



# CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Dr

Tuesday, October 1, 2019 - 6:00 PM

***Parks, Beaches and Recreation Commission Members:***

David Granoff, Chair  
Heather Ignatin, Vice Chair  
Hassan Archer, Commissioner  
Diane Daruty, Commissioner  
Laird Hayes, Commissioner  
Walt Howald, Commissioner  
Kate Malouf, Commissioner

**Staff Members:**

Laura Detweiler, Recreation & Senior Services Director  
Sean Levin, Recreation & Senior Services Deputy Director  
Micah Martin, Deputy Public Works Director  
Kevin Pekar, Parks and Landscape Superintendent  
Mariah Stinson, Administrative Support Specialist

The Parks, Beaches and Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches and Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches and Recreation Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Recreation Department at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3158 or [recreation@newportbeachca.gov](mailto:recreation@newportbeachca.gov).

**NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT**

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. NOTICE TO THE PUBLIC**

*The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.*

*The PB&R Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.*

**IV. PUBLIC COMMENTS ON CONSENT CALENDAR**

*This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A thru V-D). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.*

*All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.*

**V. CONSENT CALENDAR**

**A. Minutes of the Parks, Beaches & Recreation Commission Meeting of September 3, 2019**

Waive reading of subject minutes, approve and order filed.

[09-03-2019 PBR Minutes](#)

**B. Parks, Trees & Beach Maintenance Divisions Activities Report**

Receive/File Activity Report of past and upcoming projects and events.

[MOD Activity Report](#)

[Attachments A-D](#)

**C. RSS Activity Report**

Receive/File Activity Report of past and upcoming projects and events.

[RSS Activity Report](#)

**D. Tree Reforestation - 2001 Kewamee Drive**

Staff recommends that the Parks, Beaches & Recreation Commission approve the reforestation request by Andrew Pyne of a City Ficus tree located at 2001 Kewamee Drive and replaced with a 48-inch box White Crepe Myrtle tree. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. The applicant will assume all costs.

[Staff Report](#)

[Attachments A-D](#)

**VI. CURRENT BUSINESS**

**A. Newport Theatre Arts Center - Partner Presentation**

Presented by Justin Schmillen

[Presentation](#)

**B. OASIS - Partner Presentation**

Presented by Celeste Jardine-Haug

**C. Appeal of Approved Tree Removal - 311 Poinsettia Avenue**

Staff recommends that the Parks, Beaches & Recreation Commission consider the appeal from Sherry Stinehart, resident at 307 Poinsettia Avenue, of staff's approved tree removal of a City Red-Flowering Gum tree in front of 311 Poinsettia Avenue.

[Staff Report](#)

[Attachments A & B](#)

[Presentation](#)

[Correspondence](#)

**D. Tree Reforestation - 2101 East Coast Highway (Zahma Drive)**

Staff recommends that the Parks, Beaches & Recreation Commission consider the reforestation request by Robert Tapper, representative of the property owner, of 17 City trees (2 Ficus and 15 Melaleuca) located at 2101 East Coast Highway, along Zahma Drive and replaced with 17 48-inch box Purple Orchid trees. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. The applicant will assume all costs.

[Staff Report](#)

[Attachments A-D](#)

[Correspondence](#)

**E. Appeal of Denial for Special City Tree Removal - 603 Newport Center Drive**

Staff recommends that the Parks, Beaches & Recreation Commission consider the appeal from Chase Gilmore, representative of the property owner, The Irvine Company, of staff's denial of the removal of two Special City Mexican Fan Palm trees next to 603 Newport Center Drive.

[Staff Report](#)

[Attachments A & B](#)

**VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

*PB&R Commission / staff announcements / Ad Hoc Committee updates or matters which Commissioners would like placed on future agendas for further discussion.*

**VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record.*

**IX. ADJOURNMENT**

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission  
Regular Meeting  
September 3, 2019 – 6:00 PM

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I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 PM

II. ROLL CALL

Present: David Granoff, Chair  
Heather Ignatin, Vice Chair  
Hassan Archer, Commissioner  
Diane Daruty, Commissioner  
Laird Hayes, Commissioner  
Walt Howald, Commissioner  
Kate Malouf, Commissioner

Staff: Sean Levin, Recreation & Senior Deputy Director  
Dave Webb, Public Works Director  
Micah Martin, Deputy Public Works Director  
Kevin Pekar, Parks and Landscape Superintendent  
Mariah Stinson, Administrative Support Specialist

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR-None.

V. CONSENT CALENDAR

A. Minutes of the August 6, 2019, PB&R Commission Meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

Jim Mosher announced that he had submitted to staff a number of corrections for the minutes. He stated that it was impossible to tell from the minutes what the Commission's recommendations were for lower Sunset Park and the Donation Policy.

B. Parks, Trees & Beach Maintenance Divisions Activity Report.

Recommendation: Receive/file Activity Report.

C. RSS Activity Report.

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

Motion by Commissioner Archer; second by Commissioner Hayes to approve IV. CONSENT CALENDAR. The motion carried by unanimous vote.

VI. CURRENT BUSINESS

A. Appeal of Denial for Special City Tree Removal – 2201 Waterfront Drive  
Staff recommends that the Parks, Beaches, and Recreation Commission consider the appeal from property owner Irving Budlong of staff's denial of the removal of a Special City California Pepper tree at 2201 Waterfront Drive.

Parks and Landscape Superintendent Pekar gave the timeline of the application, the reasons for his recommendation of denial, and he noted that Mr. Budlong was willing to remove and replace the existing tree with a 48" box California Pepper.

Commissioner Ignatin asked what the health of the tree was and Superintendent Pekar reported that it was in good health.

Chair Granoff opened the public comment; seeing none he closed the public comment.

Parks and Landscape Superintendent Pekar discussed with the Commission various factors of the new driveway, where the new tree may be placed and transplantation of the existing tree.

Commissioner Ignatin was in support of staff's denial because it did not meet the G-1 Policy.

Chair Granoff reopened the public comment.

Irving Budlong, applicant, stated that there was no garage on the property and the only place to put it was to remove the existing tree.

Mr. Budlong answered the question that he had not heard of any objections from surrounding neighbors regarding removing the existing tree and replacing it.

Commissioner Howald did not want to set a precedent of removing a tree so that the applicant could have a driveway.

Chair Granoff closed the public comment.

Motion by Commissioner Ignatin; seconded by Commissioner Hayes, to deny the appeal from property owner Irving Budlong of staff's denial of the removal of a Special City California Pepper tree at 2201 Waterfront Drive. The motion failed by the following vote:

Ayes: Vice Chair Ignatin and Commissioner Malouf

Nays: Commissioner Howald, Chairperson Granoff, Commissioner Daruty, Commissioner Archer and Commissioner Hayes

Motion by Commissioner Howald; seconded by Chairperson Hayes, to approve the appeal from property owner Irving Budlong of staff's denial of the removal of a Special City California Pepper tree at 2201 Waterfront Drive contingent on the driveway approach approval and a replacement with a 60-inch box California Pepper tree. The motion carried by the following vote:

Ayes: Commissioner Howald, Chairperson Granoff, Commissioner Daruty, Commissioner Archer and Commissioner Hayes

Nays: Vice Chair Ignatin and Commissioner Malouf

**B. Special Tree Replacement Request – Marine Avenue**

- 1) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant of Section 15304 of the CEQA Guidelines because the removal of a dead, damaged, and/or diseased tree is a minor alteration of the condition of land and/or vegetation and none of the exceptions to the use of a categorical exemption set forth in the Guidelines apply; and
- 2) Approve the removal and replacement of four (4) Special City Eucalyptus Gum trees located at 210, 217, 224, and 315 Marine Avenue with a mix of new Eucalyptus Gum trees species, including Lemon-Scented Gum and Silver-Dollar Gum, as there is consensus by staff and consultant arborists on these four trees. The removal of these four trees would take place in September. Replacement of these four trees as well as the planting of the five current vacant tree wells would follow as soon as sidewalk and curb reconstruction work is completed.
- 3) Determine if Level III testing should be conducted prior to the removal of the of six (6) Special City Eucalyptus Gum trees located at 220, 300, 301, 312, 319, and 326 Marine Avenue. If determined necessary, staff would recommend the additional testing for these six trees be conducted in the next couple months. Upon further detailed review and evaluation of this additional testing information by the consulting Arborist and the City Arborist, the City Arborist will determine which of the six special trees, if any, can remain. The other trees (possibly up to all six) not approved to remain will be scheduled for removal and replacement (with a mix of new Eucalyptus Gum tree species, including Lemon-Scented Gum and Silver-Dollar Gum) this coming winter. Replanting of these trees would follow as soon as sidewalk and curb repair work is completed.

Director Webb clarified that staff was recommending to remove 10 trees that were deemed high risk as part of the City's maintenance program and the item was specifically regarding those 10 existing trees.

Parks and Landscape Superintendent Pekar gave a brief description of his background in urban forestry and his love for all trees. He gave a history of the Marine Avenue trees in question, recapped the City's G-1 Policy regarding Special Trees, past maintenance of the trees with the last service being in March of 2019, and existing site conditions on Marine Avenue. He explained over the past 25-years the City had removed and replaced 30 percent of the trees on Marine Avenue. He reviewed the types of prior replacement trees that had been planted in place of the Eucalyptus trees that were removed, what

damages the trees had caused over the past years within the City, and what other Eucalyptus trees looked like in surrounding Cities and natural areas.

Parks and Landscape Superintendent Pekar gave a summary of the Arborgate report done by Greg Applegate which stated recommendations on how to protect special trees, that three Eucalyptus trees should be removed, and that a Hazard Analysis be conducted by a Tree Risk Professional versed in risk analysis.

Mr. Walt Warriner, a consultant with the City, conducted a tree risk assessment and made recommendations for the trees in question. The report stated that the trees could cause severe consequences within the next 3-years, 27 trees were deemed with a high-risk rating and the recommendation was to remove those 27 trees within 3-years with reassessment of 10 trees, in 1-year, that were deemed with a risk level of moderate.

Upon reviewing the report, Pekar's recommendations included continuing annual tree inspections and pruning, replace 10 high-risk Eucalyptus trees in 2019, reevaluate and replace up to 17 or more high-risk trees in the following 2 to 3-years. He continued on to review definitions for key terms and gave a detailed description of the 10 trees that were being proposed to be removed. Next steps involved the Commission approving the removal of the three highest risk trees to take place in September of 2019, remove the dead tree at 315 Marine Avenue, make hardscape repairs, replant the five vacant tree wells and the four tree wells that were proposed to be removed, add tree grates, schedule the other high risk trees to be removed in January of 2020 and replace those tree wells with new trees, schedule a re-assessment of the remaining high risk trees which included Level III testing and assessment, and based on that re-assessment removal of additional trees.

Director Martin stated that the CEQA process was not required when dealing with existing trees and he reviewed Staff's recommendations.

In terms of Commissioner questions, City Arborist Pekar answered it could be \$1,000 a tree to have Level III testing done, throughout the winter was the most ideal time to plant trees, explained the differences between a tree risk assessment and a tree health assessment, the replacement trees would be either Lemon Scented Gum and Silver Dollar, any decay that the existing trees was due to human activity such as root pruning, use mitigation measures such as structural pruning and tree grates on new trees to help minimize future hardscape problems.

Director Webb asked the Commission to review where the existing tree wells were and determine if those were the proper placements for those tree wells or if they needed to be moved.

Chair Granoff opened up the public comment.

Greg Applegate, an arborist, stated that there was not enough data to support the risk assessments that were made and upon his own assessments, he could not come to the findings that were listed in the reports. He clarified that in his report that he was recommending the removal of two Eucalyptus trees and one Eucalyptus in 2 to 3-years.

He announced that his recommendations for improving the health and structures of the trees were not mentioned. He stated that the health of the trees located at 210, 215, 217 and 315 was improving and did not recommend removing those trees. He was not in support of removing 10 trees in the coming year and suggested a much more gradual replacement plan was more desirable.

Mark Porter, an arborist, gave a summary of his work history in and with trees. He believed there were errors in the City's Risk Assessment Report. He didn't see any language regarding risk reduction strategies. Upon doing a value appraisal, he concluded that the trees were worth \$15,000 per tree and it would cost roughly \$614,000 to replace all the trees on Marine Avenue. He reviewed studies that showed that having mature trees around communities improved residence's lives. In terms of Live Crown Ratio, he reported that Mr. Warriner's report was wrong and he provided his own evidence to prove it was wrong. He concluded that he found Mr. Applegate's report to be very comprehensive and accurate.

Jim Moloney, Counsel for the BIPA, stated that the City was not following the City's tree policy in terms of the trees that were being proposed to be removed. He argued that more testing should be done before money is spent to remove and replace the trees. He stated that the City had stopped watering the trees, the trees had been over-pruned which caused damage, the empty tree wells were supposed to be already filled with trees, but weren't, and that the residents have lost faith in the system.

Jodi Bole, a resident of Balboa Island, declared that upon the hiring of two arborists, both arborists' reports concluded that the trees were healthy. She argued that the project to redevelop Marine Avenue was not wanted by residents, it violated CEQA, there were no existing Eucalyptus trees sighted on the development plans, no assessments were done when the plans were drawn up and it assumed the trees were diseased and dying, there were no treatment plans when it came to the Eucalyptus trees, it was against policy to put in different species of trees, and both risk assessment reports were Level II reports. She requested evidence of proof that the trees were diseased, dying, or causing high risk. BIPA recommended that before removal, the trees should be subject to Level III testing, expand the tree wells, prove proper irrigation, revise the current pruning schedule, plant Eucalyptus in the test wells as well as the five empty tree wells and place a moratorium on any Special Tree removal until Level III testing had been performed and a complete treatment plan was established.

John, a small business owner, articulated that it did not make sense to take away the identity of Marine Avenue all at one time. He suggested a phased-in process and use only Eucalyptus trees.

Dr. Suzanne Savory expressed that the project for Marine Avenue could move forward with the existing trees kept in place.

Dennis Bress, a Balboa resident, was in support of having Level III testing done before a tree was removed and requested that the recommendation of forming the Marine Avenue Preservation Committee be granted.



George Gonzales, an arborist, stated that he worked with Mr. Warriner on the Risk Assessment Report and he argued public safety was the main driver behind the conclusion that the trees needed to be removed.

Balboa Island Business Owner was not in support of changing the look of Marine Avenue and wished to have it stay as it was at the present time.

Name Unknown wanted no trees to be removed until the five vacant tree wells were planted and if a tree was deemed to be removed, that it be replaced within 30-days.

Ed Black, a Balboa Island resident, agreed with all of Ms. Bole's testimony. He read several quotes that were stated at a City Council meeting by Council Members. He concluded that an insurance policy could be purchased for the trees to alleviate any liability issues.

Randy Black argued that the trees were not at the end of their lifespan and that the community felt excluded from the decision-making process of removing the trees. He requested that the annual pruning be stopped and only prune every 3 to 5-years, have strict compliance with the City's Tree Policy, and future development plans for Marine Avenue be in consultation with BIPA's arborist in order to protect the trees.

Scott Williamson, a Balboa resident, disclosed that the history of the island needed to be retained and that included keeping the trees.

Mathew Puur, a business owner, noted that a large number of merchants on Balboa Island had not been in heard in this fight to keep the trees and retain the history of the island.

Mary Heardyse Clayton, a 50-year resident of Balboa Island, was sick to hear that the City was trying to change the charm of Marine Avenue. She requested that a moratorium be put in place so that the charm of the island could be maintained.

Chair Granoff closed the public comment period.

Commissioner Ignatin stated that the Commission needed to weigh public safety against preserving the historic natural resources. She believed Level III testing should be pursued and that the BIPA should be available to witness the testing.

Commissioner Howald agreed that Level III testing should be conducted and that the three trees deemed high risk be removed. He wanted to see the five vacant tree wells to be filled. He agreed that the test trees should be removed and replanted with Eucalyptus. The tree that City Arborist Pekar announced as dead he wished to see reevaluated.

Commissioner Daruty was concerned about public safety and was upset that there was a lot of miscommunication. She was in support of removing the four trees that were suggested by Staff, plant trees in the five vacant wells, to use Staff's recommendation of

Lemon-Scent Gum and Silver Dollar species to be the replacement trees, and to do further testing on the other existing trees.

Commissioner Malouf agreed with Commissioner Daruty in terms of public safety, to remove the four suggested trees, remove the test trees, replant the vacant tree wells, but she was concerned about excessive testing of the other trees.

Commissioner Archer wanted to remove the trees that were deemed dead, fill the vacant tree wells, and per the G-1 Policy test the remaining trees before they are removed.

Commissioner Hayes argued that he wanted the test trees that were atypical to be removed, wanted all the new trees to be 24" box, all new trees to be Lemon-Scent Eucalyptus, and all new trees to have a water and maintenance plan.

Chair Granoff agreed with Commissioner Hayes's comments and agreed that public safety was the main driver of removing the trees. He wanted to see tree grates to be installed for all new trees, expand the tree well, and to work with BIPA on figuring out if a tree well needed to be repositioned. He recommended that Level III assessments be done by a party that Staff and the BIPA agreed upon for the first 10 trees and then again on the other remaining 17 that were deemed to be removed at a later date. He recommended that all new trees come forward to the Commission for approval and that a proper watering system be put into place.

