



CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Drive, Newport Beach, CA 92660

Tuesday, April 2, 2019 - 6:00 PM

Parks, Beaches and Recreation Commission Members:

Walt Howald, Chair
David Granoff, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Roy Englebrecht, Commissioner
Laird Hayes, Commissioner
Heather Ignatin, Commissioner

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Dave Webb, Public Works Director
Sean Levin, Recreation & Senior Services Deputy Director
Micah Martin, Deputy Public Works Director
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist
Marie Lindeman, Administrative Support Specialist

The Parks, Beaches and Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches and Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches and Recreation Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Recreation Department at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3158 or recreation@newportbeachca.gov.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER OF THE PB&R COMMISSION

II. ROLL CALL

III. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.

The PB&R Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. PUBLIC COMMENTS ON CONSENT CALENDAR

This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A thru V-E). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.

V. CONSENT CALENDAR

A. Minutes of the PB&R Commission Meeting of March 5, 2019

Waive reading of subject minutes, approve and order filed.

[03-05-2019 Draft PB&R Minutes](#)

B. Parks, Trees & Beach Maintenance Divisions Activity Report

Receive/file Activity Report of past and upcoming projects and events.

[MOD Activity Report](#)

C. Recreation & Senior Services Activity Report

Receive/file Activity Report of past and upcoming projects and events.

[RSS Activity Report](#)

D. Reforestation Request - 421 Dahlia Avenue

Approve the reforestation request of Molly Ballantine of a City Plum tree located at 421 Dahlia Avenue and replaced with a 48" box Little Gem Magnolia tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

[Staff Report - 421 Dahlia Ave](#)

[Attachment A-G](#)

E. Reforestation Request - 3426 East Coast Highway

Approve the reforestation request of Lisa Lovely of a City Orchid tree located at 3426 East Coast Highway and replaced with a 48" box King Palm tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

[Staff Report - 3426 East Coast Highway](#)

[Attachment A-F](#)

VI. CURRENT BUSINESS

A. Newport Island Park Rehabilitation Project Review

Provide input on the concept plan for the rehabilitation project of Newport Island Park and forward to City Council for final approval.

[Staff Report - Newport Island Park](#)

[Attachment A-E](#)

B. Reforestation Request - 301 Poppy Avenue

Consider the reforestation request of Michael Dilley, Landscape Archited for Ed and Lori Coss of two City Pine trees located at 301 Poppy Avenue and replaced with three 36" box Water Gum Trees. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

[Staff Report - 301 Poppy Ave](#)

[Attachment A-G](#)

C. Proposed Revisions to City Council Policy B-17 - Parks, Facilities and Recreation Program Donations

Consider proposed revisions to City Council Policy B-17 and forward to City Council for their review and approval.

[Staff Report - B-17 Donations Policy](#)

[Attachment A-D](#)

VII. BOARD/COMMITTEE/COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ANNOUNCEMENTS / FUTURE AGENDA ITEMS

PB&R Commission / staff announcements / Ad Hoc Committee updates or matters which Commissioners would like placed on future agendas for further discussion.

VIII PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the [Board/Committee/Commission]. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The [Board/Committee/Commission] has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

IX ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting March 5, 2019 – 6:00 PM

I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 PM

II. ROLL CALL

Present: Walt Howald, Chair
Hassan Archer, Commissioner
Laird Hayes, Commissioner
Heather Ignatin, Commissioner

Excused: David Granoff, Vice Chair
Diane Daruty, Commissioner
Roy Englebrecht, Commissioner

Staff: Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Deputy Director
Micah Martin, Deputy Public Works Director
Kevin Pekar, City Arborist
Teri Craig, Administrative Support Specialist
Marie Lindeman, Administrative Support Specialist

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR-None.

V. CONSENT CALENDAR

A. Minutes of the February 5, 2019, PB&R Commission Meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Parks, Trees & Beach Maintenance Divisions Activity Report.

Recommendation: Receive/file Activity Report.

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

Motion by Commissioner Hayes; second by Commissioner Ignatin to accept items V-A through V-C of the Consent Calendar. Motion carried with Commissioners Daruty, Commissioner Englebrecht, and Commissioner Granoff absent.

VI. CURRENT BUSINESS

A. Grant Howald Park Rehabilitation Project Review

Review Grant Howald Park design and proposed amenities and forward recommendations to the City Council.

Civil Engineer Kathryne Cho introduced RJM Design Group's Craig Sensenbach, Principal Landscape Architect and Tamara McClory, Landscape Architect. Mr. Sensenbach reviewed several proposed changes to the playground area including additional seating, structured shades over the tot lot, new play equipment, and to make the playground more accessible. In terms of the existing fields, it was proposed that natural grass was to be removed and replaced with artificial turf. The proposal also includes installing a sidewalk along Fifth Avenue, the removal of the Eucalyptus trees and replacement with Evergreen trees, creating a 10-foot landscaped area, and garden to add a more visual experience.

Ms. McClory noted that some comments received from the community in terms of the playground area were to preserve all the trees, provide additional trees in the lower pad, remove musical instruments or noise makers in the playground, and to preserve the open lawn area.

Commissioner Ignatin commented that she loved all the new proposed amenities and additions to the park.

Commissioner Archer believed that the new additions to the park would help beautify the neighborhood.

Chair Howald opened the public comments.

Jim Mosher wanted to know how much all the improvements were going to cost and how that cost could be justified if playground hours were not to be extended.

Chair Howald answered that the project was in the design phase and no cost analysis had been done yet.

Ryan Bertoni, representative for the Matt Leinart Flag Football League, emphasized that it was important that the fields be open, playable, and maintained during major weather storms and which is why installing artificial turf there is a good idea.

Bryce Mott stated that the biggest concern about the renovations to the park was traffic and parking. He is in favor of keeping the natural artificial turf and wanted to know more about health concerns to children not college age when playing on artificial turf and that there be more outreach to the surrounding neighborhood.

Jayme Fagello, Assistant Regional Commissioner for AYSO Region 57, mentioned that the biggest issue for the group was that they did not have access to an artificial turf field and that it would be a great addition to them if an artificial field were installed.

Brad Woods, AYSO Region 97, reported that the benefits of an artificial turf field are that the fields drained faster and because of that they could accommodate more playing time. It was financially more feasible to keep up an artificial turf field than a grass field and no injuries were reported due to an artificial turf field.

Mark Arblaster, Newport Mesa Soccer Club, indicated that due to the rain and maintenance most fields were closed four months out of the year. More kids would be practicing and playing if an artificial turf field was to be installed. He emphasized that there were numerous studies that showed that n fields do not cause health concerns.

Chair Howald advised that the community contact the local utilities in regards to possible undergrounding because support was needed there.

Motion by Commissioner Hayes; seconded by Commissioner Ignatin to forward design and proposed amenities to City Council for their review. Motion carried with Commissioners Daruty, Englebrecht and Granoff absent.

B. Trees 101

PowerPoint Presentation by City Arborist Kevin Pekar

Arborist Pekar presented a PowerPoint discussing how many trees were located within the City, maintenance and pruning cycles, City policies, Staff's regulatory tasks that were performed to trees, the three categories that trees were placed into, tree trimming standards, permits pertaining to trees during a construction project, tree planting, disease and insect control, tree-related damages, private trees, urban forest planning, Arbor Day and City Council Tree Ordinances.

Staff was planning to bring updates on the G-6 Policy, amendments to the Special Tree Category, and the Parkway Tree Designation list to the Commission at a future meeting.

Arborist Pekar answered questions from the Commission pertaining to City Council policies, insect infestations and how to treat them, problem trees and why they are problem trees, box sizes when it pertained to reforestation and new plantings, skinning on Palm trees and treatment, how Newport Beach compared, in terms of tree inventory, to surrounding Cities, donor trees, and how to map historical trees.

Chair Howald suggested that there be an informational flyer be handed out to local nurseries pertaining to scale and diseases that were coming from the nurseries themselves. He advised Staff that informational items be added to future agendas on City Council actions or input that pertained to the Commission's work.

Commissioner Hayes suggested that for Arbor Day each local school have a City Coral Tree installed on City property next to their site.

Chair Howald opened the public comments.

Jim Mosher confirmed that the Commission had updated the City's G-1 and G-6 Policy in 2015. He added that in August 2017 an Ad Hoc Committee of City Council Members

went through the entire Council Policy book and revised G-1, G-6, and G-3. He articulated that the reforestation policy was not clear and needed to be reviewed.

Chair Howald opened the public comments.

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Commissioner Ignatin suggested that Commissioners form a team for the Newport Beach Hometown event on May 9, 2019 that will benefit the Special Olympics.

Director Detweiler gave an update on the Fostering interest in Nature Program.

Chair Howald announced that OASIS was having their spring fundraiser on April 13, 2019. He requested a report on the Ocean Boulevard Project and a presentation on vermin for a future agenda.

Teri Craig announced that she was retiring in May of 2019 and that the May meeting would be her last.

Deputy Director Martin announced that the Commission would be seeing some Council items including the contract amendments for the maintenance of the trees, a contract amendment for Great Scott to increase the not to exceed amount for the tree trimming program, amendments to the B-17 Policy, and changes that will be made to the G-6 Policy, and a presentation on pesticides.

Chair Howald opened the public comments, seeing none the public comments were closed.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher reported that the Commission's recommendations in regards to the half-acre park that was to be located near the airport were accepted by the Planning Commission. He was concerned to hear that the proposed apartment complex was to be managing the half-acre park.

Michael no last name given disclosed that he created a locker system that could be accessed by scanning a QR code. The lockers could hold sports equipment and games that could be borrowed. He suggested that these lockers be introduced in several parks around the City.

IX. ADJOURNMENT – 8:37 p.m.

Submitted by: _____
Teri Craig, Admin Assistant

Approved by: _____
Laird Hayes, Chair



==== CITY OF =====

NEWPORT BEACH

PB&R Commission Staff Report

Item **V-B**
April 2, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director
949 644-3055, mmartin@newportbeachca.gov

TITLE: Parks and Trees, and Beach Maintenance Divisions Activities Report

Chainsaw Training

This week, City team members were provided a chainsaw safety training by the City's tree maintenance contractor, Great Scott Tree Services. To some new team members, this was a first informative training, while to others, this training served as an insightful refresher. Topics included the importance of Personal Protection Equipment (PPE) and techniques for safely operating a chainsaw. A large log was provided for practicing skills. Specific and general safety trainings are provided to our employees on a monthly basis to ensure the best care for City equipment and safe work practices.



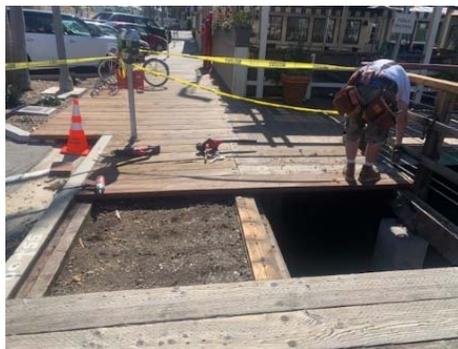
Drinking Fountains Updated

In addition to updating plant material, Public Works staff and crews continue to look for ways to improve the look of our parks. Recently, our staff noticed four weathered drinking fountains along the Corona del Mar Bluffs that needed attention. Supervisor Anthony Petrarca, Crew Chief Daniel Tovar and contractors, primed the drinking fountains and painted them with a fresh coat of green paint. The fountains are now ready for use again.



Rhine's Wharf Walkway Project

The Rhine's Wharf walkway, located along Lido Park Drive, is being replaced. The walkway is utilized to load and unload materials to and from the boats. Due to the worn and weathered condition of the walkway boards, an on-call contractor started the replacement project. The project is estimated to be completed by mid-April.



Storm Debris

As the winter rain season dwindles down, debris from the last heavy rain events are still washing up on our shores during high tides. Beach cleaning must be done manually since the Grunion run season has begun and will continue through summer. During the Grunion season, the cleaning equipment is not allowed below the tideline.



Event Traffic Control Assistance

On Sunday, March 17 (AKA St. Patrick's Day), MOD provided traffic control assistance at the 36th Annual Spirit Run held inside the Fashion Island circle. MOD crew started their day at 3:00a.m. to install traffic control equipment to ensure the safety of human and four-legged participants and spectators. Hats off to our Parks Maintenance team members Daniel Tovar, Brian George, Harold Link, Anthony Petrarca, John Gemme, and Parker Keil for their assistance in making this another successful event!



Flourishing our Urban Forest

In our on-going effort to maintain and manage one of the gems of Newport Beach, our wonderful urban forest, Public Works staff has worked with developers in replanting new palm trees in the public right of way as part of the Lido Villas development project. Last week, contractors planted eight new California Fan Palm trees in the parkway adjacent to 3303 Via Lido Drive. Additionally, and as part of our Bayside Drive CIP project, eight new Date Palm trees were planted in the median on Bayside Drive. Staff is continuing to pursue opportunities to replenish our City's tree inventory through our tree replanting program and keep our urban forest healthy and sustainable.



Trees Maintenance

The City tree maintenance contractor Great Scott Tree Service trimmed trees in Newport Coast, Spyglass Hills, and Eastbluff, and responded to tree-related emergencies from recent storm events.

| Month of: | # of Trees Trimmed: | # of Trees Removed: | # of Trees Planted: |
|-----------|---------------------|---------------------|---------------------|
| February | 1,763 | 75 | 45 |

An emergency removal of a dead Special City Monterey Pine tree that was performed by the tree contractor Great Scott Tree Services at Irvine Terrace Park.

Prepared by:
 Dan Sereno, Landscape Manager
 Parks and Trees Division

John Salazar, Manager
 Field Maintenance Division



CITY OF

NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report



To: PB&R Commission
From: Laura Detweiler, RSS Director
Sean Levin, RSS Deputy Director
Celeste Jardine-Haug, Senior Services Manager

Camp Newport Expo

The Recreation & Senior Service Department's annual Camp Newport Expo took place on Sunday, March 17 from 6:30am to 11:00am with the luck of the Irish gifting us clear skies and the most sunshine we've seen all year. Held near the finish line of the Spirit Run, the Expo featured over 20 instructors who will host our 500+ summer camps this year. Attendees visiting the City booth received a colorful reusable bag, a booklet that captures weekly snapshot of City's summer camps, and the chance at several great free swag items like sunblock, car sunshades, and hats. Camp instructors provided interactive demonstrations, information and answered questions. Skatedogs hosted full sample lessons on a pop up skate course, Kids Care helped kids practice balance and somersaulting skills, and current participants from OC Vaulting demonstrated how they hone their routines before transitioning to horses. There was breakdancing with WeBreak Hip Hop, a slithering snake with the Environmental Nature Center, fun City photo booth, paddleboarding dog with UCI Sailing and so much more! With the perfect sunny preview, this is only the first taste of the amazing summer that lies ahead. To see all that we have to offer this summer, visit campnewport.com now!



Special Olympics Basketball Tournament

For the second year in a row the Recreation & Senior Services department is partnering with Special Olympics-Orange County to hold an one-day basketball tournament. This year's tournament is on Saturday, April 20th at Newport Coast Community Center from 9am-1pm. The tournament will include a round robin bracket, activities for the athletes, and an awards lunch to conclude the day. If you would like to volunteer or for more information please contact Jesus Cabrera at jcabrera@sosc.org

Youth Track Meet

The youth track meet is right around the corner and will be held at Newport Harbor High School this year. The Recreation & Senior Services Department partners with the Newport Balboa Rotary Club to ensure a great experience for the community. The youth track meet will take place on Friday, April 26 with opening ceremonies beginning at 4pm and events beginning at 4:30pm. Children born between 2004 and 2012 are eligible to compete in a variety of events. Registration and more information can be found at newportbeachca.gov/sports

Marina Park Earns “People Love Us on Yelp” Sticker Award!

