



CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Dr (the Community Room will be open for the Public to view the meeting and comment)

Tuesday, June 2, 2020 - 6:00 PM

Parks, Beaches and Recreation Commission Members:

David Granoff, Chair
Heather Ignatin, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Laird Hayes, Commissioner
Walt Howald, Commissioner
Kate Malouf, Commissioner

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Services Deputy Director
Micah Martin, Deputy Public Works Director
Kevin Pekar, Parks and Landscape Superintendent
John Nelson, Arborist
Mariah Stinson, Administrative Support Specialist

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which allows Commission Members to attend Parks, Beaches and Recreation Commission meetings telephonically. Please be advised that some, or all, of the Newport Beach Parks, Beaches and Recreation Commission Members may attend this meeting telephonically.

If you wish to attend the Parks, Beaches and Recreation Commission meeting in person, the Civic Center Community Room located at 100 Civic Center Drive, Newport Beach, California 92660, will be open for this meeting and the public shall have the right to observe and offer public comment at this location. While you may attend this meeting in person, given the health risks associated with COVID-19, the City wants you to know that you can submit your comments and questions in writing for Parks, Beaches and Recreation Commission consideration by sending them to the Parks, Beaches and Recreation Commission at PBRcommission@newportbeachca.gov. To give the Parks, Beaches and Recreation Commission adequate time to review your questions and comments, please submit your written comments by Monday, June 1, at 5:00 p.m.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.

The PB&R Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. PUBLIC COMMENTS ON CONSENT CALENDAR

This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A thru V-E). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.

V. CONSENT CALENDAR

A. Minutes of the Parks, Beaches and Recreation Commission meeting of March 3, 2020

Waive reading of subject minutes, approve and order filed.

03-03-2020 PBR Minutes

B. MOD Activity Report

Receive/File Activity Report of past and upcoming projects and events.

MOD Activity Report

C. RSS Activity Report

Receive/File Activity Report of past and upcoming projects and events.

RSS Activity Report

D. Tree Reforestation Request - 2820 Pebble Drive

Staff recommends that Parks, Beaches and Recreation Commission approve the reforestation request of two City Coral trees located below 2815 Ebbtide Road (on Pebble Drive). The applicant, Alan Oleson (of 2821 Ebbtide Road), has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, two (2) 36-inch box *Magnolia grandiflora* "Little Gem" installed at the applicant's cost.

Staff Report

Attachments A - D

E. Tree Reforestation Request - 518 Rockford Place

Staff recommends that Parks, Beaches and Recreation Commission approve the reforestation request of a City Ficus tree located at 518 Rockford Place. The applicant, John De Carrier, at 4501 Wayne Road has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 36-inch box Purple Orchid Tree (*Bauhinia purpurea*), installed at the applicant's cost.

Staff Report

Attachments A - D

VI. CURRENT BUSINESS

A. Appeal of Denial of Special Tree Removal - 1700 Candlestick Lane

Staff recommends that the Parks, Beaches and Recreation Commission consider the appeal of staff's denial of the removal of a Special City Lemon-Scented Gum tree located in front of 1700 Candlestick Lane.

Staff Report

Attachments A - C

B. Community Service Award- John Carpenter

Staff recommends that the Parks, Beaches and Recreation Commission approve the Community Service Award recognition of John Carpenter to be awarded at a future Parks, Beaches and Recreation Commission (PB&R) meeting.

Staff Report

Attachment A

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

PB&R Commission / staff announcements / Ad Hoc Committee updates or matters which Commissioners would like placed on future agendas for further discussion (this is a non discussion item)

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record.

IX. ADJOURNMENT

CITY OF NEWPORT BEACH

**Parks, Beaches & Recreation Commission
Regular Meeting
March 3, 2020 – 6:00 PM**

I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 PM

II. ROLL CALL

Present: David Granoff, Chair
Heather Ignatin, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Laird Hayes, Commissioner
Walt Howald, Commissioner
Kate Malouf, Commissioner

Staff: Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Deputy Director
Micah Martin, Deputy Public Works Director
Kevin Pekar, Parks and Landscape Superintendent
John Nelson, Arborist
Mariah Stinson, Administrative Support Specialist

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR-None.

V. CONSENT CALENDAR

A. Minutes of the January 2, 2019, PB&R Commission Meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

Jim Mosher noted that on Page 4 of the minutes, the fourth paragraph, the word bin should be bins.

B. MOD Activity Report

Recommendation: Receive/file Activity Report.

C. RSS Activity Report

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

D. Tree Reforestation Request - Westcliff Park/behind 1046 Westwind Way

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission approve the trees removal request of a grouping of City Brazilian Pepper trees at Westcliff Park, behind 1046 Westwind Way. The applicant has met the procedural

requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement Toyon trees installed at the applicant's cost.

Laura Curran commented that she was in support of the proposed tree replacement species.

Motion by Commissioner Howald, seconded by Commissioner Archer, to approve V. CONSENT CALENDAR. The motion carried by unanimous vote.

VI. CURRENT BUSINESS

A. Special Tree Removal Request- 2207 Waterfront Drive

Staff recommends that the Parks, Beaches and Recreation Commission approve the tree removal request of a Special California Pepper tree located at 2207 Waterfront Drive. The Special Tree meets the criteria for removal referenced in the G-1 Policy. If approved by the Commission, there will be a one-for-one replacement California Pepper tree installed at the same location.

Superintendent Pekar announced that due to several fungal conks, a large cavity, dead limbs, and evidence of declining health the tree needed to be removed. The tree was to be replaced with a 48-inch box California Pepper tree.

Commissioner Archer noted that the tree looked healthy due to its growing leaves. Superintendent Pekar commented that is normal, but the tree had internal decay, evidenced by the fungal conks.

Chair Granoff opened the public comment.

Jim Mosher questioned if the dollar estimation stated in the Tree Report was accurate.

Chair Granoff closed the public comment.

Superintendent Pekar answered questions from the Commission and confirmed that proper notification of the tree removal had been completed.

Motion by Commissioner Hayes, seconded by Commissioner Malouf to approve the tree removal request of a Special California Pepper tree located at 2207 Waterfront Drive. The Special Tree meets the criteria for removal referenced in the G-1 Policy. There will be a one-for-one replacement California Pepper tree installed at the same location. The motion carried by unanimous vote.

B. Southern California Edison Presentation- Hazard Tree Mitigation Program

Presentation by John Nelson

Arborist Nelson announced that the new standard by Southern California Edison (SCE) was to achieve 12-foot clearance of tree limbs in all directions of distribution lines.

Removal may be necessary in order to resolve ongoing issues with problem trees. He summarized the criteria that was used to decide if a tree was considered a problem tree and that the City was responsible for planting trees (supplied by SCE) and maintaining the City's inventory if a tree was removed. He concluded by saying that staff had located a test site, that 53 problem trees were identified on the test site and if approved, work to remove and replace those trees was to start shortly.

Chair Granoff asked if problem trees were going to be brought before the Commission for approval on a case by case basis. Arborist Nelson answered that if there was a conflict with the G-1 Policy, then it would be brought before the Commission. The public would be notified if large areas of trees where to be removed.

Chair Granoff opened the public comment.

Louis Stavale lives next to the test site in the condominiums and confirmed removing 53 trees would cause visual blight to the area. Superintendent Pekar announced that the intent was not to remove trees close to the condominiums.

Chair Granoff closed the public comment.

Chair Granoff suggested that City staff meet with the homeowner's association and discuss undergrounding utility lines to save the trees. Commissioner Howald wanted to receive a follow up of how the meeting with the homeowner's association went.

Commissioner Howald commented that if Southern California Edison agreed to underground the utility lines, they should also consider undergrounding the lines along 5th Avenue in Corona Del Mar. A representative from Edison announced that Edison was not looking to underground utilities in the area.

David Gonzalez, Southern California Edison, noted that the trees on the test site are considered invasive trees, they would need to be addressed at some point, and Edison was willing to investigate faster-growing replacement trees.

