724.29	18,244.72	19,186.18	5.2%
TOTAL BENEFITS	304,410.85	341,286.86	341,609.93	318,498.64	341,286.86	343,472.89	.5%
73 LUMP SUM PAYS							
01030302 714001 LUMP SUM	.00	.00	13,500.00	13,500.00	.00	.00	-100.0%
TOTAL LUMP SUM PAYS	.00	.00	13,500.00	13,500.00	.00	.00	-100.0%
74 OTHER PAYS							
01030302 713001 OT MISC	5,610.64	10,000.00	10,000.00	4,658.48	10,000.00	10,300.00	3.0%
TOTAL OTHER PAYS	5,610.64	10,000.00	10,000.00	4,658.48	10,000.00	10,300.00	3.0%
81 CONTRACT SERVICES							
01030302 811006 ACCTG SVC	36,561.00	45,000.00	45,000.00	41,121.04	45,000.00	45,000.00	.0%
01030302 811007 AUDIT SVC	44,815.00	50,000.00	50,000.00	41,990.00	50,000.00	50,000.00	.0%
01030302 811008 SVCS PROF	763.00	1,000.00	1,000.00	745.00	1,000.00	1,000.00	.0%
01030302 811015 OTHR PRNTR	.00	2,000.00	.00	.00	2,000.00	2,000.00	.0%
01030302 811027 PRNT CONT	1,871.16	.00	2,000.00	1,528.50	.00	.00	-100.0%
TOTAL CONTRACT SERVICES	84,010.16	98,000.00	98,000.00	85,384.54	98,000.00	98,000.00	.0%
86 TRAVEL & TRAINING							
01030302 861001 TRVL&MTGS	1,978.93	5,000.00	5,000.00	3,511.19	5,000.00	5,000.00	.0%

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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

FINANCIAL REPORTING	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
01030302 861003 TRAINING	494.00	4,000.00	4,000.00	1,725.00	4,000.00	4,000.00	.0%
TOTAL TRAVEL & TRAINING	2,472.93	9,000.00	9,000.00	5,236.19	9,000.00	9,000.00	.0%
87 GENERAL EXPENSES							
01030302 871003 POSTAGE	20.31	350.00	350.00	21.24	350.00	350.00	.0%
01030302 871004 PUBS&DUES	2,242.91	2,700.00	2,700.00	1,498.34	2,700.00	2,700.00	.0%
01030302 871017 SFTWR RNEW	1,058.00	1,000.00	1,000.00	1,121.25	1,000.00	1,000.00	.0%
TOTAL GENERAL EXPENSES	3,321.22	4,050.00	4,050.00	2,640.83	4,050.00	4,050.00	.0%
88 INTERNAL SVC PREMIUM							
01030302 726002 ANUAL OPEB	27,975.00	27,138.00	27,138.00	24,876.50	27,138.00	27,590.00	1.7%
01030302 881004 IT OP ISF	83,255.04	42,004.00	42,004.00	38,503.63	42,004.00	46,193.00	10.0%
01030302 881005 IT REPLC I	10,103.04	9,455.00	9,455.00	8,667.12	9,455.00	12,908.00	36.5%
TOTAL INTERNAL SVC PREMIUM	121,333.08	78,597.00	78,597.00	72,047.25	78,597.00	86,691.00	10.3%
89 INSURANCE RESERVE							
01030302 891001 GL INS ISF	18,039.00	27,314.00	27,314.00	25,037.87	27,314.00	23,455.00	-14.1%
01030302 891048 UC CHARGE	.00	.00	.00	.00	.00	6,878.00	.0%
TOTAL INSURANCE RESERVE	18,039.00	27,314.00	27,314.00	25,037.87	27,314.00	30,333.00	11.1%
90 CAPITAL EXPENDITURES							
01030302 911004 COMP EQUIP	663.93	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
TOTAL CAPITAL EXPENDITURES	663.93	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
TOTAL FINANCIAL REPORTING	1,048,245.17	1,090,526.60	1,107,566.90	995,811.60	1,090,526.60	1,131,017.79	2.1%

Report: AUTHORIZED POSITIONS BY ORG
 Year: JUL To JUN 2020
 Division: 0103031 - REVENUE SERVICES