Motion by Commissioner Howald; seconded by Commissioner Hayes, to

1) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15304 of the CEQA Guidelines because the removal of a dead, damaged, and/or diseased tree is a minor alteration of the condition of land and/or vegetation and none of the exceptions to the use of a categorical exemption set forth in the Guidelines apply; and

2) Approve the removal and replacement of four (4) Special City Eucalyptus Gum trees located at 210, 217, 224, and 315 Marine Avenue with Lemon-Scented Gum Eucalyptus trees as there is consensus by staff and consultant arborists on these four trees. The removal of these four trees would take place in within 90 days. Replacement of these four trees as well as the planting of the five current vacant tree wells would follow as soon as sidewalk and curb reconstruction work is completed and receive tree grates on all current and future vacant trees; and

3) Conduct Level III testing conducted prior to the removal of the of six (6) Special City Eucalyptus Gum trees located at 220, 300, 301, 312, 319, and 326 Marine Avenue. Staff would recommend the additional testing for these six trees be conducted in the next couple months. Upon further detailed review and evaluation of this additional testing information by the consulting Arborist and the City Arborist, the City Arborist will determine which of the six special trees, if any, can remain. The other trees (possibly up to all six) not approved to remain will be scheduled for removal and replacement (Lemon-Scented Gum) this coming winter. Replanting of these trees would follow as soon as sidewalk and curb repair work is complete. Incorporate pulling water from the merchants. The motion carried by unanimous vote.

PB&R Commission / staff announcements/ Ad Hoc Committee updates or matters which Commissioner members would like placed on future agendas for further discussion (this is a non-discussion item).

There was an announcement that there was to be a concert at Marina Park on September 8<sup>th</sup>, 2019 and the last movie in the park was going to be Hotel Transylvania at Bay View Park.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

IX. ADJOURNMENT– 9:35 p.m.

Submitted by:

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Mariah Stinson, Administrative Support Specialist

Approved by:

\_\_\_\_\_  
David Granoff, Chair



# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item V-B  
October 1, 2019

**TO:** Parks, Beaches & Recreation Commission  
**FROM:** Public Works Department / Municipal Operations Division  
Micah Martin, Deputy Public Works Director  
949 644-3055, mmartin@newportbeachca.gov  
**TITLE:** Parks and Trees, and Beach Maintenance Divisions Activities Report

### Summer Recap – Municipal Operations

The summer season for the **Field Maintenance** staff and crews started two weeks before Memorial Day weekend and ended on Labor Day weekend. Summer working hours started at 5 a.m., including our summer temporary help who were taught and prepared for the work at hand. This summer activities included: daily beach cleaning in preparation for the area visitors and beachgoers; three long holiday weekends; and the start of the new contractor emptying and collecting beach trashcans. In addition, crews assisted with two sets of King Tides (8 feet), as well as with the 4<sup>th</sup> of July parade set up and closures. Public Works Department also coordinated the slurry and sidewalk replacement projects during the summer.

**Parks and Trees Maintenance** staff and contractors renovated the following parks as a result of heavy playing times, which take about two months down time:

Bonita Canyon Sports Park fields



Grant Howald Park

Peninsula Park



Renovation included aerating, seeding, top dressing and utilizing organic turf enhancer, Mirimichi, on all our fields.

As the summer activities have come to a close, Public Works staff are now shifting focus on planning winter activities and looking forward to next summer.

**Weed Abatement Services**



The City awarded the weed abatement contract to Nature’s Image. With over 33 sites, their scope of work includes clearance trimming, erosion protection, hazard reduction, and weed abatement. With the large amount of rain we have received this year we have been challenged with heavy vegetation growth, however, this has not slowed down Nature’s Image one bit. They are doing an outstanding job in keeping up with our scheduled sites. Our Parks staff has planned sites working strategically around bird nesting season.

Pictured here is our Spyglass Canyon Park site that is adjacent to Spyglass Hill Road with a scope of work of hazard reduction 100ft from the residences. Our Parks Maintenance Crew Chief Daniel Tovar and Parks Maintenance Supervisor Anthony Petrarca oversee this program.

**Median Renovations**

The Parks Division continues with the process of replacing plant material in medians throughout the City. Our Landscape Maintenance Contractor, Park West is doing an outstanding job on these renovations, with direction from City Staff. This section of Dover Drive at Coast Highway was completed last month.



**Balboa Village**

The City’s landscape maintenance contractor, Park West Landscape, recently changed out the seasonal “Faux plants” in the hanging baskets throughout Balboa Village. The fall color theme replaces the summer geraniums and will be followed by poinsettias for the Christmas season. The seasonal plants are part of a recent Public Works renovation project throughout Balboa Village.



**TREES MAINTENANCE**

The City tree maintenance contractor Great Scott Tree Service trimmed trees in Buffalo Hills, conducted annual citywide Coral tree and Palm tree trimming, and responded to tree-related emergencies.

Month of:	# of Trees Trimmed:	# of Trees Removed:	# of Trees Removed Because a Problem Tree:	# of Trees Planted:
AUGUST	2,091	21	0	20

**Integrated Pest Management (IPM)**

A new pest of Coral trees has recently been identified on a City street tree in Corona del Mar, the Erythirina Stem Borer (ESB). Signs of potential infestation include dieback canopy in the branch tips, and small exit holes in fallen seed pods or hollowed-out branch tips.

As part of the City’s IPM, the Coral tree at this location was treated with soil and foliar sprays using systemic and contact insecticides. More information has been provided in the attached flyer (Attachment A & B).

**Prepared by:**

Kevin Pekar, Landscape Manager  
Parks and Trees Division

John Salazar, Manager  
Field Maintenance Division

# The Erythrina Stem or Twig Borer

## A New and Potentially Devastating Pest of Coral Trees in California

Donald R. Hodel, James E. Henrich, Kenneth J. Greby,  
Gevork Arakelian, Linda M. Ohara, and Surendra K. Dara



Figure 1. *Erythrina caffra* is one of our most handsome, spring-flowering trees. Santa Barbara, CA. (D. R. Hodel).

The Erythrina stem borer (ESB) (sometimes known as the Erythrina twig borer) (*Terastia meticulosalis*), a potentially devastating pest of *Erythrina* spp. (coral trees), has been sighted numerous times in southern California in the latter half of 2015 from San Diego to Ventura. *Erythrina*, a member of the Fabaceae (formerly Leguminosae, bean family) encompasses about 112 species (Bruneau 1996) and includes some of our most useful, valuable, well adapted, and spectacular flowering trees,



Figure 2. Another striking landscape tree is *Erythrina coralloides* (Huntington Beach, CA. (D. R. Hodel).



Figure 3. *Erythrina crista-galli* is a handsome landscape tree. The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).



Figure 4. *Erythrina humeana* is an attractive, late summer –flowering tree. Santa Barbara, CA. (D. R. Hodel).



Figure 5. This gorgeous *Erythrina lysistemon* makes a statement in the spring. Golden West College, Huntington Beach, CA. (D. R. Hodel).

adorning landscapes along the coast and adjacent plains and valleys in southern California (**Figs. 1-5**). Indeed, a famous planting of *E. caffra* adorning the broad median of San Vicente Boulevard in Santa Monica and West Los Angeles was designated an exceptional planting (**Fig. 6**) (Hodel 1988). The plethora of sightings suggests a more recent introduction but the ESB was recorded as early as 1973 at Fort Piute in the California desert north of Needles near the southern tip of Nevada (CMSD 2016).

The ESB is of special concern for us because so little is known about its management and it appears to be especially destructive on coral trees, infesting seeds, destroying branch tips, and even killing whole plants. In Florida where it is native, it is a serious pest of naturally occurring and exotic coral trees, which are valued for agriculture, medicine, and landscape ornament (Powell and Westley 1993). Indeed, the cultivation of exotic coral trees in Florida is essentially impossible because of the ESB (Raven 1974); the only coral tree that can be cultivated



Figure 6. This planting of *Erythrina caffra* in the median of San Vicente Blvd. was designated an exceptional planting in 1988. (D. R. Hodel).

reliably there is the native *Erythrina herbacea*, which likely co-evolved with and is found over most of the range of the ESB. In California the ESB has been observed so far on *E. × bidwillii*, *E. chiapasana*, *E. coralloides*, *E. crista-galli*, and *E. falcata*; other species will likely be added in the future. Although much remains to be known about the ESB in California, at least at this early stage, the ESB seems to prefer species of coral trees with more slender stems and slender regrowth of larger-stemmed species.

Fortunately, another serious pest of coral trees that is sympatric and co-evolved with the ESB, the Erythrina leaf roller (*Agathodes designalis*), has not yet been detected in California. The Erythrina leaf roller and the ESB are in closely related genera that have tended to niche-partition the coral tree resource to reduce inter-species competition (Armstrong and McGehee 1980, Sourakov 2011).

Much remains to be known about the natural history of the ESB, and the summary



Figure 7. The adult Erythrina stem borer is a small-sized, brownish moth with mottled forewings and whitish hindwings with dark margins. (A. Sourakov).

we provide here of its taxonomy, identification, distribution, and life cycle and damage it inflicts on coral trees is mostly from Arakelian (2016), Sourakov (2011, 2012, 2013), Sourakov et al. (2015), and our observations of infested coral trees here.

## Taxonomy

The ESB is one of five species in the largely tropical moth genus *Terastia*, which ranges from the Americas to Africa, Asia, and the western Pacific (Sourakov et al. 2015). The ESB is the only species of the genus native to the Americas. The other four species are *T. africana*, *T. egialealis* (Africa), *T. margaritis* (India), and *T. subjectalis* (Asia and western Pacific).

## Identification

The adult ESB is a small-sized, brownish moth with mottled forewings and whitish hindwings with dark margins (Figs. 7-8). Varying in size, adult forewing wingspans range from 2.5 to 4.6 cm, and the



Figure 8. With unspread, mottled-brown wings the adult Erythrina stem borer is easy to miss. Note the upward-curved and knobby abdomen. The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).





Figure 9. Note the knobby posterior end of the abdomen of this adult Erythrina stem borer. (A. Sourakov).

mottled body from 1.5 to 2.5 cm long, the latter with conspicuous knobs toward the posterior (**Fig. 9**) (Sourakov et al. 2015). In Florida the ESB varies greatly in size, which largely depends on the seasonal generation and diet. The spring generation, which feeds mostly on seeds, is larger than the fall and summer generation that feeds inside of stems. For example, wingspans of the spring generation average about 3.7 cm while those of the summer and fall generations average about 3cm and 2.5 cm respectively (Sourakov 2011). When at rest, the mottled- or marble-brown forewings are effective at camouflaging the ESB but when the wings are spread the white hind wings are conspicuous.

Males and females are similar but the latter has more beige-brown forewing markings. In live specimens, the knobby abdomen is held in a curved, upright position, mimicking a praying mantis head, which is



Figure 10. In live specimens, the knobby abdomen of the Erythrina stem borer is held in a curved, upright position, mimicking a praying mantis head, which is likely a deterrent to predators. (A. Sourakov).

possibly a deterrent to predators (**Fig. 10**) (Sourakov et al. 2015).

Eggs of the ESB, typically laid singly in the axil of leaves near stem tips (**Fig. 11**), are translucent, white, delicate, dome-shaped with a reticulated surface, and about 0.8 mm long (Sourakov 2012). Young larvae are minute, about 0.5 mm long, and probably burrow directly into the flower, stem, or sometimes even a leaf petiole and then follow it to the stem.

Larvae of the ESB are translucent and brownish white or cream-colored with a black sclerotized head and a dark sclerotized prothoracic plate that becomes lighter as the larva matures (**Fig. 12**). Mature larvae are about 4 cm long. Larvae turn pinkish before pupation (**Fig. 13**), especially when they complete their development on seeds. Pupae are cigar-shaped, light brown, and enclosed in a loose, double-layered cocoon (**Figs. 14-15**) (Sourakov 2011).



Figure 11. Eggs of the Erythrina stem borer, typically laid singly in the axil of leaves near stem tips), are translucent and white. (A. Sourakov).

### Distribution

Endemic to the Americas, the ESB occurs from South Carolina to Florida and west to Arizona (and now California) in the United States and south to Argentina. Although recorded from Hawaii (Swezey 1923, Zimmerman 1958), this report is now thought to be misidentification. Numerous publications list it as part of African or Asian faunas, but that misconception has been recently clarified (Sourakov et al. 2015), and it seems to be a strictly New World species, with superficially similar but genetically distant relatives in other tropical regions.



Figure 12. Larvae of the Erythrina stem borer have cream-colored bodies and a black head. The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).



Figure 13. Larvae of the Erythrina stem borer that feed on seeds typically take on a pinkish hue. The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).



Figure 14. Pupae of the Erythrina stem borer are cigar-shaped and light brown. (A. Sourakov).



Figure 15. Pupae of the Erythrina stem borer are enclosed in a loose, double-layered cocoon, as in this captive-reared specimen. The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).



Figure 16. The downward-boring larvae of the Erythrina stem borer feed internally on stem tissues near the shoot tips (*Erythrina coralloides*). The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).

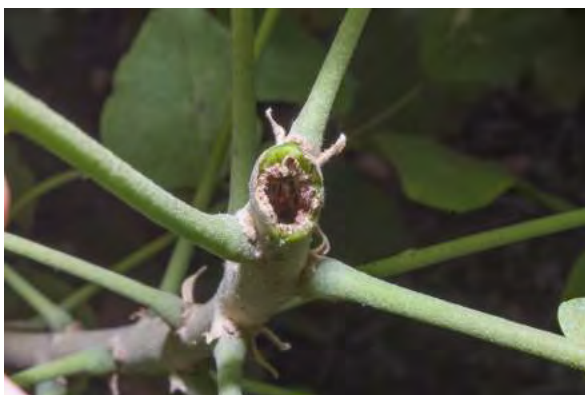


Figure 17. Larvae of the Erythrina stem borer hollow out the stem as they feed (*Erythrina coralloides*). The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).

## Life Cycle and Damage

Larvae of the ESB likely emerge through the ventral surface of the egg and tunnel directly into the plant (Sourakov 2012). The downward-boring larvae feed on stem tissues as they go, hollowing out the stem (**Figs. 16-17**) and causing a characteristic dying-off of stem tips, which turn black and sometimes collapse (**Figs. 18-19**). The entire upper and lateral sides of the plant canopy can be killed. This damage acts like pruning, forcing out new lateral shoots below the damaged area; these, in turn, can become infested and killed. Entire plants can be killed although this can take up to several years.

In Florida after killing off stem tips in the spring, the last instar larvae move into seed pods, a condition which appears to be less common in California so far (**Figs. 20-21**). Feeding on the red seeds typically causes larvae to accumulate reddish pigments, changing their color to pink before they pupate (**Fig. 13**). In contrast, summer and fall generations feed inside the stem and do not feed on the hardened seeds; thus, they are typically paler in color and do not take on the pinkish hue. Larvae typically purge the hollowed out stem of frass by crawling backwards to the entry hole to defecate (**Fig. 22**) (Sourakov 2013).

Full grown larvae descend from a silk thread to the ground and construct their cocoons in leaf litter to pupate. They have also been found in cocoons in old dead flowers at the ends of dead stems or inside



Figure 18. Dying-off of stem tips, which turn black and sometimes collapse, is characteristic of the Erythrina stem borer (*Erythrina chiapasana*). The Fullerton Arboretum, California State University, Fullerton, CA (D. R. Hodel).



Figure 19. Dying-off of stem tips, which turn black and sometimes collapse, is characteristic of the Erythrina stem borer (*Erythrina x bidwillii*). The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).

folded up living leaves on the plant (Sourakov 2012).

Adult ESBs are good fliers and can hover in flight similar to that of the Sphingidae (sphinx moths) (Sourakov 2012). This flight ability, along with larval endophagous feeding habits that provide some protection from predators, parasites, and abiotic mortality factors, largely explains why the ESB has been so successful in infesting *Erythrina* plants (Sourakov 2012).



Figure 20. Larvae of the Erythrina stem borer can also attack seed pods (*Erythrina crista-galli*). The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).



Figure 21. Larvae of the Erythrina stem borer can also attack seed pods (*Erythrina crista-galli*). The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).

## Management

Unfortunately, next to nothing is known about the management of the ESB. Nearly all attempts at post-infestation eradication in Florida have failed. Virtually nothing is known about resident natural enemies although they must be present; until they are identified biological control holds little promise. Perhaps vigilant scouting, judicious and immediate removal, bagging, and disposal of infested shoot tips, and ground and foliar treatment with systemic pesticides might be effective and justified for rare, exceptional, and/or noteworthy and valuable coral tree specimens. Because the ESB pupates in leaf litter on the ground, thorough raking and disposal of fallen leaves might reduce regeneration and provide some control. Cover/barrier insecticides, like pyrethroids (permethrin, cyfluthrin, bifenthrin) or emulsifiable concentrate formulation of carbaryl, might work well in killing of newly hatched larvae when they attempt to bore into the stems; although not yet tested for ESB, they have relatively long

residual effects and might be effective. Further work is needed on this pest that poses a serious threat to California's ornamental landscape coral trees.



Figure 22. Larvae of the Erythrina stem borer typically purge the hollowed out stem of frass by crawling backwards to the entry hole to defecate (*Erythrina coralloides*). The Los Angeles County Arboretum & Botanic Gardens, Arcadia, CA (D. R. Hodel).

### Acknowledgements

We thank Andrei Sourakov of the University of Florida for reviewing this paper and providing some of the images. Readers interested in supporting his important work can contact Andrei directly ([asourakov@flmnh.ufl.edu](mailto:asourakov@flmnh.ufl.edu)).

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# Construction Alert

September 19, 2019

OC Public Works



## Santa Ana River Flood Control Channel Maintenance/Excess Sand Removal

### Project Summary

Removal of naturally accumulated sand in the area is performed 1-2 times per year, as routine maintenance, particularly before storm season (starting in October), to prevent potential water flow blockages.