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

PB&R Commission / staff announcements/ Ad Hoc Committee updates or matters which Commissioner members would like placed on future agendas for further discussion (this is a non-discussion item).

Director Martin updated the Commission on the Marine Avenue testing process and testing was to start on March 16, 2020. A presentation and recommendations are going to be brought to the Commission once testing is done.

Director Detweiler summarized the Newport Island ribbon-cutting event, the Spirit Run, Camp Newport registration was open for discounted registration until May 4th, 2020, the program THIN had kicked off and had a successful registration process, the Mayor's Egg Roll was to take place April 4th, 2020, and March 27th, 2020 was the track meet at Newport Harbor High School. She concluded with information regarding voting and where voting stations and drop boxes were located.

Chair Granoff acknowledged Commissioner Hayes for his involvement in community events. Commissioner Hayes acknowledged Commissioner Daruty for her involvement in the Spirit Run as well as Commissioner Malouf.

Jim Mosher brought to the Commission's attention that the school district was removing trees in the City's parkway along Cliff Drive. Regarding the RHNA allocation, he quoted the Park Land Standard stating that 5 acres of new parkland were required for every 1,000 new persons added to the City.

Commissioner Howald wanted updates regarding the housing allocation and the Park Land Standard.

Superintendent Pekar summarized that the School District has said that no City trees were proposed for removal at Ensign in order to upgrade the existing parking lot and install a new security fence. Commissioner Malouf announced that there was to be a community meeting on March 16th at Ensign at 6:00 pm.

Laura Curran was impressed with the new voting system. She thanked the staff for pruning a tree outside of her home and she was excited about Big Canyon's restoration. On April 22nd, 2020 the annual Corona Del Mar Residence Association meeting was going to be held with the main topic being the RHNA Program.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

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IX. ADJOURNMENT – 6:55 p.m.

Submitted by: _____
Mariah Stinson, Administrative Support Specialist

Approved by: _____
David Granoff, Chair



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **V-B**
June 2, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director
949 644-3055, mmartin@newportbeachca.gov

TITLE: Parks and Trees, and Beach Maintenance Divisions Activities Report

Bayside Drive Benches and Trash Cans – Updated Look

Public Works recently replaced eight Rubbermaid trash cans and two benches on Bayside Drive between Coast Highway and Jamboree Road. The new benches and cans have the look and feel of natural wood grain, are made from 100% premium recycled material that require very little maintenance, and have a life span of up to 50 years.



Root for change

Early in March, before the *Stay at Home Order*, our Landscape staff and crew partnered with Stanbridge University for another tree-planting event at Castaways Park. Sixty-five volunteers from the University and City Staff planted 92 native trees, and 130 native plants that were donated by

Shadetree Nursery. *Root for Change* is one of Stanbridge University's initiatives to help the environment through partnership opportunities by planting trees in locations across Southern California.

Stanbridge University 's commitment to *Root for Change* and their community outREACH will bring them back to Newport Beach in the future.

Grunion Season is Here!

Grunion are still coming ashore, but the California Department of Fish and Wildlife has temporarily taken the schedule down to discourage people from congregating on the beaches.

California grunion come ashore to spawn from March through August at the time of the nightly high tides and within a couple of hours afterwards. They surf the waves onto sandy beaches during full and new moons, where they bury and fertilize eggs in the sand. They ride the next set of waves back out to sea.

Grunion season presents our Beach Maintenance Crew with the opportunity to clean the beaches manually, not utilizing machinery below the tideline where the Grunion lay their eggs. Large debris like poles, logs, and plywood that wash up onshore from the Santa Ana River and San Diego Creek are picked up.

City Hosted Irrigation Controller Seminar

In February, before the *Stay at Home Order*, our Parks Maintenance Division hosted a central weather-based irrigation controller seminar at the Marina Park Community Center. Weather-based controllers use real time local weather data to create irrigation programs. Presenters were Rain Master Control Systems and Site One Landscape Supply. Their presentations included: review of software system navigation and tools, irrigation program creation, management, global features, micro-climate management and rain shutdown features, among other advanced management tool and software updates. Attendees included irrigation system managers from:

- Aliso Viejo Community Association
- Arroyo Irrigation Consulting
- Cal Poly Pomona
- Cal State University Long Beach
- City of Anaheim
- City of Cypress
- City of Newport Beach
- Loyola Marymount University
- PGA West
- Sendero – Rancho Mission Viejo
- O'Connell Landscape
- Monarch Environmental Consultants

The City currently has 280 central irrigation controllers, with four weather stations and repeaters. Due to this infrastructure and the training of our staff, the City has seen significant water costs savings of an approximate of \$100,000 in the past fiscal year. Additionally, this new controller technology allows access remotely and can detect breaks in an irrigation system, reducing time in trouble shooting needed repairs. As water conservation continues to be a priority throughout the southland, trainings such as this are invaluable. Special thanks go out to Maintenance and Operations Specialist Tom Diaz for coordinating this event.

Marguerite Avenue Palm Tree Work

Early in March, Great Scott Tree Service began trimming, spading, and inspecting the 78 Canary Island Date Palm trees on Marguerite Avenue in Corona del Mar. The spading included removal of the loose spent palm frond bases below the head of the palms. Inspection activities included sounding the trunks of the Palms in order to detect potential defects of internal decay. The crew completed the work one block a day, started with the 700 block working towards the ocean. No

parking signs were placed for the pruning days, and the community's patience of this maintenance work was appreciated.

New Landscape at Westcliff Park

Recently, the Landscape Division completed an enhancement project of parking lot planters at Westcliff Park. The project replaced plants that were generally overgrown and outdated. Three large Dragon Trees were repurposed from another City landscape under renovation and are surrounded by eye-popping, "California-Friendly" Gold Lantana (see attached photos).



Special Tree Removals

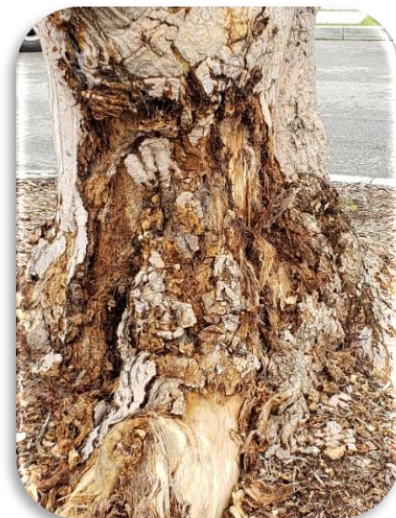
During an inspection at the Balboa Library and Fire Station, it was determined that the Special Canary Island Date Palm has died and meets the criteria for removal referenced in the G-1 Policy. It is suspected that the Palm succumbed due to a fungal infection (*Fusarium oxysporum*). Staff is scheduling an emergency removal of the Special Date Palm and is proposing to replace the Date Palm with a Mediterranean Fan Palm (*Chamaerops humilis*) from City inventory at the Bonita Canyon Reservoir.



A Special Kaffirboom Coral Tree was observed to be suffering from significant white rot during an inspection at 2400 Margaret Drive.

As a result, the rot has weakened the structure of the tree. A Level 3 Tree Risk Assessment was conducted by a

Consulting Arborist contractor with a recommendation to remove the ailing tree. The tree's risk to the public meets the criteria for removal referenced in the G-1 Policy. Staff is scheduling an emergency removal of the Special Kaffirboom Coral tree and is proposing to replace the Special Kaffirboom Coral Tree with another Kaffirboom Coral Tree (*Erythrina caffra*).



Newport Coast – Canary Island Palm Replacements

Last year, staff discovered several of the Canary Island Palm trees on Newport Coast Drive near the intersection of Ocean Ridge to be in decline as a result of a wilt disease. The wilt disease, also known as Fusarium, is lethal in nearly 100% of infected trees and there is no chemical treatment to prevent or eradicate this pathogen.