Position	Type of Employee	FTE	Base Wages	Special Pays	Retirement Contrib (City)	Other Benefits	Total Salaries and Benefits
ACCOUNTANT - SENIOR	Full Time	1.00	\$111,269		\$2,063	\$34,082	\$147,414
FISCAL CLERK	Full Time	1.00	\$51,902	\$1,800	\$996	\$25,397	\$80,095
FISCAL CLERK - SR	Full Time	1.00	\$73,183	\$1,800	\$3,265	\$28,191	\$106,438
FISCAL CLERK - SR	Full Time	1.00	\$73,183		\$3,186	\$28,644	\$105,014
FISCAL CLERK - SR	Full Time	1.00	\$72,587		\$3,160	\$28,345	\$104,092
FISCAL CLERK - SR	Full Time	1.00	\$73,183		\$3,186	\$27,715	\$104,084
FISCAL SPECIALIST	Full Time	1.00	\$84,819		\$3,693	\$28,770	\$117,282
FISCAL SPECIALIST	Full Time	1.00	\$84,819		\$3,693	\$29,220	\$117,732
FISCAL SPECIALIST	Full Time	1.00	\$84,819		\$3,693	\$29,280	\$117,792
FISCAL SPECIALIST	Full Time	1.00	\$84,819		\$3,693	\$27,000	\$115,513
FISCAL SPECIALIST PT	Part Time	0.70	\$42,457		\$1,592	\$639	\$44,688
LICENSE SUPERVISOR	Full Time	1.00	\$95,077	\$1,020	\$4,184	\$29,443	\$129,724
PT SR CLERK - PARS	Part Time	0.60	\$31,362		\$1,176	\$455	\$32,993
PT SR CLERK - PERS	Part Time	1.25	\$62,244		\$1,154	\$903	\$64,301
REVENUE AUDITOR	Full Time	1.00	\$80,747		\$1,497	\$26,799	\$109,043
REVENUE MANAGER	Full Time	1.00	\$167,409	\$960	\$7,927	\$33,189	\$209,484
Total		15.55	\$1,273,879	\$5,580	\$48,159	\$378,072	\$1,705,690

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 City of Newport Beach
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

REVENUE SERVICES	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
70 REGULAR SALARIES							
0103031 711001 SALRY MISC	1,015,324.12	1,130,403.56	1,136,324.00	959,419.93	1,130,403.56	1,137,816.07	.1%
0103031 711003 SALRY P/T	44,741.35	126,143.68	126,143.68	71,847.76	126,143.68	136,063.20	7.9%
TOTAL REGULAR SALARIES	1,060,065.47	1,256,547.24	1,262,467.68	1,031,267.69	1,256,547.24	1,273,879.27	.9%
71 SPECIAL PAYS							
0103031 712004 CERT PAY	1,022.79	513.93	513.93	958.33	513.93	1,020.00	98.5%
0103031 712006 BILINGUAL	1,804.93	1,800.00	1,800.00	3,283.48	1,800.00	3,600.00	100.0%
TOTAL SPECIAL PAYS	2,827.72	2,313.93	2,313.93	4,241.81	2,313.93	4,620.00	99.7%
72 BENEFITS							
0103031 721001 CAF ALW FT	237,246.98	289,848.00	289,848.00	221,560.66	289,848.00	290,576.00	.3%
0103031 722001 PERS MBR M	101,193.28	115,006.87	115,481.73	103,464.88	115,006.87	110,375.98	-4.4%
0103031 723002 PERS ER M	63,433.00	81,999.88	82,479.42	66,868.75	81,999.88	90,985.04	10.3%
0103031 723004 RET P/T	657.97	833.93	833.93	860.69	833.93	2,768.32	232.0%
0103031 724001 EE CNTRB M	-136,963.29	-157,870.08	-158,639.74	-139,383.80	-157,870.08	-155,970.62	-1.7%
0103031 725001 UNFND LB M	241,488.48	266,561.00	265,022.65	265,022.64	265,022.65	273,042.00	3.0%
0103031 725003 DISC UAL M	99,418.44	90,930.00	92,468.35	92,468.40	92,468.35	87,862.00	-5.0%
0103031 727003 CELLPHONE	962.82	960.00	960.00	902.15	960.00	960.00	.0%
0103031 727004 RHS \$2.50	18,241.64	19,079.22	19,079.22	15,213.05	19,079.22	23,261.76	21.9%
0103031 727012 LIFE INS	1,251.25	1,260.00	1,260.00	1,150.10	1,260.00	1,365.52	8.4%
0103031 727013 EAP	247.39	269.88	269.88	226.11	269.88	269.88	.0%
0103031 727016 MEDICARE	16,822.11	24,246.05	24,762.54	16,820.69	24,246.05	22,774.69	-8.0%
0103031 727019 SURV BEN	1,808.90	.00	.00	-895.23	.00	.00	.0%
0103031 728001 WC MISC	37,541.28	36,318.00	36,318.00	33,291.50	36,318.00	40,516.00	11.6%
0103031 728003 COMP ABS	35,792.40	39,563.94	39,563.94	36,267.00	39,563.94	39,824.20	.7%
TOTAL BENEFITS	719,142.65	809,006.69	809,707.92	713,837.59	809,006.69	828,610.77	2.3%
73 LUMP SUM PAYS							
0103031 714001 LUMP SUM	.00	.00	35,100.00	32,400.00	.00	.00	-100.0%
TOTAL LUMP SUM PAYS	.00	.00	35,100.00	32,400.00	.00	.00	-100.0%
74 OTHER PAYS							
0103031 713001 OT MISC	756.81	6,500.00	6,500.00	56.18	6,500.00	6,500.00	.0%
TOTAL OTHER PAYS	756.81	6,500.00	6,500.00	56.18	6,500.00	6,500.00	.0%
81 CONTRACT SERVICES							
0103031 811004 EQUIP RNTL	3,340.00	2,339.00	2,339.00	3,420.00	2,339.00	2,339.00	.0%