Yelp recognized Marina Park for the positive ratings and reviews we have earned on Yelp in the last year. Our visitors love Marina Park, rating us 4.71 out of 5 stars. In recognition of our accomplishment, we were presented with the “People Love Us on Yelp” sticker, which is only awarded to the most highly rated and best-reviewed businesses on Yelp. Marina Park is proudly displaying the sticker on our front window as you enter the facility to show our customers we are highly rated by the Yelp community for the second year in a row.

Events at OASIS

TNT Lecture: “Strategies to Maintain Your Brain Health”

Tuesday, April 2, 6pm, Event Center, FREE

For the aging population, maintaining cognitive and physical vitality is the key to high quality of life. Join neurologist Greg Whitman, MD as he discusses ways you can keep your brain healthy through any stage of life.

UCI Shakespeare Reader’s Circle

Thursdays, April 4-25, 12:30-2:30pm, OASIS Room 2B

Presented by Susan C. Jarratt, Professor Emerita at UCI. This free group read works by Shakespeare, *The Merchant of Venice*, out loud each session, assigning parts scene by scene, and breaking frequently for discussion. No background in Shakespeare or drama required. Books will be provided.

20th Century U.S. Foreign Policy: A Diplomatic Encounter

Thursday, April 11, 5pm, Room 1

Led by Joshua Stone, MPP, special preview lecture will give a teaser of his upcoming ten-week collegiate level course that explores 20th Century U.S. Foreign Policy. From Potsdam to Nixon’s China Rapprochement, we will examine the personalities that helped shape modern U.S. foreign relations.

TNT Lecture: “The Baseball History of Orange County”

Tuesday, April 16, 6pm, OASIS Event Center

Did you know Babe Ruth played baseball in Brea? Or that Jackie Robinson, Joe DiMaggio and Ted Williams all played in Anaheim? Chris Epting’s best-selling book “The Baseball History of Orange County” features hundreds of rare photos, stories, pieces of trivia and more. More than 100 years before the Angels ever won a pennant, baseball was being played in the OC and he will share many of his favorite stories from his book.

OASIS Annual Volunteer Recognition

Wednesday, April 17, Noon, Event Center

This is our opportunity to thank all the Volunteers who provide help to us at the OASIS. They work in various areas of the Center that we do not have staff. Their hours are equal to approximately 10 full time staff.

The Amazing, Incredible, Unbelievable Geologic History of Newport Beach and Southern California

Wednesdays, 4/24-5/29, 4-5:30pm, OASIS Room 2A

The geologic history of Newport Beach and Southern California led by Dr. David K. Larue, Geologist & Professor is truly unique and utterly amazing. We will discuss the evolution of Southern California, and Newport Beach, and the scientists who made the geologic interpretations, in a way that is easily understood and appreciated even if you don’t have a science background.

Prescription Drug Drop Off

Saturday, April 27, 10am-2pm

Turn in your unused or expired medication for safe disposal.

Painting

The Newport Coast Community Center received a fresh coat of paint on planter walls, light poles, and railings. The updated paint provides a clean appearance along the entryways to the facility.



Bayside

Drive Park Receives New Safety Feature

The playground at Bayside Drive Park received new black vinyl fencing to enclose and improve the safety of the playground this month. In response to a request from a local parent and playground user, the fencing will help keep children within the footprint of the play area, which is adjacent to Bayside Drive.



Park Patrol

The following patrol checks/public contact numbers reflect the Park Patrol daily calls for service as well as issues discovered during normal patrol activities. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **February 2019** Park Patrol had the following number of contacts:

1. PATROL CHECKS

- 101 with Youth Sports Groups
- 585 Field related issues/checks
- 19 Park/Picnic/reservation issues/checks
- 176 Community Center issues/checks
- 323 Playground checks
- 54 Other

Written Warnings Issued – 2 parking violations and dogs off leash

Citations Issued – 5 violations for parking

2. PUBLIC CONTACTS

- 217 Education
- 4 Alcohol
- 55 Dog related

Facility Use

During the period of February 16 – March 15, 2019 were:

- 16 Picnic/Park Area
- 10 Class Rooms
- 1 Fields
- 18 Gym
- 9 Civic Center Community Room
- 9 CYC Facility
- 3 Marina Park Picnic/Park Area
- 12 Marina Park Event Room
- 18 Marina Park Classrooms
- 24 NCCC Gym
- 33 NCCC Classrooms
- 137 OASIS Classrooms
- 45 OASIS Event Center

Special Event Permits (SEP)

Total SEP's processed as of March 15, 2019 - 55.

Those events of note for period February 16 – March 15, 2019 were:

- **Hoag Classic Golf Tournament:** Mar 4-10, 2019, NB Country Club, Attendance: 20,000 per day



Newport Beach THINGS TO DO

RECREATION & SENIOR SERVICES DEPARTMENT

Friends of OASIS presents

FIESTA FANTÁSTICA

OLÉ! OLÉ!

Saturday, April 13
5–9 p.m.

\$45/PERSON:

- Dinner & Dancing
- Gaming & Silent Auction
- Live Music by **Tears of Joy**

For more information and registration, visit friendsofoasis.org or call 949-718-1800.



APRIL 2019

CITY OF NEWPORT BEACH • RECREATION & SENIOR SERVICES DEPARTMENT

Egg Race

MAYOR'S 5TH ANNUAL

EGG ROLL RACES • PICTURES
BOUNCE HOUSES • TRAIN RIDES • AND MORE

SATURDAY
APRIL 13, 2019
10 a.m.–Noon
Civic Center Lawn
100 Civic Center Dr., Newport Beach

For more information and registration: newportbeachca.gov/recreation • 949-644-3151

CITY OF NEWPORT BEACH • RECREATION & SENIOR SERVICES DEPARTMENT
NEWPORT-SALBOA ROTARY CLUB

2019 Youth Track Meet of Champions

in memory of Frank E. Anderson

FRIDAY, APRIL 26 • 4–8 P.M.
Davidson Field at
Newport Harbor High School

Wednesday | April 17 | Noon
OASIS ANNUAL
VOLUNTEER
RECOGNITION

For more information, please call
949-644-3244

OASIS TUESDAY NIGHT | FREE LECTURE SERIES

THE BASEBALL HISTORY OF ORANGE COUNTY | APRIL 16, 2019 – 6PM | OASIS SENIOR CENTER
Presented by Chris Epting, Author/Journalist/TV Host |

R.S.V.P at oasiscenter@newportbeachca.gov or by calling 949-644-3244.

Recreation & Senior Services Department | 100 Civic Center Drive, Bay E | Newport Beach, CA 92660
p. 949-644-3151 | w. newportbeachca.gov/recreation | e. recreation@newportbeachca.gov



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item **V-D**
April 2, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Reforestation Request – 421 Dahlia Avenue

RECOMMENDATION:

Staff recommends that PB&R Commission approve the reforestation request of Molly Ballantine of a City Plum tree located at 421 Dahlia Avenue and replaced with a 48” box Little Gem Magnolia tree. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. The applicant will assume all costs.

DISCUSSION:

Ms. Molly Ballantine contacted the City in November 2018 regarding her intent to request removal of the City Plum tree.

On March 14, 2019, the City Arborist inspected the City Plum tree as a result of the removal request. The tree did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the property owner to remove and replace the tree per the criteria of incorrect species referenced in the City Council Policy G-1. Ms. Ballantine has met the procedural requirements for the reforestation request of the City Plum tree at 421 Dahlia Avenue. If approved by the Commission, there will be a one-for-one replacement tree, 48” box Little Gem Magnolia tree installed at the applicant’s cost.

NOTICING:

Ms. Ballantine, Council Member Joy Brenner, and Corona del Mar Village Community Association have received a copy of this report. The tree was posted with the attached poster regarding the removal request.

Attachments:

- A. Reforestation Application
- B. Tree Removal Report/Review
- C. Info Sheet – Little Gem Magnolia tree
- D. Approved map of surrounding property owners for applicant’s petition process
- E. Postcard notifying surrounding property owners of the Commission Meeting
- F. Reforestation Check List
- G. Tree Poster



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

(1) Purple LEAFED PLUM TREE

Quantity and specie(s), (if known) of tree(s).

421 Dahlia Ave.

Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

1344 Chautauqua Blvd
Pacific Palisades CA 90272
310 351-1312 mollyballantine@gmail.com

Signature:

Molly Ballantine

Date: 11/27/18

Print Name:

molly ballantine

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

WE ARE REQUESTING THE REMOVAL OF THE (1)
PURPLE LEAFED PLUM TREE AT 421 DAPHNIA. WE ARE REQUESTING THAT
IT BE REPLACED WITH A 36" or 48" (WHICHEVER THE LARGEST TREE
THE PARKWAY CAN ACCOMMODATE) MAIDENHAIR TREE (GINKGO BILOBA)

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Landscape Division

Location(s) of tree(s): 421 Dahlia Avenue / Front - 1

Request: The property owner has requested the removal of a Purple-Leaf Plum.

Botanical/Common Names: Prunus cerasifera / Purple-Leaf Plum

Designated Street Tree: The property owner has agreed to replant with a 48-inch box Little Gem Magnolia.

Estimated Trees Value: \$1,030.00

Damage: N/A

Parkway: Concrete Brick (X) Turf Other

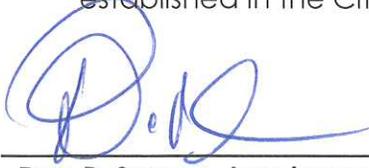
Comments: A field inspection determined that the Purple-Leaf Plum tree is in fair condition and does not meet the criteria for removal referenced in the G-1 Policy.

Inspected by: 
Kevin Pekar, City Arborist

Date: March 14, 2019

Recommendation: Staff recommends reforestation as an option to remove and replace the tree, per the criteria of wrong tree for the current location, referenced in the G-1 Policy.

The applicant has met the procedural requirements for reforestation established in the City Council Policy G-1.

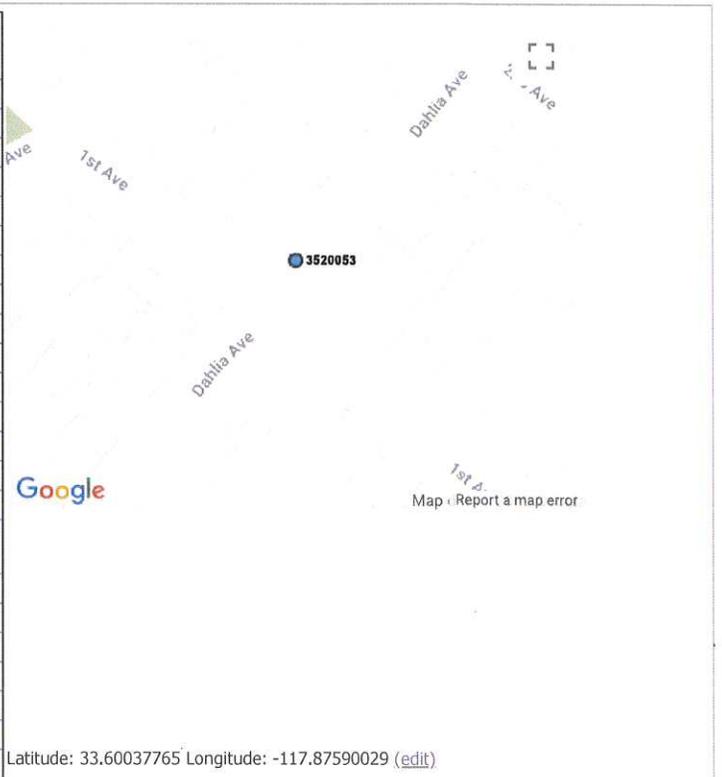
Reviewed by: 
Dan P. Sereno, Landscape Manager

Date: March 14, 2019

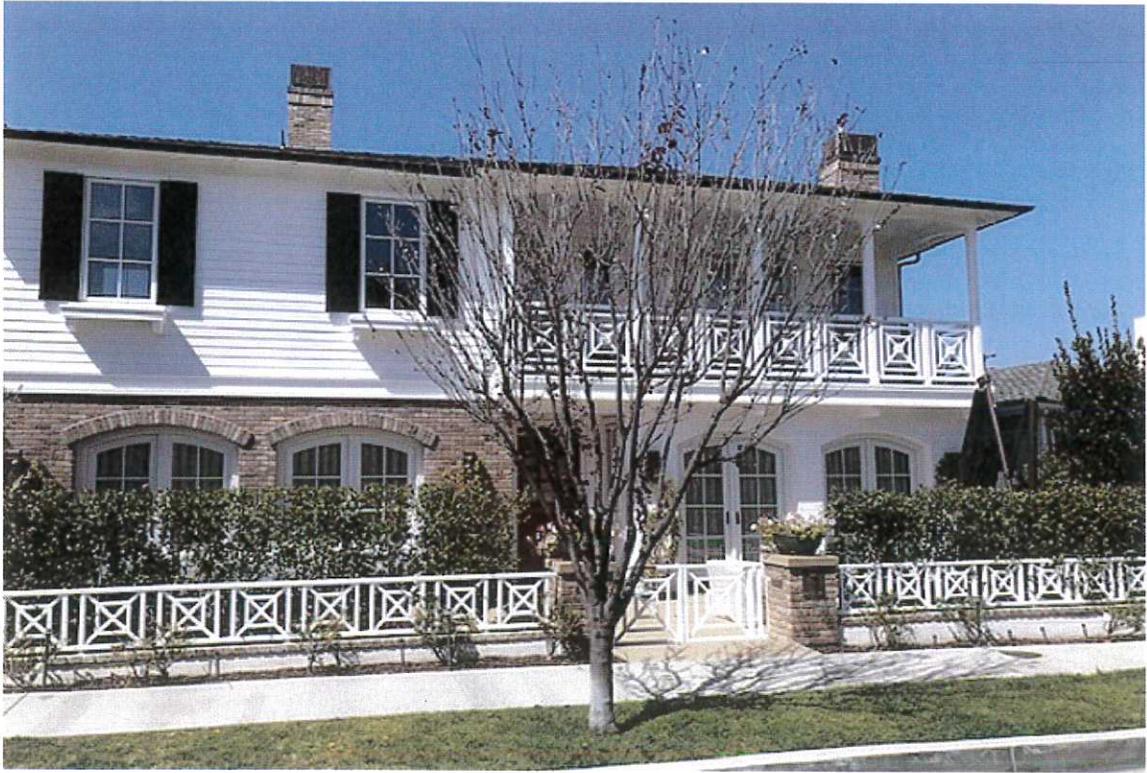
Detail Notes Images Documents Observations

Inventory Detail

| | | | | |
|------------------|---|-----------|--|----------------------|
| Tree ID | 3520053 | Old Tag # | | Save |
| District | 12 | | | |
| Area | 12 | | | |
| Address | 421 DAHLIA AVE | | | |
| Side/Site | Front - 1 | | | |
| Alt Address | | | | |
| Tree Species | <i>Prunus cerasifera</i> / Plum - Purple-Leaf | | | |
| Common Name | Purple-Leaf Plum | | | |
| Size | 0-6 | | | |
| Height | 15-30 | | | |
| DBH | | | | |
| Condition | FAIR | | | |
| Grow Space | | | | |
| Space Size | | | | |
| Overhead Utility | | | | |
| Sidewalk Damage | | | | |
| Note: | | | | |
| Irrigation Flag | Yes | | | No |
| Monitor Flag | Yes | | | No |
| Service Type | Grid Pruning | | | |
| Season | JAN/APR | | | |
| Estimated Value | \$1,030.00 | | | |
| Next Date | | | | |



| Service History | | | | | | | New |
|-----------------|----------|--|------|--------------|--------------|--------------|-------|
| Scope | WO Ref # | Description | Who | Service Date | Invoice Date | Service | Price |
| Invoiced | 32387 | 2018 - Grid 12 (Corona del Mar) - Broadleafs | GSTS | 2/19/18 | 2/28/18 | Grid Pruning | 51.33 |
| Invoiced | 24117 | 2016 - Grid 12 (CDM) - Broadleafs | GSTS | 2/10/16 | 2/29/16 | Grid Pruning | 49.43 |
| Completed | 74480 | 2014 - Grid 12 (CDM) - Revised | GSTS | 3/19/14 | | Grid Pruning | 48.00 |
| Work History | | | WCA | | 6/29/10 | Other | 0.00 |





Little Gem Magnolia

Magnolia grandiflora 'Little Gem'



All the charm of a southern magnolia in a smaller size, the little gem magnolia is a popular ornamental choice for people living in hardiness zones 6 through 10. It is often used as a standout landscape specimen, to add evergreen beauty near decks and patios, as a floral screen or hedge, and in large containers.

