

CITIZENS BICYCLE SAFETY COMMITTEE
DRAFT MEETING MINUTES
May 7, 2012

1. WELCOME/CALL THE MEETING TO ORDER

The meeting was called to order at 4:30

2. ROLL CALL AND SELF-INTRODUCTIONS

Committee Members Present – Mayor/Chair Gardner, Michael Alti, Lou Cohen, Robert Kahn, Denis LaBonge, Sean Matsler, Frank Peters, Tony Petros

Committee Members Absent – N/A

City Staff – Brad Sommers, Lt. Jeff Lu

3. APPROVAL OF MINTUES

Minutes of the previous meeting were approved.

4. CURRENT BUSINESS

- A. **Brown Act and Offsite Committee Activities-** Michael Torres of the City Attorney's office outlined the requirements of the Brown Act, indicating that off-site activities with four or more committee members which would cover any business pertinent to the committee would be subject to the Brown Act. Information to committee members may be disseminated, but it is best to send it to the staff liaison for distribution rather than directly to committee members. Another suggestion is to use blind copies when emailing.
- B. **Current/planned project update**— Staff has submitted four grant applications for the OCTA Bicycle Corridor Improvement Program; Staff thanked committee members and the public for their letters of support; Staff presented an alternative plan for the south bound Newport Coast Dr crossing at the south bound SR 73 off ramp confluence. The committee agreed this was an improvement and asked Staff to proceed with the Caltrans Encroachment Permit Process; Staff informed the committee that bicycle facilities are planned in future City projects including traffic signal/roadway work at Coast Hwy/Jamboree Rd and the Newport Center area through a roadway resurfacing project. Additional, bicycle facility improvements are planned in Measure M2 grant applications for roadway improvements to the Coast Hwy/Newport Blvd intersection and Newport Blvd between Via Lido and 30th St.
- C. **Focus Areas- Review of List** – Staff presented the list of previously defined focus areas. The committee asked for accident data related to the focus area list to better determine the need

for improvements. The committee determined the discussion of this item should be moved to the June meeting when accident data is available.

- D. Sharrow Discussion (Coast Hwy through Corona del Mar) - Tony Petros detailed his experience riding in San Diego on roadways with Sharrows and discussions with transportation professionals in agencies that have deployed Sharrows.; Michael Alti discussed a report and findings on Sharrow deployment within San Francisco; Denis LaBonge emphasized the need for early and comprehensive communication on the subject; The committee voted 6 to 1 (yes) to request City Council to approve installation of Sharrows on Coast Hwy through Corona del Mar, including a public outreach and information campaign. Nancy Gardner will work with Staff to prepare a letter to Council as a formal request.
 - E. Police Department Update—Lt. Lu reported accidents involving bikes continue to trend down; The PD has planned two special enforcement activities to promote motorist/bicycle safety in May; More information on bicycle accidents and incident reporting procedure will be presented at the June meeting.
5. Public Comment
- A. Mr. Pete van Nuys of the OCBC shared a letter received from the family of Daryl Benefiel regarding Ridge Park Road in Newport Coast. Mr. van Nuys requested installation of Bicycle Warning signs on Ridge Park Road and Vista Ridge Road to increase awareness of cyclist activities.
 - B. Mr. Dan Purcell requested the committee shift focus from serious to casual riders, and to review corridors as routes.
6. Items for future agendas
- A. Bicycle Racks, Focus areas with accident history will be discussed at the next meeting. Discussion of casual riding, riding on sidewalks and the bicycle trails map were mentioned for a future meeting.
7. The meeting was adjourned at 5:45. The next meeting is June 4, 2012.