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

REVENUE SERVICES	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
0103031 811008 SVCS PROF	235,401.24	193,100.00	193,100.00	165,292.62	193,100.00	193,100.00	.0%
TOTAL CONTRACT SERVICES	238,741.24	195,439.00	195,439.00	168,712.62	195,439.00	195,439.00	.0%
83 UTILITIES							
0103031 831001 DATALINES	380.10	456.12	456.12	266.07	456.12	456.12	.0%
TOTAL UTILITIES	380.10	456.12	456.12	266.07	456.12	456.12	.0%
84 SUPPLIES & MATERIALS							
0103031 841008 SOFTWARE	.00	.00	.00	.00	.00	2,500.00	.0%
TOTAL SUPPLIES & MATERIALS	.00	.00	.00	.00	.00	2,500.00	.0%
85 MAINTENANCE & REPAIR							
0103031 851007 AUTO FUEL	244.93	.00	.00	241.21	.00	332.00	.0%
TOTAL MAINTENANCE & REPAIR	244.93	.00	.00	241.21	.00	332.00	.0%
86 TRAVEL & TRAINING							
0103031 861001 TRVL&MTGS	4,152.78	7,000.00	7,000.00	4,678.24	7,000.00	7,000.00	.0%
0103031 861003 TRAINING	2,730.75	7,000.00	7,000.00	4,843.56	7,000.00	7,000.00	.0%
TOTAL TRAVEL & TRAINING	6,883.53	14,000.00	14,000.00	9,521.80	14,000.00	14,000.00	.0%
87 GENERAL EXPENSES							
0103031 871002 ADVERT&PR	.00	500.00	500.00	.00	500.00	500.00	.0%
0103031 871003 POSTAGE	29,689.68	35,000.00	35,000.00	29,057.13	35,000.00	32,168.00	-8.1%
0103031 871004 PUBS&DUES	1,460.00	3,360.00	3,360.00	275.00	3,360.00	3,360.00	.0%
0103031 871006 UNIFORM	.00	140.00	140.00	131.95	140.00	140.00	.0%
TOTAL GENERAL EXPENSES	31,149.68	39,000.00	39,000.00	29,464.08	39,000.00	36,168.00	-7.3%
88 INTERNAL SVC PREMIUM							
0103031 726002 ANUAL OPEB	60,102.00	54,742.00	54,742.00	50,180.13	54,742.00	59,829.00	9.3%
0103031 881001 EQPMNT ISF	4,238.04	4,238.00	4,238.00	3,884.87	4,238.00	4,103.00	-3.2%
0103031 881003 VEHCL ISF	1,920.96	1,921.00	1,921.00	1,760.88	1,921.00	1,921.00	.0%
0103031 881004 IT OP ISF	199,812.00	116,016.00	116,016.00	106,348.00	116,016.00	140,981.00	21.5%
0103031 881005 IT REPLC I	24,246.00	26,114.00	26,114.00	23,937.87	26,114.00	39,396.00	50.9%
TOTAL INTERNAL SVC PREMIUM	290,319.00	203,031.00	203,031.00	186,111.75	203,031.00	246,230.00	21.3%
89 INSURANCE RESERVE							
0103031 891001 GL INS ISF	34,074.96	62,415.00	62,415.00	57,213.75	62,415.00	48,913.00	-21.6%