#### WHERE

At the Santa Ana River flood control channel outlet between the cities of Huntington Beach and Newport Beach, west of Pacific Coast Highway.

\* See other side for sand placement locations



#### WHAT

1. Approximately 70,000 cubic yards of accumulated sand will be removed from the channel outlet, as allowed through a regulatory permit for flood control maintenance. Removing the excess sand minimizes potential flood risks during rain events and also maintains the natural tidal flow with the adjacent Newport Shores marsh area.
2. Additionally, at the request of the City of Newport Beach, crews will transport the removed sand to City beach areas in order to replenish beaches that have experienced erosion.

Your safety is the top priority! Large equipment will be used. Please observe all caution signs / barriers, and stay a safe distance from the work area.

#### WHEN

Anticipated Construction Duration:

September 23 — late November 2019

Equipment Operation:

Weekdays, 7:00 am — 3:30 pm

Crew members may be working on site 6:00 am—4:30 pm. Work schedule is tentative and subject to change.

#### CONTACT INFORMATION

Shannon Widor, OCPW | 714.667.9759

[www.ocpublicworks.com](http://www.ocpublicworks.com)

[ProjectInfo@ocpw.ocgov.com](mailto:ProjectInfo@ocpw.ocgov.com)

[Facebook.com/ocpublicworks](https://www.facebook.com/ocpublicworks)

[Twitter.com/ocpublicworks](https://twitter.com/ocpublicworks)

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# Santa Ana River

## Flood Control Channel Maintenance/Excess Sand Removal

### Sand Placement Locations



Potential sand replenishment areas:

- (1) between 52nd Street and 40th Street, and;
- (2) west of the Balboa Pier





# CORAL TREE PEST ALERT

## Erythrina Stem Borer (*Terastia meticulosalis*)

### Pest Identification...



Larvae of the Erythrina stem borer have black heads with cream-colored bodies.

Photo credits: Robin Kim, RPW Services, Inc.



Pupae of the Erythrina stem borer are cigar-shaped and brown in color.

Photo credits: Andrei Sourakov, University of Florida



The adult Erythrina stem borer moths are brownish in color with a knobby, upright abdomen (posterior end).

Photo credits: Andrei Sourakov, University of Florida

### What to look for...



Larvae damage to seed pods (circled in red).

Photo credits: Robin Kim, RPW Services, Inc.



Dying-off of stem tip due to feeding damage from Erythrina stem borer larvae.

Photo credits: Donald R. Hodel, UC ANR Cooperative Extension



Hollowed out stem from Erythrina stem borer larvae.

Photo credits: Robin Kim, RPW Services, Inc.

### Host species

Susceptible tree species belonging to *Erythrina* spp. (coral trees) including *Erythrina x bidwillii*, *E. caffra*, *E. chiapasana*, *E. coralloides*, *E. crista-galli*, *E. herbacea*, *E. falcata*, *E. fusca*, *E. sandwicensis* and others.

### Integrated Pest Management (IPM)

#### Biological control:

No known natural enemies have been identified at this time.

#### Mechanical control:

Immediate removal of infested shoot tips via pruning and proper disposal of removed tree parts.

#### Cultural control:

Collection and properly disposal of leaf litter on the ground to remove larvae and pupae before adults emerge.

#### Chemical control:

Contact and systemic insecticides applied via foliar sprays and soil injections to kill eggs, newly hatched larvae, or adults and provide residual control before trees are infested. There is limited research on effective management practices to control the Erythrina stem borer (ESB), sometimes referred to as the Erythrina twig borer.

### Additional information-

<https://ucanr.edu/sites/HodelPalmsTrees/files/233984.pdf>

[https://www.cdfa.ca.gov/plant/ppd/PDF/Terastia\\_meticulosalis.pdf](https://www.cdfa.ca.gov/plant/ppd/PDF/Terastia_meticulosalis.pdf)

[https://entnemdept.ifas.ufl.edu/creatures/orn/shrubs/erythrina\\_moths.htm](https://entnemdept.ifas.ufl.edu/creatures/orn/shrubs/erythrina_moths.htm)

**Please call the Municipal Operations Division at (949)644-3055  
if you notice Erythrina Stem Borers on City trees.**





CITY OF

# NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report



To: PB&R Commission  
From: Laura Detweiler, RSS Director  
Sean Levin, RSS Deputy Director  
Celeste Jardine-Haug, Senior Services Manager

## Buck Gully Trail (One-Way Bike Traffic)

Starting October 12, the City will implement one-way bike traffic on Buck Gully Trail on the uphill route from Poppy trailhead to San Joaquin Hills Road to reduce speeds and increase safety for all trail users. Use of the trail system has significantly increased since 2012. In 2018, over 34,000 users utilized the trail system, with approximately 9% of the use by bikers and 91% from hikers and trail runners. Sections of the Buck Gully Trail are steep, narrow or have blind corners and consequently contribute to high rates of downhill speed and near collisions. Similar one-way traffic limitations are used in other local trail areas, including



Whiting Ranch Wilderness Park, and have been successful at reducing accidents. Temporary A-frame signage are placed throughout Buck Gully. Our land management contractor, Irvine Ranch Conservancy, will assist with educating trail users of the upcoming change and installing permanent signage.

## Active Kids

Active kids is in full swing with school back in session. Active Kids provides quality childcare to Newport families weekdays until 6:00 p.m. Registration opened on August 1, at 8:00 a.m. and within 7 minutes the City's popular after school program was filled with 190 children registered. Active Kids provides after school care at three different sites: Mariners VJC, Newport Elementary and Community Youth Center.



## Summer Report

The RSS Department offered swim, surf, BMX, robotics, dance and engineering camps just to name a few! This was a very successful summer serving the community with camps held at 11 parks, 18 facilities, and of course the beach! This summer we had 6,652 participants in our summer programs, compared to 6,479 in 2018 and totaling \$1.540 million in revenue this year compared to \$1.419 million in 2018.



## Movie in the Park

The summer season included five Movie in the Park (MITP) nights held at Marina, Mariners, Cliff Drive, Grant Howald and Bayview Parks. The MITP series created an atmosphere for neighbors to enjoy the beautiful Newport evenings and build community with over 2,000 persons in attendance.

Rounding out our summer entertainment was a Concert in the Park! Marina Park played host to the Tijuana Dogs bayside at Marina Park. The event was a rocking success with over 1,500 attendees dancing and enjoying the fabulous atmosphere at Marina Park.



## Adult Sports

Fall adult sports leagues are off and running. Registration for the winter leagues are right around the corner. Check out when registration opens for the following winter sports. Visit [www.newportbeachca.gov/sports](http://www.newportbeachca.gov/sports) or email [sports@newportbeachca.gov](mailto:sports@newportbeachca.gov) with any questions.

Basketball \$690/Residents - \$740/ Non-residents  
Registration opens 11/4 – Registration closes 12/6.  
Season starts week of January 6.

7v7 Soccer \$420/Residents - \$470/ Non-residents  
Registration opens 10/14- Registration closes 11/8.  
Season starts week of November 4.

Volleyball \$420/Residents - \$470/ Non-residents  
Registration opens 11/4- Registration closes 12/6.  
Season starts January 9.

## OASIS Activities

Save The Dates:

Embracing our Senior Years, Exploring Friendship & Romance in this Chapter (4 week series)

Presented by Shanti Orange County

Wednesdays, 10/2-10/23, 3:00 p.m.-5:00 p.m., Room 1

Are you looking for more friendships and/or romance in your life? What do you bring to a relationship? If you'd like to learn the art of conversation starters, how to write an interesting internet profile and to use more curiosity in intimacy, this series is for you.

Friends of OASIS Annual Rummage Sale

Friday and Saturday, October 4 and 5, 9:00 a.m.

This large event is coordinated by volunteers who work many hours to make sure that it is a success. It is amazing the amount of rummage that is sold each year. This event usually brings in about \$25,000.

Four Weeks to a Better Memory

Presented by Alzheimer's Orange County

Tuesday, October 8-29, 10:00 a.m., Room 4

Remember names and faces, recall appointments and learn to practice everyday memory techniques in this course written and designed by Gary Small, M.D. and Linda Ercoli, Ph.D. for people with mild memory concerns. 9 out of 10 people report improvements in their memory after completing the course.

Course fee: \$65 payable to Alzheimer's Orange County.

Medicare 2020 SEMINAR

Presented by the Council on Aging OC, HICAP

Thursday, October 10, 10:00 a.m., Room 5

Medicare beneficiaries have the right to make changes to their health care and prescription drug plans annually. Understanding your Medicare benefits and options is critical to ensure you maximize your coverage. Medicare is complex, and understanding how plan changes affects you is not always clear.

Join our free seminar to learn about Medicare 2020 changes.

Health Insurance Counseling and Advocacy Program (HICAP) does not sell, endorse, or recommend insurance products.



## OASIS Health and Resource Fair

Saturday, October 19, 9:00 a.m.-11:00 a.m.

This event is free to the public and will include 60 vendors, free breakfast, class demo and a lecture about the benefits of fit bits and apple watches. This is always a great day filled with lots of helpful information. Usually about 300 people attend.

## Medicare 2020 CLINIC

Presented by the Council on Aging OC, HICAP

Friday, November 1, 15 or 22 by appointment only

Medicare beneficiaries are provided a free, unbiased one-on-one personalized counseling session. Take advantage of this free opportunity to review your current Medicare Advantage or Part D: Prescription plan and identify options to maximize medical coverage, and compare prices to minimize your Medicare costs in 2020. The Council on Aging's Health Insurance Counseling and Advocacy Program (HICAP) counselors do not sell, promote or endorse any insurance product.

## Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of August Park Patrol had the following number of contacts:

### 1. PATROL CHECKS

- 80 with Youth Sports Groups
- 547 Field related issues/checks
- 18 Park/Picnic/reservation issues/checks
- 182 Community Center issues/checks
- 300 Playground checks
- 57 other

### 2. PUBLIC CONTACTS

- 185 Education
- 39 Alcohol
- 73 Dog related

Written Warnings Issued – 0

Citations Issued – 3 Total (1 parking, 1 private training, 1 dog off leash)

## Facility Use

During the period of August 16, 2019 – September 15, 2019 were:

- 21 Picnic/Park Area
- 8 Class Rooms
- 6 Fields
- 18 Gym
- 19 Civic Center Community Room
- 10 CYC Facility
- 6 Marina Park Picnic/Park Area
- 12 Marina Park Event Room
- 18 Marina Park Classrooms
- 24 NCCC Gym
- 32 NCCC Classrooms
- 135 OASIS Classrooms
- 47 OASIS Event Center

## Special Event Permits (SEP)

As of Sept 15, 2019, there were 198 Special Event Permits processed and issued for the year.

- Movie in Park : Aug 23, 2019, Grant Howald Park , Attendance: 300
- Civic Center Concert: Aug 25, 2019, "Queen Nation" NB Civic Center, Attendance: 6000
- Green on the Green: Sept 7, 2019, NB Civic Center, Attendance: 800
- Civic Center Concert: Sept 15, 2019, " Flashback Heart Attack" NB Civic Center, Attendance: 2000



# NEWPORT BEACH THINGS TO DO

RECREATION & SENIOR SERVICES DEPARTMENT

## OCTOBER 2019

3RD ANNUAL  
**HALLOWEEN**  
*Spooktacular*  
at Grant Howald Park



Saturday  
**October 26**  
4-7p.m.

Featuring  
Trunk or Treat | Haunted Maze | Games | Bounce Houses | Food Trucks | Costume Prizes  
*& fun for the whole family!*

 CITY OF NEWPORT BEACH • RECREATION & SENIOR SERVICES DEPARTMENT  
949-644-4343 • [NEWPORTBEACHCA.GOV/RECREATION](http://NEWPORTBEACHCA.GOV/RECREATION)  
3000 5TH AVE. • CORONA DEL MAR, NEWPORT BEACH

   
@cityofnewportbeach

**SAVE THE DATE!**  
HEALTH & RESOURCES FAIR 2019



SATURDAY, OCT. 19TH  
9:00-11:00AM



OVER 60 VENDORS - HEALTH LECTURE & CLASS DEMO - FREE BREAKFAST & MORE!

FOR MORE INFORMATION  
[newportbeachca.gov/oasis](http://newportbeachca.gov/oasis)

 OASIS SENIOR CENTER  
801 NARCISSUS AVE | CORONA DEL MAR  
949-644-3244



44TH ANNUAL  
**FALL FAIRE & PUMPKIN PATCH**  
Sunday | October 13, 2019 | 10am-3pm



Enviromental Nature Center  
1601 E. 16th Street  
Newport Beach, CA 92663

[encenter.org/visit-us/fall-faire](http://encenter.org/visit-us/fall-faire)

Recreation & Senior Services Department | 100 Civic Center Drive, Bay E | Newport Beach, CA 92660  
p. 949-644-3151 | w. [newportbeachca.gov/recreation](http://newportbeachca.gov/recreation) | e. [recreation@newportbeachca.gov](mailto:recreation@newportbeachca.gov)



## OASIS UTILIZATION REPORT SUMMER 2019 (JULY-AUGUST)

<b>TOTAL USAGE BY PARTICIPANTS</b>	<b>42,826</b>	
<b>RECREATIONAL CLASSES</b>	<b>15,796</b>	<b>USAGE</b>
<b>FITNESS CENTER</b>	<b>14,090</b>	<b>USAGE</b>
<b>PERSONALIZED SERVICES PROVIDED</b>	<b>3,601</b>	<b>USAGE</b>
Includes:		
Blood Pressure	71	Medical Equip Rentals
Counseling-Persons	85	Legal Assistance
SHARP Program Inquiries	4	All Rentals
Employment	15	Senior Assessment(hrs)
HICAP	24	Telephone Reassurance
Housing Counseling	70	
Information and Referral	2975	Taxes (Seasonal)
		0
<b>SENIOR TRANSPORTATION SERVICE</b>	<b>2,246</b>	<b>RIDES</b>
Care-A-Van/Shuttle		
<b>MEALS @ OASIS BY AGE WILL</b>	<b>5,993</b>	<b>MEALS</b>
*includes meals on wheels		
<b>VOLUNTEER SERVICES PROVIDED @ OASIS</b>	<b>5,342</b>	<b>HOURS</b>
Includes:		
Admin		Kitchen & Home Delivered Meals
Gift Shop		Library
Instructors		Board of Directors
Greeters		Rummage Sale
Travel Office		Casino Night
Special Events/Montly Meeting/Pancake Breakfast		
<b>PARTICIPANTS IN FRIENDS OF OASIS TRAVEL</b>	<b>252</b>	<b>Participated</b>
Day Trips & Extended Trips		
<b>SPECIAL EVENTS / SCREENINGS / LECTURES</b>	<b>848</b>	<b>Participated</b>
Participants in these		HOAG Lectures (Various)
categories are now tallied in		UCI Lectures (Various)
pink sheets.		Presentations (Various)



== CITY OF ==  
**NEWPORT BEACH**  
**PB&R Commission Staff Report**

Agenda Item **V-D**  
October 1, 2019

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Public Works Department / Municipal Operations Division  
Micah Martin, Deputy Public Works Director, Municipal Operations  
949 644-3055, mmartin@newportbeachca.gov

**TITLE:** Reforestation Request – 2001 Kewamee Drive

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**RECOMMENDATION:**

Staff recommends that PB&R Commission approve the reforestation request of a City Ficus tree located at 2001 Kewamee Drive. The applicant, Andrew Payne, has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 48-inch box White-flowered Crape Myrtle tree, installed at the applicant's cost.

**DISCUSSION:**

Andrew Payne contacted the City in May 2019 regarding his intent to request removal of the City Ficus tree due to the excessive leaf and fruit drop nuisance, and potential irrigation system damages.

On September 16, 2019, the City Arborist inspected the City Ficus tree as a result of the removal request. The tree did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the property owner to remove and replace the tree per the criteria of incorrect species referenced in the City Council Policy G-1. Mr. Payne has met the procedural requirements for the reforestation request of the City Ficus tree at 2001 Kewamee Drive. If approved by the Commission, there will be a one-for-one replacement tree, 48-inch box White-flowered Crape Myrtle tree installed at the applicant's cost.

**NOTICING:**

Andrew Payne, Council Member Jeff Herdman, and Irvine Terrace Community Association have received a copy of this report. The tree was posted with information regarding the reforestation request.

Attachments:

- A. Reforestation Application
- B. Irvine Terrace Community Association June 19, 2019 Meeting Minutes
- C. Tree Removal Report/Review
- D. Info Sheet – White-flowered Crape Myrtle tree



# CITY OF NEWPORT BEACH

## Municipal Operations Department

### Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

ONE (1) RUSTY FIG TREE (FICUS RUBIGINOSA)

Quantity and specie(s), (if known) of tree(s).

DIRECTLY IN FRONT OF 2001 KEWAMEE DRIVE, CDM (STREET TREE)

Location of tree(s)

Please be as specific as possible

**Requestor**

- Property Owner
- Community Association
- Other \_\_\_\_\_

**Address/ Phone (Daytime) / Email**

2001 KEWAMEE DRIVE, CDM, 92625  
917-623-9581  
pyne.andrew@gmail.com

Signature: Andrew Pyne

Date: 5/19/19

Print Name: ANDREW PYNE

**REFORESTATION REQUESTS: Please proceed to Section B.**

**Section A. For Tree Removal Requests Only**

**Removal Criteria (Check one or more)**

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (\*Greater than \$500)
- Repeated history** of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

## Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

### As initiated by:

<input type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

### Check all items applicable:

<input type="checkbox"/>	Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
<input type="checkbox"/>	Wrong tree species for location
<input type="checkbox"/>	View encroachment
<input type="checkbox"/>	Area has clearly defined contiguous boundaries that include the tree(s) proposed.
<input type="checkbox"/>	Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
<input type="checkbox"/>	Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
<input type="checkbox"/>	Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

**This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.**

### REQUESTOR COMMENTS:

THIS IS A NUISANCE TREE THAT CONTINUALLY  
DROPS LEAVES AND FRUIT THROUGHOUT MOST OF THE YEAR, AS SEEN  
IN PICTURES; THIS CREATES A CONSTANT UNSIGHTLY MESS AND AFFECTS  
WATER DRAINAGE. WE WOULD BE HAPPY TO PAY FOR THE PLANTING  
OF A NEW TREE IN NEWPORT BEACH TO HAVE THIS REMOVED.  
THANK YOU!!

***Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.***





IRVINE TERRACE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES  
WEDNESDAY, JUNE 19, 2019  
BAHIA CORINTHIAN YACHT CLUB  
1601 BAYSIDE DRIVE, CORONA DEL MAR, CA 92625

---

DIRECTORS PRESENT

Brian Jones  
Phillip Rutten  
Paul Hoffman  
Leanne Boman  
Nancy VanOtten  
Patrick Meegan

DIRECTORS ABSENT

Rebecca Gonzalez

FIRSTSERVICE RESIDENTIAL

Lisa Silva, Senior Community Manager, CMCA®  
Bijou Tran, Design Review Specialist

INVITED GUEST

Jake Harle, Whitney Petchul, Association Legal Counsel  
Jeff Smith, Smith Architects, Associations Review Consultant  
Brian Johnson, Architectural Committee Chairman

CALL TO ORDER

The Irvine Terrace Community Association Board of Directors Open Session meeting was called to order at 7:02 PM by Director Jones.

EXECUTIVE SESSION

In accordance with Civil Code 4935(a), the Board met in Executive Session before the Open Session meeting, in order to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, and/or to meet with a member, upon the member's request, regarding the member's payment of assessments.

COMMITTEE UPDATE & INVITED GUESTS

A. Architectural Review Committee

1. Appeal to the Board of Directors – 1807 Galatea

The sub-committee completed a site inspection of the property 1807 Galatea in June 2019.

Motion: Jones  
Second: VanOtten

Resolved: That the Board deny granting a variance to 1807 Galatea to be allowed to build on the lower level slope at 1807 Galatea. The Board encourages the homeowner to work with the committee on ideas for the slope that are allowed per the guidelines.

The motion carried with Director Rutten abstaining and Director Boman voting Nay.

- B. Welcoming Committee
- C. Landscape
- D. CERT (Community Emergency Response Team)
- E. Newsletter/FaceBook Page
- F. City Request – Approval of Reforestation (Zahma and 2001 Kewamee)

Motion: Jones  
Second: Boman

Resolved: The Board reviewed the following requests and did not oppose the reforestation at 2101 E. Coast Hwy (Zahma) and 2001 Kewamee Dr. The neighbors affected by 2010 E. Coast Hwy (Zahma) were notified of reforestation request through personal delivery via USPS and did not oppose the tree selection.

The motion carried unanimously.

#### REPORTS

The following reports were reviewed and filed with direction from the Board of Directors:

- A. Management Report
- B. Customer Service/Work Order Report
- C. FFI Rate Sheet

Motion: Jones  
Second: Hoffman

Resolved: That the Treasurer Director Meegan can make future reserve investment decisions and that the maturing CD with TIAA should be closed and deposited into the checking account with US BANK.

The motion carried with Director Rutten abstaining.

#### HOMEOWNER FORUM

Homeowner Forum was held. There were no homeowners present.

#### CONSENT CALENDAR

Motion: Jones  
Second: Boman

Resolved: That Consent Calendar Items A through C be approved as presented.

- A. Approval of Minutes – May 2019

Resolved: That the Open Session minutes dated May 15, 2019 be approved as presented.



B. Financial Statement – April 2019

Resolved: That the Board approve the Association's income statement for April 30, 2019, comparing actual results to budget, reserve statement, bank statements and reconciliations, check history report and general ledger as presented, subject to an annual audit. The report reflects a year-to-date net operating income of \$142,044.48 and year-to-date reserve funding of \$455.41 compared to the year-to-date reserve funding budget of \$0.00. The actual year-to-date operating expenses were \$72364.14. The budgeted year-to-date operating expenses were \$88436.00. The reserves are funded through April 30, 2019. The association has \$466,205.26 in operating funds, which represents 15.57 months of budgeted expenses and reserve contributions. The association has \$70,671.84 in reserve funds.

C. Approval for Annual Meeting Venue Expense

Resolved: That the Board approve the proposal for the annual meeting champagne brunch at Bahia Corinthian Yacht club for an estimated cost of \$8,189.00 to be spent from Operating Account #19328 Annual Meeting.

The motion carried unanimously.

*End of Consent Calendar*

Item Pulled from the Consent Calendar

D. Approval of Legal Counsel Representation

Motion: Jones  
Second: Meegan

Resolved: That the Board approve to move general counsel services to Whitney Petchul. The annual retainer fee is \$850.00 to be spent from Operating Account #19108 General Counsel Services.

The motion carried with Director Rutten voting Nay.

UNFINISHED BUSINESS

A. Architectural Guideline Review

This item was tabled.

B. Benchmarking/FirstService Residential Contract Negotiations

This item is tabled.

NEW BUSINESS

A. Approval to Conduct Emergency Meetings

Motion: Jones  
Second: Hoffman

Resolved: That the Board approve to conduct emergency meetings via email.

The motion carried unanimously.

B. Appointment of Architectural Committee Member

Motion: Jones  
Second: Hoffman

Resolved: That the Board appoint Gerry Ross of 1920 Kewamee Dr. to the Architectural Committee.

The motion carried unanimously.

NEXT MEETING

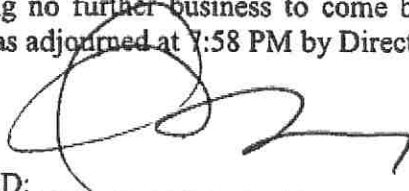
The next Board of Directors meeting is scheduled for Wednesday, July 17, 2019, at the Bahia Corinthian Yacht Club.

ADJOURNMENT

There being no further business to come before the Board of Directors in Open Session, the meeting was adjourned at 7:58 PM by Director Jones.

ACCEPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

  
8/22/19



# Public Works Department/Municipal Operations Division

## TREE INSPECTION REPORT

**Name:** Landscape Division

**Location(s) of tree(s):** 2001 Kewamee Drive / Front - 1

**Request:** The property owner, Andrew Pyne, has requested the removal of a City Rusty-leaf Fig tree.

**Botanical/Common Names:** Ficus rubiginosa / Rusty-leaf Fig

**Designated Street Tree:** The property owner will be replacing with a 48-inch White-flowered Crape Myrtle tree.

**Estimated Trees Value:** \$3,260

**Damage:** N/A

**Parkway:** Concrete Brick (X) Turf Other

**Comments:** The property owner, Andrew Pyne, states that the Ficus tree is a nuisance due to excessive leaf and fruit drop and potential irrigation system damages. He is requesting removal to mitigate these issues.

A field inspection determined the City Ficus is in fair condition and does not meet the criteria for removal referenced in the G-1 Policy.

**Inspected by:**  **Date:** September 16, 2019  
**Kevin Pekar, Landscape Manager/Acting City Arborist**

**Recommendation:** Staff is denying the removal request of the Rusty-leaf Fig tree and has advised the applicant that reforestation is an option.

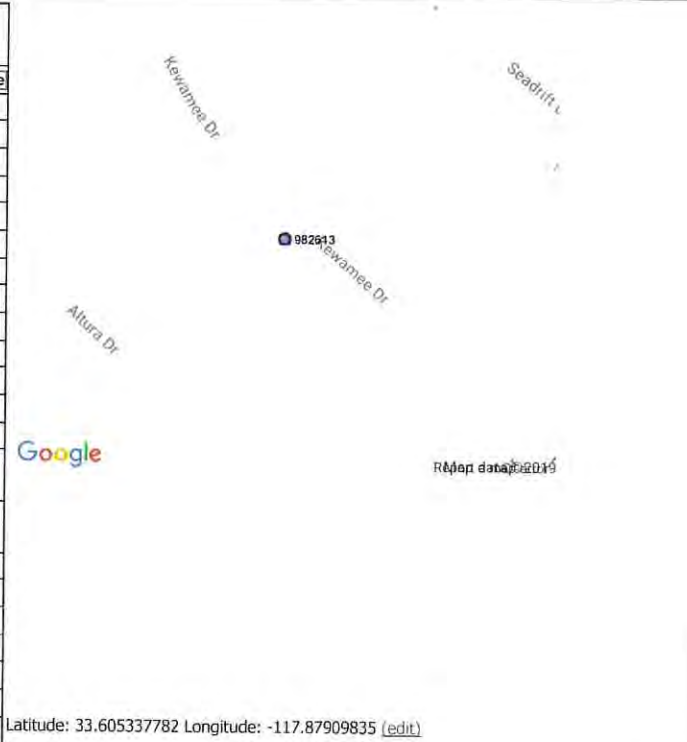
The applicant has met the procedural requirements for reforestation established in City Council Policy G-1, including Irvine Terrace Association approval.

**Reviewed by:**  **9-20-19** **Date:** September 16, 2019  
**Micah Martin, Public Works Deputy Director**

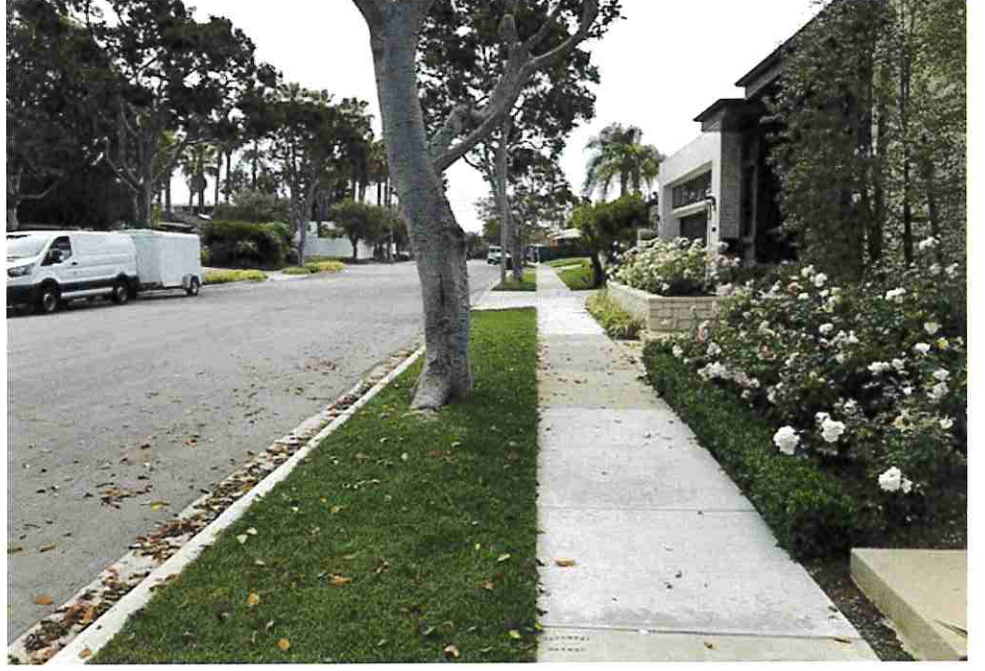


## Inventory Detail

Tree ID	982613	Old Tag #		<a href="#">Save</a>
District	13			
Area	13			
Address	2001 KEWAMEE DR			
Side/Site	Front - 1			
Alt Address				
Tree Species	Ficus rubiginosa / Ficus - Rubiginosa			
Common Name	Rustyleaf Fig			
Size	13-18			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	AUG/OCT			
Estimated Value	\$3,260.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/10/18	1/26/18	Grid Pruning	51.33
Invoiced	21359	2015 - Grid 13 - Irvine Terrace	GSTS	5/18/15	5/29/15	Grid Pruning	48.00
Invoiced	18776	2014 - City Wide Ficus	GSTS	6/17/14	7/31/14	Service Request	58.00
Work History			WCA		8/30/13	Other	0.00
Work History			WCA		7/07/09	Other	0.00
Work History			WCA		7/15/08	Other	0.00
Work History			WCA		5/16/05	Other	0.00
Work History			WCA		5/07/02	Other	0.00
Work History			WCA		4/19/01	Other	0.00
Work History			WCA		6/17/99	Other	0.00







#### **Natchez Crape Myrtle**

- Blooms pure white, soft-textured flowers
- The attractive peeling bark is smooth, and a dark, cinnamon brown color
  - Fast-growing tree
  - A valuable ornamental tree for every yard
- Very hardy tree with excellent pest and disease resistance







- Brief History of NTAC
  - Performing since 1979
  - 41<sup>st</sup> Production Season
- Located at 2501 Cliff Drive; adjacent to John Wayne Park
- Shows are Thursdays-Sundays
  - 8:00 p.m. on Thursday, Friday, Saturday
  - 2:00 p.m. Matinee on Saturday and Sunday
  - Season runs September-June





- What goes into a NTAC production?





**ENCHANTED**  
**APRIL**

September 13- October 13

A poster for the production 'ENCHANTED' featuring a woman in a white dress and a large, light-colored hat. The background shows a scenic view of a lake and trees. The text 'ENCHANTED' and 'APRIL' is in a large, white, serif font. Below the image is a black bar with the dates 'September 13- October 13' in white text.

**Sherlock HOLMES**

*The Final* **ADVENTURE**

November 15-December 15

A poster for 'Sherlock Holmes: The Final Adventure' featuring a silhouette of Sherlock Holmes in a hat and smoking a pipe. A magnifying glass is positioned over the text 'The Final'. The background is white. The text 'Sherlock HOLMES' is in a black, serif font. Below the image is a black bar with the dates 'November 15-December 15' in white text.

**TAKING SIDES**

January 24- February 23, 2020

A poster for 'TAKING SIDES' featuring a stylized illustration of a man in a suit and hat, holding a cane. The background is a mix of blue and yellow tones with musical notes. The text 'TAKING SIDES' is in a large, red, bold font. Below the image is a black bar with the dates 'January 24- February 23, 2020' in white text.

**Chapter Two**

by Neil Simon

March 27-April 26, 2020

A poster for 'Chapter Two' by Neil Simon, featuring a typewriter and a cityscape at night. The text 'Chapter Two' is in a large, yellow, bold font. Below the image is a black bar with the dates 'March 27-April 26, 2020' in white text.

**WORK**

May 29- June 28, 2020

A poster for 'WORK' featuring a colorful, stylized illustration of people working on a construction site. The text 'WORK' is in a large, bold font with each letter in a different color. Below the image is a black bar with the dates 'May 29- June 28, 2020' in white text.



== CITY OF ==  
**NEWPORT BEACH**  
**PB&R Commission Staff Report**

Agenda Item **VI-C**  
October 1, 2019

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Public Works Department / Municipal Operations Division  
Micah Martin, Deputy Public Works Director, Municipal Operations  
949 644-3055, mmartin@newportbeachca.gov

**TITLE:** Appeal of Approved Tree Removal – 311 Poinsettia Avenue

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**RECOMMENDATION:**

Staff recommends that PB&R Commission consider the appeal of approved tree removal of a City Red-flowering Gum tree located at 311 Poinsettia Avenue. If approved by the Commission, there will be two 60-inch box Bay Laurel trees installed, recommended by the property owner.

**DISCUSSION:**

City Arborist is requesting removal of a City Red-flowering Gum tree due to brick, curb and gutter, and sidewalk damage. Additionally, the tree bends into the City right-of-way and has been struck by vehicles in the past.

On April 8, 2019, the City Arborist inspected the City Red-flowering Gum tree, and determined that the tree was a potential liability. If approved by the Commission, the City will cover the cost of the removal, and property owner Brian Kingman is offering to pay for the costs to replant with two 60-inch box Bay Laurel trees.

**NOTICING:**

Mr. Kingman, Council Member Joy Brenner, and Corona del Mar Residents Association have received a copy of this report. Additionally, surrounding property owners were notified via postcard of the Commission Meeting related to this appeal of the approved tree removal request. The tree was posted with information regarding the appeal of the approved tree removal request.

Attachments:

- A. Tree Removal Report/Review
- B. Info Sheet – Bay Laurel tree



# Public Works Department/Municipal Operations Division

## TREE INSPECTION REPORT

**Name:** Parks and Trees Division

**Location(s) of tree(s):** 311 Poinsettia Avenue, Front 1

**Request:** The City Arborist requested the removal of a Red-flowering Gum tree that is creating potential liability in front of 311 Poinsettia Avenue.

**Botanical/Common Names:** Corymbia ficifolia / Red-flowering Gum

**Designated Street Tree:** Property owner Brian Kingman is proposing a replacement of two 60-inch Bay Laurel trees

**Estimated Trees Value: \$6,080**

**Damage:** Curb and gutter has been pushed out and sidewalk has lifted.

**Parkway:** Concrete (X)Brick Turf Other

**Comments:** A field inspection confirmed the following:

- Curb and a gutter was constructed around the tree's root flare in approximately 2015. It has had repairs conducted on two previous occasions. The curb has begun to push out again and crack. Also, the gutter and street are lifting, which has caused water to pool around the subject tree during rain or from runoff. The City's contract for this area is due in the next two to three years. Public Works will likely require repairs by the property owner during his planned new home construction, which would impact the tree.
- Sidewalk has been repaired in 1998, 2014, and 2015. There is lifting that may require repairs during new home construction or during the Public Works City contract.
- The brick parkway is severely lifted and loose. While these are not commonly permitted, it creates liability for the property owner and City.
- The root system of the tree is likely under the property at 311 Poinsettia Avenue. With property owner planning new home construction, even with precautions, the root system and/or the health of the tree will likely be impacted by this construction.
- The trunk of the tree bends out into the street. The trunk has been struck multiple times by high-profile vehicles, which presents liability. The injuries to the trunk, while they show response growth, may have created avenues for internal decay.

