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## Saturday October 27









Trunk or | Haunted Treat Maze Bounce Houses | Food | Costume Trucks | Prizes Games it fun for the whole family! **City of Newport Beach Recreation & Senior Services Department** (949) 644-3151 | www.newportbeachca.gov/recreation 3000 5th Ave., CdM, Newport Beach



## Decorate your vehicle for TRUNK-OR-TREATING

This is a great way for local businesses and organizations to interact with families and future participants in the community, showcase program offerings, distribute marketing materials, AND provide a fun and safe Halloween experience for families.

## IMPORTANT REGISTRATION INFORMATION

- 1. A registration form (available at link below) is required to participate in the event. Registration will not be accepted after Friday, October 19.
- 2. Space is limited and will be assigned to organizations on a first-come, first-served basis.
- 3. Organizations are limited to one vehicle or booth space. City staff will determine if additional space is available and contact organization's individually as needed.
- 4. Registration is a commitment to participate! No shows will be charged a \$100 fee.
- 5. Organizations will be required to provide candy or prizes for a minimum of 500 kids; must be store bought (no homemade treats permitted). Snack sized candies are recommended.
- 6. Organizations will be required to provide their own costumes, supplies for games/activities, decorations, and E-Z up or canopy for their trunk or carnival booth. Halloween decorations, themes, games and candy will be pre-approved by City staff and should be appropriate for children under 10.
- 7. Only properly registered vehicles will be allowed to participate in this event. Trunk or Treat vehicles may be required to provide proof of insurance and vehicle registration.

## **EVENT DETAILS**

- 1. This event is rain or shine!
- 2. Organizations are encouraged to provide fun games, activities, or challenges that youth must complete in order to receive their candy or prize.
- 3. Participants are encouraged to dress up in costume.
- 4. Registered vehicles must arrive on-site between 2:30-3:15pm. Once entering the trunk or treat area, participants must be prepared tos tay until the event ends at 7pm. For the safety of our event guests, vehicles will not be permitted to move or leave the lot until the event area has been cleared and deemed safe for traffic.
- 5. Advertisements and flyers must be approved prior to distribution. Organizations are encouraged to use novelty items as a fun and easy way to advertise (ie. Key chains with business/organization information) instead of traditional paper/flyers.
- 6. On the day of the event, carnival booths and vehicles will be inspected for final approval of decorations, games, candy and related Halloween faire at 3:45pm. If necessary, City staff may require additional changes or modifications to decorations, themes, games, or candy prior to the start of or during the event.

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FILL OUT APPLICATION AT: https://www.surveymonkey.com/r/trunkortreat2018 by Friday, October 19