Last week, the Newport Coast Community Association made preparations for the removal and replacement of their Canary Island Palms. Workers dug around all of the palms to be removed in preparation for the crane work necessary to remove the large and heavy palms. This week, the crane was at the work site, and due to the location of the work and the size of the crane, extensive traffic control was necessary.

Work plans call for the removal of 11 dying/infected *Phoenix canariensis*. In their place, 11 Date Palms (*Phoenix dactylifera*) will be planted, which is a species less prone to Fusarium infection.

Finally, all of the irrigation and landscape that is impacted by this extensive work will be replaced.

Median Renovation

The Parks Division continues with the process of renewing and renovating medians throughout the City. Recently, a median on Jamboree Road, adjacent to the newly-opened Uptown Newport development, was retrofitted with water efficient irrigation and enhanced with new plant material. The plant material matches adjoining median sections.



The project was conducted by City Staff in coordination with the City's landscape contractor, Park West, who provided the plant material. Additionally, Great Scott installed the Pindo Palm trees. Kudos to City Staff members Harold Link, William Leutbecher and Terry Williams for the successful completion of a project of this magnitude. The new landscape is sure to be visually appealing to passing traffic for years to come!

Coral Tree Trunk Failure



Operations staff recently found a multi-trunk City Coral tree located at 801 Bayside Drive that had one trunk fail. Upon inspection, it was determined that the failed trunk could be removed and the rest of the tree trunks stay in tact. Great Scott Tree Services (GSTS) removed the failed trunk back to the ground. To prevent such occurrences, the City prunes all its Citywide Coral trees annually.

Trees Maintenance

The City tree maintenance contractor Great Scott Tree Service trimmed trees in the Fashion Island, Corona Del Mar, Broadmoor, Harbor View Hills and Newport Ridge and Coast areas. In addition, Great Scott and staff responded to tree-related emergencies.

*Planting operations halted for 6 weeks

Month of:	# of Trees Trimmed:	# of Trees Removed:	# of Trees Removed Because a Problem Tree:	# of Trees Planted:
FEBRUARY	2, 276	52	0	47
MARCH	1, 391	16	0	97
APRIL	1, 881	29	0	16*

Prepared by:
Kevin Pekar, Landscape Manager
Parks and Trees Division

John Salazar, Manager
Field Maintenance Division



CITY OF

NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report



To: PB&R Commission
From: Laura Detweiler, RSS Director
Sean Levin, RSS Deputy Director
Celeste Jardine-Haug, Senior Services Manager

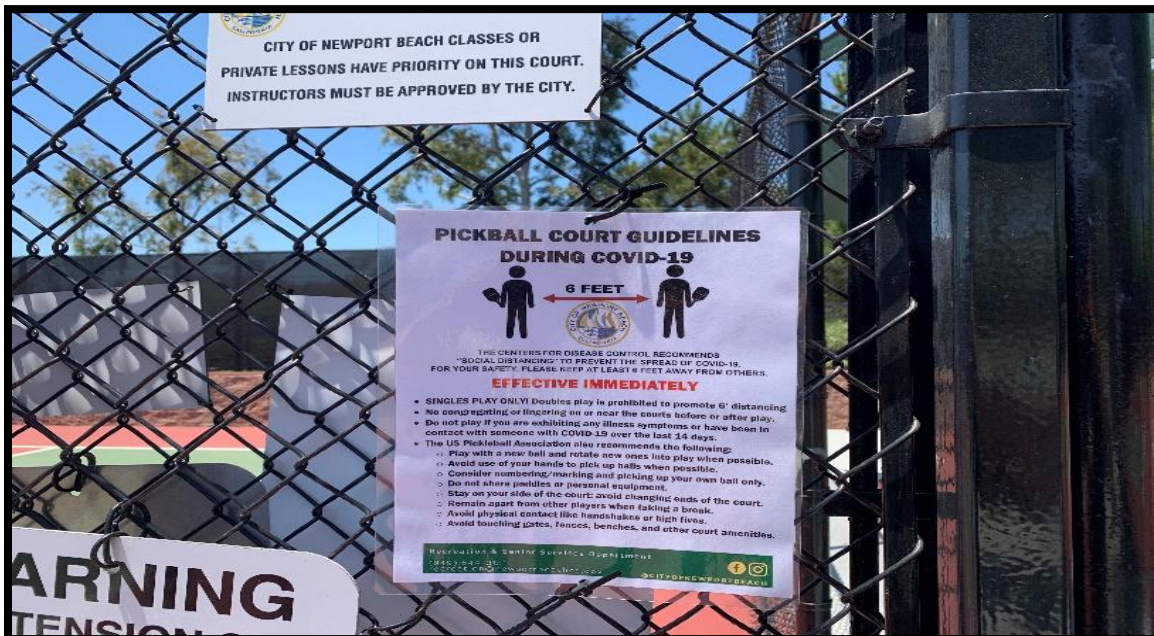
Online Recreation Center

Get on your computer or favorite device and explore our Online Recreation Center! While eagerly awaiting in-person programming, the Recreation & Senior Services Department's Online Recreation Center continues to add new camps, classes, and resources every week. Browse baby & me and youth activities, or check out our online classes for adults and seniors. From art and acting to our popular coding classes we have something for you and your family. The Virtual Class Calendar gives you a snapshot of both free and fee-based programs available. Visit newportbeachca.gov/ORC to see for yourself!



Pickleball

Pickleball is back! The pickleball courts at Bonita Canyon Sports Park are open for recreation play. Participants are encouraged to practice social distancing and follow COVID-19 specific pickleball guidelines. The courts have been cleaned and proper signs posted to help participants enjoy this great sport while promoting safety. Pickleball will be a welcomed addition to the Memorial Day weekend in Newport Beach! For all you pickleball players enjoy the games, keep your distance, and stay out of the kitchen (pickleball humor).



Active Kids Goes Online

Despite COVID-19 and all its challenges, our recreation staff has stayed committed to our after-school kids. Over the last couple of weeks, staff has conducted zoom Active Kid sessions. Recreation staff have created meetings in which Active Kid participants have played games, enjoyed karaoke contest, and much more. Most importantly our kids have been able to interact with their friends and the staff they miss. The kids' laughter, random thoughts, and insightful comments have been a welcomed addition to these meetings.



OASIS

Since the COVID shutdown, we have continued to provide Meals on Wheels, transportation and help for seniors who have special concerns. We have provided hundreds of phone calls to touch base with seniors we know are alone, have sent out TP (donated by the Mayor), masks and frozen meals (donated by the Friends) to people in need. We have created virtual classes and some of our groups have been zooming. We had a drive-by mask give-away with 1850 masks that the Friends of OASIS purchased to give to Seniors. A couple of fun things we are doing is drive-by parades to seniors we know need a little cheer in their lives and we did a Zoom Coffee talk.

**COFFEE TALK
with OASIS staff**

*Brew your own cup of coffee or tea
and join us for a morning chat with
the OASIS staff, via ZOOM.*

**Wednesday, May 27th, 2020
at 9:30am with Celeste & Susie**

To participate please e-mail
OASISCENTER@NEWPORTBEACHCA.GOV
OASIS staff will then email you the ZOOM invite.

Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of February/March/April Park Patrol had the following number of contacts:

1. PATROL CHECKS

- 361 with Youth Sports Groups
- 2399 Field related issues/checks
- 64 Park/Picnic/reservation issues/checks
- 640 Community Center issues/checks
- 1406 Playground checks
- 292 other

Written Warnings Issued – 14, for parking violations and Dogs off leash

Citations Issued – 5 for parking violations

2. PUBLIC CONTACTS

- 985 Education
- 87 Alcohol
- 457 Dog related

Facility Use

During the period of February 16, 2020 – May 15, 2020 were:

- 6 Picnic/Park Area
- 21 Class Rooms
- 3 Fields
- 5 Gym
- 29 Civic Center Community Room
- 3 CYC Facility
- 3 Marina Park Picnic/Park Area
- 14 Marina Park Event Room
- 23 Marina Park Classrooms
- 24 NCCC Gym
- 45 NCCC Classrooms
- 69 OASIS Classrooms
- 8 OASIS Event Center

Special Event Permits (SEP)

- As of May 15, 2020, there were 63 Special Event Permits processed and issued for the year.
- **Spirit Run: March 1, 2020, Fashion Island, Attendance: 3500**
- **Hoag Classic: March 4-8, 2020, Newport Beach CC, Attendance: 15,000 per day**

OASIS Winter 2020 (Jan - Mar)

Facility Closed & Classes Stopped 3/12/20 due to COVID19

TOTAL USAGE BY PARTICIPANTS **49,949** **CUSTOMERS**

RECREATIONAL CLASSES **18,486** **CUSTOMERS**

FITNESS CENTER **15,369** **CUSTOMERS**

PERSONALIZED SERVICES PROVIDED **6,287** **CUSTOMERS**

Includes:

Blood Pressure	39	Medical Equip Rentals	79
Counseling-Persons	168	Legal Assistance	22
SHARP Program Inquiries	9	All Rentals	44
Employment	12	Senior Assessment(hrs)	65
HICAP	53	Telephone Reassurance	400
Housing Counseling	60	Taxes (Seasonal)	217
Information and Referral	5,119		

SENIORS RECEIVING TRANSPORTATION SRVCS **2,538** **RIDERS**

Care-A-Van/Shuttle

CUSTOMERS RECEIVING NOON MEALS @ OASIS **6,879** **MEALS**

*includes meals on wheels

VOLUNTEER SERVICES PROVIDED @ OASIS **4,747** **HOURS**

Includes:

Admin	Kitchen & Home Delivered Meals
Gift Shop	Library
Instructors	Board of Directors
Greeters	Rummage Sale
Travel Office	Casino Night
Special Events/Monthly Meeting/Pancake Breakfast	

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL **289** **CUSTOMERS**

Day Trips & Extended Trips

SPECIAL EVENTS/SCREENINGS/LECTURES **101** **PERSONS**

Various Lectures
Various Workshops
Various Presentations

OASIS April 2020

Facility Closed 4/1 - 4/30 due to COVID19

TOTAL USAGE BY PARTICIPANTS	5,247	CUSTOMERS
RECREATIONAL CLASSES (reported quarterly)	0	CUSTOMERS
FITNESS CENTER	0	CUSTOMERS
PERSONALIZED SERVICES PROVIDED	1,329	CUSTOMERS

Includes:

Blood Pressure	0	Medical Equip Rentals	4
Counseling-Persons	20	Legal Assistance	8
SHARP Program Inquiries	3	Rentals (all)	0
Employment	0	Senior Assessment(hrs)	0
HICAP	10	Telephone Reassurance	250
Housing Counseling	4	Taxes (Seasonal)	0
Information and Referral*	1030		

* Includes Outbound Welfare Calls due to COVID19, from OASIS Remote Work.xls

SENIORS RECEIVING TRANSPORTATION SRVCS	174	RIDERS
Care-A-Van/Shuttle		

CUSTOMERS RECEIVING NOON MEALS @ OASIS *	3,294	MEALS
* only Meals On Wheels, no congregate meals due to facility closure		

VOLUNTEER SERVICES PROVIDED @ OASIS	430	HOURS
Includes:		
Kitchen & Home Delivered Meals		
Board of Directors		

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL	0	CUSTOMERS
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SPECIAL EVENTS/SCREENINGS/LECTURES	450	PERSONS
Friends Face Mask Distribution *	450 cars/families	
*per Mike Zimmerman, President of Friends of OASIS, 1850 masks distributed to 450 cars		



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **V - D**
June 2, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, <mailto:mmartin@newportbeachca.gov>

TITLE: Reforestation Request – 2820 Pebble Drive (fictitious address)

RECOMMENDATION:

Staff recommends that Parks, Beaches and Recreation Commission approve the reforestation request of two City Coral trees located below 2815 Ebbtide Road (on Pebble Drive). The applicant, Alan Oleson (of 2821 Ebbtide Road), has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, two (2) 36-inch box *Magnolia grandiflora* "Little Gem" installed at the applicant's cost.

DISCUSSION:

The applicant, Alan Oleson at 2821 Ebbtide Road requested the removal of two Coral (*Erythrina caffra*) trees located below 2815 Ebbtide Road due to a view encroachment. The applicant states that the Coral trees have grown to such a size that accepted trimming practices (BMPs) were unable to preserve the applicant's view. A field inspection of the trees determined that the Coral trees are in good condition and do not meet the criteria for removal referenced in the G-1 Policy. Staff denied the removal request of the Coral trees and advised Mr. Oleson of the reforestation process. Mr. Oleson requested the Board of Directors of the Harbor View Hills Community Association to review and discuss his request. The Board approved the request and provided a resolution letter to the City. The applicant met the procedural requirements set forth in the G-1 Policy.

NOTICING:

Mr. Oleson, Joy Brenner and the Harbor View Hills Community Association have received a copy of this report. The tree was posted with information regarding the reforestation request.

Attachments:

- A. Reforestation Application
- B. Harbor View Hills Community Association Meeting Minutes Dated November 18, 2019
- C. Tree Removal Report/Review
- D. Info Sheet – *Magnolia grandiflora* "Little Gem", tree



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

2 Coral Trees

Quantity and specie(s), (if known) of tree(s).

Located Below 2815 Ebbtide Road

Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other Neighbor

Address/ Phone (Daytime) / Email

2821 Ebbtide Rd.

Alanoleson@aol.com

949-644-6166

Signature:

[Handwritten Signature]

Date:

August 16, 2019

Print Name:

Alan M. Olson

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other Neighbor

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

The Coral Trees can not be
trimmed to a level that is acceptable.
Our view is encroached and these trees
block our view.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

HARBOR VIEW HILLS COMMUNITY ASSOCIATION

Regular Session Meeting Minutes

November 18, 2019

1 Upon due notice, given and received, the Board of Directors of the Harbor View Hills
2 Community Association held their regularly scheduled Board of Directors Meeting on
3 November 18, 2019 at the home of Debra Allen, 1021 White Sails Way, Corona Del
4 Mar, CA 92625. Board President Debra Allen called the Meeting to order at 6:02 p.m.
5 with a quorum of Directors present.

6

7 **Directors Present**

Directors Present

8 Debra Allen, President

9 Mary Ann Soden, Vice President

10 Gladys Walcott, Secretary

11 Jay Pierce, Treasurer

12 Harvey Moore, Member at Large

13

14 **Directors Absent**

Directors Absent

15 Joan Carr, Member at Large

16 David Jalali, Member at Large

17

18 **Also Attending**

Also Attending

19 Three (3) homeowners

20 Courtney Ekeberg, CMCA®, Ammcor

21

22 **Executive Session Meeting Matters**

Executive Meeting

23 In accordance with California Civil Code Section 4935 (e), the Board of Directors
24 noted that the following topics were discussed during an Executive Session held on
25 October 22, 2019:

26 1. Review of the Executive Session Meeting Minutes from August 13, 2019.

27 2. Delinquent Account Review.

28 3. Legal.

29 4. Approved the legal retainer with Feldsott Lee & Canfield, Attorneys at Law.

30

31 **Homeowner Forum**

Homeowner Forum

32 Three (3) homeowners were in attendance and discussed the proposed/draft
33 Architectural & Landscaping Guidelines.

34

35 **General Business**
36 **Proposed/Draft Architectural & Landscaping Guidelines**
37 The Board of Directors reviewed the proposed/draft Architectural & Landscaping
38 Guidelines and the homeowner's comments. Following review and discussion, a
39 motion was made by Mary Ann Soden and seconded by Debra Allen to approve the
40 draft with changes. The motion carried unanimously.

41
42 **Architectural Committee Member Request**
43 The Board of Directors reviewed the request to join the Architectural Committee
44 submitted by Armin Zerza, Barbara Northcutt and Suzanne Babbush. Following review
45 and discussion, a motion was made by Debra Allen and seconded by Mary Ann Soden
46 to appoint these members to the committee. The motion carried unanimously.