Inspected by:  Date: April 8, 2019  
Kevin Pekar, Landscape Manager/Acting City Arborist

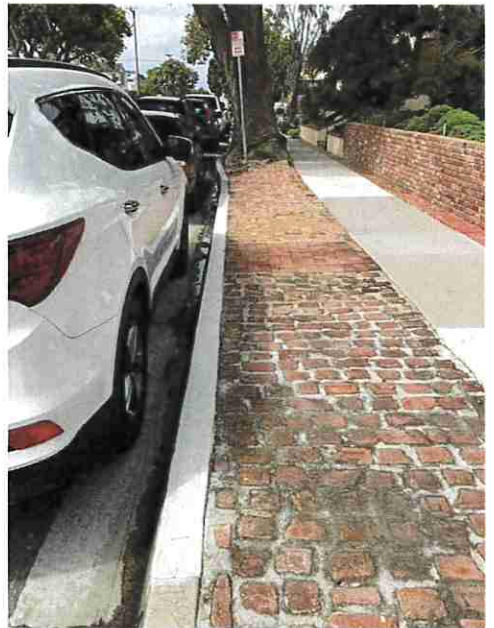
**Recommendation:** Staff is recommending removal of the City tree in order to mitigate a potential liability.

Reviewed by:  Date: April 8, 2019  
Micah Martin, Public Works Deputy Director



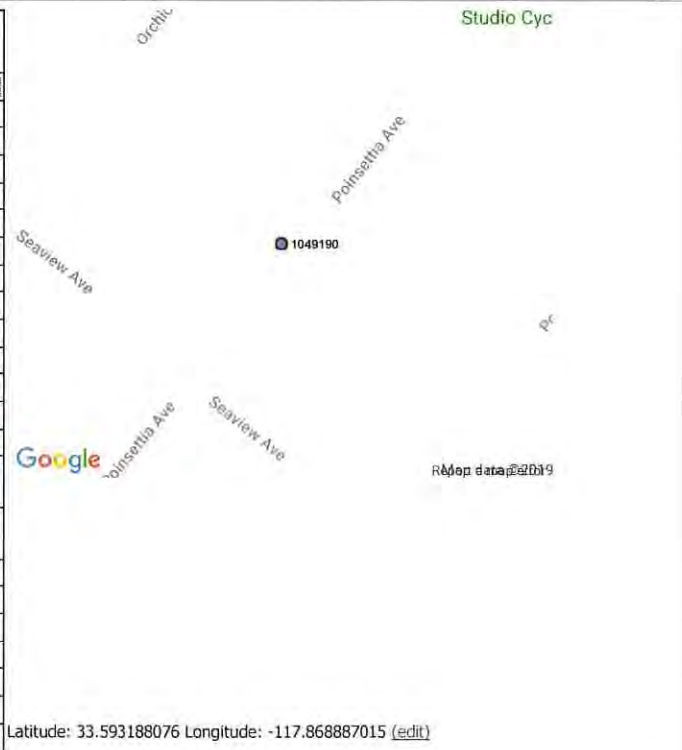






# Inventory Detail

Tree ID	1049190	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	12			
Area	12			
Address	311 POINSETTIA AVE			
Side/Site	Front - 1			
Alt Address				
Tree Species	Eucalyptus spp. / Eucalyptus - spp.			
Common Name	Eucalyptus species			
Size	31+			
Height	---			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$380.00			
Next Date				



Latitude: 33.593188076 Longitude: -117.868887015 [\(edit\)](#)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32854	2018 - Grid 12 (Corona del Mar) - Broadleaves (April Progress)	GSTS	4/23/18	4/26/18	Grid Pruning	51.33
Invoiced	24443	2016 - Grid 12 (CDM) - Broadleaves	GSTS	3/14/16	3/29/16	Grid Pruning	49.43
Invoiced	21108	2015 - Grid 12 - Corona Del Mar (Palms, Ficus, and Eucs)	GSTS	4/09/15	4/17/15	Grid Pruning	48.00
Invoiced	18318	2014 - Grid 12 (CDM) - Revised	GSTS	5/23/14	5/30/14	Grid Pruning	48.00
Work History			WCA		9/24/07	Other	0.00
Work History			WCA		12/19/05	Other	0.00
Work History			WCA		8/09/04	Other	0.00
Work History			WCA		4/25/03	Other	0.00
Work History			WCA		1/05/01	Other	0.00
Work History			WCA		6/28/99	Other	0.00



### **Bay Laurel Tree**

#### **FEATURES**

- **Performs exceptionally well in full sun environments**
  - **Fantastic for shade or hedge applications**
- **Produces a tight green canopy, turning a crisp golden color during fall**
- **Known for versatile Bay Leaves used in cooking & medicine**

**ITEM VI-C**  
**RECIEVED AFTER AGENDA PRINTED**  
**September 26, 2019**  
**Presentation**







NO  
PARKING  
EXCEPT  
FOR  
RESIDENTS  
MONDAY

KRS  
LAND CARE SERVICE

63



COMING SOON  
NICHOLSON  
CONSTRUCTION  
756.8393



## FW: Question about tree in city parkway

From: Pekar, Kevin (KPEkar@newportbeachca.gov)  
To: sherry.stinehart@yahoo.com  
Cc: MMartin@newportbeachca.gov; PKeil@newportbeachca.gov; acooke@newportbeachca.gov  
Date: Wednesday, May 15, 2019, 2:25 PM PDT

Ms. Stinehart:

Thanks for reaching out. The Pine trees at 301 Poppy were approved for removal and replacement through the City Council's G-1 Policy: Reforestation. Basically, Reforestation allows property owners to pay for removals and replacements, following a petition process and Parks Commission approvals. The attached G-1 Policy explains the process in further detail (starting on page 9). The petition mapping for these trees is also attached. The G-1 instructions for the mapping are per below:

Individual private property owners not residing within a home owners' association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners association, if applicable. The

The applicants here received the required approvals and received the approval of the Parks Commission. They paid for the removals and for three 36-inch box tree replacements for the City right of way.

The Poinsettia Eucalyptus, while healthy and vigorous, is damaging the public infrastructure (see photo — this gutter is bulged-out and has begun obstructing flow). The tree would be considered for removal by the City during the next curb, gutter, and sidewalk replacement program. However, the new property owner has agreed to remove and replace the tree (at his cost) with a 48-inch box tree off of the City's approved tree replacement list.

Thanks,

Kevin Pekar

City Arborist and Landscape Manager











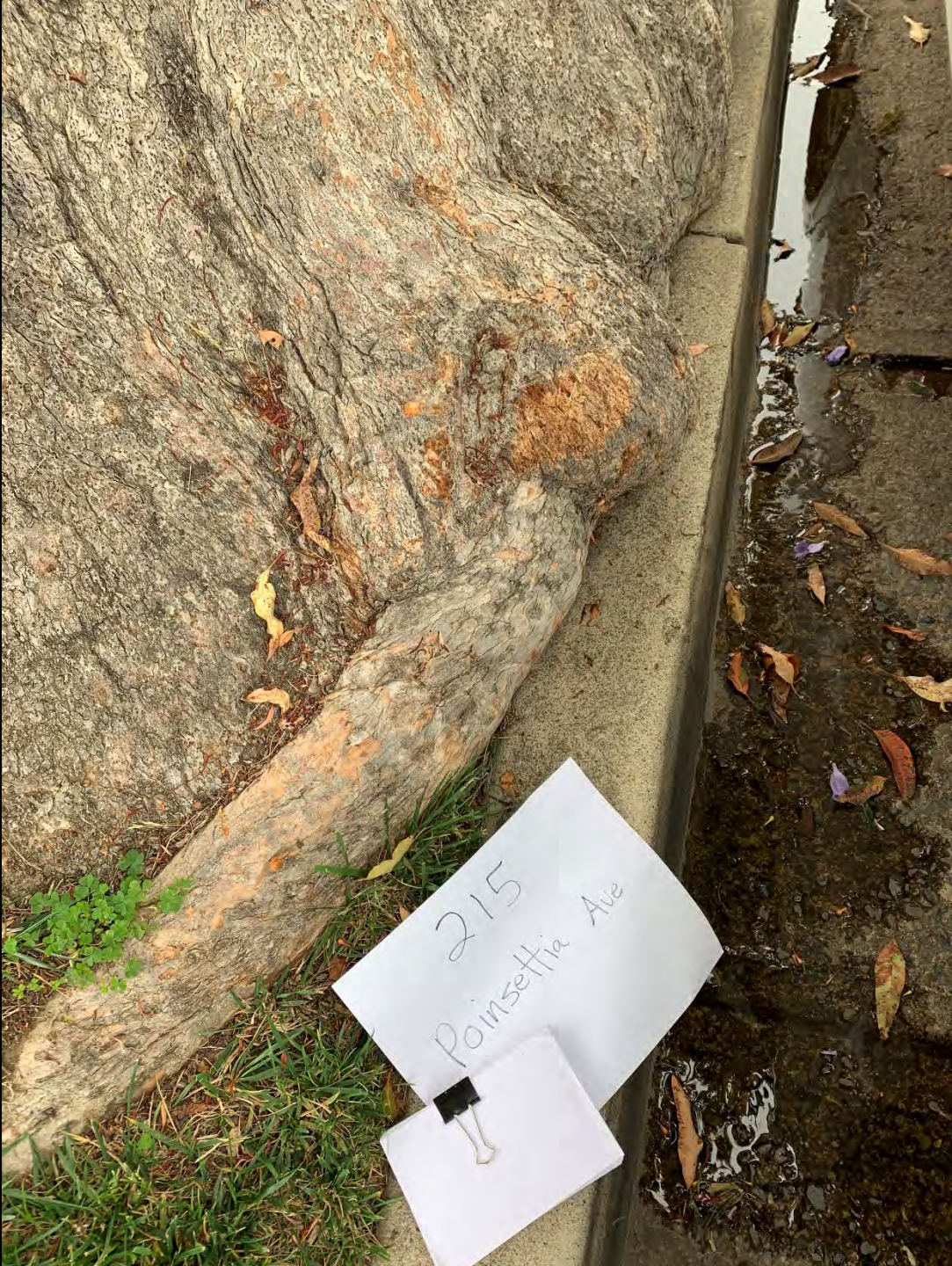






221  
Jasmine

211  
Narcissus



215  
Poinsettia Ave





September 4, 2019

City of Newport Beach  
100 Civic Center Drive  
Newport Beach, CA 92660

ATTN: Kevin Pekar, Parks and Trees Division

Dear Mr. Pekar:

On behalf of Dexter 309 Poinsettia, LLC, the owner of 309 Poinsettia Avenue in Corona Del Mar, I would like to express support for the tree removal and replacement at our neighbor's property at 311 Poinsettia Avenue.

I believe the replacement tree will correct safety issues for foot traffic and parking on the sidewalk in addition to improving the curb appeal to the neighborhood.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Charles Huang', with a long, sweeping underline that extends to the right and then loops back down.

Charles Huang, Manager  
Dexter 309 Poinsettia, LLC



== CITY OF ==  
**NEWPORT BEACH**  
**PB&R Commission Staff Report**

Agenda Item **VI-D**  
October 1, 2019

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Public Works Department / Municipal Operations Division  
Micah Martin, Deputy Public Works Director, Municipal Operations  
949 644-3055, mmartin@newportbeachca.gov

**TITLE:** Reforestation Request – 2101 Coast Highway, 701 Avocado Avenue, and 700 Zahma Drive

---

**RECOMMENDATION:**

Staff recommends that PB&R Commission consider the reforestation request of 16 City trees of various species located at 2101 Coast Highway, 701 Avocado Avenue, and 700 Zahma Drive. The applicant, Property Manager Robert Tapper, has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 48-inch box Purple Orchid trees, installed at the applicant's cost.

**DISCUSSION:**

Property Manager of 2101 Coast Highway, Robert Tapper, contacted the City in March 2019 regarding his intent to request removal of 19 City trees of various species due to private property damage, as well as a pending renovation at the locations.

On September 16, 2019, the City Arborist inspected the City trees as a result of the removal request. Three Ficus trees of the 19 trees met the criteria for removal, and the remaining 16 trees did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the property owner to remove and replace the 16 trees per the criteria of incorrect species referenced in the City Council Policy G-1. Mr. Tapper has met the procedural requirements for the reforestation request of the 16 City trees at 2101 Coast Highway, 701 Avocado Avenue, and 700 Zahma Drive. If approved by the Commission, there will be a one-for-one replacement tree, 48-inch box Purple Orchid trees installed at the applicant's cost.

**NOTICING:**

Robert Tapper, Council Member Jeff Herdman, and Irvine Terrace Community Association have received a copy of this report. The trees were posted with information regarding the reforestation request.

Attachments:

- A. Reforestation Application
- B. Irvine Terrace Community Association June 19, 2019 Meeting Minutes
- C. Tree Removal Report/Review
- D. Info Sheet – Purple Orchid tree



# CITY OF NEWPORT BEACH Municipal Operations Department

## Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

2 Ficus and 15 Melaleuca

Quantity and specie(s), (if known) of tree(s).

Zahma Drive, Corona del Mar

Location of tree(s)

Please be as specific as possible

### Requestor

- Property Owner
- Community Association
- Other \_\_\_\_\_

### Address/ Phone (Daytime) / Email

2101 E. Coast Hwy. - Ste. 110  
Corona del Mar, CA 92625

Signature: [Signature]

Date: 11/19/11

Print Name: Robert Tapper

**REFORESTATION REQUESTS: Please proceed to Section B.**

### Section A. For Tree Removal Requests Only

#### Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (\*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

**Section B. For Reforestation Requests Only**

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

**As initiated by:**

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

**Check all items applicable:**

<input checked="" type="checkbox"/>	Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
<input type="checkbox"/>	Wrong tree species for location
<input type="checkbox"/>	View encroachment
<input type="checkbox"/>	Area has clearly defined contiguous boundaries that include the tree(s) proposed.
<input type="checkbox"/>	Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
<input type="checkbox"/>	Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
<input type="checkbox"/>	Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

**This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.**

REQUESTOR COMMENTS: We would like approval to remove trees  
that are damaging our property.

*Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.*



IRVINE TERRACE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES  
WEDNESDAY, JUNE 19, 2019  
BAHIA CORINTHIAN YACHT CLUB  
1601 BAYSIDE DRIVE, CORONA DEL MAR, CA 92625

---

DIRECTORS PRESENT

Brian Jones  
Phillip Rutten  
Paul Hoffman  
Leanne Boman  
Nancy VanOtten  
Patrick Meegan

DIRECTORS ABSENT

Rebecca Gonzalez

FIRSTSERVICE RESIDENTIAL

Lisa Silva, Senior Community Manager, CMCA®  
Bijou Tran, Design Review Specialist

INVITED GUEST

Jake Harle, Whitney Petchul, Association Legal Counsel  
Jeff Smith, Smith Architects, Associations Review Consultant  
Brian Johnson, Architectural Committee Chairman

CALL TO ORDER

The Irvine Terrace Community Association Board of Directors Open Session meeting was called to order at 7:02 PM by Director Jones.

EXECUTIVE SESSION

In accordance with Civil Code 4935(a), the Board met in Executive Session before the Open Session meeting, in order to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, and/or to meet with a member, upon the member's request, regarding the member's payment of assessments.

COMMITTEE UPDATE & INVITED GUESTS

A. Architectural Review Committee

1. Appeal to the Board of Directors – 1807 Galatea

The sub-committee completed a site inspection of the property 1807 Galatea in June 2019.

Motion: Jones  
Second: VanOtten

Resolved: That the Board deny granting a variance to 1807 Galatea to be allowed to build on the lower level slope at 1807 Galatea. The Board encourages the homeowner to work with the committee on ideas for the slope that are allowed per the guidelines.

The motion carried with Director Rutten abstaining and Director Boman voting Nay.

- B. Welcoming Committee
- C. Landscape
- D. CERT (Community Emergency Response Team)
- E. Newsletter/FaceBook Page
- F. City Request – Approval of Reforestation (Zahma and 2001 Kewamee)

Motion: Jones  
 Second: Boman

Resolved: The Board reviewed the following requests and did not oppose the reforestation at 2101 E. Coast Hwy (Zahma) and 2001 Kewamee Dr. The neighbors affected by 2010 E. Coast Hwy (Zahma) were notified of reforestation request through personal delivery via USPS and did not oppose the tree selection.

The motion carried unanimously.

### REPORTS

The following reports were reviewed and filed with direction from the Board of Directors:

- A. Management Report
- B. Customer Service/Work Order Report
- C. FFI Rate Sheet

Motion: Jones  
 Second: Hoffman

Resolved: That the Treasurer Director Meegan can make future reserve investment decisions and that the maturing CD with TIAA should be closed and deposited into the checking account with US BANK.

The motion carried with Director Rutten abstaining.

### HOMEOWNER FORUM

Homeowner Forum was held. There were no homeowners present.

### CONSENT CALENDAR

Motion: Jones  
 Second: Boman

Resolved: That Consent Calendar Items A through C be approved as presented.

- A. Approval of Minutes – May 2019

Resolved: That the Open Session minutes dated May 15, 2019 be approved as presented.

