

**CIVIL SERVICE BOARD  
MEETING MINUTES**



**DATE:** August 1, 2011  
5:00 PM, Regular Meeting

**BOARD:** Debra Allen, Chairperson  
Mickey Dunlap, Vice Chairperson  
Doug Coulter, Board Member  
Hugh Logan, Board Member  
M.D. Talbot, Board Member

**STAFF:** Terri Cassidy, HR Director and Secretary to the Board  
David R. Hunt, City Attorney  
Jyll Ramirez, Administrative Assistant to the HR Director

**1. CONVENE FOR REGULAR MEETING – 5:00 PM**

Chair Allen opened the meeting at 5:00 PM.

**2. ROLL CALL**

Ms. Ramirez announced that all Board Members were present, with the exception of Board Member Talbot, who had an excused absence.

**3. THE PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Vice Chair Dunlap.

**4. CIVIL SERVICE ANNOUNCEMENTS/ITEMS FOR FUTURE AGENDAS**

None

**5. CONSENT CALENDAR**

**a. Meeting Minutes**

**i. Reading of the Regular Meeting Minutes for July 11, 2011.**

Waive reading of subject Minutes, approve as written and order filed.

A Motion was made by Vice Chair Dunlap to approve the July 11, 2011 Minutes as written and ordered filed. Board Member Logan seconded the Motion. It was approved 4 ayes, 0 no.

**b. Informational Items**

- i. Crime Prevention Specialist Eligibility List
- ii. Police Dispatcher (Entry-Level) Eligibility List

Board Members had no comments about the Recruitment Eligibility Lists.

**6. PUBLIC COMMENTS**

None

**7. ORAL REPORTS**

**a. CSB SECRETARY (Terri Cassidy, HR Director)**

- Remembered Kevin Murphy (9/9/53 – 7/21/11), former Newport Beach City Manager, and Eric Middleton (7/6/62 – 7/27/11), Executive Recruiter and Newport Beach Human Resources Consultant.

**b. FIRE DEPARTMENT (Ralph Restadius, Acting Deputy Fire Chief)**

- Thanked Human Resources for their assistance with the Administrative Analyst recruitment. Two hundred, sixty-one (261) people applied and the most qualified candidates were interviewed by Chief Morgan, and the top candidate is in the background process. Chief Morgan commented that he was impressed with the caliber of candidates for this recruitment.
- Eleven (11) Firefighter applicants are in the background process, and the department expects to have the successful candidates start the end of summer.
- The ocean's warm water and low surf is an inviting environment for sting rays in shallow water; and therefore, the Lifeguards are responding to a high-number of sting incidents.
- The Newport Beach Junior Lifeguards (and City Manager Dave Kiff) participated in the annual Monster Mile event, which consists of running a mile from the Balboa Pier to 10th Street and then swimming back. Some of the top performers finished in approximately 30 minutes.
- Board Member Talbot attended the Annual Hot Dog Dinner for the Junior Lifeguard program Thursday, July 14, 2011.

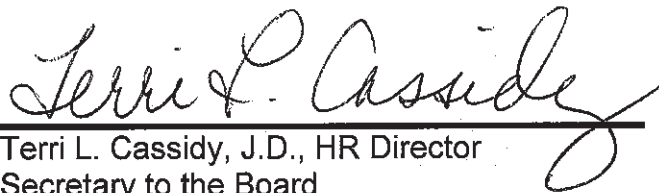
- The Fire Department started implementing their departmental reorganization changes July 1, 2011.

**c. POLICE DEPARTMENT (Jon Lewis, Police Lieutenant)**

- The Police Department swore in Lateral Police Officer Siavash "Dan" Mesri from Costa Mesa, August 1, 2011.
- Open Recruitments:
  - Testing for the Lateral Police Officer position was held last weekend at the Orange County Sheriff's Academy. Thirty (30) Lateral candidates passed.
- Promotions:
  - Captain Gazi's farewell reception will be August 23, 2011, from 1:30 pm – 3:30 pm, at the Police Department. The date he will be sworn in as the Chief of Police for Costa Mesa has not been set.

**8. ADJOURNMENT**

The meeting adjourned at 5:17 pm.

  
Terri L. Cassidy, J.D., HR Director  
Secretary to the Board