If you choose this variety, you will be rewarded early on. The shrub blooms as soon as two or three years old and provides a profusion of fragrant blossoms in those early years of growth.

Hardiness Zones



The potted little gem magnolia can be expected to grow in Hardiness Zones 6-10. [View Map](#)

Tree Type



This tree is considered both a flowering tree and an ornamental tree. It is typically planted for both its visual interest and profusion of spring flowers.



Mature Size



The little gem magnolia grows to a height of 15–20' and a spread of 7–10' at maturity.

Growth Rate



This tree grows at a slow rate, with height increases of less than 12" per year.

Sun Preference



Full sun and partial shade are best for this tree, meaning it prefers a minimum of four hours of direct, unfiltered sunlight each day.

Soil Preference



The little gem magnolia grows in acidic, loamy, moist, sandy, well-drained, and clay soils. It can withstand some flooding and has moderate drought tolerance.

Attributes



This tree:

- Produces fragrant, white 4" flowers from mid-spring to summer, with heavy blooming in early years of growth.
- Features elliptical evergreen leaves that are dark green and glossy on top and rusty brown underneath.

- Yields cone-shaped fruit clusters up to 5" long with individual red-coated seeds.

 **Arbor Day Foundation**



- Blooms at a younger age than most magnolias.
- Grows in an upright shape.
- Tolerates some flooding and moderate drought.
- Produces organic litter from flowers, dry fruit, and leaves.



Wildlife Value

The fruit of the little gem magnolia attracts birds.

**IMPORTANT:
Commission Meeting Notice**

City of Newport Beach
Public Works Department
Municipal Operations Division
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its April 2, 2019 meeting, the Parks, Beaches, and Recreation Commission will consider the request to reforest a City Plum tree located at 421 Dahlia Avenue.

Attendance at the meeting is optional.

DATE: Tuesday, April 2, 2019
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after March 29, 2019: www.newportbeachca.gov. If you have any questions regarding this item, you may contact the Municipal Operations Division of Public Works Department : ATTACHMENT E 3055.



Public Works Department / Municipal Operations Division

Reforestation Check List: 421 Dahlia Avenue

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Legally Established Homeowners Association | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Individual Private Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Reforestation Application | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> (90) days Reforestation Request Compliance | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Damage/Impact

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Blue Water View Impact | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Incorrect Tree Species | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Hardscape Damage: | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Curb/Gutter | | | | |
| <input type="checkbox"/> Sidewalk | | | | |
| <input type="checkbox"/> Utility | | | | |

Individual Private Property Owner(s) ONLY

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|---|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Written Agreement by Individual Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Staff Approved Petition | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Property Owners Signatures Verified | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Meets 60% Reforestation Criteria: | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

30 Property owners notified; 18 in favor

Meets **Minimum** Reforestation Requirements: YES NO

Deputy Director Signature: [Signature]

Date: 3-20-19

421 Dahlia Ave
Notified Properties

421 Dahlia Ave



CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A TREE REMOVAL/REFORESTATION REQUEST**



AT THE April 2, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A TREE REMOVAL/REFORESTATION REQUEST**



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COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
MUNICIPAL OPERATIONS
AT (949) 644-3055**



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item **V-E**
April 2, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Reforestation Request – 3426 East Coast Highway

RECOMMENDATION:

Staff recommends that PB&R Commission approve the reforestation request of Lisa Lovely of a City Orchid tree located at 3426 East Coast Highway and replaced with a 48” box King Palm tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

DISCUSSION:

Ms. Lisa Lovely (with Sibling Assoc. LLC) contacted the City in January 2019 regarding her intent to request removal of the City Orchid tree due to the condition of the tree. Property owner Lisa Lovely originally requested the removal for sign visibility.

On March 14, 2019, the City Arborist inspected the City Orchid tree as a result of the removal request. The tree did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the property owner to remove and replace the tree per the criteria of hardscape damage referenced in the City Council Policy G-1. Ms. Lovely has met the procedural requirements, including approval of the Corona del Mar Business Improvement District (CdMBID) for the reforestation request of the City Orchid tree at 3426 East Coast Highway. If approved by the Commission, there will be a one-for-one replacement tree, 48” box King Palm tree (with a minimum 15-foot brown trunk height) installed at the applicant’s cost. It was further noted in the CdMBID Meeting Minutes dated January 24, 2019 that property owner will also be responsible for replacing the BID maintained tree-well landscaping.

NOTICING:

Ms. Lovely, Council Member Joy Brenner, and CdMBID have received a copy of this report. The tree was posted with the attached poster regarding the removal request.

Attachments:

- A. Reforestation Application
- B. CdMBID Meeting Minutes dated January 24, 2019
- C. Tree Removal Report/Review
- D. Info Sheet – King Palm
- E. Reforestation Check List
- F. Tree Poster



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

Quantity and specie(s), (if known) of tree(s).

In City sidewalk at 3426 E. Coast Highway, Corona del Mar

Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner - Sibling Assoc. LLC
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

4667 MacArthur Blvd., Suite 420
Newport Beach, CA 92660
949-222-5775 llovely@sjrd.com

Signature: ls-lvely

Date: 10/26/18

Print Name: Lisa Lovely

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of significant interference with street or sidewalk drainage.
- Dying Has no prospect of recovery.
- Diseased Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment *Blocking Tenant signage*
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

Corona del Mar Business Improvement District

City of Newport Beach Civic Center
Corona del Mar Conference Room, 1st Floor, Bay E, 100 Civic Center Drive, Newport Beach, CA

Board Meeting Minutes – January 24, 2019

I. Call to Order

Chairman Svalstad called the meeting to order at 7:30 a.m.

II. Roll Call

Chairman Svalstad called the roll, and everyone in the room introduced themselves.

Board Members Present: Director Laidlaw, Director Dawson, Director Hanley, Director Caponera, Director Mortazavi, Director Kianipur, Director Lim, Director LaFleur

All members present

BID Consultants: Linda Leonhard, BID Marketing and Administrative Services Consultant (Corona del Mar Chamber of Commerce),

City Staff: Dave Webb, Kevin Pekar, Dan Sereno, Mary Locey, Melanie Franceschini

Guests: Amy Senk, Jim Mosher

III. Public Comments on Agenda Items

- Director Mortazavi reported on the recent CdMRA meeting and volunteered to bring updates to the BID when possible.
- Ms. Leonhard mentioned an email sent to the board from a CdM resident and business owner regarding the crosswalk at PCH and Orchid. Mr. Webb commented about crosswalks, drivers, pedestrians and general safety measures. A brief discussion about roadway safety ended with Mr. Webb stating he would ask traffic engineering staff to review the area for any possible improvements.
- Ms. Locey introduced Melanie Franceschini who will be assisting with BID efforts.
- Mr. Mosher provided his thoughts on stating an approved motion.

IV. CURRENT BUSINESS

A. Approval of Minutes

MOTION: Director Kianipur made a motion to approve the November 29, 2018 minutes. Director Hanley seconded the motion and the motion carried by the roll call vote.

B. City Council Reports - None

C. Reforestation Request from Property Owner at 3424-3426 East Coast Highway

The Board reviewed a reforestation request submitted to the City from the property owner at 3424-3426 East Coast Highway to address sign visibility issues. City staff further explained the process for reforestation.

MOTION: Director Dawson made a motion to deny the reforestation request and Director Kianipur seconded the motion. The motion failed by a 3 to 4 vote (Directors Laidlaw, LeFleur, Hanley and Lim voting no).

The Board further discussed the matter and made note that the existing tree does not appear to block the business sign and that the Orchid trees in general have a large canopy, which tends to interfere with sign visibility. Members of the Board commented

that if the reforestation request is approved, the property owner would be responsible for the cost incurred to remove and replace the tree as well as replacing the BID maintained tree-well landscaping. In addition, the Board wants to ensure the property owner is aware that the replacement palm tree may block the storefront signage until the tree matures.

SUBSEQUENT MOTION: Director Laidlaw made a subsequent motion to support the owners request to remove and replace the tree with a king palm, not based on view but based on the condition of the tree. The replacement shall be a minimum 15-foot brown trunk height (BTH) and shall include replanting of the tree well landscaping. The property owner would be responsible for the cost incurred to remove and replace the tree as well as replacing the BID maintained tree-well landscaping. Director LaFleur seconded the motion and the motion carried by the roll call vote.

D. Landscaping

1) **Tree Well Site Walk** – Chairman Svalstad and Vice Chairman Laidlaw, along with City staff and Mariposa representatives, the BID’s landscape provider, recently inspected the tree well landscaping. Mariposa provided a quote for plant replacement for \$2,117. The Board discussed various ways of managing the tree well area to dissuade people from walking through them.

MOTION: Director Laidlaw made a motion to approve the Mariposa proposal for tree well maintenance and replanting in the amount of \$2,117. Director Lim seconded the motion and the motion carried by the roll call vote.

2) **Dolphin Topiaries** – The Board discussed replacing the dolphin topiaries with statues. Mr. Webb suggested taking steps for developing a project by providing City staff with proposed details including renderings, material and replanting around the dolphins. The Board’s idea is to build community support for the project. Director LaFleur volunteered to lead a subcommittee.

E. Parking

The Board discussed the next steps in obtaining a timeline from City staff to present the parking study recommendations to City Council. Ms. Leonhard mentioned that a letter from the BID Board went to the City Council on November 28. Councilmember O’Neil acknowledged receipt and said thank you. It is important to bring Councilmember Brenner up to speed on the project. The Board discussed the increased parking enforcement that has resulted in tickets being issued and complaints being made. Increasing the parking from one hour to two hours along East Coast Highway was the number one recommendation of the parking study.

MOTION: Director Laidlaw made a motion to have the BID Board request a response to the timeline for submitting the Board’s letter of recommendation to the City Council. Director LaFleur seconded the motion. The motion carried by the roll call vote.

F. BID Physical Improvement Project Updates

Director Hanley made a presentation on proposed decorative sidewalk treatment designs for PCH and Marguerite. The Board reviewed and discussed requesting City /

CIP funds to partner on the project. This project would be to improve the corners of Marguerite and Coast Highway only.

G. Sidewalk Cleaning

Ms. Leonhard said the letter went to council in September asking for annual sidewalk cleaning. Mr. Webb was to follow up on costs to include in the City's annual budget. Ms. Leonhard will follow up on the status.

Director Lim excused himself from the meeting.

H. Financial Reports

The Board reviewed the current financial reports.

MOTION: Director Hanley made a motion to accept and file the current BID financial reports. Director Dawson seconded the motion. The motion carried by the roll call vote (Director Lim absent).

I. CdM Annual Town Hall Meeting

Ms. Leonhard reported that she spoke with the CdMRA and the date to hold for the CdM Annual Town Hall Meeting is Wednesday, April 17, 2019.

MOTION: Director Laidlaw made a motion to approve April 17, 2019 for the Annual Town Meeting. Director Kianipur seconded the motion. The motion carried by the roll call vote (Director Lim absent).

J. Mayors Dinner – February 7, 2019

Ms. Leonhard discussed the 38th Annual Mayor's Dinner and asked if the Board would like to continue the cooperative table sponsorship with the CdM Chamber at the cost of \$650. Ms. Leonhard will coordinate the attendees.

MOTION: Director Laidlaw made a motion that the BID Board approve the expenditure of \$650 for half a table at the Mayors dinner. Director LaFleur seconded the motion. The motion carried by the roll call vote (Director Lim absent).

K. Marketing Report

1) Annual Town Meeting Preparations. The Board discussed theme ideas for the Annual Town meeting and recommended the "Dolphin/Town Center Improvement Project. The theme will support the proposed Marguerite and Coast Highway project and possibly launch a fundraising campaign. Ms. Leonhard requested the subcommittee get her information ahead of time for creation of campaign details and sponsorships benefits. Director Laidlaw to produce renderings. Director Laidlaw to write narrative and Ms. Leonhard to work on 501c accounting.

2) 2019 CdM Business Directory. Ms. Leonhard gave an update on the production of the 2019 CdM Business Directory, which is on schedule. Ads are currently for sale and the database will be refined next. The Board discussed ideas for the cover.

3) **Other Marketing Projects:** Chairman Svalstad asked the Board to think of ideas for the next meeting on marketing programs that can further drive business to the district. Ms. Leonhard will present a summary of what was done in the past to market the district, what the results were and recommendations for 2019.

Director Laidlaw excused himself from the meeting.

L. Corona del Mar Chamber of Commerce Report

Ms. Leonhard discussed the projects and programs currently in productions for the CdM District.

- 1) The 38th Annual CdM Scenic 5K is currently gearing up.
- 2) Networking mixer will be held on January 29 at Harcourt's Newport Properties.
- 3) The Government and Community Affairs Group on February 14 will be featuring Councilmember Joy Brenner and introducing the new field reps for the local legislative offices. The meeting is held at the BCYC.
- 4) The Networking Speaker Luncheon will be held at the Five Crowns on February 19.
- 5) Ms. Leonhard also discussed the comments provided from the BID's interactive poster from the Christmas walk. Comments to be distributed and discussed at the next BID meeting

V. BOARD/COMMITTEE/COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

None

VI. ADJOURNMENT

Meeting Adjourned at 9:14 a.m. Motion to adjourn was made by Director Kianipur and seconded by Director Hanley.

Next meeting scheduled for February 24, 2019

Approved Minutes:

By: 
Bernie Svalstad, Chariman

Date: 3/5/19



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Landscape Division
Location(s) of tree(s): 3426 E. Coast Highway / Front - 1
Request: The property owner has requested the removal of City Hong Kong Orchid.

Botanical/Common Names: Bauhinia blakeana – Hong Kong Orchid

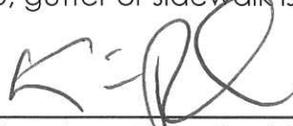
Designated Street Tree: The property owner has agreed to replant with a 48-inch box King Palm.

Estimated Trees Value: \$1,380.00

Damage: N/A

Parkway: (X) Concrete Brick Turf Other

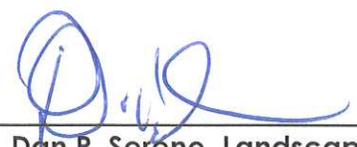
Comments: A field inspection determined that the City Hong Kong Orchid tree is in fair condition and does not meet the criteria for removal referenced in the G-1 Policy. There has been past root intrusions to the City sidewalk where lifting occurred and required sidewalk replacement. Currently, there is no lifting and mitigation to public curb, gutter or sidewalk is not necessary.