47
48 Following discussion, a motion was made by Debra Allen and seconded by Harvey
49 Moore to approve up to \$300.00 to have management attend one (1) architectural
50 meeting. The motion carried unanimously.

51
52 **2020 Draft Budget**
53 The Board of Directors reviewed the draft budget. Following review and discussion,
54 a motion was made by Jay Pierce and seconded by Harvey Moore to approve the
55 budget with changes. The motion carried unanimously.

56
57 **February 26, 2020 Annual Meeting**
58 SB 323 Update
59 The Board of Directors reviewed the SB 323 update provided by association counsel.
60 No action required.

61
62 **Accurate Voting Proposal**
63 The Board of Directors reviewed the proposal for the Inspector of Elections.
64 Following review and discussion, a motion was made by Harvey Moore and seconded
65 by Jay Pierce to approve the proposal as presented. The motion was carried
66 unanimously.

67
68 **Updated Election Rules**
69 The Board of Directors reviewed the updated Election Rules that were updated to
70 reflect the new laws, provided by association counsel. Following review and

General Business
Architectural Guideli

Architectural Commi

2020 Draft Budget

Annual Meeting
SB 323

Accurate Voting

Accurate Voting

71 discussion, a motion was made by Harvey Moore and seconded by Jay Pierce to
72 approve the updated rules. The motion was carried unanimously.

73

74 **Tree Removal/Reforestation Request**

Tree Removal

75 The Board of Directors reviewed the request submitted by 2821 Ebbtide Road, Oleson,
76 requesting that the Coral tree below 2815 Ebbtide Drive be removed and replaced at the
77 homeowner's expense. Following review and discussion, a motion was made by
78 Harvey Moore and seconded by Debra Allen to approve the request. The motion was
79 carried unanimously.

80

81 **Next Meeting Date**

Next Meeting Date

82 The next scheduled Regular Session Board Meeting will be held on January 28, 2020 at
83 7:00 p.m. at the home of Harvey Moore, 1014 White Sails Way, Corona del Mar, CA
84 92625.

85

86 **Adjournment**

Adjournment

87 There being no further business to come before the Board of Directors, a motion was
88 made by Harvey Moore and seconded by Mary Ann Soden adjourn the meeting at
89 7:12 p.m.

90

91 **Attest**

Attest

92

93

94

President

Secretary



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Alan M. Oleson

Location(s) of tree(s): 2820 Pebble Dr. / Front 1, 2

Request: The applicant, Alan Oleson from 2821 Ebbtide Road is requesting removal of two Kaffirboom Coral trees due to view encroachment issues.

Botanical/Common Names: Erythrina caffra / Kaffirboom Coral

Designated Street Tree: The applicant has agreed to replace with 2- 36-inch box trees.

Estimated Trees Value: \$7,960.00

Damage: N/A

Parkway: Concrete Brick Turf Other (X)

Comments: A field inspection determined the Coral Trees are in good condition and do not meet the criteria for removal referenced in the G-1 Policy.

The applicant states that the tree removals are necessary to restore the view from his property. He is willing to pay for the removal and 2-36-inch box Magnolia 'Little Gem' replacement trees.

Inspected by: 
John J. Nelson, City Arborist

Date: April 13, 2020

Recommendation: Staff denied the removal request of the Coral trees and advised Mr. Oleson of the reforestation process. He has met the procedural requirements for reforestation established in City Council Policy G-1.

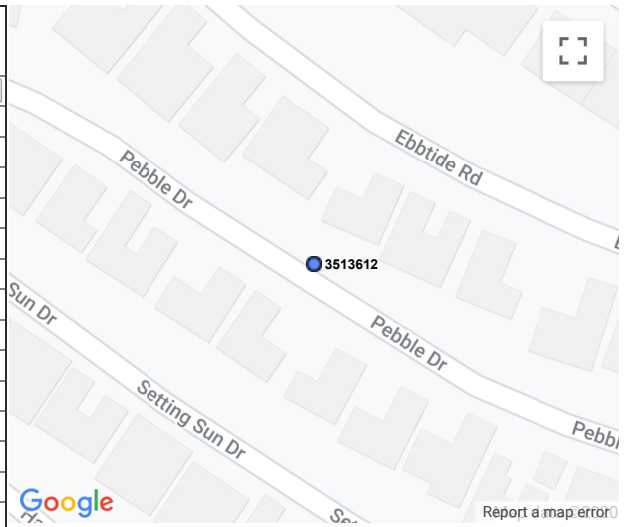
Reviewed by: 
Kevin Pekar, Landscape Manager

Date: April 13, 2020

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	3513612	Old Tag #		Save
District	7			
Area	7			
Address	2820 PEBBLE DR			
Side/Site	Front - 1			
Alt Address				
Tree Species	Erythrina caffra / Coral - Kaffirboom			
Common Name	Kaffirboom Coral Tree			
Size	25-30			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$4,920.00			
Next Date	02/20			



Latitude: 33.605167704 Longitude: -117.867611721 (edit)

		Service History					New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Completed	124377	2020 - GRID 7 (Harbor View Hills) - Broadleaves	GSTS	4/02/20		Grid Pruning	53.85
Invoiced	38056	2019 - CITYWIDE CORALS (GREATER THAN 18 INCHES)	GSTS	8/28/19	8/30/19	Crown Thin and Selective Limb Removal	0.00
Invoiced	34141	2018 - CITYWIDE CORALS (SUPPLEMENTAL PRUNING)	GSTS	8/22/18	8/30/18	Crown Thin and Selective Limb Removal	0.00
Invoiced	31754	2017 - CITYWIDE CORALS	GSTS	12/18/17	12/28/17	Service Request	62.03
Invoiced	27081	2016 - Citywide Coral Trimming (Revised)	GSTS	11/03/16	11/22/16	Service Request	60.58
Invoiced	24565	2016 - Grid 7 (Harbor View Hills)	GSTS	4/05/16	4/13/16	Grid Pruning	49.43
Invoiced	21823	2015 - Citywide Coral Trimming	GSTS	7/07/15	7/22/15	Service Request	58.00
Invoiced	18775	2014 - City Wide Corals	GSTS	6/19/14	7/31/14	Service Request	58.00
Invoiced	17332	2013 - Citywide Corals (Revised)	GSTS	12/13/13	12/26/13	Grid Pruning	48.00
Work History			WCA		12/19/12	Other	0.00
Work History			WCA		11/01/11	Other	0.00
Work History			WCA		7/16/11	Other	0.00
Work History			WCA		10/04/10	Other	0.00
Work History			WCA		2/18/10	Other	0.00
Work History			WCA		9/02/09	Other	0.00
Work History			WCA		8/22/08	Other	0.00
Work History			WCA		4/09/08	Other	0.00
Work History			WCA		9/25/07	Other	0.00
Work History			WCA		10/10/06	Other	0.00
Work History			WCA		10/18/04	Other	0.00
Work History			WCA		7/09/03	Other	0.00

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	3513611	Old Tag #		Save
District	7			
Area	7			
Address	2820 PEBBLE DR			
Side/Site	Front - 2			
Alt Address				
Tree Species	Erythrina caffra / Coral - Kaffirboom			
Common Name	Kaffirboom Coral Tree			
Size	19-24			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	MAY/JUN			
Estimated Value	\$3,040.00			
Next Date	02/20			



Latitude: 33.605114367 Longitude: -117.867516067 (edit)

