

**CITIZENS BICYCLE SAFETY COMMITTEE**  
**DRAFT MEETING MINUTES**  
**Monday, December 5, 2011**

**1. WELCOME AND INTRODUCTIONS**

The meeting was called to order at 4:30 pm and introductions were made.

**2. ROLL CALL**

Committee members - Mayor Pro Tem Gardner, Tom Croxton, Denis LaBonge, Sean Matsler, Tony Petros, John Heffernan, Steve Sholkoff

City staff - Tara Finnigan, Brad Sommers

Members of the Public – Michael Alti, Frank Peters, Jim Mosher, Matt O’Toole, Dan Purcell, Amy Senk

**3. APPROVAL OF MINUTES FROM NOVEMBER 7 MEETING**

The minutes were approved with amendments regarding those in attendance.

**4. OLD BUSINESS**

**A. Capital Projects**

1. Key intersections update—Staff anticipates a January start date for the striping project. A discussion of LA’s green sharrows ensued.

**B. Education and Outreach**

1. Orange County Transportation Authority - OCTA staff explained OCTA’s role in bicycle planning and how it has become more proactive. They have created a pilot project in the 4<sup>th</sup> District for commuter biking that identifies regional corridors and the gaps in those corridors. They are also working on a bike sharing program that would start in Fullerton. Both of these programs may be templates for Newport. Upcoming events - Kick-off for Bike Month in April, Bike Month in May, No-Car day in June.
2. School Safety - There was no representative from NMUSD present so this discussion was postponed.
3. Review of mission and accomplishments - A report to Council was revised and approved.
4. Bike event - It was decided not to have an event and put that energy into other issues.

**5. NEW BUSINESS**

- A. Bike Communities Report - Frank Peters is meeting with a Huntington Beach resident to discuss that city's designation as bicycle friendly. Tony Petros and Denis LaBonge will also be part of the meeting.

**6. POLICE REPORT**

- A. There was no police report. A request was made to have the accident report provided even if no department representative can attend.

**7. COMMITTEE ANOUNCEMENTS/FUTURE AGENDA ITEMS**

- A. For the next agenda - Community Bicycle Strategic Plan, Bike-Friendly designation, Traffic Garden
- B. Future agendas – maintenance - root problems and a time frame for correcting; staff bicycle review stamp; finalization of bike map.

**8. PUBLIC COMMENTS**

Jim Mosher reported that the Library Board of Trustees would be discussing bike racks.