Inspected by: 
Kevin Pekar, City Arborist

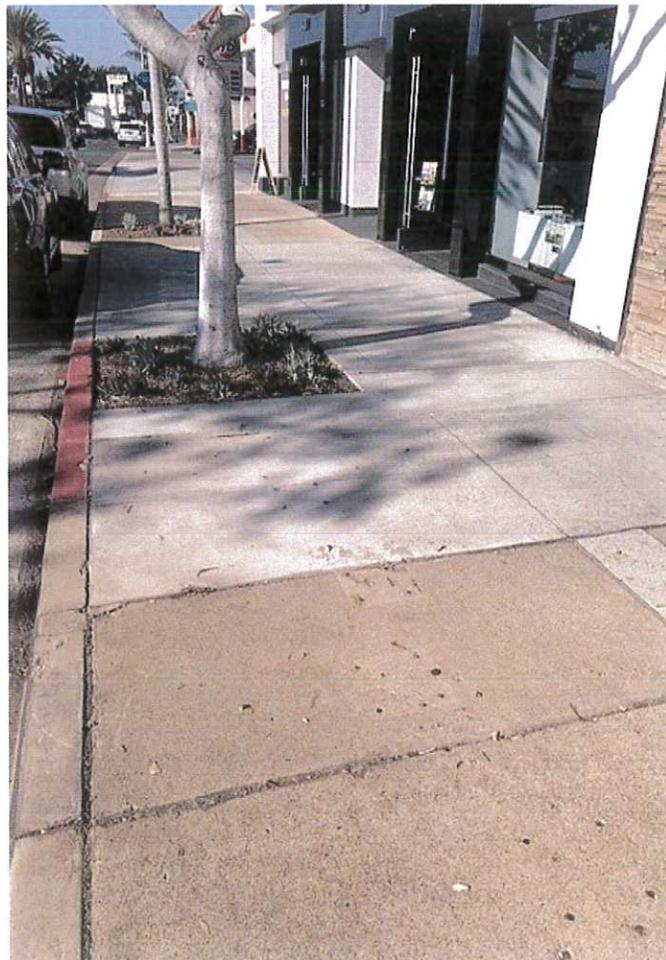
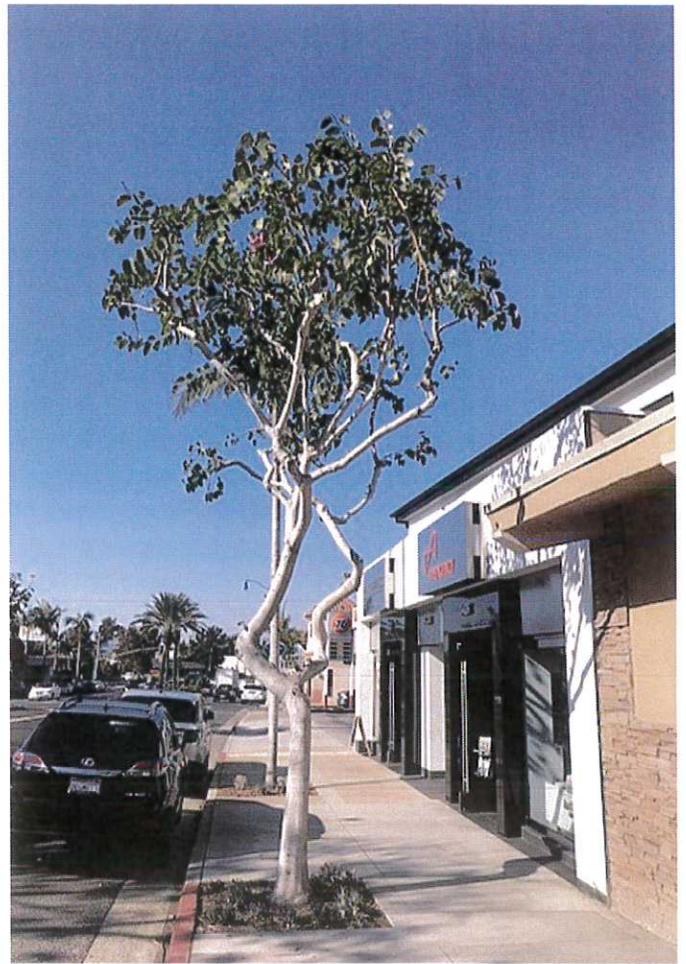
Date: March 14, 2019

Recommendation: Staff recommends reforestation as an option to remove and replace the tree, per the criteria of hardscape damage for the current location, referenced in the G-1 Policy.

The applicant has met the procedural requirements for reforestation established in the City Council Policy G-1.

Reviewed by: 
Dan P. Sereno, Landscape Manager

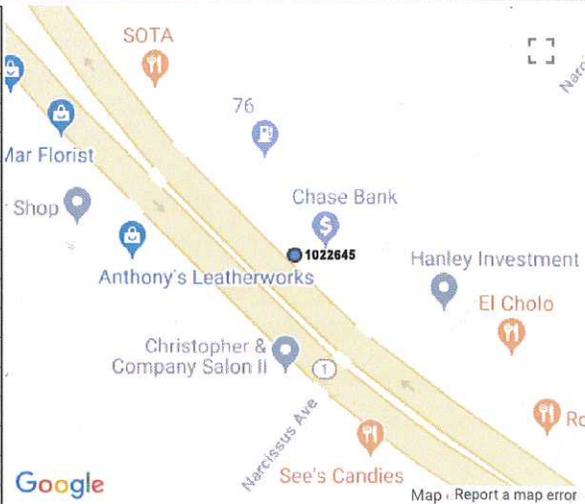
Date: March 14, 2019



Detail Notes Images Documents Observations

Inventory Detail

| | | | | |
|------------------|--|-----------|--|----------------------|
| Tree ID | 1022645 | Old Tag # | | Save |
| District | 12 | | | |
| Area | 12 | | | |
| Address | 3426 PACIFIC COAST HWY /E | | | |
| Side/Site | Front - 1 | | | |
| Alt Address | | | | |
| Tree Species | Bauhinia blakeana / Orchid - Hong Kong | | | |
| Common Name | Hongkong Orchid Tree | | | |
| Size | 07-12 | | | |
| Height | 15-30 | | | |
| DBH | | | | |
| Condition | FAIR | | | |
| Grow Space | | | | |
| Space Size | | | | |
| Overhead Utility | | | | |
| Sidewalk Damage | | | | |
| Note: | | | | |
| Irrigation Flag | Yes | | | No |
| Monitor Flag | Yes | | | No |
| Service Type | Service Request | | | |
| Season | JAN/APR | | | |
| Estimated Value | \$1,380.00 | | | |
| Next Date | | | | |



Latitude: 33.595448965 Longitude: -117.869653294 ([edit](#))

| Service History | | | | | | | New |
|-----------------|----------|---|------|--------------|--------------|-----------------|---------------------|
| Scope | WO Ref # | Description | Who | Service Date | Invoice Date | Service | Price |
| Invoiced | 34990 | 2018 - SR on PCH (AVOCADO AVE - HAZEL DR) - All Trees | GSTS | 11/08/18 | 11/14/18 | Service Request | 63.48 |
| Invoiced | 31539 | 2017 - SR at PCH HWY | GSTS | 11/16/17 | 11/20/17 | Service Request | 62.03 |
| Invoiced | 27082 | 2016 - WR39078 - Trimming on PCH (Orchid Trees) | GSTS | 11/09/16 | 11/23/16 | Service Request | 60.58 |
| Invoiced | 24443 | 2016 - Grid 12 (CDM) - Broadleaves | GSTS | 3/21/16 | 3/29/16 | Grid Pruning | 49.43 |
| Invoiced | 22589 | 2015 - Grid 12 (CDM) - Orchid Trees | GSTS | 9/30/15 | 9/30/15 | Service Request | 59.00 |
| Invoiced | 22599 | 2015 - PACIFIC COAST HWY /E (Jamboree/Poppy Ave) | GSTS | 9/23/15 | 9/24/15 | Grid Pruning | 48.83 |
| Invoiced | 20222 | 2015 - Service Request at Pacific Coast Hwy (CDM) | GSTS | 1/15/15 | 1/20/15 | Service Request | 58.00 |
| Invoiced | 19137 | 2014 - Service Request at CDM (WR35710) | GSTS | 9/02/14 | 10/03/14 | Service Request | 58.00 |
| Invoiced | 18318 | 2014 - Grid 12 (CDM) - Revised | GSTS | 5/23/14 | 5/30/14 | Grid Pruning | 48.00 |
| Work History | | | WCA | | 9/27/13 | Other | 0.00 |
| Work History | | | WCA | | 10/19/12 | Other | 0.00 |
| Work History | | | WCA | | 10/10/11 | Other | 0.00 |
| Work History | | | WCA | | 3/28/11 | Other | 0.00 |
| Work History | | | WCA | | 7/15/10 | Other | 0.00 |
| Work History | | | WCA | | 8/27/09 | Other | 0.00 |
| Work History | | | WCA | | 5/04/09 | Other | 0.00 |
| Work History | | | WCA | | 5/30/08 | Other | 0.00 |
| Work History | | | WCA | | 7/17/07 | Other | 0.00 |
| Work History | | | WCA | | 7/01/03 | Other | 0.00 |
| Work History | | | WCA | | 3/08/02 | Other | 0.00 |
| Work History | | | WCA | | 10/27/99 | Other | 0.00 |
| Work History | | | WCA | | 5/18/99 | Other | 0.00 |

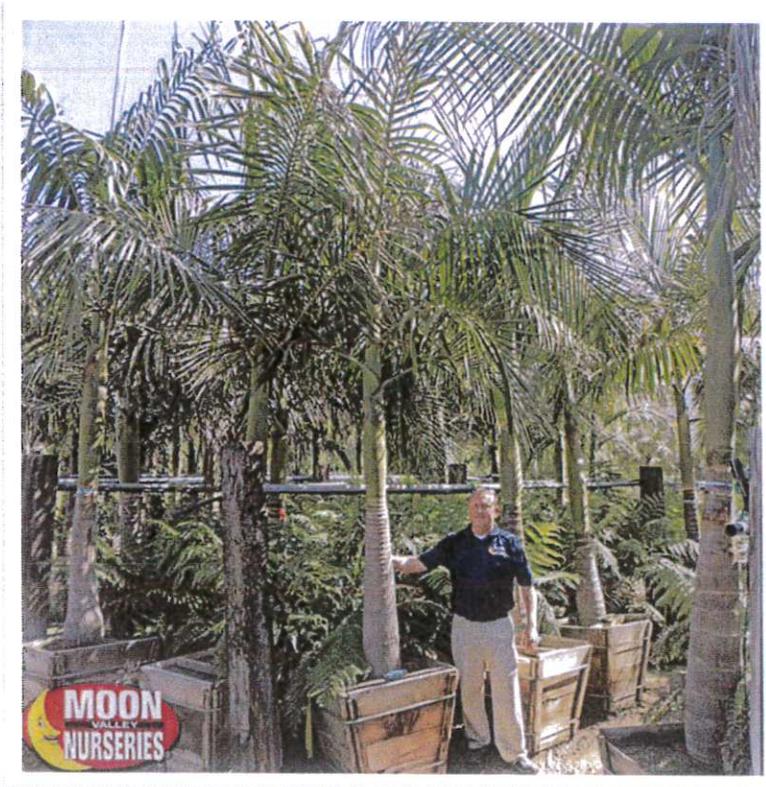
KING PALM *Archontophoenix alexandrae*

Its multi-colored trunk, clean appearance, and dark green fronds have made the *Archontophoenix alexandrae*, known as the King Palm, a popular choice for homeowners in Southern California.

When it comes to color, the King Palm is one of the best palm varieties for Southern California. The trunk is smooth with a lime-green crown shaft, which is a collection of leaf bases of the plant all wrapped around one another. As the King Palm grows the oldest fronds pull away from the trunk exposing the brown trunk with growth rings. At the top, dark-green fronds rarely drop below the crown shaft adding a rich color that makes the lime-green crown shaft pop. And if you needed more color, the King Palm also produces seasonal eye-catching flowers that bloom in purple with a white undertone.

| | |
|---|---|
| Custom grown to be extra hardy in heat or cold! | Thick trunks, full canopies & loves full sun |
|  |  |
| Extremely durable specimens built to thrive in the desert climate | Most popular palm in SoCal |
|  |  |

King Palms are some of the best palms to plant around pools, tropical landscapes, or as focal points in front of a home for a "wow" factor. As the King Palm develops, it does produce a great canopy of shade. Native to Queensland tropical rainforests in Australia, the King Palm is a slow growing palm that requires minimal maintenance.





Public Works Department / Municipal Operations Division

Reforestation Check List: 3426 E. Coast Highway

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|---|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Legally Established Homeowners Association | (CDM BID) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Individual Private Property Owner(s) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Reforestation Application | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> (90) days Reforestation Request Compliance | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association) | (CDM BID) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

Damage/Impact

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|---|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Blue Water View Impact | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Incorrect Tree Species | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Hardscape Damage: | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Curb/Gutter | | | | |
| <input checked="" type="checkbox"/> Sidewalk | | | | |
| <input type="checkbox"/> Utility | | | | |

Individual Private Property Owner(s) ONLY

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|--|--------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> Written Agreement by Individual Property Owner(s) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Staff Approved Petition | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Property Owners Signatures Verified | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Meets 60% Reforestation Criteria: | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

N/A Property owners notified; N/A in favor

Meets **Minimum** Reforestation Requirements: YES NO

Deputy Director Signature: 

Date: 3-20-14

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A TREE REMOVAL/REFORESTATION REQUEST**



AT THE April 2, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**

CITY OF NEWPORT BEACH

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NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
MUNICIPAL OPERATIONS
AT (949) 644-3055**



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item VI-A
April 2, 2019

TO: Parks, Beaches & Recreation Commission

PREPARED BY: Patrick Arciniega, Senior Civil Engineer
949-644-3347, parciniega@newportbeachca.gov

TITLE: Newport Island Park Rehabilitation Project Review

RECOMMENDATION:

That the PB&R Commission provide input on the concept for rehabilitation of Newport Island Park and forward to City Council for final approval.

FUNDING REQUIREMENTS:

Sufficient funds are available for preparing contract bid documents and project construction.

DISCUSSION:

Staff presented three park concepts to the PB&R Commission at their February 5, 2019 meeting. Residents expressed concerns that the meeting notice did not reach the entire island community and requested a continuance of the meeting so they could further review the presented concept plans. Additionally, there was resident concern about the quality of the sand in the tot-lot area. The Commission directed staff to gather further information from the community and return at a future meeting.

In early March, staff mailed out the attached survey (Attachment A) to the 150 residents of Newport Island and requested their preference for one of two options (Attachment B). Option 1 - entails replacing existing sand with new sand, and slightly expands and replaces the existing rubberized surface with new surfacing for a preliminary cost of \$285,000. Option 2 - entails removing all sand from the play area and installing new rubberized surface throughout for a preliminary cost of \$359,000. At the writing of this report 48 residents have responded. Twenty votes have been received for Option 1 and twenty eight votes have been received for Option 2. The results of the survey through March 25, 2019 are attached (Attachment C).

Staff held a community meeting at Newport Island Park on March 13, 2019 at 5 p.m. to present the two concepts to residents, answer questions and gather feedback. The majority of residents in attendance voiced comments in favor of option 1. They stated that their children enjoyed playing in sand and jumping off the swings into sand. Several residents voiced concerns about the temperature of rubberized surface in the sun. Other residents requested a low (42" high) fence between the basketball court and street, staff will explore the feasibility of reorienting the court which would eliminate the need for fencing. Overall,

the community was very receptive to the planned improvements and appreciative to staff for holding a community meeting to listen to their concerns.

Staff from both Public Works and the Recreation Department monitor and maintain the play area sand and since the February commission meeting, have photos documenting the results of the maintenance twice a week. No evidence of any problems were found with the sand other than minor remnant plant material that was intermixed with the sand. Additionally, a new sifting tool is now being utilized to maintain the sand to remove tree debris.

