



# New for Reroof Permit Applications

**Effective: January 3, 2017**



## ONLINE REROOF PERMIT APPLICATIONS

**Beginning January 3, 2017, the Community Development Department, Building Division shall be issuing Reroof permits online at: [www.newportbeachca.gov/onlinepermits](http://www.newportbeachca.gov/onlinepermits)**

**ONLINE PERMITS:**

A reroof permit is available through the City's iPermit program at:

[www.newportbeachca.gov/online/permitting](http://www.newportbeachca.gov/online/permitting)

The following conditions must be met:

1. The structure is one or two family residential dwelling.
2. The new roofing weight is 6 lbs/ft or less in weight.
3. Only one existing layer may be recovered.

If any of these conditions are not met, the permit cannot be obtained online and must be obtained at City Hall.

**INSPECTION REQUESTS CRITERIA:\***

**Tear-Off / Sheathing Inspection**

1. Materials shall be removed & the roof sheathing exposed.
2. Verify structure is adequate for roofing system loads.
3. If sheathing is required, it must be completed prior to inspection.
4. All materials must be available for inspection: underlayment, nails, flashing, and attachments.
5. Existing flashing may be reused if in good condition.
6. Provide ladder 3 feet higher than landing on roof and tied-off.

**Final Inspection**

1. All work is complete and the spark arrester(s) are installed.
2. Roof and job site clean of debris.
3. Gutters must be reinstalled (if removed) at time of inspection.
4. Ladder must be installed and tied-off.
5. Carbon Monoxide / Smoke Alarms are to be installed (self-certification form is acceptable).

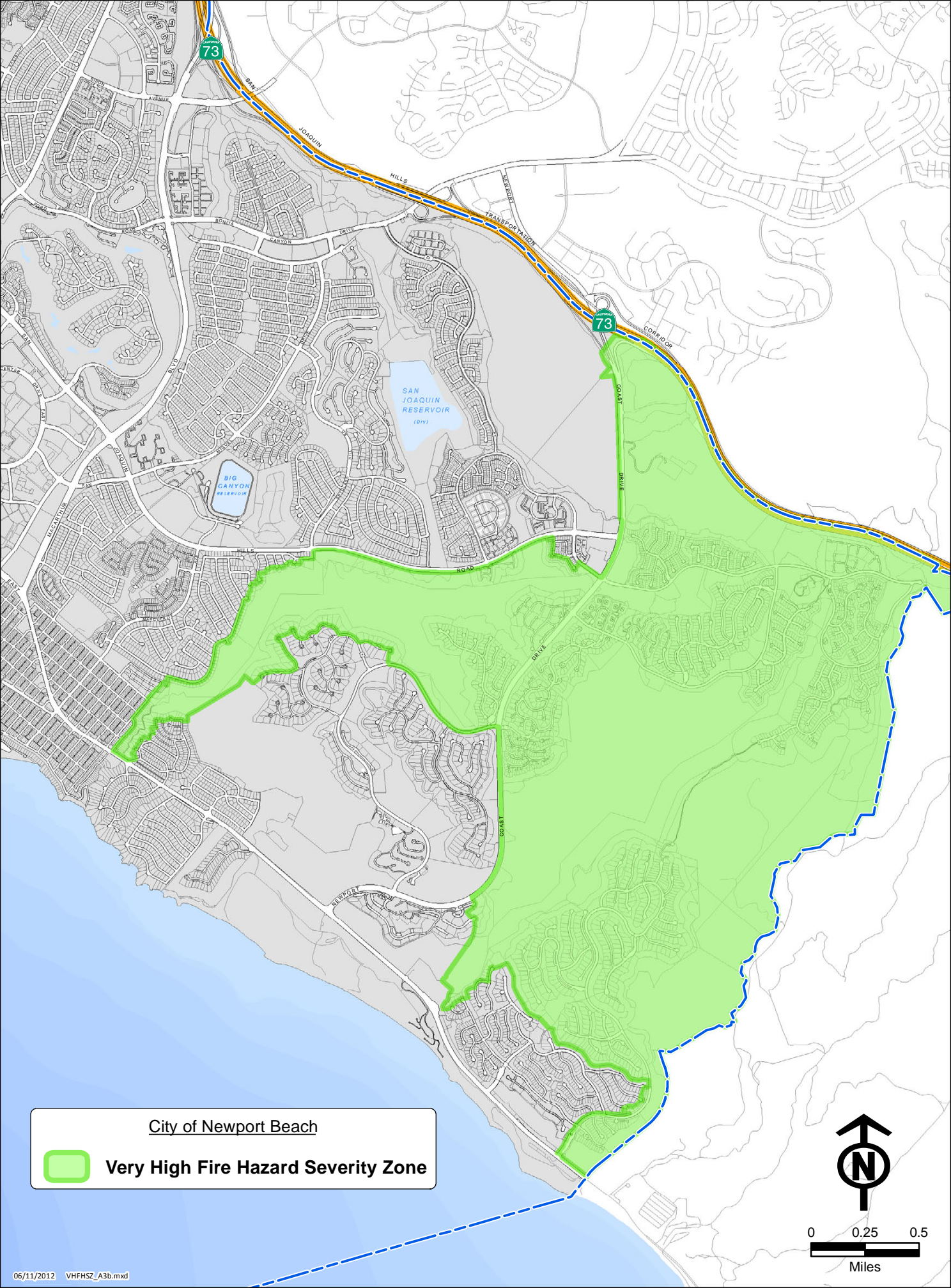
**Minimum Roofing Requirements effective January 3, 2017**