		Service History						New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price	
Completed	124377	2020 - GRID 7 (Harbor View Hills) - Broadleaves	GSTS	4/02/20		Grid Pruning	53.85	
Invoiced	38056	2019 - CITYWIDE CORALS (GREATER THAN 18 INCHES)	GSTS	8/28/19	8/30/19	Crown Thin and Selective Limb Removal	0.00	
Invoiced	34141	2018 - CITYWIDE CORALS (SUPPLEMENTAL PRUNING)	GSTS	8/22/18	8/30/18	Crown Thin and Selective Limb Removal	0.00	
Invoiced	31754	2017 - CITYWIDE CORALS	GSTS	12/18/17	12/28/17	Service Request	62.03	
Invoiced	27081	2016 - Citywide Coral Trimming (Revised)	GSTS	11/03/16	11/22/16	Service Request	60.58	
Invoiced	24565	2016 - Grid 7 (Harbor View Hills)	GSTS	4/05/16	4/13/16	Grid Pruning	49.43	
Invoiced	21823	2015 - Citywide Coral Trimming	GSTS	7/07/15	7/22/15	Service Request	58.00	
Invoiced	18775	2014 - City Wide Corals	GSTS	6/19/14	7/31/14	Service Request	58.00	
Invoiced	17332	2013 - Citywide Corals (Revised)	GSTS	12/13/13	12/26/13	Grid Pruning	48.00	
Work History			WCA		12/19/12	Other	0.00	
Work History			WCA		11/01/11	Other	0.00	
Work History			WCA		7/16/11	Other	0.00	
Work History			WCA		10/04/10	Other	0.00	
Work History			WCA		2/18/10	Other	0.00	
Work History			WCA		9/02/09	Other	0.00	
Work History			WCA		8/22/08	Other	0.00	
Work History			WCA		4/09/08	Other	0.00	
Work History			WCA		9/25/07	Other	0.00	
Work History			WCA		10/10/06	Other	0.00	
Work History			WCA		10/18/04	Other	0.00	
Work History			WCA		7/09/03	Other	0.00	



6101421



City of Newport Beach: Parks & Tree Division – Tree Info Sheet



Magnolia grandiflora 'Little Gem'

This cultivar of Southern Magnolia has a compact, upright growth habit more typical of a multi-stemmed shrub than a single-trunked tree. It grows at a slow rate to a height of perhaps 30 to 35 feet with an 8 to 12-foot spread and flowers at two or three years old. It is surprising to see a Magnolia flower when it is only three or four feet tall. 'Little Gem' Southern Magnolia forms a dense, dark green oval or pyramidal shape, making it suited for screen or hedge planting.

Description

Height: 40 to 60 feet

Spread: 20 to 30 feet

Crown uniformity: symmetrical

Crown shape: upright/erect, pyramidal

Crown density: dense

Growth rate: slow

Texture: coarse





NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **V - E**
June 2, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Reforestation Request – 518 Rockford Place

RECOMMENDATION:

Staff recommends that Parks, Beaches and Recreation Commission approve the reforestation request of a City Ficus tree located at 518 Rockford Place. The applicant, John De Carrier, at 4501 Wayne Road has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 36-inch box Purple Orchid Tree (*Bauhinia purpurea*), installed at the applicant's cost.

DISCUSSION:

The applicant, John De Carrier, at 4501 Wayne Road requested the removal of a Ficus (*Ficus benjamina*) located at 518 Rockford Place due to a view encroachment. The applicant states that the Ficus tree has grown to such a size that accepted trimming practices (BMPs) were unable to preserve the applicant's view. A field inspection of the tree determined that the Ficus tree is in good condition and does not meet the criteria for removal referenced in the G-1 Policy. Staff denied the removal request of the Ficus and advised Mr. De Carrier of the reforestation process. Mr. De Carrier requested the Board of Directors of the Cameo Community Association to review and discuss his request. The Board approved the request and provided a resolution letter to the City. The applicant has met all of the procedural requirements set forth in the G-1 Policy.

NOTICING:

Mr. John De Carrier, Joy Brenner and the Cameo Community Association have received a copy of this report. The tree was posted with information regarding the reforestation request.

Attachments:

- A. Reforestation Application
- B. Cameo Community Association Letter dated January 22, 2020
- C. Tree Removal Report/Review
- D. Info Sheet – Purple Orchid Tree (*Bauhinia purpurea*)



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

One (1) ficus tree
Quantity and specie(s), (if known) of tree(s).

512 Rockford Place, Corona Del Mar, CA 92625
Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

4501 Wayne Road, CDM 92625
(603) 505-1824
BR@DeCarmer.com

Signature: [Signature]

Date: 1/10/2020

Print Name: JOHN DE CARRIER

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

The Acacia tree is blocking the view from 4501 Wayne Road. We attempted trimming tree but due to restrictions on how much could be trimmed, the tree still hinders the view. We would like to replace the tree with something that won't hinder the view. We have reached out to the homeowner adjacent to the trees and are awaiting a response.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



January 22, 2020

To whom it may concern,

The Board of Directors for the Cameo Community Association did meet on January 22, 2020 to discuss and review the request of the removal of the Ficus Tree from the Parkway located at 512 Rockford Place. The Board unanimously approved of this removal only with the consent of the owner at that residence being provided.

Management was directed that once owner response was received to complete the required documents and submit to the City for their use and action.

If you have any questions or comments on this matter, direct them to the community manager, Gavin Kuehn gkuehn@powerstonepm.com or 949.535.4532

Sincerely,

Director of Community Management
Sent on behalf of the
Cameo Community Association



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: John De Carrier

Location(s) of tree(s): 518 Rockford Place / Side - 3

Request: The applicant, John De Carrier from 4501 Wayne Road is requesting removal of a Ficus tree due to a view encroachment.

Botanical/Common Names: Ficus benjamina / Benjamina Ficus

Designated Street Tree: The applicant has agreed to replace with a 36-inch box Purple Orchid tree.

Estimated Trees Value: \$700.00

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection determined the Ficus tree is in good condition and does not meet the criteria for removal referenced in the G-1 Policy.

The applicant at states that the tree removal is necessary to restore the view from their property. He is willing to pay for a 36-inch box Purple Orchid replacement tree.

Inspected by: _____

John Nelson, City Arborist

Date: April 13, 2020

Recommendation: Staff denied the removal request of the Ficus tree and advised Mr. De Carrier of the reforestation process. He has met the procedural requirements for reforestation established in City Council Policy G-1.

Reviewed by: _____

Kevin Pekar, Landscape Manager

Date: April 13, 2020

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	979620	Old Tag #	<input type="text"/>	Save
District	9			
Area	9			
Address	518 ROCKFORD PL			
Side/Site	Side - 3			
Alt Address				
Tree Species	Ficus benjamina / Ficus - Benjamina			
Common Name	Weeping Fig			
Size	07-12			
Height	01-15			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Service Request			
Season	JAN/APR			
Estimated Value	\$700.00			
Next Date				



Latitude: 33.591168958 Longitude: -117.860338684 (edit)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	39236	2019 - Annual Ficus Trimming 18/19 (Nov Progress)	GSTS	11/11/19	11/11/19	Service Request	65.06
Invoiced	36792	2019 - GRID 9 (CAMEO HIGHLANDS) - BROADLEAVES	GSTS	5/15/19	5/15/19	Grid Pruning	52.53
Invoiced	35078	2018 - CITYWIDE FICUS 2018/2019	GSTS	11/14/18	11/28/18	Service Request	63.48
Invoiced	33863	2018 - Grid 9 (Cameo Highlands) - All Trees	GSTS	8/09/18	8/13/18	Grid Pruning	51.33
Invoiced	32121	2018 - CITYWIDE FICUS (REVISED) (January Progress)	GSTS	1/25/18	1/31/18	Service Request	62.03
Invoiced	27475	2016 - Citywide Ficus Trimming	GSTS	12/01/16	12/29/16	Service Request	60.58
Invoiced	24476	2016 - Grid 9 (Cameo Highlands)	GSTS	3/31/16	3/31/16	Grid Pruning	49.43
Invoiced	22286	2015 - Grid 9 (Cameo Highlands)	GSTS	8/21/15	8/28/15	Grid Pruning	48.83
Invoiced	19206	2014 - Cameo Shores (Grid 9 & 10)	GSTS	9/29/14	10/03/14	Grid Pruning	48.00
Work History			WCA		9/17/13	Other	0.00
Work History			WCA		10/30/12	Other	0.00
Work History			WCA		3/01/12	Other	0.00
Work History			WCA		7/01/11	Other	0.00
Work History			WCA		12/17/10	Other	0.00
Work History			WCA		7/13/10	Other	0.00
Work History			WCA		8/28/09	Other	0.00
Work History			WCA		6/05/07	Other	0.00



