



CITY OF NEWPORT BEACH

COMMUNITY DEVELOPMENT DEPARTMENT

PLAN SUBMITTAL FORM

Date: _____
Permit Tech: _____

Print Name: _____
Signature: _____

Phone #: _____
Email: _____

Pick-up Plans

Plan Check/Revision #:	Project Address	Additional Information

Submitting Plans

Plan Check or Revision Number	Number of Plan Sets or documents	Name each document i.e., permit application, plans, structural calcs, soil report, etc.

Payment Method

Payment can be made by credit card via phone at (949) 718-1888.
PAYMENTS MUST BE MADE AFTER 48 HOURS OF SUBMITTAL DUE TO QUARANTINE OF PLANS

Notes:
