



CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Dr

Tuesday, August 4, 2020 - 6:00 PM

Parks, Beaches and Recreation Commission Members:

David Granoff, Chair
Heather Ignatin, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Laird Hayes, Commissioner
Walt Howald, Commissioner
Kate Malouf, Commissioner

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Services Deputy Director
Micah Martin, Deputy Public Works Director
Kevin Pekar, Parks and Landscape Superintendent
John Nelson, Arborist
Mariah Stinson, Administrative Support Specialist

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which allows Commission Members to attend Parks, Beaches and Recreation Commission meetings telephonically. Please be advised that some, or all, of the Newport Beach Parks, Beaches and Recreation Commission Members may attend this meeting telephonically.

If you wish to attend the Parks, Beaches and Recreation Commission meeting in person, the Civic Center Community Room located at 100 Civic Center Drive, Newport Beach, California 92660, will be open for this meeting and the public shall have the right to observe and offer public comment at this location. While you may attend this meeting in person, given the health risks associated with COVID-19, the City wants you to know that you can submit your comments and questions in writing for Parks, Beaches and Recreation Commission consideration by sending them to the Parks, Beaches and Recreation Commission at PBRCcommission@newportbeachca.gov. To give the Parks, Beaches and Recreation Commission adequate time to review your questions and comments, please submit your written comments by Monday, August 3, at 5:00 p.m.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.

The PB&R Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. ELECTIONS

- Chair
- Vice Chair

V. PUBLIC COMMENTS ON CONSENT CALENDAR

This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A thru V-C). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.

VI. CONSENT CALENDAR

A. Minutes of the Parks, Beaches & Recreation Commission Meeting of June 2, 2020

Waive reading of subject minutes, approve and order filed.

06-02-2020 PBR Minutes

B. MOD Activity Report

Receive/File Activity Report of past and upcoming projects and events.

MOD Activity Report

C. RSS Activity Report

Receive/File Activity Report of past and upcoming projects and events.

RSS Activity Report

VII. CURRENT BUSINESS

A. East Jetty Revetment Repair and Entrance Channel Dredging

Receive/File.

Staff Report

B. Fiscal Year 2020-21 Ad Hoc Committee/Liason Appointments

Discuss, reaffirm, appoint or sunset the following FY 2020-21 Ad Hoc Committee appointments:

- Community Pool Feasibility Study- Sunset
- Community Service Award- Reaffirm & Appoint
- Updating City Council Policies G-1, G-3 & G-6- Reaffirm & Appoint
- Sunset View Park- Sunset
- Youth Sports Commission Member Organization- Reaffirm & Appoint

Staff Report

C. Reforestation Request- 2321 Second Avenue

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the reforestation request of a City Red Ironbark Eucalyptus tree located at 2321 Second Avenue. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 36-inch box Magnolia 'Little Gem' (*Magnolia grandiflora* 'Little Gem') installed at the applicant's cost.

Staff Report

Attachments A-D

D. Reforestation Request- 2524 Holly Lane

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the reforestation request of a City Jacaranda tree located at 2524 Holly Lane. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 36-inch box Water Gum (*Tristania laurina*) installed at the applicant's cost.

Staff Report

Attachments A-D

E. Arbor Day Presentation

Presented by Kevin Pekar

Presentation

IX. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record.

X. ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting June 2, 2020 – 6:00 PM

I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:02 PM

II. ROLL CALL

Present: David Granoff, Chair
Heather Ignatin, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Laird Hayes, Commissioner
Walt Howald, Commissioner
Kate Malouf, Commissioner

Staff: Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Services Deputy Director
Micah Martin, Deputy Public Works Director
Kevin Pekar, Parks and Landscape Superintendent
John Nelson, Arborist
Mariah Stinson, Administrative Support Specialist

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR-None.

V. CONSENT CALENDAR

A. Minutes for the Parks, Beaches and Recreation Commission meeting of March 3, 2020

Recommendation: Waive reading of subject minutes, approve and order filed.

B. MOD Activity Report

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

C. RSS Activity Report

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

D. Tree Reforestation Request – 2820 Pebble Drive

Staff recommends that Parks, Beaches and Recreation Commission approve the reforestation request of two City Coral trees located below 2815 Ebbtide Road (on Pebble Drive). The applicant, Alan Oleson (of 2821 Ebbtide Road), has met the

procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, two (2) 36-inch box Magnolia grandiflora “Little Gem” installed at the applicant’s cost.

E. Tree Reforestation Request – 518 Rockford Place

Staff recommends that Parks, Beaches, and Recreation Commission approve the reforestation request of a City Ficus tree located at 518 Rockford Place. The applicant, John De Carrier, at 4501 Wayne Road has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 36-inch box Purple Orchid Tree (Bauhinia purpurea), installed at the applicant’s cost.

In terms of Item V-B, Jim Mosher remembered that prior Palm trees were getting the same infection and if steps were being taken to properly clean the cutting tool between trees. For Item V-E, Mosher wondered if the property owner had given consent to remove the tree.

Superintendent Pekar noted that in terms of the Palm Trees, the cutting blades were changed after each Palm Tree trimming. In terms of Item V-E, the City did receive a letter from the owner stating that they were comfortable with having the tree removed.

Motion by Vice Chair Ignatin; second by Commissioner Archer, to approve items V-A through V-E of the Consent Calendar. Motion carried by unanimous vote.

VI. CURRENT BUSINESS

A. Appeal of Denial of Special Tree Removal – 1700 Candlestick Lane

Staff recommends that the Parks, Beaches and Recreation Commission consider the appeal of staff's denial of the removal of a Special City Lemon-Scented Gum tree located in front of 1700 Candlestick Lane.

Superintendent Pekar reported that the property in question is being remodeled and the tree is situated at the entrance of the house. The applicant is planning to plant five additional trees on their private property once renovations are completed.

In terms of Commissioner’s questions, Superintendent Pekar answered that there were no known safety concerns with the tree, there is hardscape damage, the tree is healthy, and there is no room to plant a replacement tree in the parkway.

Chair Granoff opened for public comment.

Jean Wanlass, the homeowner, presented a diagram to the Commission showing what the landscape architect is proposing for the front yard. She emphasized that only one of the eight Lemon Scented Gum trees is being proposed to be removed. The additional five trees proposed to be planted [on private property] are Forest Pansy and Japanese Maples.

Jim Mosher suggested that the walkway should be moved to accommodate the trees.

Superintendent Pekar answered Commissioner Hayes that the planters around the trees would most likely be removed, there is no record of neighbors voicing opposition to the removal, the value of the tree is \$6,080, and the tree is roughly 50-years old.

Gordon Wanlass, the homeowner, pointed out that surrounding neighbors had removed their Eucalyptus trees and there are plans to remove the existing tree rings.

Chair Granoff closed the public comment.

The Commission discussed distances between the existing trees, if it is common to approve a tree removal based on the request to have one parking space that is not located under a tree, how messy the tree species is, and possibly having the applicant plant a special tree somewhere else in the City.

Chair Granoff asked if the applicant would be applicable to paying for a special tree being planted somewhere else in the City. Mr. Wanlass emphasized that they were doing enough with their proposal to plant five new trees on the property.

Regarding Commissioner's questions, Superintendent Pekar expressed that many of the other Eucalyptus trees that were replaced on the street happened before his time with the City. Aside from the recently Commission-approved removal at 1710 Candlestick, there are no records if/when removals occurred on the neighboring properties, or if the removals occurred, the justification.

Motion by Commissioner Daruty; seconded by Commissioner Archer to deny the appeal of special tree removal at 1700 Candlestick Lane. Motion carried by unanimous vote.

B. Community Service Award - John Carpenter

Staff recommends that the Parks, Beaches and Recreation Commission approve the Community Service Award recognition of John Carpenter to be awarded at a future Parks, Beaches and Recreation Commission (PB&R) meeting.

Deputy Director Levin explained that the Ad-Hoc Committee containing Commissioner Archer, Chair Granoff, and Vice Chair Ignatin recommended Mr. John Carpenter receive the award. Staff is seeking approval from the full Commission and if granted, at a future meeting Mr. Carpenter would be presented the award.

Chair Granoff opened for public comment.

Jim Mosher thought the award was to recognize citizens and not City employees.

Chair Granoff closed the public comment.

Deputy Director Levin noted that the award can go to both citizens and City employees.

Vice Chair Ignatin supported the nomination.

Motion by Commissioner Hayes; seconded by Commissioner Archer to approve the Community Service Award recognition of John Carpenter. Motion carried by unanimous vote.

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

PB&R Commission / staff announcements/ Ad Hoc Committee updates or matters which Commissioner members would like placed on future agendas for further discussion (this is a non-discussion item).

Director Detweiler announced that the City's CIP Program is now online, Grant Howald Park is in the process of receiving bids for construction, playground renovations are budgeted to continue, funding is available for the Sunset View Park bridge as well as Phase Two for Big canyon.

Due to COVID-19, summer program registration had been suspended and staff is waiting for guidelines on how those programs can be run safely. All City events have been canceled as well.

Director Martin announced that the swim platform located off Ruby Avenue is being reinstalled and the 10th Street swim platform will be replaced with a new platform. The staff plan to bring back the City's G Policies to the Commission for review and recommendations at a future meeting.

Commissioner Malouf asked when the basketball hoops will be reattached. Director Detweiler answered that due to the state order amenities will be kept closed until further notice.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

Nancy Scarbrough, resident of Newport Heights, expressed her concern about the Newport Mesa School District removing 15 trees at Ensign School for a parking lot and security fence.

Charles Klobe, a resident of Newport Heights and President of the Newport Heights Improvement Association, emphasized that there is a lack of cooperation between the Newport Mesa School District and the City in terms of the school's projects.

Nancy Barfield declared that the trees that are proposed to be removed from the school campus are very important to the neighborhood and to the students who attend the school.

Jim Mosher concurred that the format of the meeting is not ideal and that many of the Commissioner's comments were inaudible. He shared his excitement that the City Council had allocated money for the playgrounds. He reported that the Harbor Commission will be responsible for the harbor activities next year under the City's Charter and he believed that both Commissions, Harbor Commission and Parks, Beaches, and Recreation Commission, should be involved together.

Director Martin disclosed that the school district had jurisdiction over the trees on their property. City trees that are located on school property are under the care of the City Arborist.

Commissioner Hayes requested that the school district project be agendized for an update at a future meeting.

IX. ADJOURNMENT – 7:26 p.m.

Submitted by: _____
Mariah Stinson, Administrative Support Specialist

Approved by: _____
David Granoff, Chair



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **VI-B**
August 4, 2020

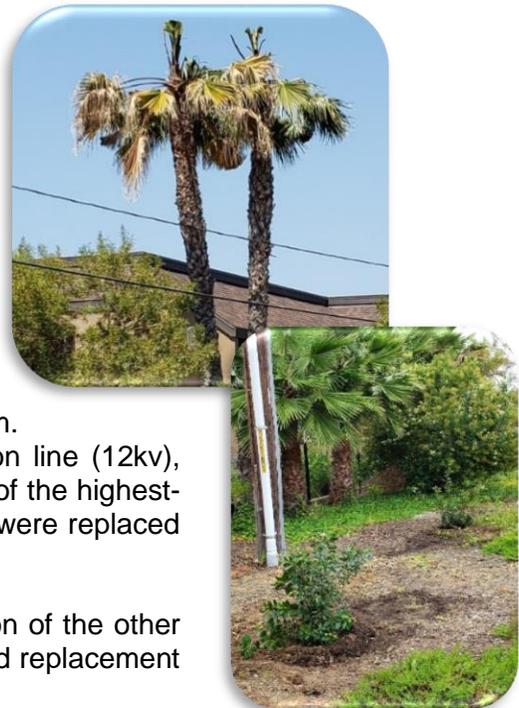
TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director
949 644-3055, mmartin@newportbeachca.gov

TITLE: Parks and Trees, and Beach Maintenance Divisions Activities Report

Big Canyon Reservoir – Palm Tree Replacements

As part of SoCal Edison’s (SCE) new safety standard for trees near the powerlines, SCE offered the City of Newport Beach their Hazard Tree Mitigation Program (HTMP). The purpose of the program is to increase safety through the identification, removal and replacement of trees that could potentially pose a safety hazard by coming in contact with distribution lines (12kv).



Big Canyon Reservoir (BCR) at 3300 Pacific View Drive was selected as a test site where 53 problematic trees were identified for the implementation of a city-wide program. These trees were located within 12 feet of the distribution line (12kv), and/or the tree height came in contact with a line. Seven of the highest-risk Mexican Fan Palms trees were removed in May, and were replaced with Toyon trees in mid-June by SCE.

In the fall, SCE will begin with the replacement of a portion of the other high-risk trees. Current plans call for selective removal and replacement of the trees over 2 to 3-year period.

Special Tree Removals



During the spading and sounding of the Special City Canary Island Date Palms along Marguerite Avenue, it was discovered that at 421 Marguerite Avenue, the Special Tree, Canary Island Date Palm was suffering from internal rot in the crown of the palm and meets the criteria for removal referenced in the G-1 Policy. Rot was confirmed by a sounding report. Additionally, the palm exhibits an ‘hourglass’ shape which increases the likelihood of the canopy detaching from the trunk. Staff is scheduling an emergency removal of the Special Date Palm and is proposing to replace the Date Palm with a King Palm (Archontophoenix cunninghamiana).

New Skills and Opportunities: Arborjet Training

In May, members of the Parks Division attended a tree trunk injection training from the City’s vendor, Arborjet. Both staff and the vendor wore face coverings and practiced social distancing. The training covered tree diagnosis, proper scenarios for trunk injection, trunk measuring and spacing of trunk plugs, drilling and trunk plug installation, proper dosage and types of injection equipment (manual and pneumatic), clean up and proper disposal.

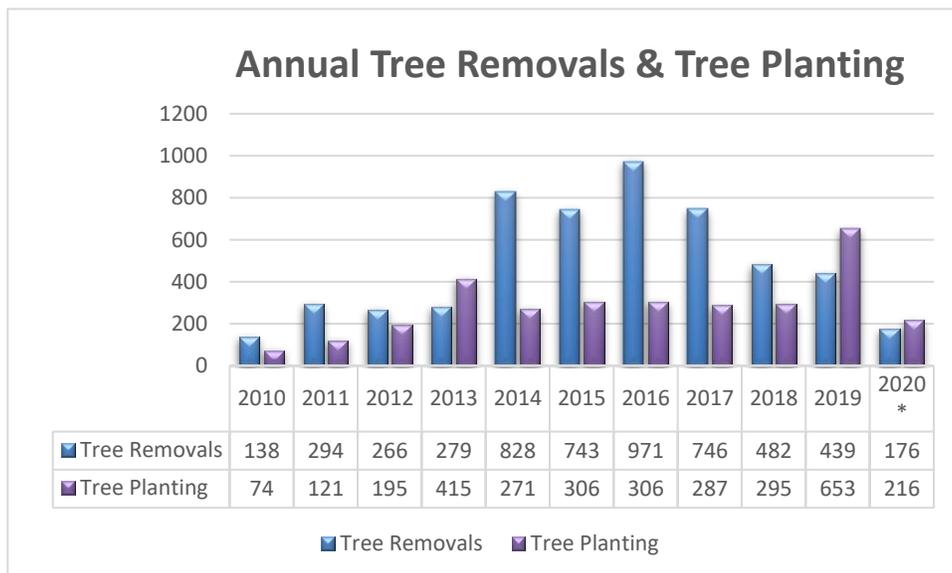


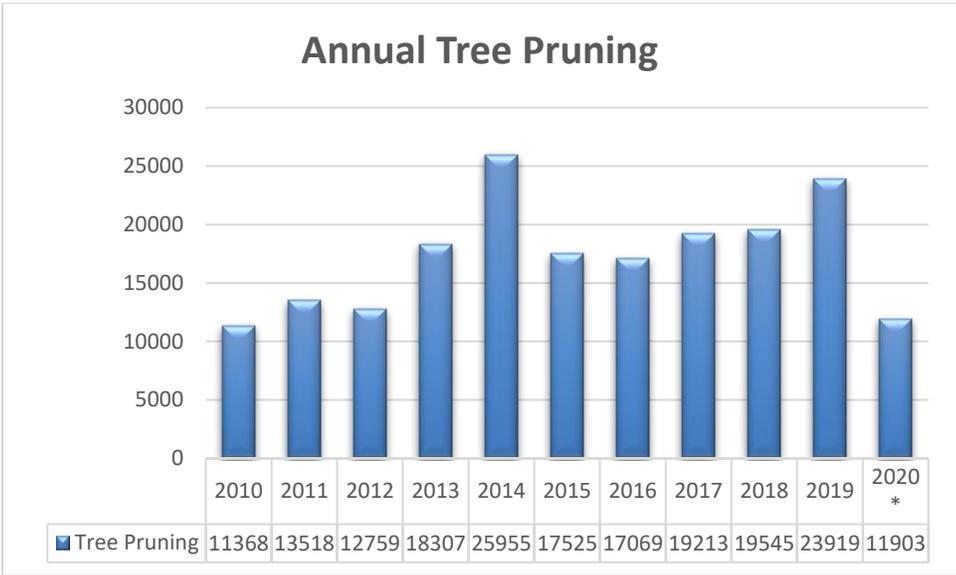
These new skills enable City crews to be less reliant on contractors to treat diseased trees, respond more rapidly to tree pest/disease issues, provide long-term treatment and maintenance of trees with chronic issues and thus lengthen their useful life.

Some advantages with direct trunk injection include rapid uptake of control chemicals or nutrients, no loss or dilution of chemicals in the environment or into local waterbodies and no exposure of chemicals to the public.

Ten Year Tree Data

Staff compiled data for the past ten years pertaining to tree removals, tree plantings and tree pruning. The first chart indicates the numbers of trees removed and planted from 2010 until June 2020. The second chart indicates the number of trees that were pruned during that same time frame.





Trees Maintenance

The City tree maintenance contractor, Great Scott Tree Service, trimmed trees in the Airport and Westcliff areas and commenced the annual citywide Palm and Coral tree pruning programs. In addition, Great Scott and staff responded to tree-related emergencies.

Month of:	# of Trees Trimmed:	# of Trees Removed:	# of Trees Removed Because a Problem Tree:	# of Trees Planted:
MAY	2,311	32	0	35
JUNE	1,795	12	0	11

Prepared by:
 Kevin Pekar, Landscape Manager
 Parks and Trees Division

John Salazar, Manager
 Field Maintenance Division



CITY OF

NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report



To: PB&R Commission
From: Laura Detweiler, RSS Director
Sean Levin, RSS Deputy Director
Celeste Jardine-Haug, Senior Services Manager

Marina Park Summer Camps

Marina Park has been well utilized during July with camps and people enjoying the park and beach. Marina Park has hosted a Skyhawks sports camp, OC Playball, Summer Day Camp, and OC Tiny Tots Science Camp. Marina Park is also home to the Newport Beach Junior Guards program for the B division this year.

Summer Camps

The Recreation & Senior Services Department has completed six weeks of outdoor youth summer camps that have promoted fun and healthy ways to enjoy the summer in Newport Beach. We have successfully offered 60 different camps with over 900 participants. Some highlights include the successful addition of new instructor, California Bodyboarders, who has been offering camps at CdM State Beach, and longtime contractor, Newport Surf Camp, who has been busy teaching local youth how to surf the waves on the peninsula. As a reminder, we are also offering virtual camps this summer for you to enjoy from the comfort of your home which can be found on the Virtual Camps page of www.campnewport.com along with a full listing of all our upcoming programs.



OASIS Senior Center Activities & Assistance

Although OASIS remains closed to “in person” activities, staff is very much available to assist the senior community in a variety of ways. Services such as transportation, meals-on-wheels, information and referral, senior assessments, medical Insurance counseling, legal information, medical equipment loan program, sharps container distribution, and friendly phone calls are just a few services that are being offered. Staff has also developed a nice array of virtual programs that one can Zoom into and join. A few examples are a “Coffee Talk with staff”, “Best Vacation I’ve Ever Had” discussion, and “DIY Flower Arranging” and health lectures. Additionally, on demand programs have been posted on the OASIS webpage to include “Cooking with Staff” demos, “Car Care Tips”, and “Weekly Brain Teasers”. It’s our ongoing goal to help our older adult population stay connected while “staying at home”. For more information and assistance please call the center Monday – Friday, from 8:00am to 5:00pm at 949-644-3244 or online at www.newportbeachca.gov/OASIS so we can assist you.

August Parks and Recreation Facility Enhancements

The Recreation and Senior Services Department administers annual improvements to park amenities to maintain a safe and quality experience for the public. Enhancements to three playgrounds will begin in August and include a full playground replacement with the addition of new swings and expanded ADA access at Bob Henry Park, upgrades to existing play elements including new interactive play panels at Newport Shores Park and a new swing bay at Mariners Park. Outdoor sport courts also receive annual

repairs to surfacing and expansion joints. This Fall, Irvine Terrace Park basketball and tennis courts and West Newport Park tennis courts will be upgraded.

The Civic Center Community Room’s video projection system will also be replaced in August with a digital video wall consisting of nine 55” screens. This upgrade will be a major improvement for viewing videos, presentations and live feeds of public meetings and an additional feature for room rentals for meetings and special events.

Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of May/June Park Patrol had the following number of contacts:

1. PATROL CHECKS

- 20 with Youth Sports Groups
- 816 Field related issues/checks
- 6 Park/Picnic/reservation issues/checks
- 283 Community Center issues/checks
- 667 Playground checks
- 170 other

Written Warnings Issued – 3, for parking violations and Dogs off leash

Citations Issued – 1 for parking violations

2. PUBLIC CONTACTS

- 465 Education
- 66 Alcohol
- 200 Dog related

Special Event Permits (SEP)

- As of July 15, 2020, there were 63 Special Event Permits processed and issued for the year.
- *No Special Events due to COVID 19

OASIS Utilization Report Spring 2020

Facility Closed 4/1 - 6/30 due to COVID19

TOTAL USAGE BY PARTICIPANTS		17,077	CUSTOMERS
RECREATIONAL CLASSES (reported quarterly)		1,837	CUSTOMERS
FITNESS CENTER		0	CUSTOMERS
PERSONALIZED SERVICES PROVIDED		7,049	CUSTOMERS
Includes:			
Blood Pressure	0	Medical Equip Rentals	27
Counseling-Persons	75	Legal Assistance	22
SHARP Program Inquiries	6	Rentals (all)	0
Employment	0	Senior Assessment(hrs)	7
HICAP	28	Telephone Reassurance	800
Housing Counseling	18	Taxes (Seasonal)	100
Information and Referral	3334	Drive By Greetings	41
		Supplies Delivered -Masks/TP	2591
SENIORS RECEIVING TRANSPORTATION SRVCS		791	RIDERS
Care-A-Van/Shuttle			
CUSTOMERS RECEIVING NOON MEALS @ OASIS		6,900	MEALS
* only Meals On Wheels, no congregate meals due to facility closure			
VOLUNTEER SERVICES PROVIDED @ OASIS		1,436	HOURS
Includes:			
Home Delivered Meals			
Board of Directors			
Instructors			
PARTICIPANTS IN FRIENDS OF OASIS TRAVEL		0	CUSTOMERS
SPECIAL EVENTS/SCREENINGS/LECTURES		500	PERSONS
Friends Face Mask Dist. - Cars	450		
Zoom Coffee Talk	20		
Zoom Virtual Cocktail Hour	30		



NEWPORT BEACH

PB&R Commission Staff Report

Item VII-A
August 4, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Dave Webb, Public Works Director
949-644-3011, dawebb@newportbeachca.gov

PREPARED BY: Chris Miller, Public Works Administrative Manager
949-644-3043, cmiller@newportbeachca.gov

TITLE: East Jetty Revetment Repair and Entrance Channel Dredging

RECOMMENDATION:

Receive and file.

