



**CITY OF NEWPORT BEACH**  
**Citizen Advisory Panel Meeting**  
**Santa Ana Heights Landscaping - Design Guidelines**

**AGENDA**

**Fire Station 7 Santa Ana Heights**  
**20401 SW Acacia Street**  
**at Acacia and Mesa-Birch (*Parking is best on street*)**  
**Wednesday, September 21 2011**  
**2:30 p.m. to 4:00 p.m.**

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Mayor Michael Henn, Council Member Liaison  
Kimberly Brandt, Community Development Director  
Jim Campbell, Principal Planner  
Ben Zdeba, Planning Technician  
Dave Webb, Deputy PW Director/City Engineer  
Iris Lee, Senior Civil Engineer  
Dennis Stone, Project Consultant

Committee Members:  
Tim Stoaks  
Sarah Wilkinson

1. Approval of Minutes from August 17, 2011 Meeting
2. Update on Items from August 17 Meeting (*Attachment 1*)
3. Presentation by Landscape Architect, Harry Kobzeff, TCLA
4. Roundtable Discussion of Landscape Palette and Options
5. Public Comments
6. Next Meeting –November 2, 2011, 4:00 p.m.
7. City website – <http://www.newportbeachca.gov/index.aspx?page=1959>
8. Adjournment

THIS MEETING IS SUBJECT TO THE RALPH M. BROWN ACT. AMONG OTHER THINGS, THE BROWN ACT REQUIRES THAT THE AGENDA BE POSTED AT LEAST 72 HOURS IN ADVANCE OF EACH MEETING AND THAT THE PUBLIC BE ALLOWED TO COMMENT ON AGENDA ITEMS BEFORE THE COMMITTEE AND ITEMS NOT ON THE AGENDA BUT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE CITIZEN ADVISORY PANEL. PUBLIC COMMENTS ARE GENERALLY LIMITED TO EITHER THREE (3) OR FIVE (5) MINUTES PER PERSON.

IT IS THE INTENTION OF THE CITY OF NEWPORT BEACH TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) IN ALL RESPECTS. IF, AS AN ATTENDEE OR A PARTICIPANT AT THIS MEETING, YOU WILL NEED SPECIAL ASSISTANCE BEYOND WHAT IS NORMALLY PROVIDED, THE CITY OF NEWPORT BEACH WILL ATTEMPT TO ACCOMMODATE YOU IN EVERY REASONABLE MANNER. PLEASE CONTACT LEILANI BROWN, CITY CLERK, AT LEAST 72 HOURS PRIOR TO THE MEETING TO INFORM US OF YOUR PARTICULAR NEEDS AND TO DETERMINE IF ACCOMMODATION IS FEASIBLE (949-644-3276 OR [MGOODWIN@NEWPORTBEACHCA.GOV](mailto:MGOODWIN@NEWPORTBEACHCA.GOV)).

# **ATTACHMENT 1**



**DRAFT**

**CITY OF NEWPORT BEACH**  
**Citizen Advisory Panel Meeting**  
**Santa Ana Heights Landscaping - Design Guidelines**

**Meeting Minutes**

**Fire Station 7 Santa Ana Heights**  
**20401 SW Acacia Street**  
**At Acacia and Mesa-Birch**  
**Wednesday, August 17, 2011**  
**3:15 p.m. to 4:45 p.m.**

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Mayor Michael Henn, Council Member Liaison  
Kimberly Brandt, Community Development Director  
Jim Campbell, Principal Planner  
Ben Zdeba, Planning Technician  
Dave Webb, Deputy PW Director/City Engineer  
Iris Lee, Senior Civil Engineer  
Dennis Stone, Project Consultant

Committee Members:  
Tim Stoaks  
Sarah Wilkinson

The meeting was called to order at 3:15 p.m.

All Committee Members were present. Mayor Michael Henn and Jim Campbell were absent.

9. Welcome and introductions

Dennis Stone, consulting project manager, provided a brief introduction of the process and overview of the Brown Act.

Committee Members and staff were introduced.

10. Distribution and walk-through of background information

Iris Lee introduced Harry Kobzeff of TCLA, Inc. Landscape Architecture who provided an overview of the conceptual planning effort that culminated the landscaping plan for Bristol Street North.

Dennis Stone utilized the Bristol Street Slope Stabilization Project for John Wayne Airport as another example of a conceptual planning effort in the Santa Ana Heights area.

3. Overview of Santa Ana Heights Landscaping Guidelines Process

Dennis Stone discussed the process of formulating guidelines by distinguishing between concept and construction plan.

Iris Lee presented a brief slide show depicting the existing conditions of Bristol Street South and identified a few possible constraints including poor soil quality, off-ramp sight distance, and undergrounded utilities in the area.

4. City website – <http://www.newportbeachca.gov/index.aspx?page=1959>

The project schedule was discussed and a website address was provided where the updated agendas and meeting information would be posted.

5. Public Comment and Roundtable Discussion

A general discussion ensued and several key points were made:

- The CAP will focus on design guidelines for landscaping of Bristol Street South.
- The Santa Ana Heights Landscaping project is high-impact and high-priority and is a gateway to Newport Beach.
- The landscaping should take a holistic approach that incorporates existing elements and current planning within the Santa Ana Heights area that have been utilized in previous projects including the Fire Station and new park so as to reinforce the identity of the area.
- Phasing and pocket improvements could be utilized to have immediate impact on street revitalization including both sides of the street.
- The existing eucalyptus trees should be considered as an element of the design palette for the landscaping concept.
- Transportation grants and County Redevelopment funds may be available for the project in addition to the budgeted funds.

6. Next Meeting – September 21, 2011 2:30 p.m., Fire Station 7 Santa Ana Heights

7. The meeting was adjourned at 4:20 p.m.