City of Newport Beach: Parks & Tree Division – Tree Info Sheet



Purple Orchid-Tree (*Bauhinia purpurea*):

This fast-growing orchid-tree will ultimately reach 35 feet in height and width, the slender trunks topped with arching branches clothed in large, two-lobed, deciduous leaves. In fall, before the leaves drop, orchid-tree is festooned with many showy and delightfully fragrant, 5-inch-wide blossoms, the narrow purple, pink, and lavender petals arranged to closely resemble an orchid. These flowers appear on the trees from September through November and are a beautiful sight to see, creating a vivid splash of color in the autumn landscape. The flowers are followed by 12-inch-long, slender, brown, flat seedpods which usually persist on the tree throughout the winter, then fall to create a mess to clean up. The spectacular flower display

Description

Height: 30 to 35 feet

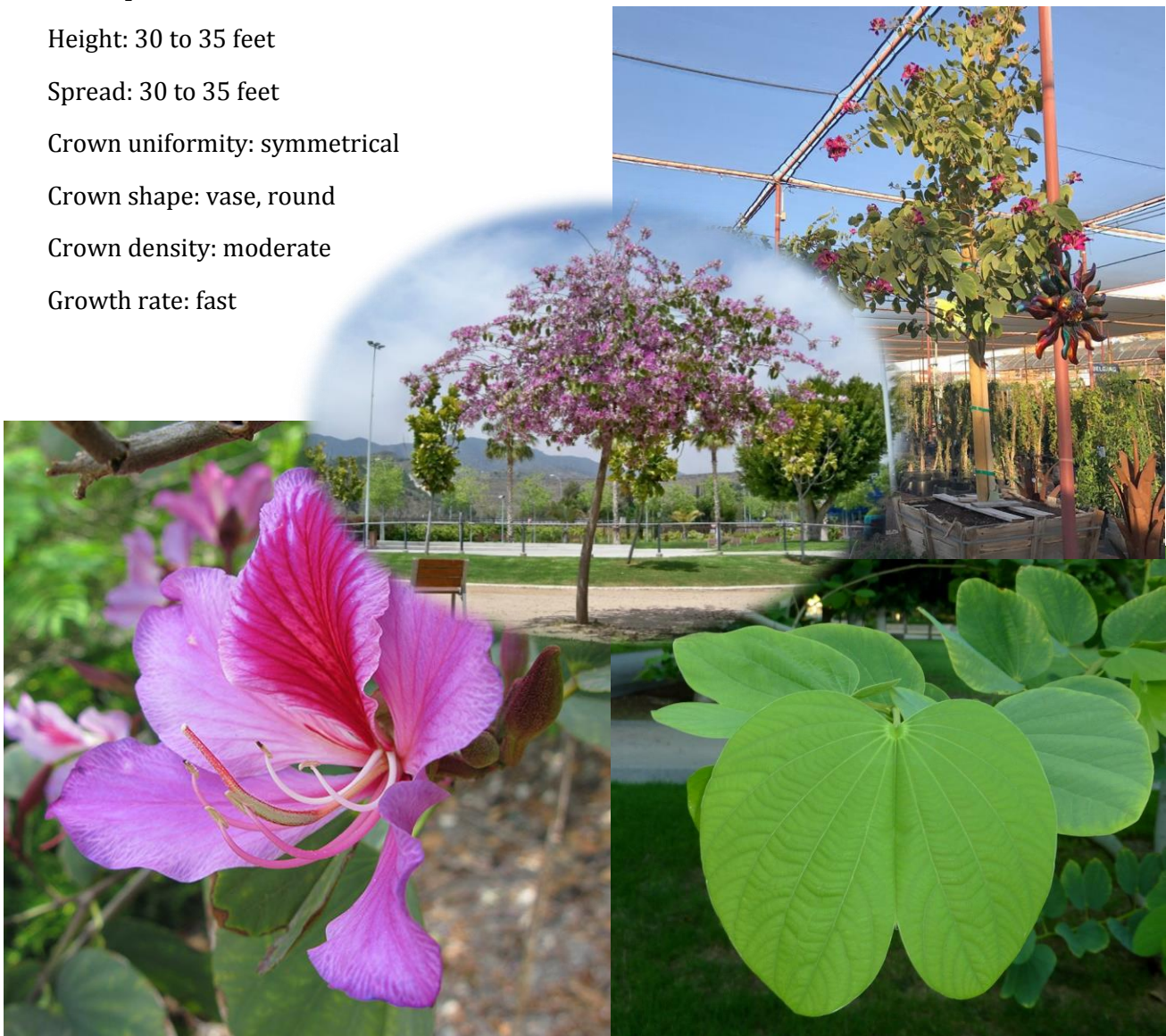
Spread: 30 to 35 feet

Crown uniformity: symmetrical

Crown shape: vase, round

Crown density: moderate

Growth rate: fast





NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **VI - A**
June 2, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Appeal of Denial for Special Tree Removal Request – 1700 Candlestick Lane

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission consider the appeal of staff's denial of the removal of a Special City Lemon-Scented Gum tree located in front of 1700 Candlestick Lane.

DISCUSSION:

The applicant, Jean P. Wanlass at 1700 Candlestick Lane requested the removal of a Special City Lemon-Gum Eucalyptus (*Corymbia citriodora*) tree located at the applicant's property. The property is planned to undergo a renovation. The applicant desires to install a stone walkway in the parkway in line with the front door of the house. The location of the Lemon-Gum Eucalyptus currently occupies this location. A field inspection has determined that the Lemon-gum Eucalyptus is in good condition and does not meet the criteria for removal referenced in the G-1 Policy. Staff denied the removal request of the Lemon-Gum Eucalyptus and advised Mrs. Wanlass of the appeals process.

NOTICING:

Mrs. Jean P. Wanlass, Council Member Duffy Duffield, and Mariners Community Association have received a copy of this report. Additionally, surrounding property owners, map attached, were notified via postcard of the Commission Meeting related to this appeal of staff's denial of the removal request. The tree was posted with the attached poster regarding the removal request.

Attachments:

- A. Reforestation Application
- B. Tree Removal Report/Review
- C. Map highlighting surrounding property owners notified of the Commission Meeting



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (expect for holidays) at 6:00 p.m. in the Council Chambers.

One Eucalyptus (Citriadora?) tree
Quantity and specie(s), (if known) of tree(s).

Second tree from right property line (Candlestick Lane)
Location of tree(s) on parkway, directly in front of our front door (orange door)
Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

1700 Candlestick Ln NB
949 278 2314, 949 646 7862
jpwanlass@gmail.com

Signature: Jean P. Wanlass

Date: 3-30-20

Print Name: Jean P. Wanlass

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history** of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

We wish to add a stone walkway that connects the street to our stone walkway on our property leading to our front door. This tree is in the spot where we wish to add the stone.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Gordon & Jean Wanlass

Location(s) of tree(s): 1700 Candlestick Lane / Side - 2

Request: The property owner is requesting removal of a Special City Lemon Gum Eucalyptus due to walkway development.

Botanical/Common Names: Eucalyptus citriodora / Lemon Gum Eucalyptus

Designated Street Tree: The applicant has agreed to replace with a 48-inch box tree.

Estimated Trees Value: \$6,080.00

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection determined the Special Lemon Gum Eucalyptus is in good condition and does not meet the criteria for removal referenced in the G-1 Policy.

The applicants Gordon & Jean Wanlass state that the tree removal is necessary for their planned remodel and new walkway. They are willing to pay for the removal and a 48-inch box replacement tree.