B. Financial Statement – April 2019

Resolved: That the Board approve the Association's income statement for April 30, 2019, comparing actual results to budget, reserve statement, bank statements and reconciliations, check history report and general ledger as presented, subject to an annual audit. The report reflects a year-to-date net operating income of \$142,044.48 and year-to-date reserve funding of \$455.41 compared to the year-to-date reserve funding budget of \$0.00. The actual year-to-date operating expenses were \$72364.14. The budgeted year-to-date operating expenses were \$88436.00. The reserves are funded through April 30, 2019. The association has \$466,205.26 in operating funds, which represents 15.57 months of budgeted expenses and reserve contributions. The association has \$70,671.84 in reserve funds.

C. Approval for Annual Meeting Venue Expense

Resolved: That the Board approve the proposal for the annual meeting champagne brunch at Bahia Corinthian Yacht club for an estimated cost of \$8,189.00 to be spent from Operating Account #19328 Annual Meeting.

The motion carried unanimously.

*End of Consent Calendar*

Item Pulled from the Consent Calendar

D. Approval of Legal Counsel Representation

Motion: Jones  
Second: Meegan

Resolved: That the Board approve to move general counsel services to Whitney Petchul. The annual retainer fee is \$850.00 to be spent from Operating Account #19108 General Counsel Services.

The motion carried with Director Rutten voting Nay.

UNFINISHED BUSINESS

A. Architectural Guideline Review

This item was tabled.

B. Benchmarking/FirstService Residential Contract Negotiations

This item is tabled.

NEW BUSINESS

A. Approval to Conduct Emergency Meetings

Motion: Jones  
Second: Hoffman

Resolved: That the Board approve to conduct emergency meetings via email.

The motion carried unanimously.

B. Appointment of Architectural Committee Member

Motion: Jones  
Second: Hoffman

Resolved: That the Board appoint Gerry Ross of 1920 Kewamee Dr. to the Architectural Committee.

The motion carried unanimously.

NEXT MEETING

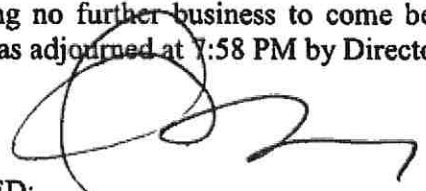
The next Board of Directors meeting is scheduled for Wednesday, July 17, 2019, at the Bahia Corinthian Yacht Club.

ADJOURNMENT

There being no further business to come before the Board of Directors in Open Session, the meeting was adjourned at 7:58 PM by Director Jones.

ACCEPTED: \_\_\_\_\_

DATE: \_\_\_\_\_



8/22/19



# Public Works Department/Municipal Operations Division

## TREE INSPECTION REPORT

**Name:** Landscape Division

**Location(s) of tree(s):** 2101 Coast Highway / 701 Avocado Avenue / 700 Zahma Drive

**Request:** The property manager, Robert Tapper, has requested the removal of 19 trees.

**Botanical/Common Names:**

- Rear 13: Ficus microcarpa 'Nitida' / Indian Laurel Fig (\$6,080)
- Rear 14: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 15: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 16: Ficus microcarpa 'Nitida' / Indian Laurel Fig (\$6,080)
- Rear 17: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 18: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 19: Ficus microcarpa 'Nitida' / Indian Laurel Fig (\$6,080)
- Rear 20: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 21: Dodonaea 'Purpurea' / Purple Hopseed (\$1,920)
- Rear 22: Ficus microcarpa 'Nitida' / Indian Laurel Fig (\$6,080)
- Rear 23: Melaleuca quinquenervia / Melaleuca (\$3,260)
- Rear 24: Melaleuca quinquenervia / Melaleuca (\$3,260)
- Rear 25: Ficus microcarpa 'Nitida' / Indian Laurel Fig (\$6,080)
- Rear 26: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 27: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 28: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Rear 29: Melaleuca quinquenervia / Melaleuca (\$1,380)
- Front 6: Melaleuca quinquenervia / Melaleuca (N/A)
- Front 7: Melaleuca quinquenervia / Melaleuca (N/A)

**Designated Street Tree:** The property owner will be replacing the trees on a one-for-one basis with a 48-inch Purple Orchid trees.

**Estimated Trees Value:** Listed above

**Damage:** Property wall and sump pump system

**Parkway:** Concrete Brick Turf (X) Other

**Comments:** The property manager states that the Ficus trees on the rear of the property at 2101 Coast Highway are damaging the property wall and invading and damaging a sump pump system for the underground parking structure. Further, the owners are planning a renovation of the planter area that has excessive tree roots from the existing Melaleuca and Ficus roots, some of which have damaged the irrigation system. He is requesting removal and replacement of the existing trees to mitigate these issues and proceed with their renovation project.

A field inspection determined that 3 of the City Ficus trees meet the criteria for removal referenced in the G-1 Policy, significant damage to provide property from tree roots. The other 16 trees (13 Melaleuca, 2 Ficus, and 1 Purple Hopseed) are in fair condition and do not meet the criteria for removal referenced in the G-1 Policy.

**Inspected by:**  **Date:** September 16, 2019  
**Kevin Pekar, Landscape Manager/Acting City Arborist**

**Recommendation:** Staff is denying the removal request of sixteen (16) trees and has advised the applicant that reforestation is an option for these.

The applicant has met the procedural requirements for reforestation established in City Council Policy G-1, including Irvine Terrace Association approval.

**Reviewed by:**  **Date:** September 16, 2019  
**Micah Martin, Public Works Deputy Director**



# Public Works Department/Municipal Operations Division

September 16, 2019

**TO:** Deputy Public Works Director, Municipal Operations Division

**FROM:** Acting City Arborist/Landscape Manager

**SUBJECT:** *Tree Removal Review – Potential Liability*

**PROPERTY OWNER(S) / REQUESTER INFORMATION:**

**Name:** Robert Tapper

**Tree Locations:** 2101 Coast Highway / 701 Avocado Avenue / 700 Zahma Drive,  
Rear 13 to Rear 29, and Fronts 6 and 7

The property manager, Robert Tapper, has requested the removal of 19 trees. Mr. Tapper states that the Ficus trees on the rear of the property at 2101 Coast Highway are damaging the property wall and invading and damaging a sump pump system for the underground parking structure. Further, the owners are planning a renovation of the planter area that has excessive tree roots from the existing Melaleuca and Ficus roots, some of which have damaged the irrigation system. He is requesting removal and replacement of the existing trees to mitigate these issues and proceed with their renovation project.

A field inspection determined that 3 of the City Ficus trees meet the criteria for removal referenced in the G-1 Policy, significant damage to provide property from tree roots. The other 16 trees (13 Melaleuca, 2 Ficus, and 1 Purple Hopseed) are in fair condition and do not meet the criteria for removal referenced in the G-1 Policy.

Staff is denying the removal request of 16 trees and has advised the applicant that reforestation is an option for these.

The applicant has met the procedural requirements for reforestation established in City Council Policy G-1, including Irvine Terrace Association approval.

**REPLACEMENT TREE(S):**       **YES**                       **NO**

**DESIGNATED TREE(S):** The applicant will be replacing the trees on a one-for-one basis with 48-inch box Purple Orchid trees.

**DEPUTY PUBLIC WORKS DIRECTOR – COMMENTS / RECOMMENDATIONS:**

Signature:

Date: 9-20-19

IRVINE TERRACE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES  
WEDNESDAY, JUNE 19, 2019  
BAHIA CORINTHIAN YACHT CLUB  
1601 BAYSIDE DRIVE, CORONA DEL MAR, CA 92625

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Phillip Rutten  
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INVITED GUEST

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Jeff Smith, Smith Architects, Associations Review Consultant  
Brian Johnson, Architectural Committee Chairman

CALL TO ORDER

The Irvine Terrace Community Association Board of Directors Open Session meeting was called to order at 7:02 PM by Director Jones.

EXECUTIVE SESSION

In accordance with Civil Code 4935(a), the Board met in Executive Session before the Open Session meeting, in order to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, and/or to meet with a member, upon the member's request, regarding the member's payment of assessments.

COMMITTEE UPDATE & INVITED GUESTS

A. Architectural Review Committee

1. Appeal to the Board of Directors – 1807 Galatea

The sub-committee completed a site inspection of the property 1807 Galatea in June 2019.

Motion: Jones  
Second: VanOtten

Resolved: That the Board deny granting a variance to 1807 Galatea to be allowed to build on the lower level slope at 1807 Galatea. The Board encourages the homeowner to work with the committee on ideas for the slope that are allowed per the guidelines.

The motion carried with Director Rutten abstaining and Director Boman voting Nay.



- B. Welcoming Committee
- C. Landscape
- D. CERT (Community Emergency Response Team)
- E. Newsletter/FaceBook Page
- F. City Request – Approval of Reforestation (Zahma and 2001 Kewamee)

Motion: Jones  
 Second: Boman

Resolved: The Board reviewed the following requests and did not oppose the reforestation at 2101 E. Coast Hwy (Zahma) and 2001 Kewamee Dr. The neighbors affected by 2010 E. Coast Hwy (Zahma) were notified of reforestation request through personal delivery via USPS and did not oppose the tree selection.

The motion carried unanimously.

### REPORTS

The following reports were reviewed and filed with direction from the Board of Directors:

- A. Management Report
- B. Customer Service/Work Order Report
- C. FFI Rate Sheet

Motion: Jones  
 Second: Hoffman

Resolved: That the Treasurer Director Meegan can make future reserve investment decisions and that the maturing CD with TIAA should be closed and deposited into the checking account with US BANK.

The motion carried with Director Rutten abstaining.

### HOMEOWNER FORUM

Homeowner Forum was held. There were no homeowners present.

### CONSENT CALENDAR

Motion: Jones  
 Second: Boman

Resolved: That Consent Calendar Items A through C be approved as presented.

- A. Approval of Minutes – May 2019

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Resolved: That the Board approve the proposal for the annual meeting champagne brunch at Bahia Corinthian Yacht club for an estimated cost of \$8,189.00 to be spent from Operating Account #19328 Annual Meeting.

The motion carried unanimously.

*End of Consent Calendar*

Item Pulled from the Consent Calendar

D. Approval of Legal Counsel Representation

Motion: Jones  
Second: Meegan

Resolved: That the Board approve to move general counsel services to Whitney Petchul. The annual retainer fee is \$850.00 to be spent from Operating Account #19108 General Counsel Services.

The motion carried with Director Rutten voting Nay.

UNFINISHED BUSINESS

A. Architectural Guideline Review

This item was tabled.

B. Benchmarking/FirstService Residential Contract Negotiations

This item is tabled.

NEW BUSINESS

A. Approval to Conduct Emergency Meetings

Motion: Jones  
Second: Hoffman

Resolved: That the Board approve to conduct emergency meetings via email.

The motion carried unanimously.

B. Appointment of Architectural Committee Member

Motion: Jones  
Second: Hoffman

Resolved: That the Board appoint Gerry Ross of 1920 Kewamee Dr. to the Architectural Committee.

The motion carried unanimously.

NEXT MEETING

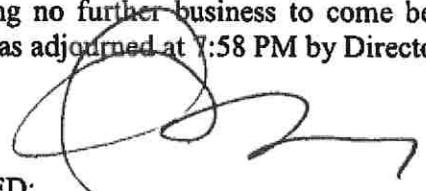
The next Board of Directors meeting is scheduled for Wednesday, July 17, 2019, at the Bahia Corinthian Yacht Club.

ADJOURNMENT

There being no further business to come before the Board of Directors in Open Session, the meeting was adjourned at 7:58 PM by Director Jones.

ACCEPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

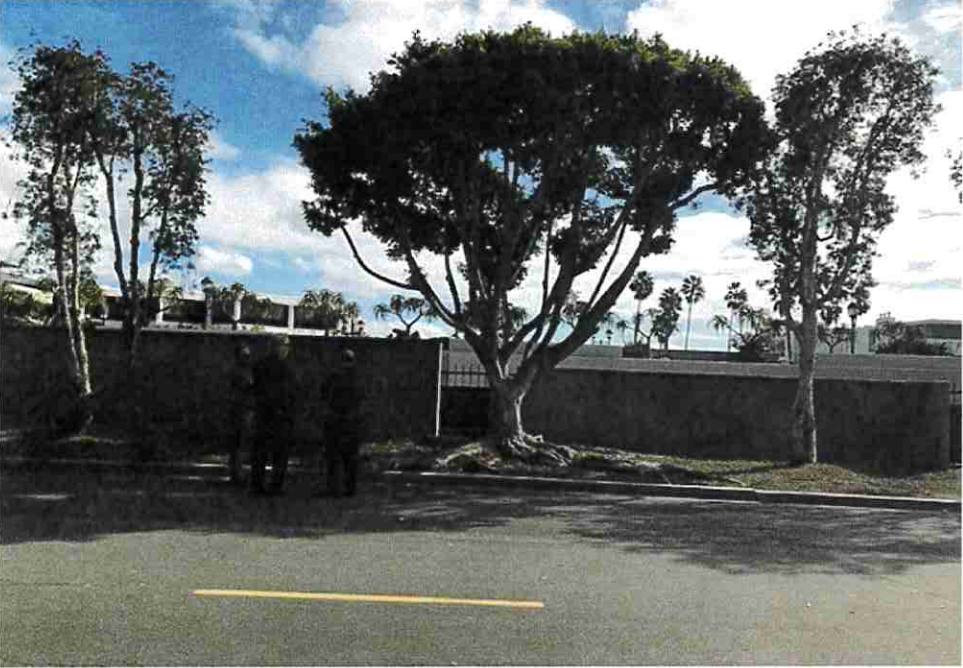


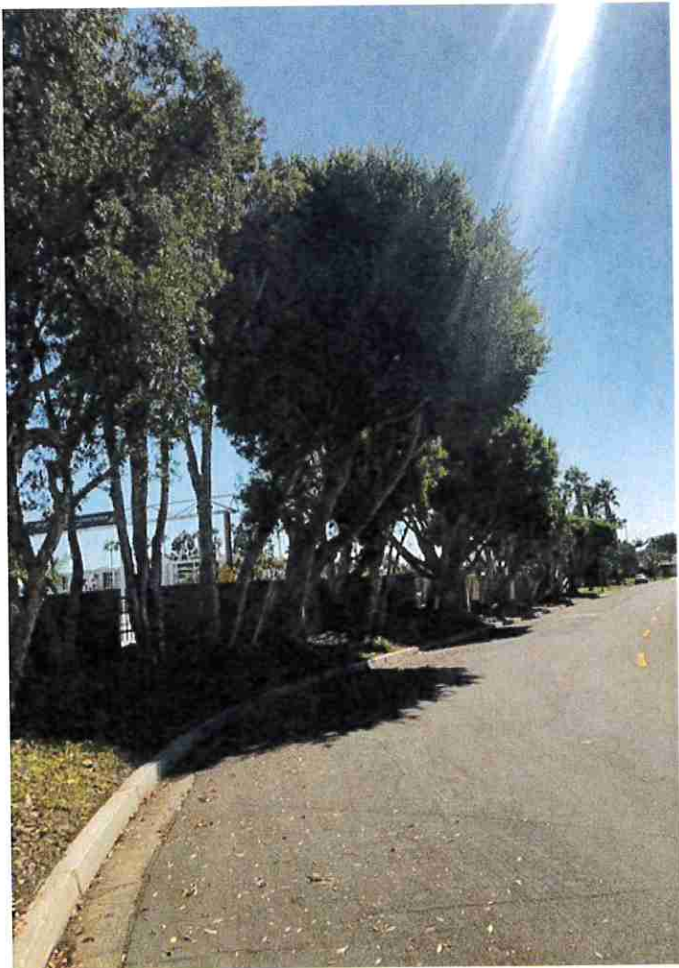
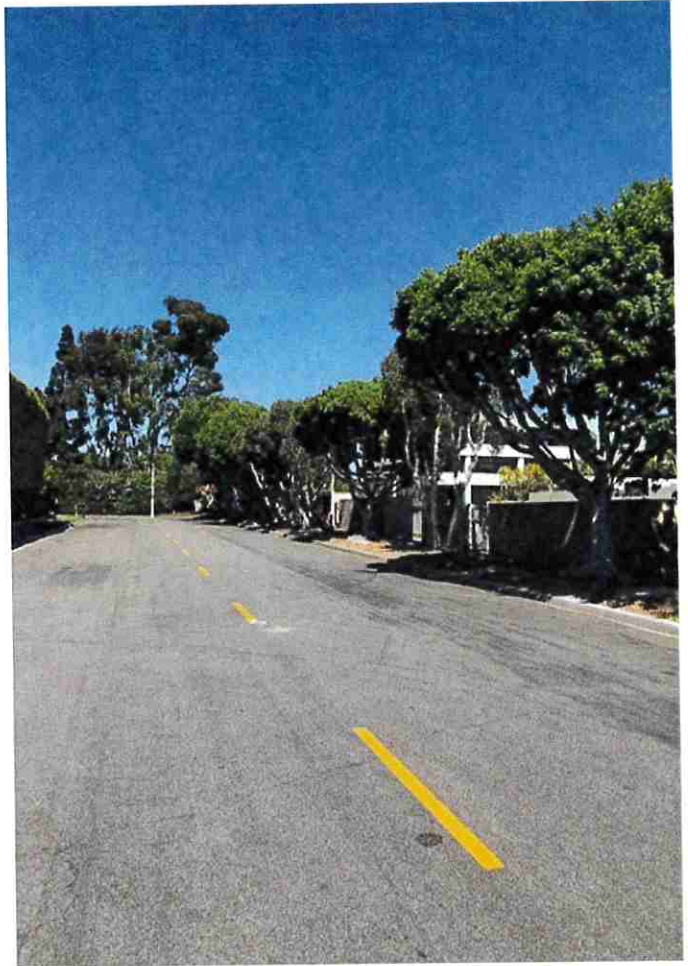
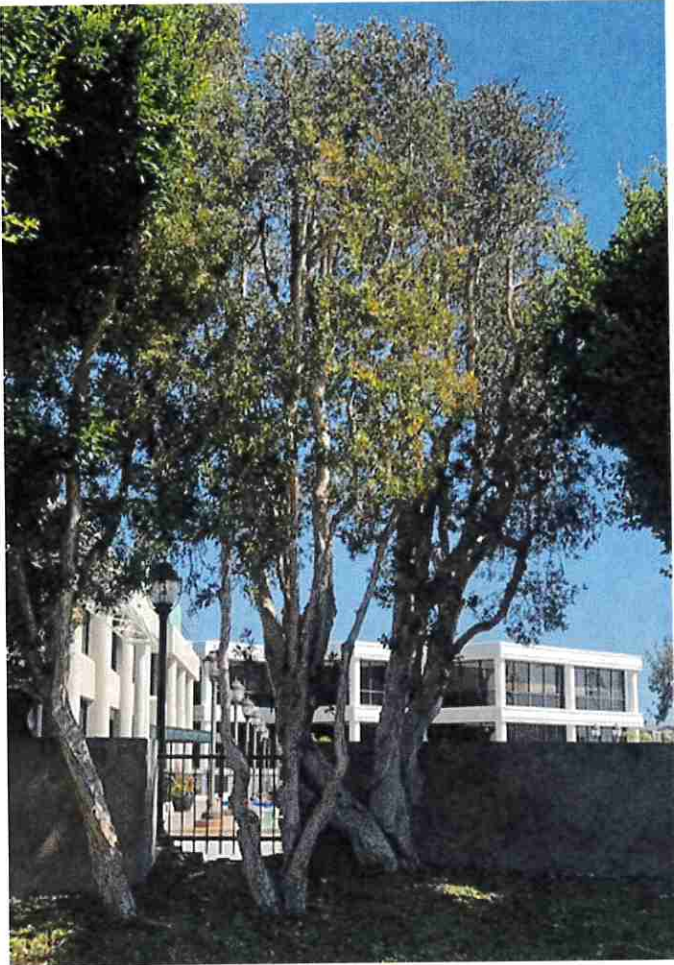
8/22/19