FUNDING REQUIREMENTS:

There is no fiscal impact related to this item.

DISCUSSION:

Maintenance of the entrance channel jetties, as well as maintenance of most of the navigation channels within Newport Harbor, is the responsibility of the federal government via the U.S. Army Corps of Engineers (Corps), Los Angeles District. This fall, the Corps will be performing maintenance work on the east jetty adjacent to Corona del Mar Beach, as well as dredging the entrance channel area. The dredging portion of this project will be a precursor to the larger, harbor-wide dredging project which, if approved and funded, could begin as early as fall 2021.

Staff and the Corps Project Manager will update the Commission on the upcoming fall 2020 project.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Parks, Beaches and Recreation Commission considers the item).



NEWPORT BEACH

PB&R Commission Staff Report

Item VII-B
August 4, 2020

TO: Parks, Beaches & Recreation Commission

PREPARED BY: Recreation & Senior Services Department
Laura Detweiler, Recreation & Senior Services Director
949-644-3157, LDetweiler@newportbeachca.gov

TITLE: Fiscal Year 2020-21 Ad Hoc Committee/Liaison Appointments

RECOMMENDATION:

Staff recommends that the PB&R Commission discuss, reaffirm, appoint or sunset the following Ad Hoc Committees where appropriate:

- **Community Pool Feasibility Study- Sunset**
Assist with site review and community outreach.
Currently Serving: Commissioners Daruty, Granoff & Ignatin
- **Community Service Award- Reaffirm & Appoint**
Assist with administering the Community Service Award Program and identifying recipients.
Currently Serving: Commissioners Archer, Granoff & Ignatin
- **Updating City Council Policies G-1, G-3 & G-6- Reaffirm & Appoint**
Assist with the annual update of the Policies pertaining to the City's Urban Forest.
Currently Serving: Commissioners Archer, Howald & Ignatin
- **Sunset View Park- Sunset**
Assist with the conceptual design and community outreach process.
Currently Serving: Commissioners Granoff, Hayes & Ignatin
- **Youth Sports Commission Member Organization- Reaffirm & Appoint**
Provide advisory support to the Youth Sports Commission in the allocation of field space.
Currently Serving: Commissioners Daruty, Hayes & Malouf

Fiscal Year 2020-21 Ad Hoc Committee/Liaison Appointments

August 04, 2020

Page 2

BACKGROUND:

At the first meeting of each fiscal year, the PB&R Commission holds elections and discusses Ad Hoc Committee and Liaison appointments.

Staff recommends that they be reaffirmed and appointed for next year; and sunset as their intended purpose has been completed.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the PB&R Commission considers the item).



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **VII-C**
August 4, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Reforestation Request – 2321 Second Avenue (438 Acacia Ave.)

RECOMMENDATION:

Staff recommends that Parks Beaches and Recreation Commission consider the reforestation request of a City Red-Iron Bark Eucalyptus (*Eucalyptus sideroxylon*) tree located at 2321 Second Avenue. The applicant, Mark Lyle, at 2321 Second Avenue has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, 36-inch box Magnolia 'Little Gem' (*Magnolia grandiflora* 'Little Gem') installed at the applicant's cost.

DISCUSSION:

The applicant, Mark Lyle at 2321 Second Avenue requested the removal of a Red-Iron Bark Eucalyptus (*Eucalyptus sideroxylon*) tree located at the applicant's property. The applicant Mark Lyle states that the tree removal is necessary due to the tree overhanging the property and its litter causing damage to the roof of the building, hardscape, landscape and the roof gutters. A field inspection has determined that the Red-Iron Bark Eucalyptus is in good condition and does not meet the criteria for removal referenced in the G-1 Policy. Staff denied the removal request of the Red-Iron Bark Eucalyptus and advised Mr. Lyle of the reforestation process. The applicant has met all of the procedural requirements set forth in the G-1 Policy.

NOTICING:

Mr. Mark Lyle, Council Member Joy Brenner and Corona del Mar Residents Association have received a copy of this report. The tree was posted with information regarding the reforestation request.

Attachments:

- A. Reforestation Application
- B. Tree Removal Report/Review
- C. Map highlighting surrounding property owners notified of the Commission Meeting
- D. Info Sheet – Magnolia 'Little Gem'



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

One - Eucalyptus tree
 Quantity and specie(s), (if known) of tree(s).

Directly in front of 2321
 Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

3708 Blue Key
Corona del Mar 92625
mark lyle 3@yahoo.com

Signature: Mark Lyle

Date: 2/24/2020

Print Name: Mark Lyle

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
 Community Association
 Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
 Wrong tree species for location
 View encroachment
 Area has clearly defined contiguous boundaries that include the tree(s) proposed.
 Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
 Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
 Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS: *Requesting the Eucalyptus tree be replaced because it significantly overhangs my house. I have owned the property for over 20 years. The tree has been a continued hazard and has caused issues related to property damage, added maintenance to roof, hardscape, landscape and gutters. The tree hanging over my house causes undue stress and its replacement would eliminate liability to the city from this tree.*

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Mark Lyle

Location(s) of tree(s): 2321 Second Ave / Side 2

Request: The property owner is requesting removal of a Red-Iron Bark Eucalyptus due to property damage.

Botanical/Common Names: Eucalyptus sideroxylon / Eucalyptus - Red Ironbark

Designated Street Tree: The applicant has agreed to replace with a 36-inch box Magnolia grandiflora 'Little Gem' tree.

Estimated Trees Value: \$6,080.00

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

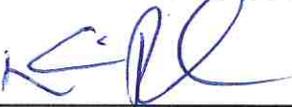
Comments: A field inspection determined the Red-Iron Bark Eucalyptus is in good condition and does not meet the criteria for removal referenced in the G-1 Policy.

The applicant Mark Lyle states that the tree removal is necessary due to the tree overhanging the property and its litter causing damage to the roof of the building, hardscape, landscape and the roof gutters. He is willing to pay for the removal and a Magnolia grandiflora 'Little Gem' 36-inch box replacement tree.

