



CITY OF NEWPORT BEACH

REVENUE DIVISION
100 CIVIC CENTER DR • P.O. BOX 1768
NEWPORT BEACH, CA 92658-8915
(949) 644-3141 • RevenueHelp@newportbeachca.gov
http://www.newportbeachca.gov/Revenue

SPECIAL EVENT TEMPORARY
BUSINESS LICENSE TAX APPLICATION

OFFICE USE ONLY
BUSINESS NUMBER
LICENSE NUMBER

The event organizer and all businesses affiliated with a permitted Special Event in the City of Newport Beach are required to pay a Special Events Temporary Business License Tax.

The event organizer shall provide Revenue Division with a roster listing each vendor, exhibitor or other event service provider involved in its Special Event as part of its Special Events Permit Application. The event organizer shall collect the Special Events Temporary License tax from each vendor, exhibitor or other event service provider and remit the payments to the City prior to the event date.

If the event organizer fails to provide the roster, each individual vendor, exhibitor or other event service provider may be required to pay the full amount of the apportioned business license tax rate.

Please complete the Special Events Temporary Business License roster and submit with the tax payment. If you require more information, please call 949-644-3141.

PLEASE PRINT CLEARLY IN BLACK INK. ILLEGIBLE APPLICATIONS WILL BE RETURNED.

1. Event Name
2. Location Address
3. Event Organizer Phone #
4. Email Address
5. Event Organizer Mailing Address
6. Web Site Address
7. Event Start Date in Newport Beach
8. End Date in Newport Beach
9. Type of Event
10. Event Organizer Contact Person

11. Total number of vendors, exhibitors or event service providers X \$24.00* = \$
Make checks payable to City of Newport Beach. These rates are valid from July 1, 2019, through June 30, 2020.

12. State Mandate Fee * \$ 4.00

13. TOTAL BALANCE DUE: \$

I hereby certify under penalty of perjury that I am authorized to make this statement and the information provided on this application is true and correct. I also certify that I have read and understood this application.

Applicant's Signature Date Applicant's Name (Printed) Title

* Governor Brown signed AB 1379 into law. This Bill adds a mandated state fee of \$4 on any applicant for a local business license or renewal. The fee is to increase disability access and compliance with construction related accessibility requirements and develop educational resources for businesses in order to facilitate compliance with federal and state disability laws.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/dsa
The Department of Rehabilitation at www.dor.ca.gov/
The California Commission on Disability Access at www.dgs.ca.gov/ccda
Disability Access Requirements and Resources Notice
AB 3002 Business License, Building Permit Model Notice webpage

SPECIAL EVENTS TEMPORARY BUSINESS LICENSE ROSTER

Event: _____ Event Organizer Name: _____
 Date of Event: _____ Event Organizer Phone #: _____
 Event Location: _____ Event Organizer Email: _____

List all vendors, exhibitors, service providers, and trades affiliated with the Special Event. (Bands, DJ's, Coordinators, Photographers, Caterers, Security, Cleaning Crews, Party Rental, Bounce Houses, etc.) Please refer to back side for all vendors. Please use additional sheets if necessary.

SERVICE PROVIDERS	BUSINESS NAME	PHONE Incl. Area Code	CONTACT NAME	NB BUS LIC #
Announcer				
Bleachers				
Bounce House				
Caterers				
Contractors				
Coordinators				
Entertainers/Performers				
Equipment Rental				
Generator/Electrical				
Janitorial/Waste Disposal				
Mobile Ice Services				
Party Rentals				
Photographers/Video				
Portable Toilets				
Security				
Stages				
Tents/Canopies				
Timing Company				
Traffic Control				
Valet Parking				
Other				
Other				
Other				
Other				
Other				
Other				
Other				



DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERAL SERVICES
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa
www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov
[www.dor.ca.gov/Home/
DisabilityAccessServices](http://www.dor.ca.gov/Home/DisabilityAccessServices)

DEPARTMENT OF
GENERAL SERVICES
California Commission on
Disability Access

www.dgs.ca.gov/ccda
[www.dgs.ca.gov/ccda/
resources](http://www.dgs.ca.gov/ccda/resources)

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51- 55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.



DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcfca/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.dgs.ca.gov/bsc.