# 2101 E. COAST HIGHWAY

Trees along Zahma



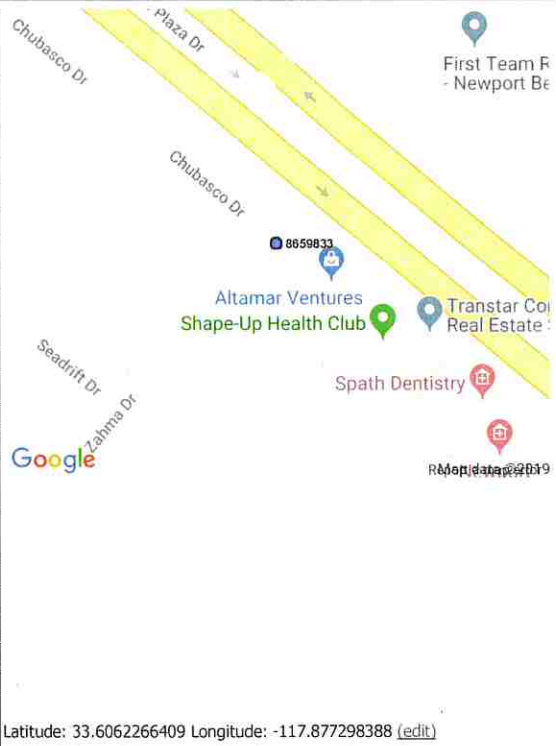




Detail Notes Images Documents Observations

# Inventory Detail

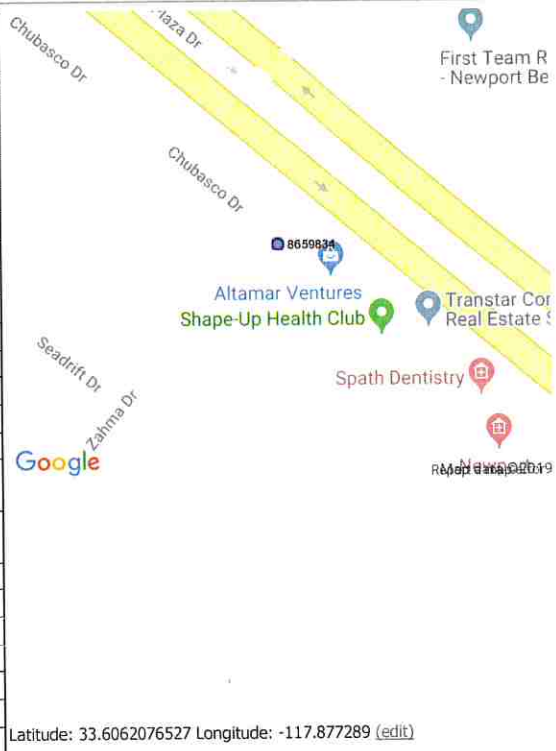
Tree ID	8659833	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Front - 6			
Alt Address				
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	13-18			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Inventory (GPS)			
Season	MAY/JUN			
Estimated Value	\$0.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	35114	2018 - GPS INVENTORY at AVOCADO AVE	GSTS	12/03/18	12/03/18	Inventory (GPS)	3.28

# Inventory Detail

Tree ID	8659834	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Front - 7			
Alt Address				
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	13-18			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Inventory (GPS)			
Season	MAY/JUN			
Estimated Value	\$0.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	35114	2018 - GPS INVENTORY at AVOCADO AVE	GSTS	12/03/18	12/03/18	Inventory (GPS)	3.28



# Inventory Detail

Tree ID	3520968	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 13			
Alt Address	700 ZAHMA DR.			
Tree Species	Ficus microcarpa 'Nitida' / Indian Laurel Fig			
Common Name	Indian Laurel Fig			
Size	19-24			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$6,080.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	18776	2014 - City Wide Ficus	GSTS	6/20/14	7/31/14	Service Request	58.00
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		4/06/11	Other	0.00
Work History			WCA		3/25/09	Other	0.00
Work History			WCA		7/08/08	Other	0.00
Work History			WCA		8/24/06	Other	0.00

# Inventory Detail

Tree ID	3520969	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 14			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				

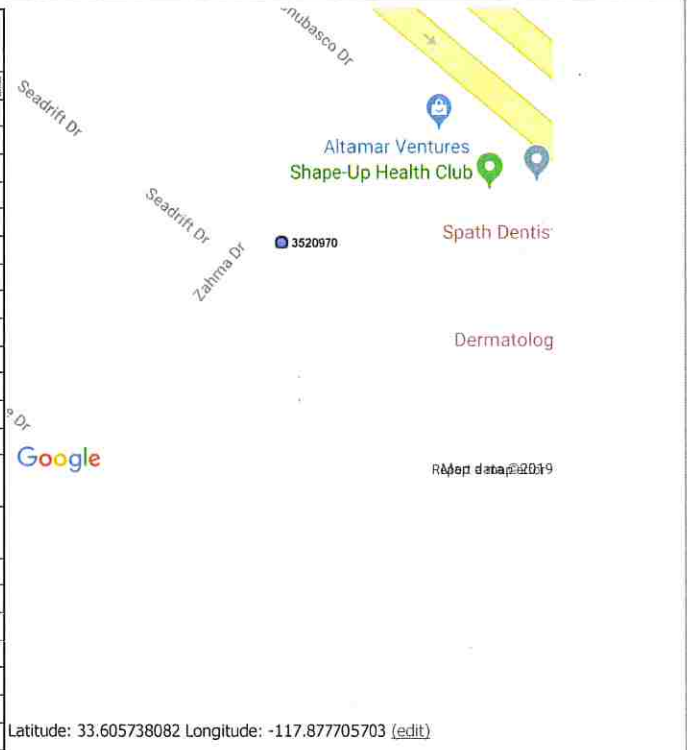


Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/08/08	Other	0.00

Detail Notes Images Documents Observations

# Inventory Detail

Tree ID	3520970	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 15			
Alt Address	700 ZAHMA DR			
Tree Species	<a href="#">Melaleuca quinquenervia</a> / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Monitor Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/08/08	Other	0.00

# Inventory Detail

Tree ID	3520972	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 17			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				

Latitude: 33.605826027 Longitude: -117.877645185 (edit)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/08/08	Other	0.00

# Inventory Detail

Tree ID	3520973	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 18			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				

Latitude: 33.60585726 Longitude: -117.877615233 ([edit](#))

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/08/08	Other	0.00

# Inventory Detail

Tree ID	3520975	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 20			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				

Latitude: 33.605944591 Longitude: -117.877531118 (edit)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/08/08	Other	0.00

# Inventory Detail

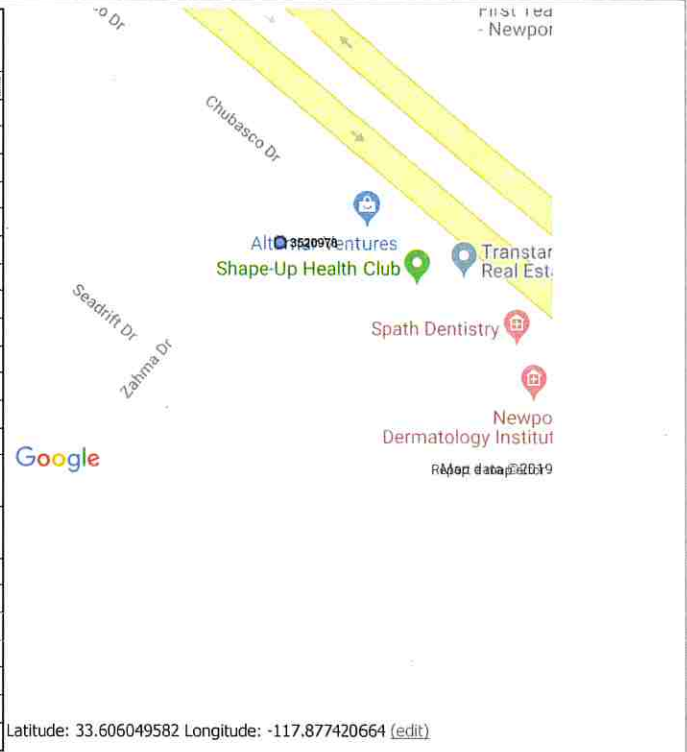
Tree ID	3520976	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 21			
Alt Address	700 ZAHMA DR			
Tree Species	Dodonaea viscosa 'Purpurea' / Dodonaea - Purple Hopseed			
Common Name	Purple Hopseed			
Size	07-12			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,920.00			
Next Date				

Latitude: 33.605970185 Longitude: -117.877477738 [\(edit\)](#)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - NewportTerrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00

# Inventory Detail

Tree ID	3520978	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 23			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	13-18			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$3,260.00			
Next Date				

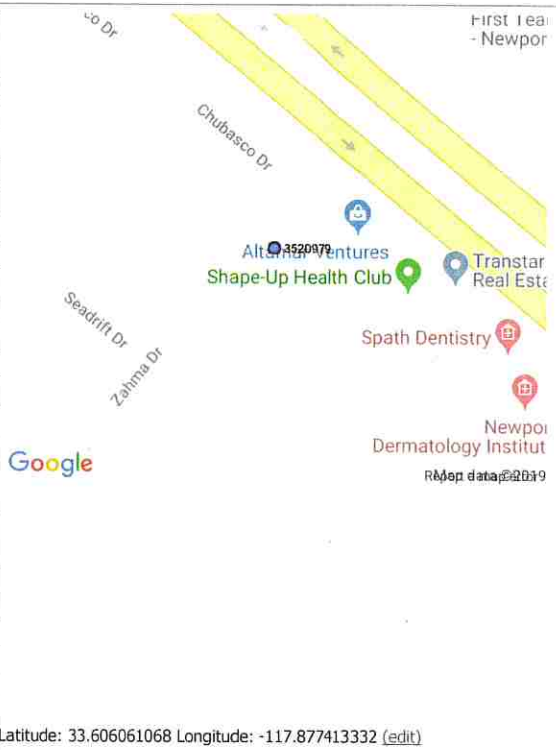


Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - NewportTerrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/09/08	Other	0.00



# Inventory Detail

Tree ID	3520979	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 24			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	13-18			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$3,260.00			
Next Date				

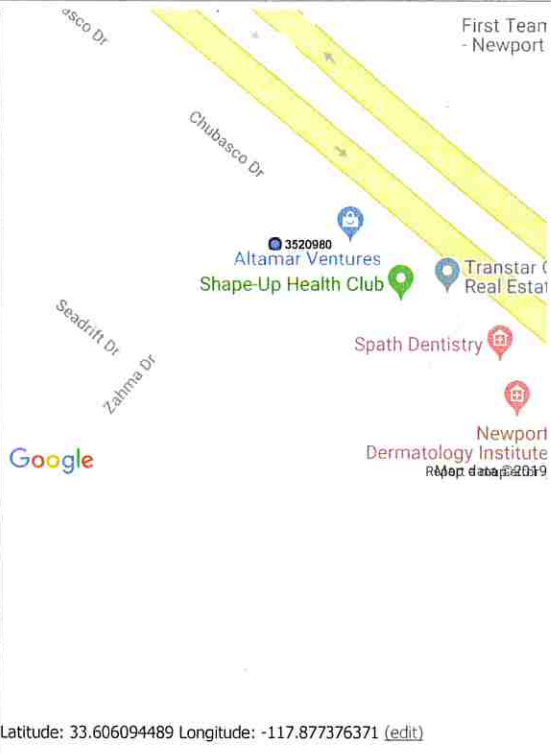


Service History								New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price	
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33	
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00	
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00	
Work History			WCA		7/09/08	Other	0.00	

Detail Notes Images Documents Observations

# Inventory Detail

Tree ID	3520980	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 25			
Alt Address	700 ZAHMA DR			
Tree Species	Ficus microcarpa 'Nitida' / Indian Laurel Fig			
Common Name	Indian Laurel Fig			
Size	19-24			
Height	30-45			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$6,080.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	18776	2014 - City Wide Ficus	GSTS	6/20/14	7/31/14	Service Request	58.00
Invoiced	17307	2013 - 13 - NewportTerrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		5/11/11	Other	0.00
Work History			WCA		3/25/09	Other	0.00
Work History			WCA		7/09/08	Other	0.00
Work History			WCA		8/29/06	Other	0.00

# Inventory Detail

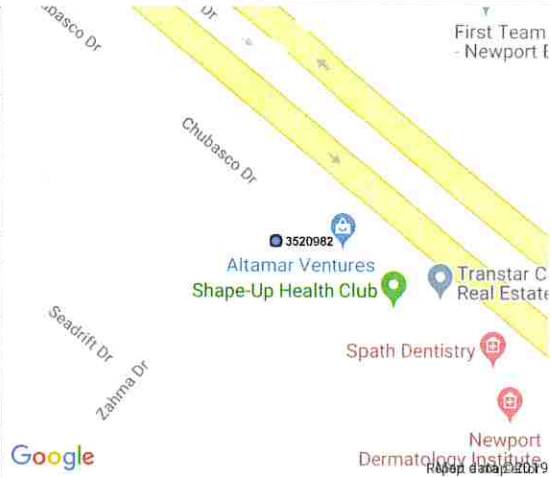
Tree ID	3520981	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 26			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				

Latitude: 33.606101592 Longitude: -117.877389355 (edit)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - NewportTerrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/09/08	Other	0.00

# Inventory Detail

Tree ID	3520982	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 27			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				

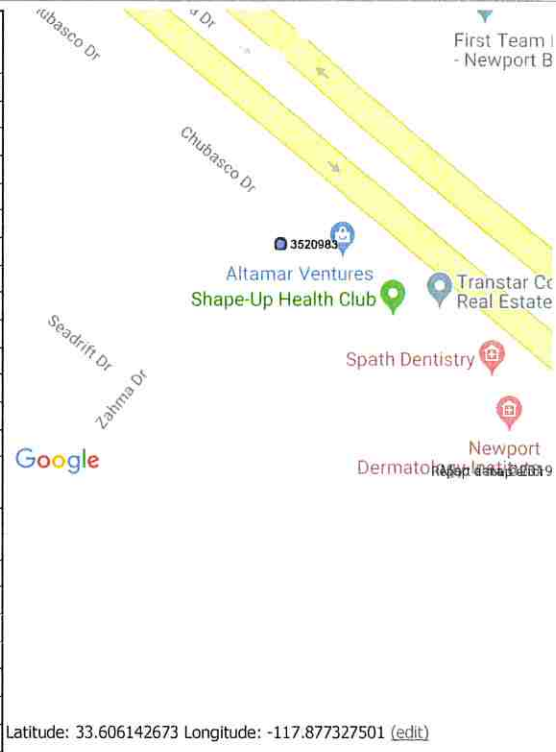


Latitude: 33.606128239 Longitude: -117.877343638 (edit)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - NewportTerrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/09/08	Other	0.00

# Inventory Detail

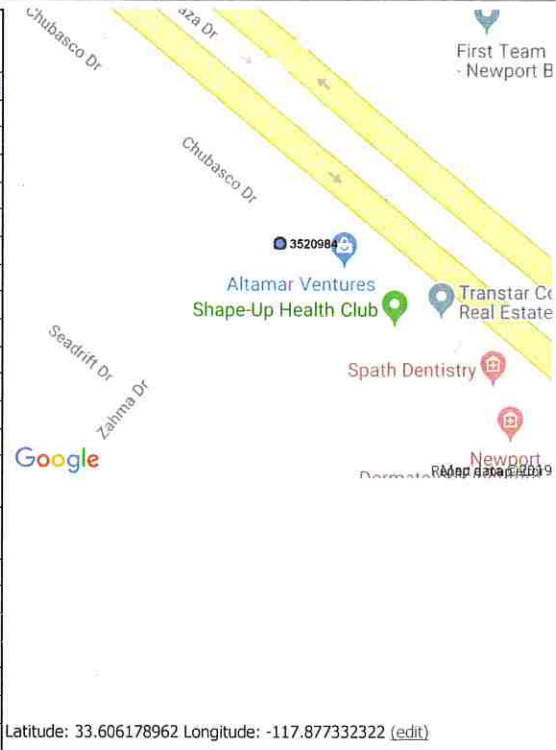
Tree ID	3520983	Old Tag #	<input type="text"/>	Save
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 28			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - NewportTerrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/09/08	Other	0.00

# Inventory Detail

Tree ID	3520984	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	13			
Area	13			
Address	701 AVOCADO AVE			
Side/Site	Rear - 29			
Alt Address	700 ZAHMA DR			
Tree Species	Melaleuca quinquenervia / Melaleuca			
Common Name	Cajeput Tree			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$1,380.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	32120	2018 - Grid 13 (Irvine Terrace) - Broadleaves (January Progress)	GSTS	1/12/18	1/26/18	Grid Pruning	51.33
Invoiced	21611	2015 - Grid 13 - Irvine Terrace	GSTS	6/03/15	6/16/15	Grid Pruning	48.00
Invoiced	17307	2013 - 13 - Newport Terrace (Streets)	GSTS	12/12/13	12/18/13	Grid Pruning	48.00
Work History			WCA		7/09/08	Other	0.00



## PURPLE ORCHID

*Bauhinia purpurea*

This beautifully structured, showy tropical tree offers rich, exotic pink/purple blooms and provides long-lasting beauty to landscapes.

