



# MARINE ACTIVITIES PERMIT APPLICATION

## HARBOR DEPARTMENT

1600 W Balboa Blvd, Newport Beach, CA 92663

(949) 718-3429

### SMALL BOAT RENTAL-TYPE COMPANIES

<b>New Application</b>	<input type="checkbox"/>	<b>Property Owner</b>	<input type="checkbox"/>
<b>Renewal Request</b>	<input type="checkbox"/>	<b>Small Boat Rental Company</b>	<input type="checkbox"/>

### Applicant Information

Business Name:
Contact Name:
Address:
Phone Number(s):
Mailing Address:
Email:
Newport Beach Business License Number:
Property Owner:
Mailing Address:
Phone Number(s):
Marina / Property Manager Name/Number(s):

Please submit:

1. **Small Boat Rental Fleet Information Form.**
2. **Parking Information Form.**
3. **Evidence of Insurance** naming the City as additionally insured.
4. **Application Fee.** \$731

I declare under penalty of perjury that the foregoing is true and correct:

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

<b>Approved by:</b> Planning Division: _____ Date: _____
<b>Inspected and Approved by:</b> Harbor Department: _____ Date: _____

Denied by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



**SMALL BOAT RENTAL FLEET INFORMATION FORM**  
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**Other information pertinent to traffic, parking, noise, pollution, trash or other matters which could adversely affect the health, safety and welfare of those in Newport Harbor.**

**Other rentals/activities included? (i.e. stand up paddle boards etc...)**

**PARKING INFORMATION FORM**  
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**Small Boat Rental Company/Applicant:** \_\_\_\_\_

1. Describe peak occupancy of all vessels combined. Required parking is one space for every three occupants (passengers + crew) of all vessels in operation at a given time.

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2. Identify the location(s) of off-street parking and the number of spaces at each location, if applicable. (Specifics required, including schematic. Public street parking not permitted.)

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3. Identify when are you entitled to use the parking spaces (i.e. days of week, hours of the day) at each location.

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4. How is this parking secured? (Provide authorization letter or lease from the property owner for each off-street parking location.)

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5. Identify all *other* users that are entitled to use each parking facility including their use and hours/days of operation? Provide a copy of their parking agreements (recorded or not).

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6. Describe any form of transportation from the off-street parking to the boarding location (i.e. shuttle service, bus etc.). Please include the number of vehicles and specific loading and unloading locations and procedures.

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