Staff is recommending option 1 as there are still community members who wish to maintain sand in the play area. Option 1 is less costly and will have less ongoing maintenance in the future. Other features included in either option are hardscape improvements that will enhance the seating around the play equipment with improved sightlines, moving utility boxes to improve aesthetics and renovating the landscaping to create a more family friendly atmosphere while using the park. New amenities include new benches, replaced street light and an upgraded drinking fountain that will have a bottle filler and pet drinking bowl.

Staff is also working with the Newport Island HOA to relocate the shed to the southerly wall. The current plan was showing the removal of the shed to allow for a future sidewalk and railing project along the channel. As we are delayed until the fall for construction staff will explore including this additional project and minimize impacts to the community by doing one project instead of two.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item). All 151 residents of Newport Island were noticed via postcard mailing on March 20, 2019 (Attachment E).

- Attachments:
- A. Park Survey
 - B. Exhibits of Newport Island Park concepts: Options 1 & 2
 - C. Survey Results
 - D. Newport Beach Independent article
 - E. Postcard meeting notice



Exhibit A 1 of 2

Public Works Department
City of Newport Beach
P.O. Box 1768
Newport Beach, CA 92658-8915

March 4, 2019

*Property Owner
Address
City, State, ZIP*

Site: *Newport Beach Address*

**Re: Newport Island Park Improvements
Survey and Notice of Community Meeting**

Dear Property Owner:

The City of Newport Beach Public Works Department in conjunction with the Recreation and Senior Services Department is in the process of developing a plan to remodel the playground area of the park.

Staff presented park improvements concepts to the Parks, Beaches, and Recreation Commission on February 5, 2019. The Commission requested staff conduct a survey and outreach to the community to gather input from residents regarding park improvements.

The City is inviting the community out to view the proposals and ask questions and provide input. Please plan on attending the upcoming community meeting:

**NEWPORT ISLAND PARK RENOVATION
NEWPORT ISLAND PARK
Wednesday, March 13, 5:00 p.m.**

Option 1 – this option reduces sand play area slightly, reconstructs and expands the rubberized surfacing, entry to park and seating areas, upgrades water fountain, and landscaping.

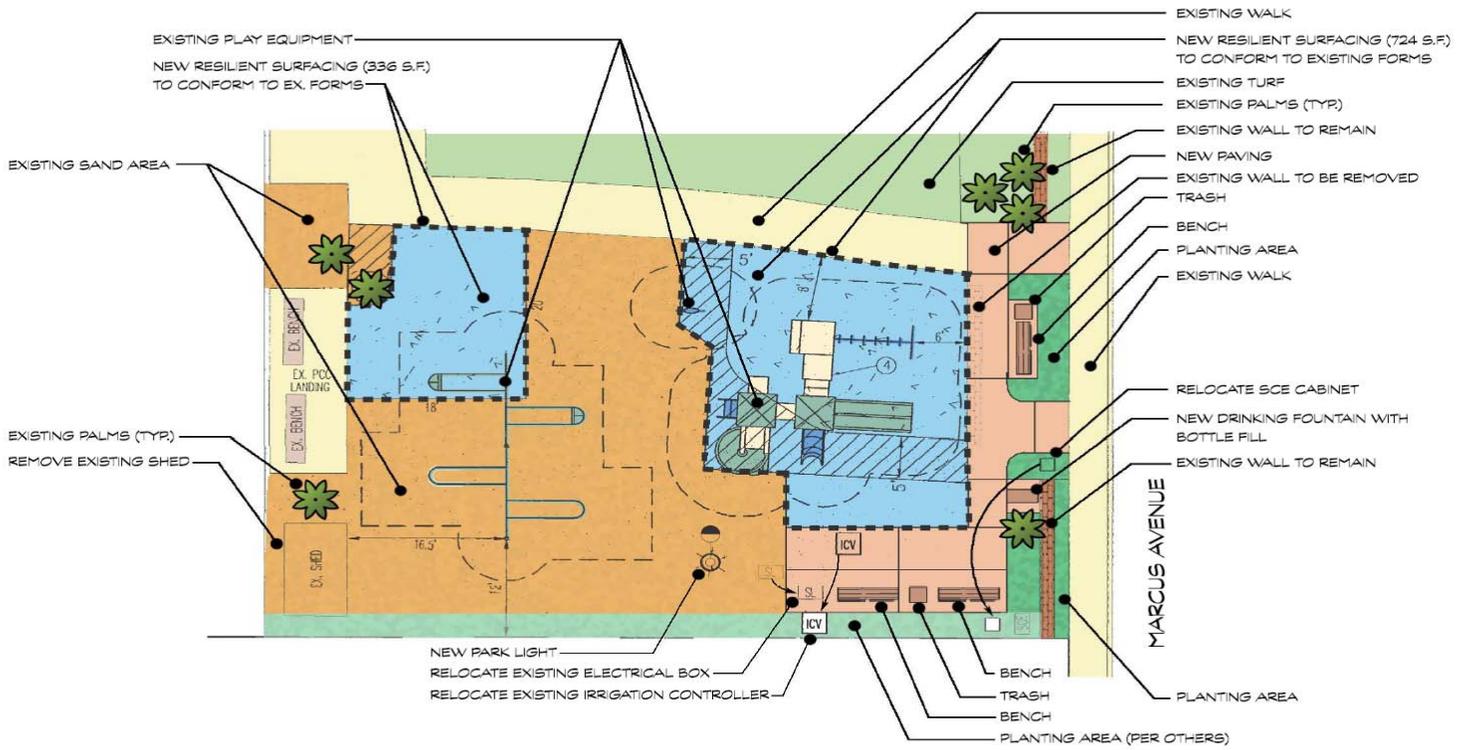
Option 2 – this option removes all sand in play area, replaces entire play area with rubberized surfacing, reconstructs the entry to park, seating areas and upgrades water fountain, and landscaping.

Should you have any questions, you may also contact Senior Civil Engineer, Patrick Arciniega, P.E. at parciniega@newportbeachca.gov at (949) 644-3347.

For more information, please visit our website: newportbeachca.gov/newportislandpark

Sincerely,

Patrick Arciniega
Senior Civil Engineer
Attachment

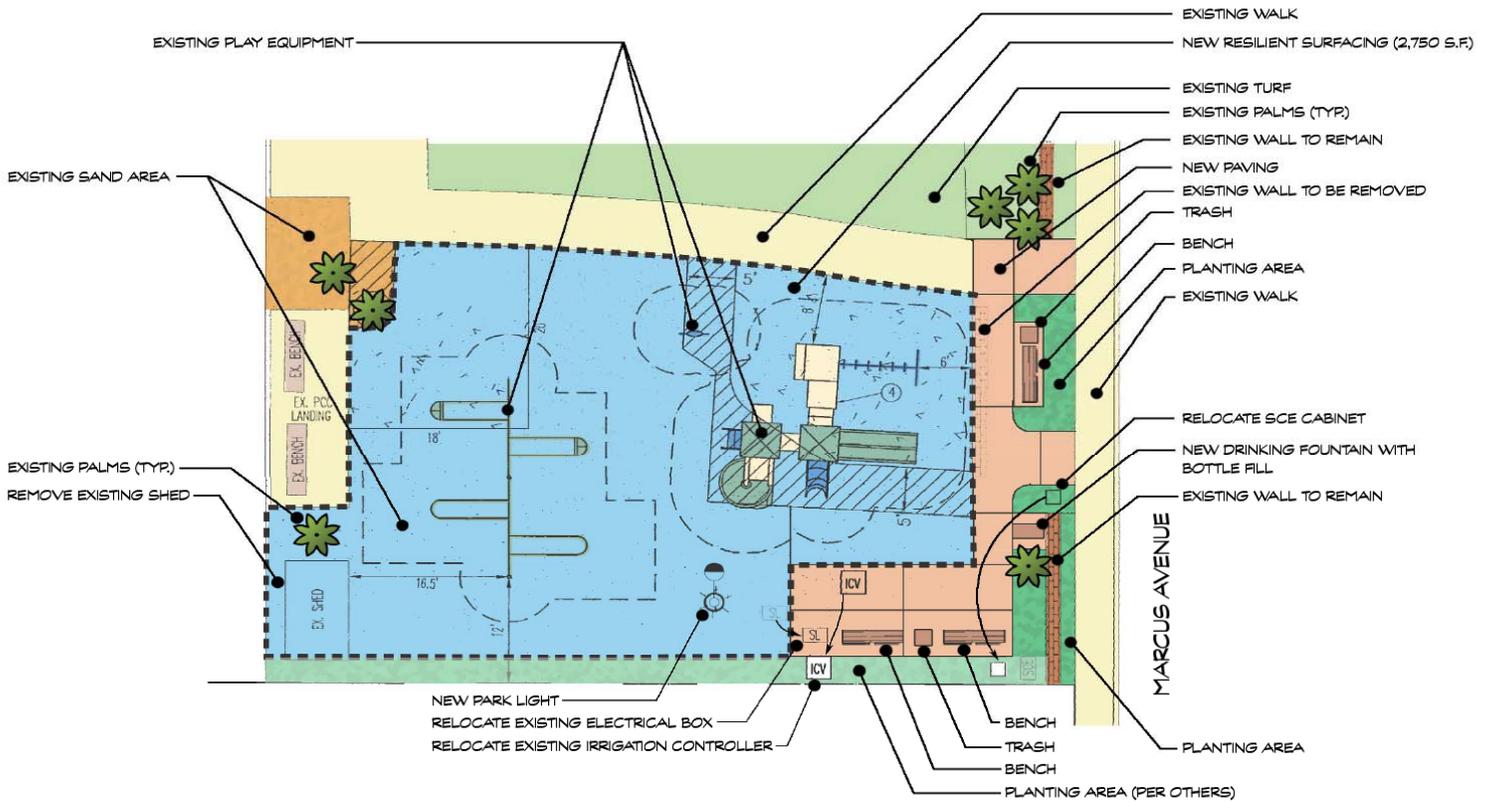


01/31/2019



CONCEPTUAL SITE PLAN - OPTION #1

NEWPORT ISLAND PARK
CITY OF NEWPORT BEACH, CALIFORNIA



02/04/2019



CONCEPTUAL SITE PLAN - OPTION #2

NEWPORT ISLAND PARK
CITY OF NEWPORT BEACH, CALIFORNIA

Exhibit A 2 of 2

SURVEY
Newport Island Park

Property Owner
Address
City, State, ZIP

Site: *Newport Beach Address*

Please mark your survey in ink. Do not use pencil.

SURVEYS MUST BE SIGNED TO BE VALID.

Upon completion, fold the survey, place it in the return envelope and seal the envelope. Mail or deliver the survey to the address shown on the return envelope.

Option 1 – this option maintains sand play area, reconstructs the existing rubberized surfacing, entry to park and seating areas, upgrades water fountain, and landscaping.

Option 2 – this option removes all sand in play area, replaces entire play area with rubberized surfacing, reconstructs the entry to park, seating areas and upgrades water fountain, and landscaping.

For additional information about Newport Island Park please see newportbeachca.gov/newportislandpark

✂ Please cut along this line, fold the SURVEY, seal in the provided envelope, and return to Public Works Dept. ✂

PROPERTY OWNER PARK SURVEY

Owner Name: *Property Owner Name*

- I am IN FAVOR** of Option 1 – maintains existing sand and replaces existing rubberized surfacing.
- I am IN FAVOR** of Option 2 – removes all sand and replaces with rubberized surfacing.

SURVEY

Signature of person completing park survey

Print name of person completing park survey

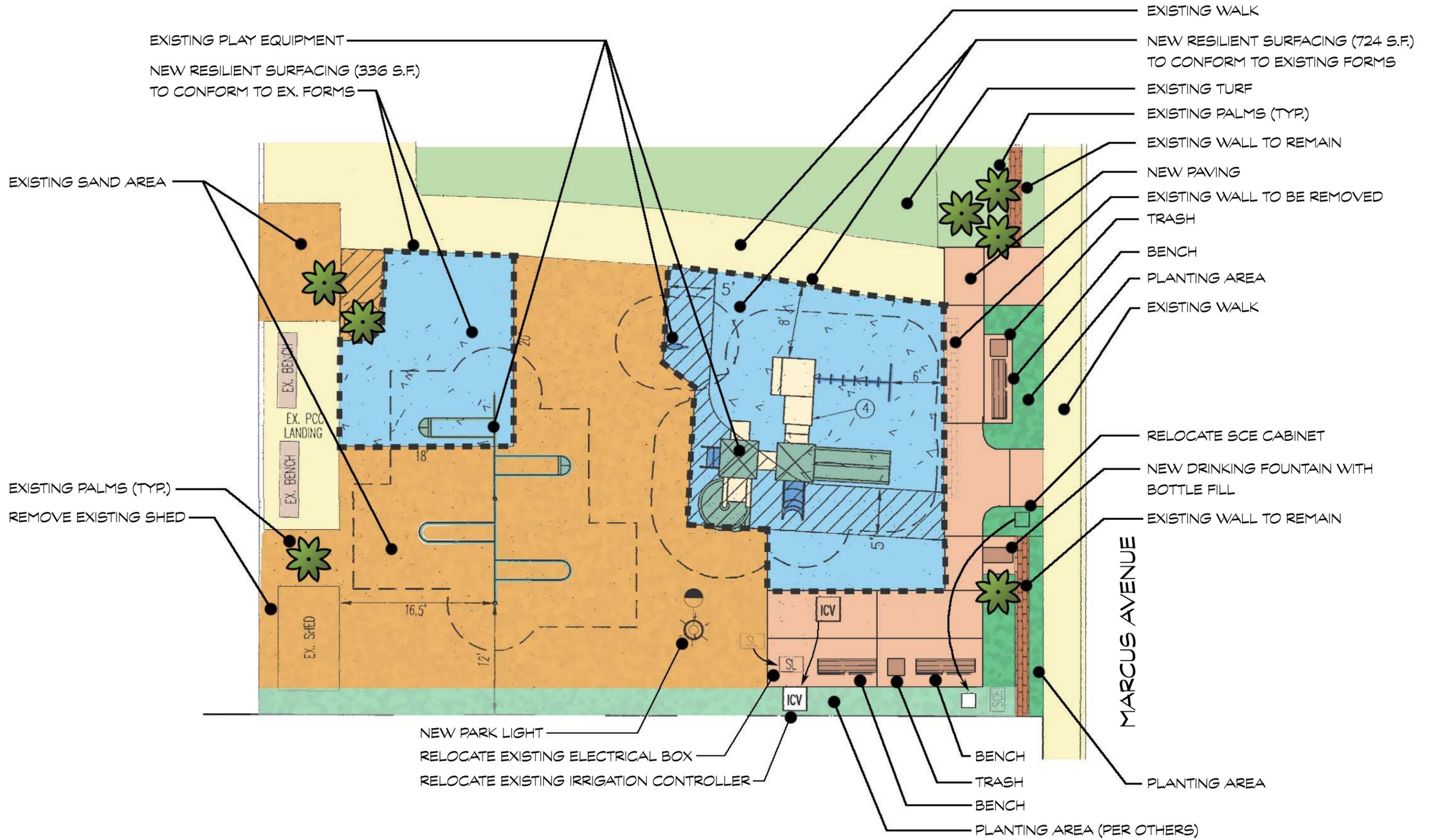


Exhibit B 1 of 2



01/31/2019



CONCEPTUAL SITE PLAN - OPTION #1

NEWPORT ISLAND PARK
CITY OF NEWPORT BEACH, CALIFORNIA

Exhibit C

Newport Island Park Survey

Total Ballots Mailed out: 150

Total Ballots Received: 48

Option 1 42%

Option 2 58%

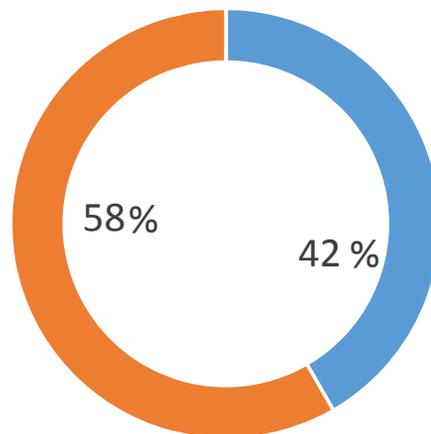
20 Votes for Option 1

Reduces sand play area slightly, reconstructs and slightly expands the rubberized surfacing, entry to park and seating areas, upgrades water fountain, and landscaping.