Inspected by: 
John Nelson, City Arborist

Date: June 18, 2020

Recommendation: Staff is denying the removal request of the Red-Iron Bark Eucalyptus tree and has advised Mark Lyle of the appeal process.

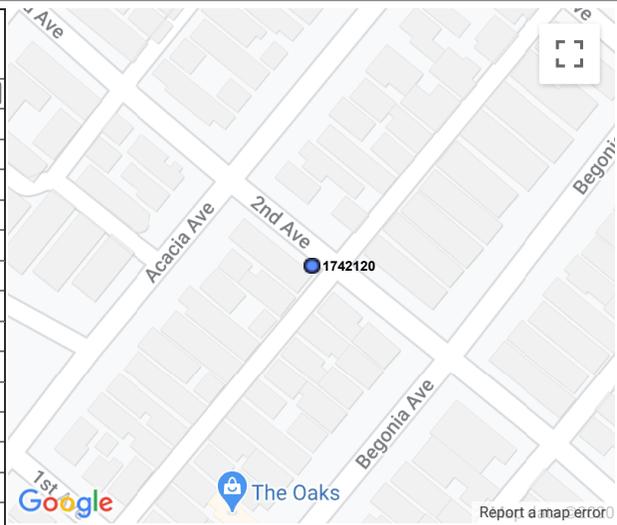
Reviewed by: 
Kevin Pekar, Landscape Manager

Date: June 18, 2020

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	1742120	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	12			
Area	12			
Address	438 ACACIA AVE			
Side/Site	Side - 2			
Alt Address	2301 SECOND AV			
Tree Species	Eucalyptus sideroxydon / Eucalyptus - Red Ironbark			
Common Name	Red IronBark			
Size	25-30			
Height	45-60			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Monitor Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Service Type	Service Request			
Season	JAN/APR			
Estimated Value	\$6,080.00			
Next Date				



Latitude: 33.602360483 Longitude: -117.877190136 ([edit](#))



City of Newport Beach: Parks & Tree Division – Tree Info Sheet



Magnolia grandiflora 'Little Gem'

This cultivar of Southern Magnolia has a compact, upright growth habit more typical of a multi-stemmed shrub than a single-trunked tree. It grows at a slow rate to a height of perhaps 20 to 25 feet with an 8 to 12-foot spread and flowers at two or three years old. It is surprising to see a Magnolia flower when it is only three or four feet tall. 'Little Gem' Southern Magnolia forms a dense, dark green oval or pyramidal shape, making it suited for screen or hedge planting.

Description

Height: 20 to 25 feet

Spread: 8 to 15 feet

Crown uniformity: symmetrical

Crown shape: upright/erect, pyramidal

Crown density: dense

Growth rate: slow

Texture: coarse





2321 Second Ave

- 2321 Second Ave
- Notified Properties



City of Newport Beach
GIS Division
March 02, 2020



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **VII-D**
August 4, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Reforestation Request – 2524 Holly Lane

RECOMMENDATION:

Staff recommends that Parks Beaches and Recreation Commission consider the reforestation request of a City Jacaranda tree located on the side of 2524 Holly Lane. The applicant, Jeff Hamilton, at 2524 Holly Lane has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement tree, a Water Gum (*Tristania laurina*) installed at the applicant's cost.

DISCUSSION:

The applicant, Jeff Hamilton at 2524 Holly Lane requested the removal of a Jacaranda tree located at the applicant's property. The applicant states that the tree removal is necessary due to tree branch clearance issues, suspected root encroachments and leaf litter issues. Additionally, the applicant feels the tree species is inappropriate for the location. A field inspection determined that the Jacaranda tree is in good condition and does not meet the criteria for removal referenced in the G-1 Policy. Staff is denying the removal request of the Jacaranda tree and has advised Mr. Hamilton of the reforestation process. Mr. Hamilton has met the procedural requirements for reforestation established in City Council Policy G-1. He is willing to pay for the removal and a Water Gum (*Tristania laurina*) 36-inch box replacement tree.

NOTICING:

Mr. Jeff Hamilton, Mayor Pro Tem Brad Avery and Newport Heights Improvement Association have received a copy of this report. The tree was posted with information regarding the reforestation request.

Attachments:

- A. Reforestation Application
- B. Tree Removal Report/Review
- C. Map highlighting surrounding property owners notified of the Commission Meeting
- D. Info Sheet – Jacaranda



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (expect for holidays) at 6:00 p.m. in the Council Chambers.

One Jacaranda (Jacaranda mimosifolia) (ID#2688204)

Quantity and specie(s), (if known) of tree(s).

Located within the city right-of-way at 2524 Holly Lane. The tree is along the Tustin Ave frontage mid-way between the corner and the homeowner's driveway

Location of tree(s)

Please be as specific as possible

Requestor

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

Address/ Phone (Daytime) / Email

2524 Holly Ln., Newport Beach, CA 92663

(949) 413-8808

jeffhamilton_@hotmail.com

Signature: Jeff Hamilton

Date: 6/10/20

Print Name: Jeff Hamilton

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history** of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

Check all items applicable:

<input checked="" type="checkbox"/>	Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
<input checked="" type="checkbox"/>	Wrong tree species for location
<input type="checkbox"/>	View encroachment
<input type="checkbox"/>	Area has clearly defined contiguous boundaries that include the tree(s) proposed.
<input type="checkbox"/>	Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
<input type="checkbox"/>	Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
<input type="checkbox"/>	Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS: To whom it may concern: we would like your approval to remove the existing jacaranda, which lies within the City right-of-way, adjacent to our property. The jacaranda branches are encroaching upon our house, the roots are encroaching upon our foundation and in general, we do not feel this type of tree is appropriate for the location. The tree has a significant amount of droppings, which increase the maintenance not only for our property, but also for the street and the cars. Again, we'd appreciate your consideration and ultimate approval to remove the existing jacaranda. Thank you.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Jeff Hamilton

Location(s) of tree(s): 2524 Holly Lane / Side 1

Request: The applicant, Jeff Hamilton from 2524 Holly Lane is requesting removal of a Jacaranda Tree due to tree branch clearance issues, suspected root encroachments and leaf litter issues.