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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

REVENUE SERVICES	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 ACTUAL	2019 PROJECTION	2020 ADOPTED	PCT CHANGE
0103031 891048 UC CHARGE	.00	.00	.00	.00	.00	14,344.00	.0%
TOTAL INSURANCE RESERVE	34,074.96	62,415.00	62,415.00	57,213.75	62,415.00	63,257.00	1.3%
90 CAPITAL EXPENDITURES							
0103031 911001 OFC EQUIP	2,661.94	4,100.00	4,100.00	37.70	4,100.00	4,100.00	.0%
0103031 911004 COMP EQUIP	2,942.71	2,500.00	2,500.00	1,706.04	2,500.00	2,500.00	.0%
TOTAL CAPITAL EXPENDITURES	5,604.65	6,600.00	6,600.00	1,743.74	6,600.00	6,600.00	.0%
TOTAL REVENUE SERVICES	2,390,190.74	2,595,308.98	2,637,030.65	2,235,078.29	2,595,308.98	2,678,592.16	1.6%

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City of Newport Beach
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20201 FY 20 EXPENDITURE - ANNUAL FUNDS

FOR PERIOD 99

ACCOUNTS FOR:

ACCOUNTS FOR:		2018	2019	2019	2019	2019	2019	2020	PCT
PARKING LOTS & METERS		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	ADOPTED	CHANGE	
81	CONTRACT SERVICES								
0103032	811008 SVCS PROF	184,766.89	383,000.00	383,000.00	104,104.78	479,744.78	383,000.00		.0%
0103032	811030 PARK METER	1,208,548.82	1,491,044.00	2,166,872.00	1,327,605.00	1,491,044.00	1,491,044.00		-31.2%
	TOTAL CONTRACT SERVICES	1,393,315.71	1,874,044.00	2,549,872.00	1,431,709.78	1,970,788.78	1,874,044.00		-26.5%
83	UTILITIES								
0103032	831002 UTL PHONE	1,844.42	1,860.00	1,860.00	936.13	1,860.00	1,860.00		.0%
0103032	831004 UTL ELCTRC	3,775.34	4,500.00	4,500.00	3,875.05	4,500.00	4,500.00		.0%
	TOTAL UTILITIES	5,619.76	6,360.00	6,360.00	4,811.18	6,360.00	6,360.00		.0%
84	SUPPLIES & MATERIALS								
0103032	841012 CHKS/FORMS	.00	4,000.00	4,000.00	.00	4,000.00	4,000.00		.0%
	TOTAL SUPPLIES & MATERIALS	.00	4,000.00	4,000.00	.00	4,000.00	4,000.00		.0%
88	INTERNAL SVC PREMIUM								
0103032	881001 EQPMNT ISF	.00	21,265.00	21,265.00	19,492.88	21,265.00	20,517.00		-3.5%
0103032	881006 PRKEQCNTTB	354,954.00	354,954.00	354,954.00	325,374.50	354,954.00	400,000.00		12.7%
	TOTAL INTERNAL SVC PREMIUM	354,954.00	376,219.00	376,219.00	344,867.38	376,219.00	420,517.00		11.8%
	TOTAL PARKING LOTS & METERS	1,753,889.47	2,260,623.00	2,936,451.00	1,781,388.34	2,357,367.78	2,304,921.00		-21.5%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00		.0%
	TOTAL EXPENSE	8,227,389.89	9,157,560.03	9,941,592.49	7,926,077.60	9,254,622.99	9,461,368.01		-4.8%
	GRAND TOTAL	8,227,389.89	9,157,560.03	9,941,592.49	7,926,077.60	9,254,622.99	9,461,368.01		-4.8%

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FISCAL YEAR 2019-20 DIVISION EXPENDITURES
FINANCE



DIVISION	SALARIES & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL	TOTAL OPERATING BUDGET
Finance - Administration	978,339	433,863	6,000	1,418,202
Finance - Financial Planning	1,699,133	229,503	-	1,928,636
Finance - Financial Reporting	929,534	200,484	1,000	1,131,018
Finance - Revenue	2,173,439	498,553	6,600	2,678,592
Finance - Parking Meters & Lots	-	2,304,921	-	2,304,921
TOTALS	5,780,444	3,667,324	13,600	9,461,368