Flashing:	26 gauge galvanized steel or 0.019"
Felt:	30 lb. felt underlayment
Roofing:	Listed Class B or greater
Eave Vents:	Permitted
Attic Vents:	Openings shall be minimum 1/8 inch and shall not exceed 1/4 inch

**\*Minimum Roofing Requirements for properties subject to Wildfire Exposure –**

*(See attached **Very High Fire Hazard Severity Zone Map**)*

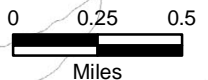
Flashing:	26 gauge galvanized steel or 0.019"
Felt:	72-pound mineral-surfaced, non-perforated cap sheet complying with ASTM 3090
Roofing:	Listed Class A
Eave Vents:	Not Permitted
Attic Vents:	Openings shall be minimum 1/16 inch and shall not exceed 1/8 inch
Gutters:	Roof gutters shall be noncombustible and screened to prevent accumulation of leaves and debris



City of Newport Beach



Very High Fire Hazard Severity Zone



Miles



**CITY OF NEWPORT BEACH**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**BUILDING DIVISION**

100 Civic Center Drive | P.O. Box 1768 | Newport Beach, CA 92658-8915  
www.newportbeachca.gov | (949) 644-3200

**SMOKE DETECTOR AND CARBON MONOXIDE**  
**SELF-CERTIFICATION**

*(this certification is to be filled out by the permittee)*

Project Address: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Licensed Contractor: \_\_\_\_\_ Lic #: \_\_\_\_\_

The State of California now requires that smoke and carbon monoxide detectors must be installed in all residential buildings

California Residential Code (CRC) Section R314.1, CRC R315.2 states in part that existing dwellings be "retrofitted with smoke detectors and carbon monoxide detectors. CRC Section R314.3, CRC R315.3 defines required locations.

***Both boxes below must be checked:***

- Carbon Monoxide Alarm: On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms or in each hallway outside of the rooms, and each level of the dwelling. Detectors are also required in bedrooms with gas fired appliances
- Smoke Alarms: Installed in each room used for sleeping purposes, outside each sleeping area, and on each level of the dwelling unit.

Retrofitted detectors may be battery operated for buildings where no alterations are performed on the interior. Multiple-purpose alarms (carbon monoxide and smoke alarms) shall comply with all applicable standards and must be approved by the State Fire Marshall. The devices must be installed per manufacturer's specifications.

**I, the undersigned, hereby certify that I am the permittee of the project. I further certify that smoke alarms and carbon monoxide alarms are present and tested to be functional in all the following locations:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** This self-certification is only used for projects to the exterior of the structure where access to the interior of the dwelling by the City of Newport Beach Building Inspector is not achieved during the course of construction.