28 Votes for Option 2

Removes all sand in play area, replaces entire play area with rubberized surfacing, reconstructs entry to park, and seating areas, upgrades water fountain, and landscaping.

Survey Results



■ Option 1 ■ Option 2

results as of 3/25/19

Exhibit D



Assistant City Engineer Mike Sinacori talks about possible improvements for Newport Island Park during a community meeting Wednesday at the park, while longtime local Jim Miller (center) and other residents listen and pitch in with ideas and concerns.
— Photo by Sara Hall ©

More than a dozen residents attended a community meeting Wednesday about proposed renovation of Newport Island Park.

It's a great turnout, Assistant City Engineer Mike Sinacori noted. It shows how much locals care about this park and the community, he added.

"They said their peace and whatever happens, happens," Miller said.

Renovation of the small, local park in West Newport was tabled at a Parks, Beaches & Recreation Commission meeting last month until more research and community outreach is conducted, primarily centered around health concerns about whether to use sand or a rubber mat in the play area.

PB&R commissioners voted 7-0 on Feb. 5 to continue the rehabilitation of Newport Island Park until a future meeting.

At the PB&R meeting, longtime resident Jim Miller mentioned potential health concerns associated with the sand, where he, and other residents, claim cat feces and urine have been found. Miller said he once shoveled up five scoops of cat feces.

On Wednesday, Miller said some residents were leaning toward sand, but it could go either way. As long as the community is informed and is able to provide their input, then it works out fine, he added.

"They said their peace and whatever happens, happens," Miller said.

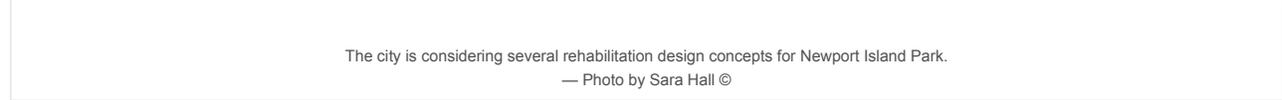
Wednesday's discussion included questions about sand, rubber mat, swing styles, sidewalk, landscaping, and more.

The project includes two main design concepts, approximately \$285,000 to \$300,000, option one includes replacing the sand in the area with play equipment and option two includes replacing the sand with a rubberized resilient surface.

A revised plan will likely return to PB&R on the first Tuesday of April or May, then, if a project is approved, on to City Council in early summer and staff hopes to hit the ground running in fall.

Miller and city staff encouraged residents to attend the upcoming meetings to share their opinions.

For more information, call Public Works Department at (949) 644-3311 or visit newportbeachca.gov/government/departments/public-works/capital-improvement-program/newport-island-park



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1

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About the Author



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Balboa Island Trees Root Up Concern

Next Story »
January Stats Show JWA Passenger Traffic Increased

Related Posts



NOAA Presents Humane Sea Lion Deterrents



January Stats Show JWA Passenger Traffic Increased



Balboa Island Trees Root Up Concern



Harbormaster's Report

Leave a Reply

Exhibit E



CITY OF NEWPORT BEACH
Parks, Beaches & Recreation Commission
Tuesday, April 2, 2019 — 6:00 pm
City Council Chambers — 100 Civic Center Drive
Newport Beach, CA 92660

PUBLIC NOTICE

The PB&R Commission will meet on **Tuesday, April 2, 2019 at 6:00 pm** in the City Council Chambers to review and make recommendations related to the park design and amenities associated with the Newport Island Park Improvements. The proposed park concept includes: renovating the rubberized surfacing, hardscape updates, new seating areas, water fountain, landscaping and sand replacement. **Please return resident surveys to Public Works by March 29, 2019.**

For more information, please call Patrick Arciniaga in Public Works Department at 949-644-3347. If you are unable to attend the meeting, but would like to provide comments to the Commission, please e-mail recreation@newportbeachca.gov.

Project Information: For more information, please visit our website: newportbeachca.gov/newportislandpark

Project Location: Newport Island Park located at Marcus Avenue and 39th Street



**City of Newport Beach
Public Works
100 Civic Center Drive
Bay D
Newport Beach, CA 92660**

**«Owner First Name:» «Owner Last Name:»
«Mail Address:» «Mail Street:»
«Mail City:», «Mail State:» «Mail Zip:»**



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item **VI-B**
April 2, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Reforestation Request – 301 Poppy Avenue

RECOMMENDATION:

Staff recommends that the PB&R Commission consider the reforestation request of Michael Dilley, Landscape Architect for Ed and Lori Coss of two City Pine trees located at 301 Poppy Avenue and replaced with three 36” box Water Gum trees. The applicant, has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs,

DISCUSSION:

Michael Dilley, representative for the property owner, contacted the City in December 2018 regarding his intent to request removal of two City Pine trees due to wrong tree species for location.

On March 14, 2019, the City Arborist inspected the City Pine trees as a result of the removal request. The trees did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the property owner to remove and replace the trees per the criteria of incorrect species referenced in the City Council Policy G-1. Mr. Dilley has met the procedural requirements for the reforestation request of two City Pine trees at 301 Poppy Avenue. If approved by the Commission, there will be three 36” box Water Gum trees installed at the applicant’s cost.

NOTICING:

Mr. Dilley, Council Member Joy Brenner, and Corona del Mar Village Community Association have received a copy of this report. The trees were posted with the attached poster regarding the removal request.

Attachments:

- A. Reforestation Application
- B. Tree Removal Report/Review
- C. Info Sheet – Water Gum tree
- D. Approved map of surrounding property owners for applicant’s petition process
- E. Postcard notifying surrounding property owners of the Commission Meeting
- F. Reforestation Check List
- G. Tree Poster



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

1- Aleppo Pine ADD ONE CALA BRIND PINE
 Quantity and specie(s), (if known) of tree(s).

SEAVIEW @ PIPPY SIDE
 Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other OWNERS REP LANDSCAPE ARCHITECT

Address/ Phone (Daytime) / Email

2320 2nd Ave
CORONA DEL MAR, CA 92625
949-697-2358 MUREDD@NDZAWET

Signature: Mutab C Dillej

Date: 12-16 2018

Print Name: Mutab C Dillej

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other OWNERS REP

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

THE LARGE ALLEPO PINE IS
LEADING TOWARD HOUSE. EXTREME GAP FROM TREE.
SMALL CALABRAD PINE STRESSED AND STRUGGLING

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



MDZA LANDSCAPE ARCHITECTURE & PLANNING
2320 Second Avenue · Corona del Mar, CA 92625
949.673.0800 · 949.673.0806
www.mdza.net
C.A. LIC.#2976 · C27-60366

November 9, 2018

PETITION TO REMOVE PARKWAY TREES

SUBJECT: 301 Poppy – Removal and Replacement of Pine trees on east side of Seaview St. and Poppy.

Ed and Lori Coss have recently purchase the home at 301 Poppy at the corner of Seaview. They are in the process of remodeling the house and the garden. There is a large overgrown pine which they would like to remove along with a smaller sickly pine. The large pine is leaning and produces sap which gets on cars and anything below it. It is so large that there is concern over it possibly endangering the house should it fall.

They would like to remove these trees and replace with City approved street trees. Currently there is no irrigation on these trees and upon removal they will provide irrigation to these and existing trees in parkway which will result in healthier trees as they will then have regular watering. . All of this will be at the expense of the owner of 301 Poppy.

The City of Newport Beach requires the approval by a minimum of 60% of a maximum of 30 private property owners in 500 foot proximity of the property.

We kindly ask you to sign the attached petition.

Sincerely,

Michael Dilley
MDZA Landscape Architecture



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Landscape Division

Location(s) of tree(s): 301 Poppy Avenue / Sides 1 and 3

Request: The property owner has requested the removals of an Aleppo and a Calabrian Pine trees.

Botanical/Common Names: Side 1: Pinus halepensis / Aleppo Pine
Side 3: Pinus brutia / Calabrian Pine

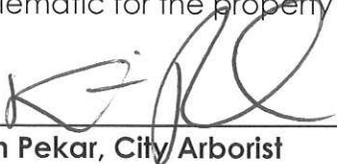
Designated Street Tree: The property owner has agreed to replant with three 36-inch box Water Gum trees (Tristania laurania)

Estimated Trees Values: Side 1: \$6,080.00
Side 3: \$1,380.00

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

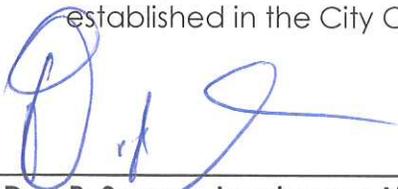
Comments: A field inspection determined that the City Pine trees are in fair condition and do not meet the criteria for removal referenced in the G-1 Policy. The Aleppo Pine has some irregular form, which is typical of the species. It is stable, but leans towards the residence and drops sap on the private property. The Calabrian Pine has some minor deadwood, which can be mitigated by pruning. The needle drop is problematic for the property owner.

Inspected by: 
Kevin Pekar, City Arborist

Date: March 14, 2019

Recommendation: Staff recommends reforestation as an option to remove and replace the tree, per the criteria of incorrect species for the current location, referenced in the G-1 Policy.

The applicant has met the procedural requirements for reforestation established in the City Council Policy G-1.

Reviewed by: 
Dan P. Sereno, Landscape Manager

Date: March 14, 2019

Detail
Notes
Images
Documents
Observations

Inventory Detail

| | | | | |
|------------------|--|-----------|----------------------|----------------------|
| Tree ID | 1143688 | Old Tag # | <input type="text"/> | Save |
| District | 12 | | | |
| Area | 12 | | | |
| Address | 301 POPPY AVE | | | |
| Side/Site | Side - 1 | | | |
| Alt Address | 3720 SEAVIEW AV | | | |
| Tree Species | Pinus halepensis / Pine - Aleppo | | | |
| Common Name | Aleppo Pine | | | |
| Size | 25-30 | | | |
| Height | 30-45 | | | |
| DBH | | | | |
| Condition | FAIR | | | |
| Grow Space | | | | |
| Space Size | | | | |
| Overhead Utility | | | | |
| Sidewalk Damage | | | | |
| Note: | | | | |
| Irrigation Flag | Yes | | | No |
| Monitor Flag | Yes | | | No |
| Service Type | Grid Pruning | | | |
| Season | JAN/APR | | | |
| Estimated Value | \$6,080.00 | | | |
| Next Date | | | | |

Map data ©2018 Google

Latitude: 33.592489032 Longitude: -117.868735642 ([edit](#))

| Service History | | | | | | | |
|-----------------|----------|--|------|--------------|--------------|--------------|-----------|
| Scope | WO Ref # | Description | Who | Service Date | Invoice Date | Service | New Price |
| Invoiced | 32854 | 2018 - Grid 12 (Corona del Mar) - Broadleaves (April Progress) | GSTS | 4/03/18 | 4/26/18 | Grid Pruning | 51.33 |
| Invoiced | 24117 | 2016 - Grid 12 (CDM) - Broadleaves | GSTS | 2/15/16 | 2/29/16 | Grid Pruning | 49.43 |
| Invoiced | 18318 | 2014 - Grid 12 (CDM) - Revised | GSTS | 5/14/14 | 5/30/14 | Grid Pruning | 48.00 |
| Work History | | | WCA | | 2/21/12 | Other | 0.00 |
| Work History | | | WCA | | 6/17/10 | Other | 0.00 |
| Work History | | | WCA | | 1/28/08 | Other | 0.00 |
| Work History | | | WCA | | 12/19/05 | Other | 0.00 |
| Work History | | | WCA | | 1/03/01 | Other | 0.00 |
| Work History | | | WCA | | 10/11/99 | Other | 0.00 |

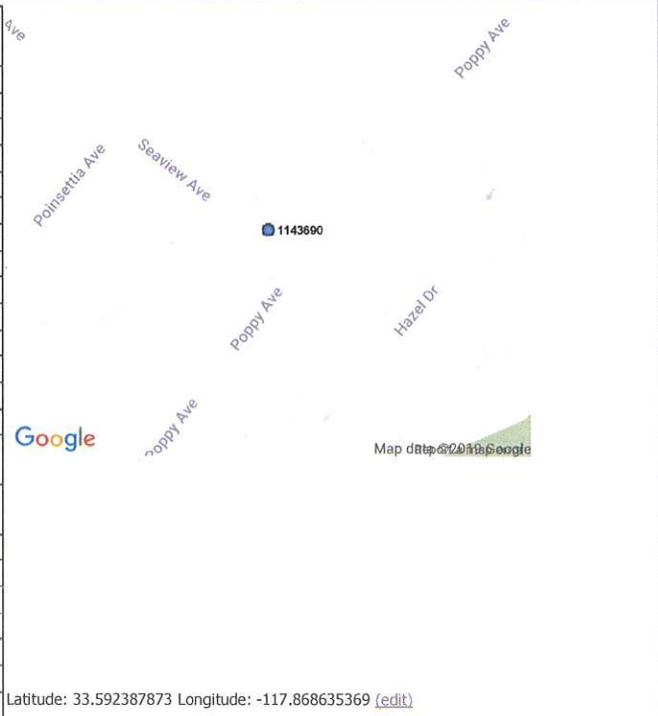
https://www.greatscottreeservice.com/gsts/WebPortal/Client-InventoryDetail-Zoom.cfm?... 3/15/2019



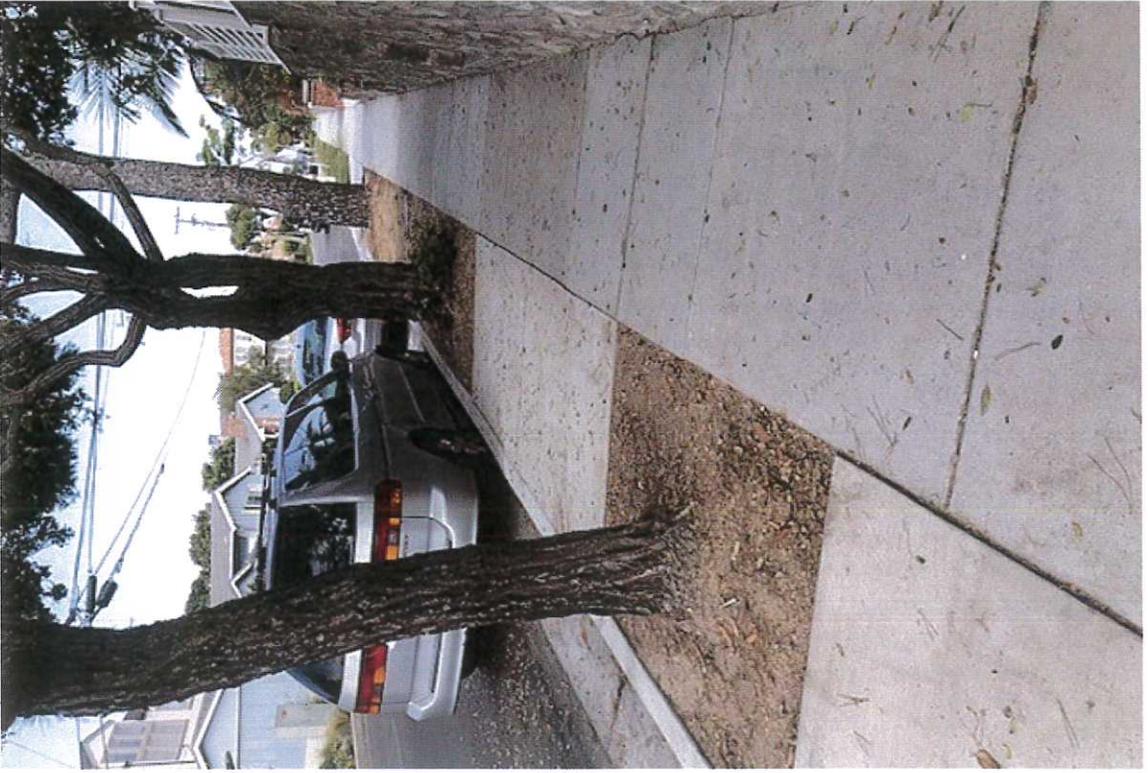
Detail Notes Images Documents Observations