Inspected by: 
John Nelson, City Arborist

Date: March 30, 2020

Recommendation: Staff is denying the removal request of the Special Lemon Gum Eucalyptus tree and has advised Gordon & Jean Wanlass of the appeal process.

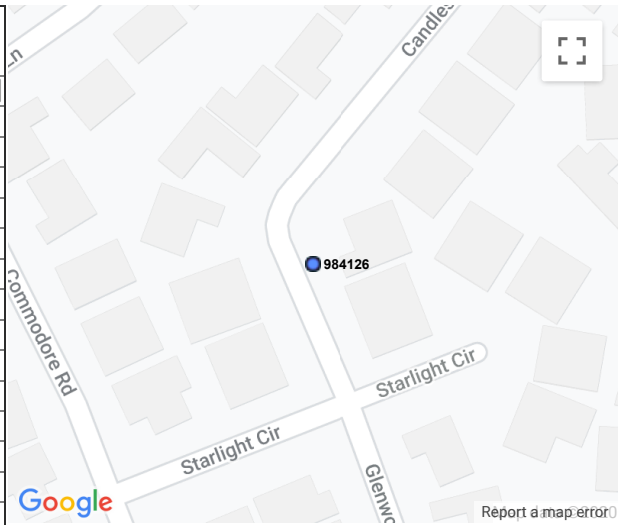
Reviewed by: 
Kevin Pekar, Landscape Manager

Date: March 30, 2020

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	984126	Old Tag #	<input type="text"/>	Save
District	16			
Area	16			
Address	1700 CANDLESTICK LN			
Side/Site	Side - 2			
Alt Address	1910 GLENWOOD LN			
Tree Species	Corymbia citriodora / Eucalyptus - Citriodora			
Common Name	Lemon-Scented Gum			
Size	19-24			
Height	45-60			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes		No	
Monitor Flag	Yes		No	
Service Type	Service Request			
Season	JAN/APR			
Estimated Value	\$6,080.00			
Next Date				



Latitude: 33.634946348 Longitude: -117.895759616 ([edit](#))

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	39257	2019 - SR Trim at SANDALWOOD LN - ASHFORD LN (Eucalyptus)	GSTS	12/10/19	12/12/19	Service Request	65.06
Invoiced	33166	2018 Grid 16 - Westcliff (All Trees) - May Progress	GSTS	5/17/18	5/31/18	Grid Pruning	51.33
Invoiced	25153	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	5/20/16	5/26/16	Grid Pruning	49.43
Invoiced	18302	2014 - West Cliff Revised	GSTS	5/05/14	5/31/14	Grid Pruning	48.00
Work History			WCA		4/22/11	Other	0.00
Work History			WCA		1/25/10	Other	0.00
Work History			WCA		5/28/08	Other	0.00
Work History			WCA		10/26/05	Other	0.00
Work History			WCA		2/07/02	Other	0.00
Work History			WCA		1/18/00	Other	0.00





1700 Candlestick Ln

- 1700 Candlestick Ln
- Notified Properties



City of Newport Beach
GIS Division
March 31, 2020



NEWPORT BEACH

PB&R Commission Staff Report

Item VI - B
June 2, 2020

TO: Parks, Beaches & Recreation Commission

From: Laura Detweiler, Recreation & Senior Services Director
949-644-3157, LDetweiler@newportbeachca.gov

PREPARED BY: Sean Levin, Recreation & Senior Services Deputy Director
949-644-3159, SLevin@newportbeachca.gov

TITLE: Community Service Award- John Carpenter

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission approve the Community Service Award recognition of John Carpenter to be awarded at a future Parks, Beaches and Recreation Commission (PB&R) meeting.

DISCUSSION:

The Community Service Award is presented by the Parks, Beaches and Recreation Commission in the spirit of showing their appreciation to those individuals who contribute to the community and improve the quality of life in Newport Beach.

An application was submitted (Attachment A) to honor John for his 50 years of service as a Newport Beach Lifeguard. John's accomplishments over his years of service include Lifeguard of the Year, instrumental as a trainer for the Lifeguard Academy and pillar of the Junior Lifeguards Program.

Per the Community Service Award guidelines, this item is being brought forward after receiving support by a majority of the PB&R Commission Community Service Award Ad Hoc Committee.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Commission considers the item).

Attachments:

- A. Parks, Beaches & Recreation Community Service Award Nomination Form

**Parks, Beaches & Recreation Commission
Community Service Award
Procedure**

Community Service Award

The Community Service Award is presented by the Parks, Beaches & Recreation Commission (PB&R) in the spirit of showing their appreciation to those individuals who contribute to the community and improve the quality of life in Newport Beach.

Awarded to individuals, agencies, community organizations, foundations, businesses, or educational institutions for outstanding public service in the support of creating community through people, parks and programs. Recipients are chosen based upon their significant effort of time and/or monetary contributions to influence and improve the quality of the Newport Beach community through contributions towards programs in parks, recreation, beaches, senior and community services.

Procedure

Nominations will be accepted from Commissioners, staff and residents anytime when deemed appropriate throughout the year on the attached form. Anonymous nominations will not be accepted. A subcommittee consisting of three PB&R Commissioners will review the nominations. Nominations that receive a majority of the subcommittee vote will be presented to the full commission for final vote at a future PB&R meeting. Presentation to the award winner will be made at the earliest available Commission meeting that the award winner is able to attend.

Selection Criterion (at least 3 criterion must be met)

1. Be a resident of the City of Newport Beach or actively teaching or volunteering in the community.
2. Active in Newport Beach programs including recreation, parks, beaches, open space, senior or community programs for at least one year.
3. Contributed to the development or improvement of new equipment, apparatus, parks, maintenance, facilities or programs in Newport Beach.
4. Proven record of outstanding volunteer service to the Newport Beach community.

Revised – 4/6/2010

**Parks, Beaches & Recreation Commission
Community Service Award
Nomination Form**

Name of Nominee: Mr. John Carpenter _____

Address: 70 Newport Pier, Newport Beach, Ca 92663 _____

Phone: 949-644-3047 _____ Fax: _____ e-mail: _____

Program involvement: 50 years with Newport Beach Lifeguards _____

Explain why you are nominating this **person** / group / organization: (choose one)

We are nominating Mr. Carpenter because of his amazing, 50 years of service and dedication as a Newport Beach Lifeguard. Mr. Carpenter started out as a Lifeguard in 1969, working in operations and even as a seasonal supervisor from 1978-1983. In 1994 Mr. Carpenter took over as the Cadet Supervisor and then as the A group Leader for the NBJG's in 2010, which he currently still leads. Our oldest daughter Maddie just completed the entire NBJG program as a last year A and had the great honor and pleasure to learn from Mr. Carpenter over her final 2 years in the program. He is a tremendous mentor and example of what it means to be a lifeguard. In 1985 John was awarded the Lifeguard of the Year and has been involved in many big calls all over the beach. From 1994-2014 Mr. Carpenter was part of the training team for the Basic Lifeguard Academy. Some of the Cadets he has trained in the past include Captain Conwell, Captain Leeper, Officer Hodding and Officer Hayes.

This year, John was honored with a plaque giving him his own parking spot at Lifeguard Headquarters.

As parents, a former JG and residents of this great city and community, we are grateful to have such a legend and SUPER EPIC man like Mr. Carpenter still serving in the department. He continues to leave a lasting impact on this department and we hope to have his continued service for many years to come!

Your Name: Kate and Logan Malouf and Family Phone: 415-699-5455

Relationship to Nominee: NBJG Parent and Resident of Newport Beach

Your email: kate3m@gmail.com Fax: _____

Address: 526 San Bernardino Ave, Newport Beach, Ca 92663

Please submit this application for consideration to:

**Community Service Awards
c/o Recreation & Senior Services Department
100 Civic Center Drive
Newport Beach, CA 92660
For questions please call: 949-644-3151**

Revised – 4/6/2010