**From:** [Stinson, Mariah](#)  
**To:** [Stinson, Mariah](#)  
**Subject:** FW: October 1 2019 PB&R Meeting - 2101 Coast Hwy, 701 Avocado Ave, and 700 Zahma Dr  
**Date:** Tuesday, October 01, 2019 8:50:39 AM  
**Attachments:** [image001.png](#)

---

**From:** Lisa Silva <[Lisa.Silva@fsresidential.com](mailto:Lisa.Silva@fsresidential.com)>  
**Sent:** Monday, September 30, 2019 3:31 PM  
**To:** 'rtapper@transtar.com' <[rtapper@transtar.com](mailto:rtapper@transtar.com)>  
**Cc:** Martin, Micah <[MMartin@newportbeachca.gov](mailto:MMartin@newportbeachca.gov)>; Pekar, Kevin <[KPekar@newportbeachca.gov](mailto:KPekar@newportbeachca.gov)>; Lindeman, Marie <[MLindeman@newportbeachca.gov](mailto:MLindeman@newportbeachca.gov)>  
**Subject:** RE: October 1 2019 PB&R Meeting - 2101 Coast Hwy, 701 Avocado Ave, and 700 Zahma Dr

Hello Mr. Tapper and Mr. Pekar,

I am wondering if you would take a bit more information to the PB&R Commission meeting tomorrow? We received a recommendation from the Association's landscapers for undergrown and two other tree options based of a homeowner's request.

Install under growth as part of the plans once the trees are installed? Either a Pittosporum or Carissa?

Two other tree options other than Orchid. Podocarpus and Strawberry both would need to be 60" installs.

Please consider these recommendations during the meeting tomorrow.



**Lisa Silva, CMCA**  
Senior Community Manager

Corporate Office  
15241 Laguna Canyon Road  
Irvine, CA 92618

San Diego Office  
5473 Kearny Villa Road, Ste. 200  
San Diego CA 92123

Direct 949.448.6130 | Toll Free 800.428.5588

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[www.fsresidential.com](http://www.fsresidential.com)

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---

**From:** Lindeman, Marie <[MLindeman@newportbeachca.gov](mailto:MLindeman@newportbeachca.gov)>  
**Sent:** Friday, September 27, 2019 2:19 PM



**To:** 'rtapper@transtar.com' <[rtapper@transtar.com](mailto:rtapper@transtar.com)>; Lisa Silva <[Lisa.Silva@fsresidential.com](mailto:Lisa.Silva@fsresidential.com)>  
**Cc:** Martin, Micah <[MMartin@newportbeachca.gov](mailto:MMartin@newportbeachca.gov)>; Pekar, Kevin <[KPekar@newportbeachca.gov](mailto:KPekar@newportbeachca.gov)>  
**Subject:** re: October 1 2019 PB&R Meeting - 2101 Coast Hwy, 701 Avocado Ave, and 700 Zahma Dr

At its October 1, 2019, the PB&R Commission will consider the reforestation request of 16 City trees of various species at 2101 Coast Highway, 701 Avocado Avenue, and 700 Zahma Drive.

The meeting will be held:  
On October 1, 2019 at 6:00p.m.  
City Council Chambers, 100 Civic Center Drive, Newport Beach CA 92660

Please let Kevin Pekar know if you will not be in attendance, as your attendance is highly recommended. Kevin Pekar can be reached at 949 644 3197.

The [Agenda Report](#) (PB&R Comm Mtg, Item VI-D) will be available on the [City's website](#) after *September 27, 2019*.

Marie Lindeman  
Administrative Assistant  
Public Works/Municipal Operations  
(949 644 3055)



== CITY OF ==  
**NEWPORT BEACH**  
**PB&R Commission Staff Report**

Agenda Item **VI-E**  
October 1, 2019

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Public Works Department / Municipal Operations Division  
Micah Martin, Deputy Public Works Director, Municipal Operations  
949 644-3055, mmartin@newportbeachca.gov

**TITLE:** Appeal of Denial for Special Tree Removal Request – 603 Newport Center Drive

---

**RECOMMENDATION:**

Staff recommends that the PB&R Commission consider the appeal from property owner representative, Chase Gilmore with The Irvine Company, of staff's denial of the removal of two Special City Mexican Fan Palm trees at 603 Newport Center Drive.

**DISCUSSION:**

City Council Policy G-1, Retention, Removal, and Maintenance of City Trees, allows the PB&R Commission to act upon an appeal to remove Special City trees. On August 13, 2019, property owner representative Chase Gilmore contacted the City to request the removal of two Special City Mexican Fan Palm trees at 603 Newport Center Drive to provide a right turn only entry and exit from/on to Newport Center Drive to the top deck of Parking Structure 4 at Fashion Island.

The City Arborist inspected the tree on September 17, 2019 and determined the Special City Mexican Fan Palm trees are healthy and stable, and does not meet the criteria for removal referenced in the G-1 Policy. Mr. Gilmore was informed and advised of the City Arborist's findings, and that he could appeal staff's decision to the PB&R Commission. Mr. Gilmore has offered to pay for removal and replace the Palm trees in kind. Attached are the Tree Removal Review and Tree Inspection Report. On September 3, 2019, staff received a request for appeal of staff's denial.

**NOTICING:**

Charles Gilmore and Council Member Jeff Herdman have received a copy of this report. Additionally, surrounding property owners were notified via postcard of the Commission Meeting related to this appeal of staff's denial of the removal request. The trees were posted with information regarding the removal request.

Attachments:

- A. Tree Removal Application
- B. Tree Removal Review and Tree Inspection Reports



# CITY OF NEWPORT BEACH Municipal Operations Department

## Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

2, Washingtonia robusta

Quantity and specie(s), (if known) of tree(s).

South side of Newport Center Drive, between Center Drive and Santa Rosa Drive

Location of tree(s)

*Please be as specific as possible*

### Requestor

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

### Address/ Phone (Daytime) / Email

110 Innovation, Irvine, CA.
949-720-2453
cgilmore@irvinecompany.com

Signature: *Chase Gilmore*

Date: 8/13/19

Print Name: Chase Gilmore

## REFORESTATION REQUESTS: Please proceed to Section B.

### Section A. For Tree Removal Requests Only

#### Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (\*Greater than \$500)
- Repeated history of significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

**Section B. For Reforestation Requests Only**

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

**As initiated by:**

- Property Owner
- Community Association
- Other \_\_\_\_\_

**Check all items applicable:**

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

**This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.**

**REQUESTOR COMMENTS:** The Palm trees are being removed to provide a right turn only entry and exit from Newport Center Drive to the top deck of Parking Structure 4 at Fashion Island.

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*Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.*



# Public Works Department/Municipal Operations Division

## TREE INSPECTION REPORT

**Name:** Landscape Division

**Location(s) of tree(s):** 601 Newport Center Drive / Fronts 6 and 7

**Request:** The property owner representative, Chase Gilmore with The Irvine Company, has requested removal of two Special Neighborhood City Mexican Fan Palm trees that conflict with a project, which would provide a right turn only entry and exit from/on to Newport Center Drive to the top deck of Parking Structure 4 at Fashion Island.

**Botanical/Common Names:** Washingtonia robusta / Mexican Fan Palm

**Designated Street Tree:** Washingtonia robusta / Mexican Fan Palm

**Estimated Trees Value:** \$1,030.00 each

**Damage:** N/A

**Parkway:**                      **Concrete**      **Brick**      **(X) Turf**      **Other**

**Comments:** A field inspection determined that the trees are healthy and stable. The Palm trees do not meet the criteria for removal of Special Trees referenced in the G-1 Policy.

**Inspected by:**                       **Date:** September 17, 2019  
**Kevin Pekar, Landscape Manager/Acting City Arborist**

**Recommendation:** Staff is denying the removal request of the Special City Mexican Fan Palm trees and has advised the applicant of the appeal process.

If the appeal is approved, the applicant has agreed to replace the Palm trees in kind.

**Reviewed by:**                       **Date:** September 17, 2019  
**Micah Martin, Public Works Deputy Director**



# Public Works Department/Municipal Operations Division

September 17, 2019

**TO:** Deputy Public Works Director, Municipal Operations Division

**FROM:** City Arborist/Landscape Manager

**SUBJECT:** *Tree Removal Review – Potential Liability*

**PROPERTY OWNER(S) / REQUESTER INFORMATION:**

**Name:** Chase Gilmore, The Irvine Company

**Tree Location:** 601 Newport Center Drive / Fronts 6 and 7

The property owner representative, Chase Gilmore with The Irvine Company has requested removal of two Special Neighborhood City Mexican Fan Palm trees that conflict with a project, which would provide a right turn only entry and exit from/on to Newport Center Drive to the top deck of Parking Structure 4 at Fashion Island.

A field inspection determined that the trees are healthy and stable. The Palm trees do not meet the criteria for removal of Special Trees referenced in the G-1 Policy.

Staff is denying the removal request of the Special City Mexican Fan Palm trees and has advised the applicant of the appeal process.

If the appeal is approved, the applicant has agreed to replace the Palm trees in kind.

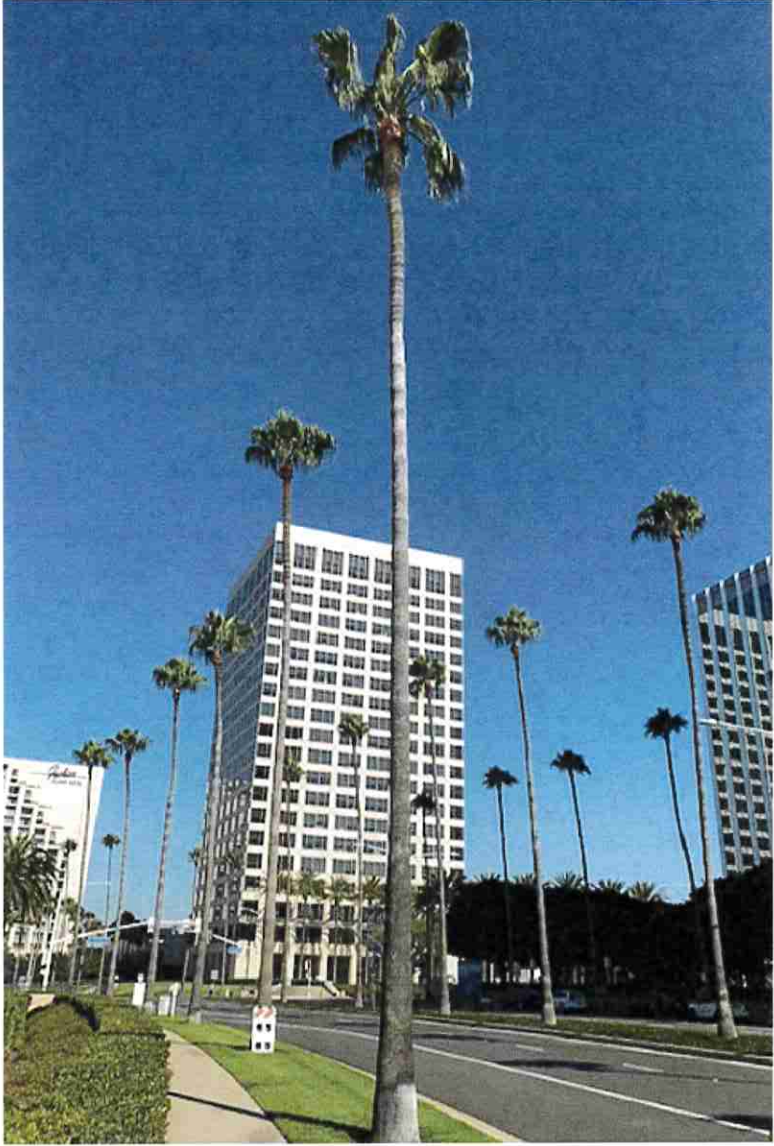
**REPLACEMENT TREE(S):**     YES     NO

**DESIGNATED TREE(S):** Washingtonia robusta / Mexican Fan Palm

DEPUTY PUBLIC WORKS DIRECTOR – COMMENTS / RECOMMENDATIONS:

Signature:  Date: 9-20-19







Detail Notes Images Documents Observations

# Inventory Detail

Tree ID	3512367	Old Tag #		<a href="#">Save</a>
District	5			
Area	5			
Address	601 NEWPORT CENTER DR			
Side/Site	Front - 6			
Alt Address				
Tree Species	<a href="#">Washingtonia robusta</a> / Palm - Mexican Fan			
Common Name	Mexican Fan Palm			
Size	13-18			
Height	45-60			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	JULY			
Estimated Value	\$1,030.00			
Next Date	08/19			



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	38057	2019 - GRID 5 (Fashion Island) - Palms (Aug Progress)	GSTS	8/09/19	8/09/19	Grid Pruning	53.85
Invoiced	33760	2018 - Grid 5 (Fashion Island) - Palms	GSTS	7/11/18	7/17/18	Grid Pruning	51.33
Invoiced	30488	2017 - Grid 5 (Fashion Island) - Palms	GSTS	8/09/17	8/15/17	Grid Pruning	50.13
Invoiced	25773	2016 - Grid 5 (Fashion Island) - Palms	GSTS	7/14/16	7/22/16	Grid Pruning	49.43
Invoiced	23177	2015 - Grid 5 (Palms)	GSTS	11/17/15	11/24/15	Grid Pruning	49.43
Invoiced	21197	2015 - Grid 5 (Fashion Island) - MFP Trimming	GSTS	5/04/15	5/13/15	Grid Pruning	48.00
Invoiced	18307	2014 - Palms at Fashion Island (Grid 5)	GSTS	6/06/14	6/11/14	Grid Pruning	48.00
Work History			WCA		4/30/13	Other	0.00
Work History			WCA		9/04/12	Other	0.00
Work History			WCA		8/04/11	Other	0.00
Work History			WCA		6/10/10	Other	0.00
Work History			WCA		5/28/09	Other	0.00
Work History			WCA		7/14/08	Other	0.00
Work History			WCA		1/22/08	Other	0.00
Work History			WCA		9/05/06	Other	0.00
Work History			WCA		12/09/05	Other	0.00
Work History			WCA		11/05/04	Other	0.00
Work History			WCA		7/24/03	Other	0.00

Detail Notes Images Documents Observations

# Inventory Detail

Tree ID	3512368	Old Tag #	<input type="text"/>	Save
District	5			
Area	5			
Address	601 NEWPORT CENTER DR			
Side/Site	Front - 7			
Alt Address				
Tree Species	Washingtonia robusta / Palm - Mexican Fan			
Common Name	Mexican Fan Palm			
Size	13-18			
Height	45-60			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	JULY			
Estimated Value	\$1,030.00			
Next Date	08/19			



Latitude: 33.61799311 Longitude: -117.873087334 (edit)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	38057	2019 - GRID 5 (Fashion Island) - Palms (Aug Progress)	GSTS	8/09/19	8/09/19	Grid Pruning	53.85
Invoiced	33760	2018 - Grid 5 (Fashion Island) - Palms	GSTS	7/11/18	7/17/18	Grid Pruning	51.33
Invoiced	30488	2017 - Grid 5 (Fashion Island) - Palms	GSTS	8/09/17	8/15/17	Grid Pruning	50.13
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Work History			WCA		4/30/13	Other	0.00
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Work History			WCA		5/28/09	Other	0.00
Work History			WCA		7/14/08	Other	0.00
Work History			WCA		1/22/08	Other	0.00
Work History			WCA		9/05/06	Other	0.00
Work History			WCA		12/09/05	Other	0.00
Work History			WCA		11/05/04	Other	0.00
Work History			WCA		7/24/03	Other	0.00