





Decorate your vehicle for TRUNK-OT-TREATING

This is a great way for local businesses and organizations to interact with families and future participants in the community, showcase program offerings, distribute marketing materials, and provide a fun and safe Halloween experience for families.

IMPORTANT REGISTRATIO

- 1 A registration form (available at link below) is required to participate in the event. Registration will not be accepted after FRIDAY, OCTOBER 18.
- Space is limited and will be assigned to organizations on a first-come, first-served basis.
- 3 Organizations are limited to one vehicle or booth space. City staff will determine if additional space is available and contact organization's individually as needed.
- 4 Registration is a commitment to participate! No shows will be charged a \$100 fee.
- 5 Organizations will be required to provide candy or prizes for a minimum of 500 kids; must be store bought (no homemade treats permitted). Snack sized candies are recommended.
- Organizations will be required to provide their own costumes, supplies for games/activities, decorations, and E-Z up or canopy for their trunk or carnival booth. Halloween decorations, themes, games and candy will be pre-approved by City staff and should be appropriate for children under 10.
- Only properly registered vehicles will be allowed to participate in this event. Trunk or Treat vehicles may be required to provide proof of insurance and vehicle registration.

EVENT DETAILS

- This event is rain or shine!
- 2 Organizations are encouraged to provide fun games, activities, or challenges that youth must complete in order to receive their candy or prize.
- 3 Participants are encouraged to dress up in costume.
- 4 Registered vehicles must arrive on-site between 2:30-3:15 p.m. Once entering the Trunk-or-Treat area, participants must be prepared to stay until the event ends at 7 p.m. For the safety of our event quests, vehicles will not be permitted to move or leave the lot until the event area has been cleared and deemed safe for traffic.
- 5 Advertisements and fliers must be approved prior to distribution. Organizations are encouraged to use novelty items as a fun and easy way to advertise (i.e. key chains with business/organization information) instead of traditional paper/fliers.
- On the day of the event, carnival booths and vehicles will be inspected for final approval of decorations, games, candy and related Halloween faire at 3:45 p.m. If necessary, City staff may require additional changes or modifications to decorations, themes, games, or candy prior to the start of or during the event.

FILL OUT APPLICATION AT:

surveymonkey.com/r/HalloweenSpooktacular2019

Registration Deadline is Friday, October 18