Botanical/Common Names: Jacaranda mimosifolia / Jacaranda

Designated Street Tree: The applicant has agreed to replace with 1- 36-inch box tree.

Estimated Tree Value: \$3,260.00

Damage: N/A

Parkway: Concrete Brick Turf Other (X)

Comments: A field inspection determined that the Jacaranda tree is in good condition and does not meet the criteria for removal referenced in the G-1 Policy.

The applicant states that the tree removal is necessary due to tree branch clearance issues, suspected root encroachments and leaf litter issues. Additionally, the applicant feels that the tree species is inappropriate for the location. Additionally, he is willing to pay for the removal and 1- Water Gum (*Tristania laurina*) 36-inch box replacement tree.

Inspected by:


John J. Nelson, City Arborist

Date: July 10, 2020

Recommendation: Staff denied the removal request of the Jacaranda tree and has advised Mr. Hamilton of the reforestation process. He has met the procedural requirements for reforestation established in City Council Policy G-1.

Reviewed by:

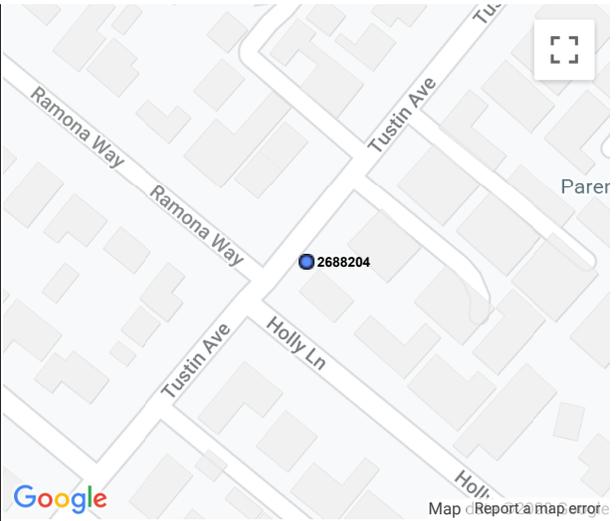

Kevin Pekar, Landscape Manager

Date: July 10, 2020

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	2688204	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	18			
Area	18			
Address	2524 HOLLY LN			
Side/Site	Side - 1			
Alt Address	660 TUSTIN AV			
Tree Species	Jacaranda mimosifolia / Jacaranda			
Common Name	Jacaranda			
Size	13-18			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Monitor Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$3,260.00			
Next Date				



Latitude: 33.62697301 Longitude: -117.915688124 ([edit](#))

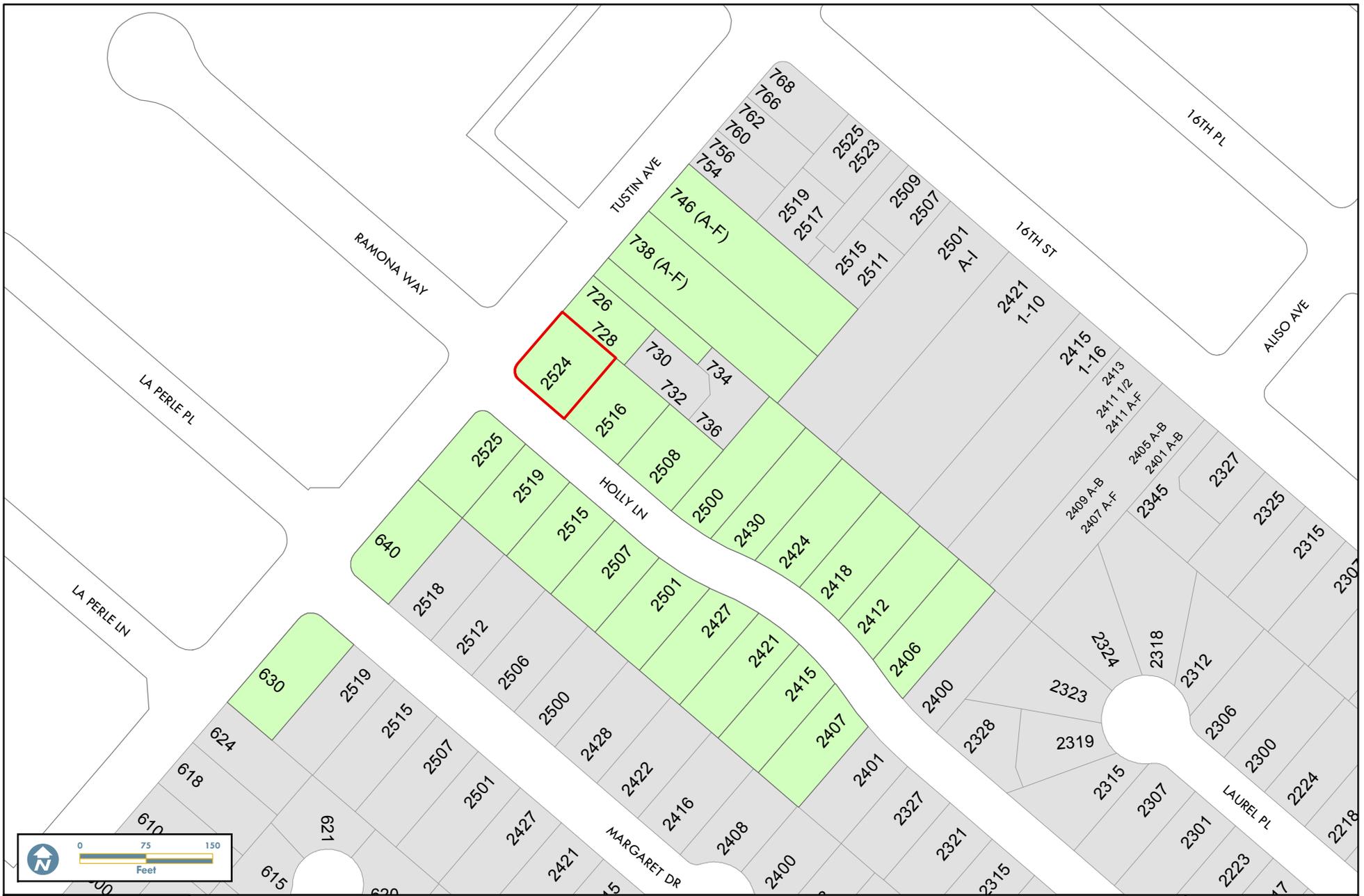
Service History							<u>New</u>
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	37477	2019 - GRID 18 (Newport Heights) - Broadleaves	GSTS	6/04/19	6/28/19	Grid Pruning	52.53
Invoiced	31747	2017 - Grid 18 (Newport Heights) - Broadleaves REMAINING	GSTS	12/15/17	12/28/17	Grid Pruning	51.33
Work History			WCA		9/12/13	Other	0.00
Work History			WCA		7/22/09	Other	0.00
Work History			WCA		3/09/07	Other	0.00
Work History			WCA		10/11/02	Other	0.00