Inventory Detail

| | | | | |
|------------------|---------------------------------|-----------|----------------------|----------------------|
| Tree ID | 1143690 | Old Tag # | <input type="text"/> | Save |
| District | 12 | | | |
| Area | 12 | | | |
| Address | 301 POPPY AVE | | | |
| Side/Site | Side - 3 | | | |
| Alt Address | 3720 SEAVIEW AV | | | |
| Tree Species | Pinus brutia / Pine - Calabrian | | | |
| Common Name | Pine - Calabrian | | | |
| Size | 07-12 | | | |
| Height | 15-30 | | | |
| DBH | | | | |
| Condition | FAIR | | | |
| Grow Space | | | | |
| Space Size | | | | |
| Overhead Utility | | | | |
| Sidewalk Damage | | | | |
| Note: | | | | |
| Irrigation Flag | Yes | | | No |
| Monitor Flag | Yes | | | No |
| Service Type | Grid Pruning | | | |
| Season | JAN/APR | | | |
| Estimated Value | \$1,380.00 | | | |
| Next Date | | | | |



| Service History | | | | | | | New |
|-----------------|----------|--|------|--------------|--------------|--------------|-------|
| Scope | WO Ref # | Description | Who | Service Date | Invoice Date | Service | Price |
| Invoiced | 32854 | 2018 - Grid 12 (Corona del Mar) - Broadleaves (April Progress) | GSTS | 4/03/18 | 4/26/18 | Grid Pruning | 51.33 |
| Invoiced | 24117 | 2016 - Grid 12 (CDM) - Broadleaves | GSTS | 2/15/16 | 2/29/16 | Grid Pruning | 49.43 |
| Invoiced | 18318 | 2014 - Grid 12 (CDM) - Revised | GSTS | 5/14/14 | 5/30/14 | Grid Pruning | 48.00 |
| Work History | | | WCA | | 6/17/10 | Other | 0.00 |
| Work History | | | WCA | | 1/28/08 | Other | 0.00 |
| Work History | | | WCA | | 12/19/05 | Other | 0.00 |
| Work History | | | WCA | | 1/03/01 | Other | 0.00 |
| Work History | | | WCA | | 10/11/99 | Other | 0.00 |



Water Gum

General Notes

Can be trained as a single or multi-trunked tree. Slow growing tree, so planting a larger specimen is desirable.

Has fragrant Flower and Leaf.

Native to Australia.

Family: *Myrtaceae*

Synonyms

Tristania laurina

Tree Characteristics

Low Canopy.

Oval or Rounded Shape.

Has Evergreen foliage.

Height: 20 - 35 feet.

Width: 15 - 30 feet.

Growth Rate: 12 Inches per Year.

Longevity 40 to 150 years.

Leaves Lanceolate to Ovate, Glossy Medium Green, No Change, Evergreen.

Flowers Showy. Fragrant Yellow. Flowers in Spring or Summer. Has perfect flowers (male and female parts in each flower).

Brown or Red Capsule, Small (0.25 - 0.50 inches), fruiting in Summer or Fall.

Bark Striking, Cream, Dark Brown, Red Brown or Multicolored, Exfoliating or Smooth.

Shading Capacity Rated as Dense to Very Dense in Leaf.

Litter Issue is Dry Fruit.

Tree Site Conditions & Constraints

Sunset Zones 15 - 24.

USDA Hardiness Zones 10 - 12.

Exposure Full Sun to Partial Shade.

Moist Soil.

Clay, Loam or Sand Texture.

Neutral to Slightly Alkaline Soil pH.

Seaside Tolerance is Good in South Coast.

Pests & Disease Information

Susceptible to Scales.

Health, Safety & Environmental Concerns

Branch Strength Rated as Medium Weak

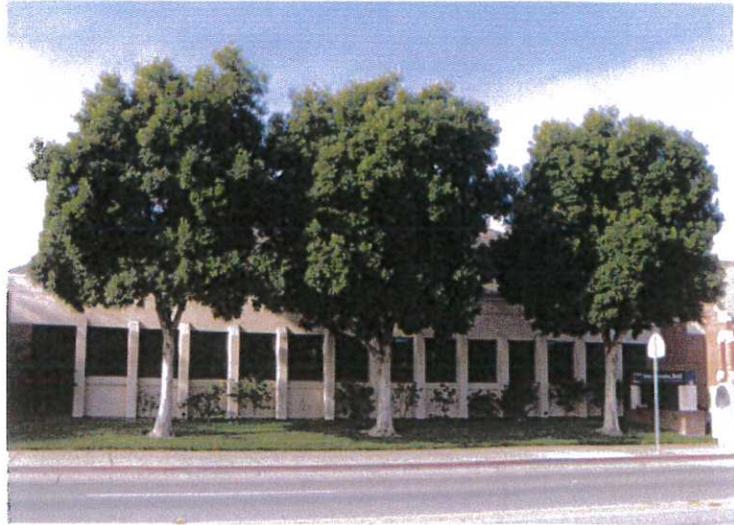
Root Damage Potential Rated as Low.

None Known Health Hazard.

Special Uses & Values

Screen.

Hedged.



Commission Meeting Notice
IMPORTANT!

City of Newport Beach
Public Works Department
Municipal Operations Division
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its April 2, 2019 meeting, the Parks, Beaches, and Recreation Commission will consider the request to reforest two City Pine trees located at 301 Poppy Avenue.

Attendance at the meeting is optional.

DATE: Tuesday, April 2, 2019
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after March 29, 2019: www.newportbeachca.gov. If you have any questions regarding this item, you may contact the Municipal Operations Division of Public Works Department at 3055. ATTACHMENT E



Public Works Department / Municipal Operations Division

Reforestation Check List: 301 Poppy Avenue

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Legally Established Homeowners Association | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Individual Private Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Reforestation Application | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> (90) days Reforestation Request Compliance | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Damage/Impact

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Blue Water View Impact | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Incorrect Tree Species | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Hardscape Damage: | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Curb/Gutter | | | | |
| <input type="checkbox"/> Sidewalk | | | | |
| <input type="checkbox"/> Utility | | | | |

Individual Private Property Owner(s) ONLY

| | Verified by: | City Arborist | Landscape Manager | PW/MOD Deputy Director |
|---|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Written Agreement by Individual Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Staff Approved Petition | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Property Owners Signatures Verified | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Meets 60% Reforestation Criteria: | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

30 Property owners notified; 18 in favor

Meets **Minimum** Reforestation Requirements: YES NO

Deputy Director Signature: *[Signature]*

Date: 3-20-19

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A TREE REMOVAL/REFORESTATION REQUEST**



AT THE April 2, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A TREE REMOVAL/REFORESTATION REQUEST**



AT THE April 2, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
MUNICIPAL OPERATIONS
AT (949) 644-3055**



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item **VI-C**
April 2, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Proposed Revisions to City Council Policy B-17 – Parks, Facilities and Recreation Program Donations

RECOMMENDATION:

Staff recommends that PB&R Commission rconsider the proposed revisions to City Council Policy B-17 and forward to City Council for their review and approval.

DISCUSSION:

On July 10, 2018, the City Council temporarily suspended the City Council Policy B-17 – *Parks, Facilities, and Recreation Program Donations*. The recommendation from that presentation was for staff to work with the PB&R Commisison to establish an Ad Hoc Committe to review, refine, and ultimately recommend said revised language to the City Council for their review and approval.

At the August 7, 2018, the PB&R Commission appointed Chair Howald, and Commissioners Granoff and Daruty to the Ad Hoc Donations Program Committee. This Ad Hoc Committee met with staff on September 24, and December 4, 2018 and again on Januay 16, 2019. Based on their discussions, their recommended revised language to the City Council for review and approval are attached.

NOTICING:

The agenda item has been noticed according to the Brown Act.

Attachments:

- A. City Council Policy B-17
- B. City Council Policy B-17 - Red-lined Version
- C. Proposed City Council Policy B-17 Policy – Clean version
- D. Photos of proposed benches

PARKS, FACILITIES, AND RECREATION PROGRAM DONATIONS

Purpose

The City Council recognizes the need to promote community involvement and active participation in quality of life components throughout the community, and the need to establish a fair, equitable, and uniform procedure for which gifts may be donated to the City. This policy establishes criteria for donations to assure area compatibility, attractiveness, usefulness, and the capability to be maintained. Each donation considered for inclusion in the City park public improvement and street system will be subject to established limitations and guidelines for the particular area.

Policy

A. Acceptance of donations of cash or tangible items

1. Based on the value of the donation, appropriate City staff will review the acceptability of any donation and determine if the benefits to be derived warrant acceptance of the donation.
2. Criteria for evaluation includes consideration of any immediate or initial expenditure required in order to accept the donation, the potential and extent of the City's obligation to maintain the donation, and the community benefit to be derived from the donation.
3. The cost of a tangible donation shall include a 10% maintenance fee paid for in full by the donor. This maintenance fee is in addition to any other fees or charges.

B. Types of Donations

Donations may be received in the form of cash, real, or personal property. Restricted donations are those donations that the donor specifies for a particular City location or purpose. Unrestricted donations are those donations that are given to the City for unspecified use.

1. Cash Gifts

- a. Donation of cash or items valued at or below the amount set in City Council Policy F-3 may be accepted by the City Manager. However, any donation considered a park facility improvement that would result in an installation of a permanent fixture in the parks must be in compliance with subsection 4 of this policy, *Park, Public Improvement, and Street Amenities*.

- b. Donations above the amount set in City Council Policy F-3 for the City Manager may be accepted by the Parks, Beaches and Recreation Commission.
- c. Gifts of funds may be designated for restricted or unrestricted use. Gifts of cash or items that have a restriction must first be approved by the City Council.
- d. Gifts of funds accepted by the City imply no other obligation besides using donated funds for the specified purpose.

2. Trees

Tree donations add beauty to City parks and facilities. Trees may be donated and installed at parks and parkway locations recommended by the Municipal Operations Director and approved by the Parks, Beaches and Recreation Commission. The minimum size of tree donations must be 36" boxed containers unless waived by the Commission. Tree donations are limited to specific species listed on the Parkway Tree Designation List and/or matching the landscape in park locations.

3. Benches

Bench donations may be donated and installed in different areas of placement including parks, streets, along the beachfront, within villages, commercial districts, neighborhoods, on a specific island, etc. The Parks, Beaches, and Recreation Commission, with the assistance of Municipal Operations staff, shall designate the type, style, design, and placement of City-owned benches on City property.

- a. An inventory of designated benches and available bench locations will be maintained in the City Donation Catalog.
- b. Donation requests must be submitted to the Municipal Operations Department and meet the following requirements:
 - i. Bench donations along a city street, beachfront or other public right of way will require the approval of the Municipal Operations Director.
 - ii. Bench donations within a commercial district will require notification of, and an endorsement from, the local business association, if applicable.

- iii. Bench donations for parks and facilities within a residential community will require notification of residents and an established homeowners association or common interest development, when applicable, within 300 feet of placement.

4. Park, Public Improvement, and Street Amenities

Other amenities such as drinking fountains, tables, and other equipment that will improve public places in parks, in and/or around public buildings, streets, walkways, and trails may be donated to the City.

- a. Other amenities that may be donated will be identified in the City Donation Catalog.
- b. Donation of public amenities valued at or below the amount set forth in City Council Policy F-3 may be accepted by the City Manager.
- c. Donation of public amenities valued at the amount set forth in City Council Policy F-3 and above may be accepted or declined by the Parks, Beaches and Recreation Commission.
- d. Donations to be installed on public sidewalks shall meet the criteria described in Policy L-15 Encroachments on Public Sidewalks and approved by the Public Works Director and Municipal Operations Director.

C. Naming Rights

Donors may receive naming rights on capital improvement projects for which any donation matches or exceeds 75% of the total budgeted cost for the area benefiting from the donation. All such donations will be submitted to the City Council for acceptance of the donation and the name to be applied to the project in keeping with City Council Policy B-9 – *Naming of City Parks & Facilities*.

D. Sponsorships

Special Events are recognized as fundraising activities. Where donations or sponsorship of a special event will require some form of recognition, and, in order to provide recreational opportunities, corporate or organizational sponsors may be recognized by use of logos and name on event banners and signage. Signs and literature at all such special events would be at the discretion of the appropriate Department Director. The size, scale and location of corporate logos and names should not dominate the event facilities or area. Corporate logos and/or names should not be displayed in a manner that would, in any way, suggest the

endorsement of the Department or the City. All signs must comply with the City's existing sign code and Council Policies B-3 and B-8.

E. Right to Decline

The City of Newport Beach reserves the right to decline any donation if, upon review, acceptance of the donation is determined to be not in the best interest of the City.

F. Special Privileges

Making a donation or co-sponsoring a special event does not entitle a sponsor/donor to any special privileges other than those stated in this policy such as recognition, plaques or displays at events, unless otherwise agreed upon and approved by the Department Director or the City Council when appropriate.

G. Reserved

H. Acknowledgements

1. Letter of acceptance of donation will be sent to donor.
2. In some cases, recognition of donations may be given at Commission or Council Meetings.
3. Plaques are reserved for donations meeting the following criteria:
 - a. Donors providing donations valued at \$1,000 to less than \$4,000 may elect to provide a dedicatory plaque not exceeding 2" x 6" with a name designated by the donor preceded by one of the following: "Donated by", "Donated for", "In recognition of", "In Loving Memory" or "In Memory of".
 - b. Donors providing donations valued at \$4,000 or greater may elect to provide a dedicatory plaque not exceeding 5" x 7" with name, date and dedication wording not exceeding 25 words. Plaque content must be approved by the Parks, Beaches & Recreation Commission.
 - c. Donors providing donations valued at least \$1,000 that recognize individuals or organizations that have provided distinguished long term and/or significant service to the City may include a dedicatory plaque not exceeding 5" x 7" with name, date and dedication wording not exceeding 25 words. Individuals can include City employees with 25 or more years of distinguished service, as determined by the PB&R Commission.

- d. Plaques are at the expense of the donor, the City will assume ownership and maintenance of the donated item and plaque however, the City does not assume replacement costs due to vandalism or theft. Plaques will remain on a donated item during its useful life. The City reserves the right to remove and/or relocate the donated item.
- e. Plaque information will be entered on the Gift Donation Catalog application form and ordered by the City.

