



# What can we review in-person and over the counter?\*

## BUILDING

- CITY STANDARD PLANS
- DEMOLITION PERMITS
- ELEC., MECH., PLUMB. SINGLE TRADE PERMITS
- ENERGY STORAGE SYSTEMS
- NON-STRUCTURAL INTERIOR RESIDENTIAL REMODELS
- RECHECKS/REAPPROVALS OF OVER THE COUNTER PROJECTS
- REVISIONS: MINOR CHANGES INVOLVING 3 SHEETS OR LESS
- SIGNS: WALL SIGN, MONUMENT SIGNS, POLE SIGNS, PROJECTION SIGNS
- SIMPLE POOL/SPA: FLAT LOTS NO SHORING
- SITE IMPROVEMENTS: FENCES, BLOCK WALLS, DRAINAGE, AND BBQ/FIREPLACES
- SOLAR PV RESIDENTIAL SYSTEMS
- SMALL BUSINESS TENANT IMPROVEMENTS WITHIN EXISTING SUITES
  - ◊ OFFICE AND RETAIL: 2,000 SF OR LESS
  - ◊ FOOD SERVICE: 1,000 SF OR LESS

## PLANNING

- BANNER PERMITS
- PLANNING DISCRETIONARY APPLICATION SUBMITTALS/RESUBMITTALS
- GETTING BACK TO BUSINESS—TEMPORARY USE PERMIT SUBMITTALS

## PUBLIC WORKS

- MINOR ENCROACHMENT PERMITS
- STREET CLOSURE PERMITS WITHOUT TRAFFIC CONTROL REVIEW (DUMPSTER, MOVING VANS, MATERIAL DELIVERY)

## FIRE

- CO2 SYSTEM
- COMMERCIAL AWNINGS
- COMMERCIAL HOOD AND DUCT WITH ONLY ONE HOOD
- FIRE ALARM WITH 10 DEVICES OR LESS
- REVISIONS TO RES. SPRINKLERS 13D SYSTEM
- TENANT IMPROVEMENT SPRINKLER HEADS RELOCATION

**\*Please note, the ability to review a project over the counter will be determined by the Building Plan Check Engineer.**

**We greatly appreciate your understanding and cooperation during this time.**