History

Adopted I-15 - 7-22-1991 ("Park Improvement Donation")

Amended I-15 - 1-24-1994 (changed to G-5)

Amended G-5 - 6-27-1994

Amended G-5 - 6-24-1996

Adopted B-17 - 5-9-2006 ("Park, Facilities, & Recreation Donations", incorporation G-5)

Amended B-17 - 2-24-2009

Amended B-17 - 6-26-2012

Amended B-17 - 8-8-2017

PARKS, FACILITIES, AND RECREATION PROGRAM DONATIONS

Purpose

The City Council recognizes the need to promote community involvement and active participation in quality of life components throughout the community, and the need to establish a fair, equitable, and uniform procedure for which gifts may be donated to the City. This policy establishes criteria for donations to assure area compatibility, attractiveness, usefulness, and ~~the capability sustainability to be maintained of~~ maintenance. Each donation considered for inclusion in the City's parks public improvement and street system will be subject to established limitations and guidelines for ~~the each~~ particular area.

Policy

A. Acceptance of donations of cash or tangible items

1. Based on the value of the donation, appropriate City staff will review the acceptability of any donation and determine if the benefits to be derived warrant acceptance of the donation.
2. Criteria for evaluation includes consideration of any ~~immediate or~~ initial expenditure required in order to accept the donation, the potential and extent of the City's obligation to maintain the donation ~~for a minimum~~ maximum of 10 years, and the community benefit to be derived from the donation. ~~After 10 years, the donated item and/or plaque may be removed or replaced by the City~~
3. The cost of a tangible donation shall also include a ~~40% 50%~~ maintenance fee ~~equal to 50% of the estimated 10 year maintenance cost of the donated item,~~ paid for in full by the donor ~~at the time of the donation biennially, for the life of the donation.~~ This maintenance fee is in addition ~~to any other fees or charges,~~ Including to the cost and installation of the donated item.

Commented [CJ1]: This needs to be better defined along with a timeframe.

Commented [PK2R1]:

Commented [CJ3]: Is this enough? Should this be based on the number of years the donation is to be maintained?

Commented [PK4R3]: Maybe charge every two years for the life of the donation vs. putting a time limit.

B. Types of Donations

Donations may be received in the form of cash, real, or personal property. Restricted donations are those donations that the donor specifies for a particular City location or purpose. Unrestricted donations are those donations that are given to the City for unspecified use.

1. Cash Gifts

- a. Donation of cash or items valued at or below the amount set in City Council Policy F-3 may be accepted by the City Manager. However,

B-17

any donation considered a park facility improvement that would result in an installation of a permanent fixture in the parks must be in compliance with subsection 4 of this policy, *Park, Public Improvement, and Street Amenities*.

- b. Donations above the amount set in City Council Policy F-3 for the City Manager may be accepted by the Parks, Beaches and Recreation Commission.
- c. Gifts of funds may be designated for restricted or unrestricted use. Gifts of cash or items that have a restriction must first be approved by the City Council. Gifts of funds designated for unrestricted use shall be programed and spent on City Parks as determined by the City.
- d. Gifts of funds accepted by the City imply no other obligation besides using donated funds for the specified purpose.

2. Trees

Tree donations add beauty to City parks and facilities. Trees may be donated and installed at parks ~~and parkway locations~~ recommended by the Deputy Public Works Director Municipal Operations Director and approved by the Parks, Beaches and Recreation Commission. Depending on availability, the minimum ~~costsize~~ of tree donations must be equal to the price of ~~must shall be~~ valued at 48" boxed container plus maintenance costs, ~~even if only a 36" or 24" box is available for the species selected,~~ unless waived by the Commission. Tree donations are limited to specific species ~~listed on the Parkway Tree Designation List and/or that~~ matching the landscape in park locations. Tree donations are not eligible for donation plaques, however the donner will be provided with a certificate acknowledging the donation and the location of the donated tree.

Commented [PK5]: If we cannot find a 48" box of the species selected we plant a 36" or 24". Donor pays the cost of a 48" box regardless.

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3. Benches

Bench donations may be donated and installed in different areas of placement including parks, streets, along the beachfront, within villages, commercial districts, neighborhoods, on a specific island, etc. The Parks, Beaches, and Recreation Commission, with the assistance of Public Works Department Municipal Operations staff, shall designate the type, style, design, and placement of City-owned benches on City property.

- a. An inventory of designated benches and available bench locations will be maintained ~~in by~~ the City Donation Catalog.
- b. Donation requests must be submitted to the Public Works -- Municipal Operations Department Division and meet the following requirements:
 - i. Bench donations along a city street, beachfront or other public

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right of way will require the approval of the Deputy Public Works Director Municipal Operations. ~~Director~~

- ii. Bench donations within a commercial district will require notification of, and an endorsement from, the local business association, if applicable.

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iii. Bench donations for parks and facilities within a residential community will require notification of residents and an established homeowners association or common interest development, when applicable, within 300 feet of placement.

iv. Bench donations will be maintained (as defined by the City) for a maximum period of 10-XXX years. Should the bench be destroyed or require extraordinary maintenance, above and beyond the 50% maintenance fee, the donor will be notified to determine if they donor would like a replacement at their cost. After 10 years, the donated item and/or plaque may be removed or replaced by at the discretion of the City. For existing bench donations, the donated items will be maintained for 10 years from adoption of this policy.

c. Four types of benches are able to be donated, with exceptions by approval by the PB&R Commission. Donors can choose from the following:

1. Santa Monica Style – Standard Park Bench with concrete legs and composite bench seat slats
2. Huntington Beach Style – Standard Concrete Park Bench
3. Pasadena Victoria Series Style Bench – Backless Standard Concrete Park Bench
4. Columbia Cascade Infinity Style – Standard Park Bench with metal legs and composite bench slats. Comes in standard or backless.

4. Park, Public Improvement, and Street Amenities

Other amenities such as drinking fountains, tables, and other equipment that will improve public places in parks, in and/or around public buildings, streets, walkways, and trails may be donated to the City.

- a. Other amenities that may be donated will be identified and approved in the City by City Staff Donation Catalog.
- b. Donation of public amenities valued at or below the amount set forth in City Council Policy F-3 may be accepted by the City Manager.
- c. Donation of public amenities valued at the amount set forth in City Council Policy F-3 and above may be accepted or declined by the Parks, Beaches and Recreation Commission.

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- d. Donations to be installed on public sidewalks shall meet the criteria described in Policy L-15 Encroachments on Public Sidewalks and approved by the Public Works Director, ~~and Municipal Operations Director.~~

C. Naming Rights

Donors may receive naming rights on capital improvement projects for which any donation matches or exceeds 75% of the total budgeted cost for the area benefiting from the donation. All such donations will be submitted to the City Council for acceptance of the donation and the name to be applied to the project in keeping with City Council Policy B-9 – *Naming of City Parks & Facilities*.

D. Sponsorships

Special Events are recognized as fundraising activities. Where donations or sponsorship of a special event will require some form of recognition, and, in order to provide recreational opportunities, corporate or organizational sponsors may be recognized by use of logos and name on event banners and signage. Signs and literature at all such special events would be at the discretion of the appropriate Department Director. The size, scale and location of corporate logos and names should not dominate the event facilities or area. Corporate logos and/or names should not be displayed in a manner that would, in any way, suggest—the

endorsement of the Department or the City. All signs must comply with the City's existing sign code and Council Policies B-3 and B-8.

E. Right to Decline

The City of Newport Beach reserves the right to decline any donation if, upon review, acceptance of the donation is determined to be not in the best interest of the City.

F. Special Privileges

Making a donation or co-sponsoring a special event does not entitle a sponsor/donor to any special privileges other than those stated in this policy such as recognition, plaques or displays at events, unless otherwise agreed upon and approved by the Department Director or the City Council when appropriate.

G. Reserved Timeliness - All donations are limited to a period of 10 years. After 10 years, location will become available for a new donation. Should the donor wish to extend the time of the dedication, additional funding for maintenance activities will be required.

Commented [CJ6]: I think we need to limit the timeframe. This would allow others to donate.

Commented [PK7R6]: If a healthy growing tree, I assume we remove the plaque and leave the tree? Do we remove the plaque off the bench?

Commented [PA8R6]: A. For Benches: I think we make a new donation available at locations after the 10-year period if they do not renew at full cost, but keep it until replaced. And if they renew they get a brand new bench, minus plaque cost, we can refurbish.

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Commented [CJ9]: Does this need to be modified?

Commented [PK10R9]: Only plaques for b and c?

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H. Acknowledgements

1. Letter of acceptance of donation will be sent to donor.
2. In some cases, recognition of donations may be given at Commission or Council Meetings.
3. Plaques are reserved for donations meeting the following criteria:
 - a. Donors providing donations valued at \$5,000 to less than \$10,000 may elect to provide a dedicatory plaque not exceeding 2" x 6" with a name designated by the donor preceded by one of the following: "Donated by" or "Donated for," "In recognition of", "In Loving Memory" or "In Memory of". Trees are not eligible for donation plaques.
 - b. Donors providing donations valued at \$10,000 or greater may elect to provide a dedicatory plaque not exceeding 5" x 7" with name, date and dedication wording not exceeding 25 words. Plaque content must be approved by the Parks, Beaches & Recreation Commission. Trees are not eligible for donation plaques.
 - c. Donors providing donations valued at least \$1,000 that recognize individuals or organizations that have provided distinguished long term and/or significant service to the City may include a dedicatory plaque not exceeding 5" x 7" with name, date and dedication wording

Commented [CJ11]: Does this need to be modified?

Commented [PK12R11]: Covers trees.

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B-17

not exceeding 25 words. Individuals can include City employees with 25 or more years of distinguished service, as determined by the PB&R Commission.

- d. Plaques are at the expense of the donor and, the City will assume ownership and maintenance of both the donated item and plaque however, the City does not assume replacement costs due to vandalism or theft. Plaques will remain on a donated item during its useful life, or up to 10 years. If the donated item becomes unusable or unsightly within the 10-year period due to natural causes, the City does not assume responsibility to keep and/or maintain the item. The City reserves the right, without permission of the donor, to remove and/or relocate the donated item for any reason.
- e. The year of the donation will be included on all plaques.
- f. Plaque information will be entered on the ~~Gift Donation Catalog~~ application form and ordered by the City.

Commented [CJ13]: We need to make some statement about the condition, as this is an issue that many donors have. Are we really removing at the end of the useful life of a bench?

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History

- Adopted I-15 - 7-22-1991 ("Park Improvement Donation")
- Amended I-15 - 1-24-1994 (changed to G-5)
- Amended G-5 - 6-27-1994
- Amended G-5 - 6-24-1996
- Adopted B-17 - 5-9-2006 ("Park, Facilities, & Recreation Donations", incorporation G-5)
- Amended B-17 - 2-24-2009
- Amended B-17 - 6-26-2012
- Amended B-17 - 8-8-2017

PARKS, FACILITIES, AND RECREATION PROGRAM DONATIONS

Purpose

The City Council recognizes the need to promote community involvement and active participation in quality of life components throughout the community, and the need to establish a fair, equitable, and uniform procedure for which gifts may be donated to the City. This policy establishes criteria for donations to assure area compatibility, attractiveness, usefulness, and sustainability of maintenance. Each donation considered for inclusion in the City's parks and street system will be subject to established limitations and guidelines for each particular area.

Policy

A. Acceptance of donations of cash or tangible items

1. Based on the value of the donation, appropriate City staff will review the acceptability of any donation and determine if the benefits to be derived warrant acceptance of the donation.
2. Criteria for evaluation includes consideration of any initial expenditure required in order to accept the donation, the potential and extent of the City's obligation to maintain the donation for a minimum of 10 years, and the community benefit to be derived from the donation. After 10 years, the donated item and/or plaque may be removed or replaced by the City
3. The cost of a tangible donation shall also include a maintenance fee equal to 50% of the estimated 10 year maintenance cost of the donated item, paid for in full by the donor at the time of the donation. This maintenance fee is in addition to the cost and installation of the donated item.

B. Types of Donations

Donations may be received in the form of cash, real, or personal property. Restricted donations are those donations that the donor specifies for a particular City location or purpose. Unrestricted donations are those donations that are given to the City for unspecified use.

1. Cash Gifts

- a. Donation of cash or items valued at or below the amount set in City Council Policy F-3 may be accepted by the City Manager. However, any donation considered a park facility improvement that would result in an installation of a permanent fixture in the parks must be in compliance with subsection 4 of this policy, *Park, Public Improvement, and Street Amenities*.

- b. Donations above the amount set in City Council Policy F-3 for the City Manager may be accepted by the Parks, Beaches and Recreation Commission.
- c. Gifts of funds may be designated for restricted or unrestricted use. Gifts of cash or items that have a restriction must first be approved by the City Council. Gifts of funds designated for unrestricted use shall be programed and spent on City Parks as determined by the City.
- d. Gifts of funds accepted by the City imply no other obligation besides using donated funds for the specified purpose.

2. Trees

Tree donations add beauty to City parks and facilities. Trees may be donated and installed at parks recommended by the Deputy Public Works Director Municipal Operations and approved by the Parks, Beaches and Recreation Commission. Depending on availability, the minimum cost of tree donations must be equal to the price of a 48" boxed container plus maintenance costs, unless waived by the Commission. Tree donations are limited to specific species that match the landscape in park locations. Tree donations are not eligible for donation plaques, however the doner will be provided with a certificate acknowledging the donation and the location of the donated tree.

3. Benches

Bench donations may be donated and installed in different areas of placement including parks, streets, along the beachfront, within villages, commercial districts, neighborhoods, on a specific island, etc. The Parks, Beaches, and Recreation Commission, with the assistance of Public Works Department staff, shall designate the type, style, design, and placement of City-owned benches on City property.

- a. An inventory of designated benches and available bench locations will be maintained by the City.
- b. Donation requests must be submitted to the Public Works - Municipal Operations Division and meet the following requirements:
 - i. Bench donations along a city street, beachfront or other public right of way will require the approval of the Deputy Public Works Director Municipal Operations.
 - ii. Bench donations within a commercial district will require notification of, and an endorsement from, the local business association, if applicable.

- iii. Bench donations for parks and facilities within a residential community will require notification of residents and an established homeowners association or common interest development, when applicable, within 300 feet of placement.
- iv. Bench donations will be maintained (as defined by the City) for a minimum period of 10 years. After 10 years, the donated item and/or plaque may be removed or replaced at the discretion of the City. For existing bench donations, the donated items will be maintained for 10 years from adoption of this policy.
- c. Four types of benches are able to be donated, with exceptions by approval by the PB&R Commission. Donors can choose from the following:
 - 1. Santa Monica Style - Standard Park Bench with concrete legs and composite bench seat slats
 - 2. Huntington Beach Style - Standard Concrete Park Bench
 - 3. Victoria Series Style Bench - Backless Standard Concrete Park Bench
 - 4. Infinity Style - Standard Park Bench with metal legs and composite bench slats. Comes in standard or backless.

4. Park, Public Improvement, and Street Amenities

Other amenities such as drinking fountains, tables, and other equipment that will improve public places in parks, in and/or around public buildings, streets, walkways, and trails may be donated to the City.

- a. Other amenities that may be donated will be identified and approved by City Staff.
- b. Donation of public amenities valued at or below the amount set forth in City Council Policy F-3 may be accepted by the City Manager.
- c. Donation of public amenities valued at the amount set forth in City Council Policy F-3 and above may be accepted or declined by the Parks, Beaches and Recreation Commission.
- d. Donations to be installed on public sidewalks shall meet the criteria described in Policy L-15 Encroachments on Public Sidewalks and 7667 approved by the Public Works Director.

C. Naming Rights

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Amended B-17 – 8-8-2017

SANTA MONICA STYLE
(Standard park bench with concrete legs and composite bench seat slats)



HUNTINGTON BEACH STYLE
(Standard concrete park bench)



VICTORIA SERIES STYLE
(With back or backless concrete park bench)



INFINITY STYLE
(Standard park bench with metal legs and composite bench slats; comes in standard or backless)