33



HOLLY LN





2524HollyLane.mxd

2524 Holly Ln

- 2524 Holly Ln
- Notified Properties



City of Newport Beach
GIS Division
June 17, 2020



City of Newport Beach: Tree Division – Tree Info Sheet

Water Gum (*Tristania laurina*)

Tristania laurina, the **Water Gum** is a tree species native to Australia. It usually grows along the banks of streams, where the trunks and branches tend to be shaped in the direction of the current. It has a slow rate of growth and it is multi-branched, and may be pruned to maintain a compact shape. The flowers are bright yellow and have a distinctive and, to some, unpleasant odor. They usually bloom in the late spring or early summer. The Water Gum is cultivated as an ornamental tree by plant nurseries, for use in gardens and civic landscaping. It is popular because it is easy to grow and is a good shade tree.

Description

Height: 15 to 20 feet

Spread: 8 to 10 feet

Evergreen foliage

Crown shape: Rounded Shape

Growth rate: 12 inches per yr.





2020 ARBOR DAY

Public Works Department Parks & Trees Section

Parks, Beaches, and Recreation Commission
August 4, 2020

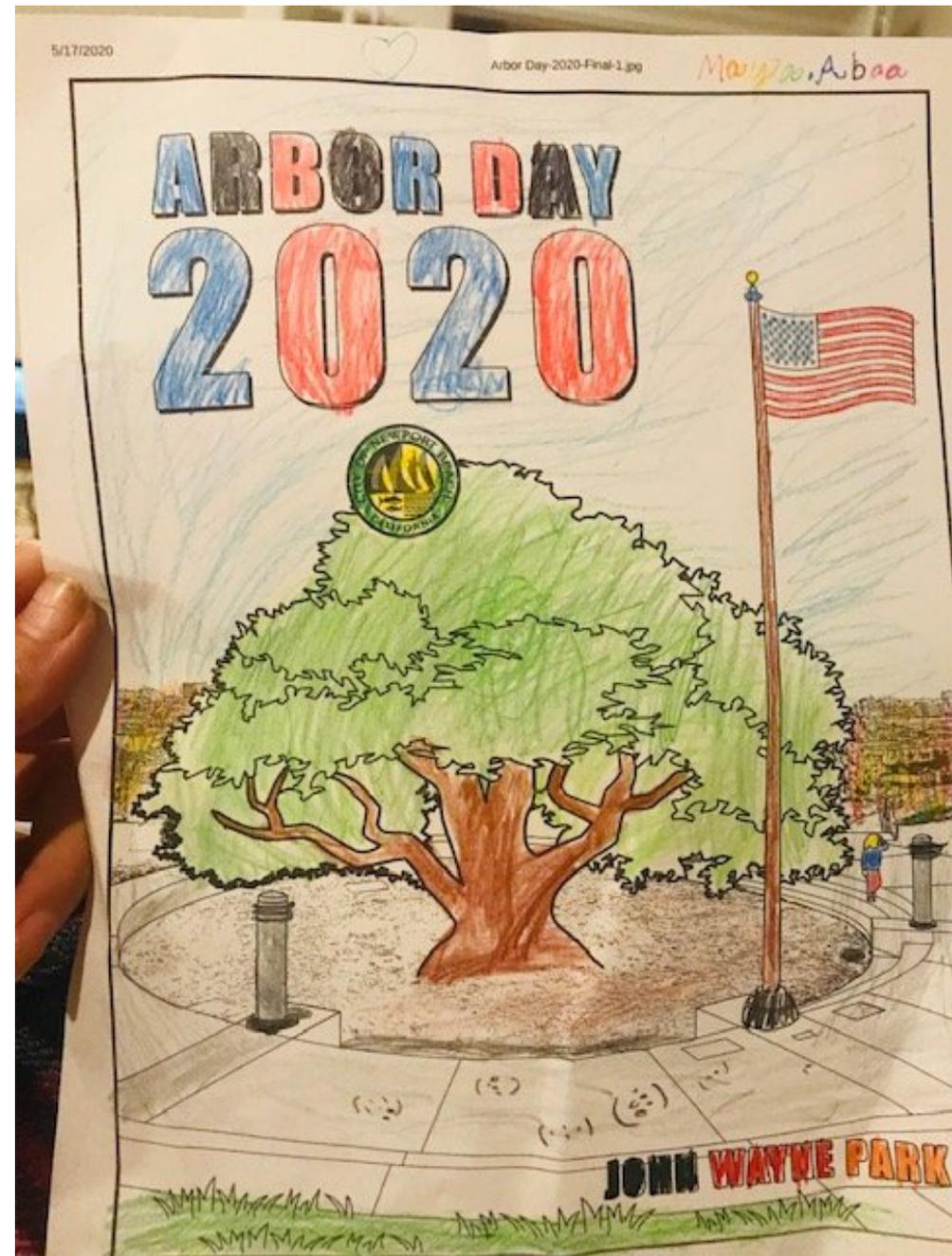
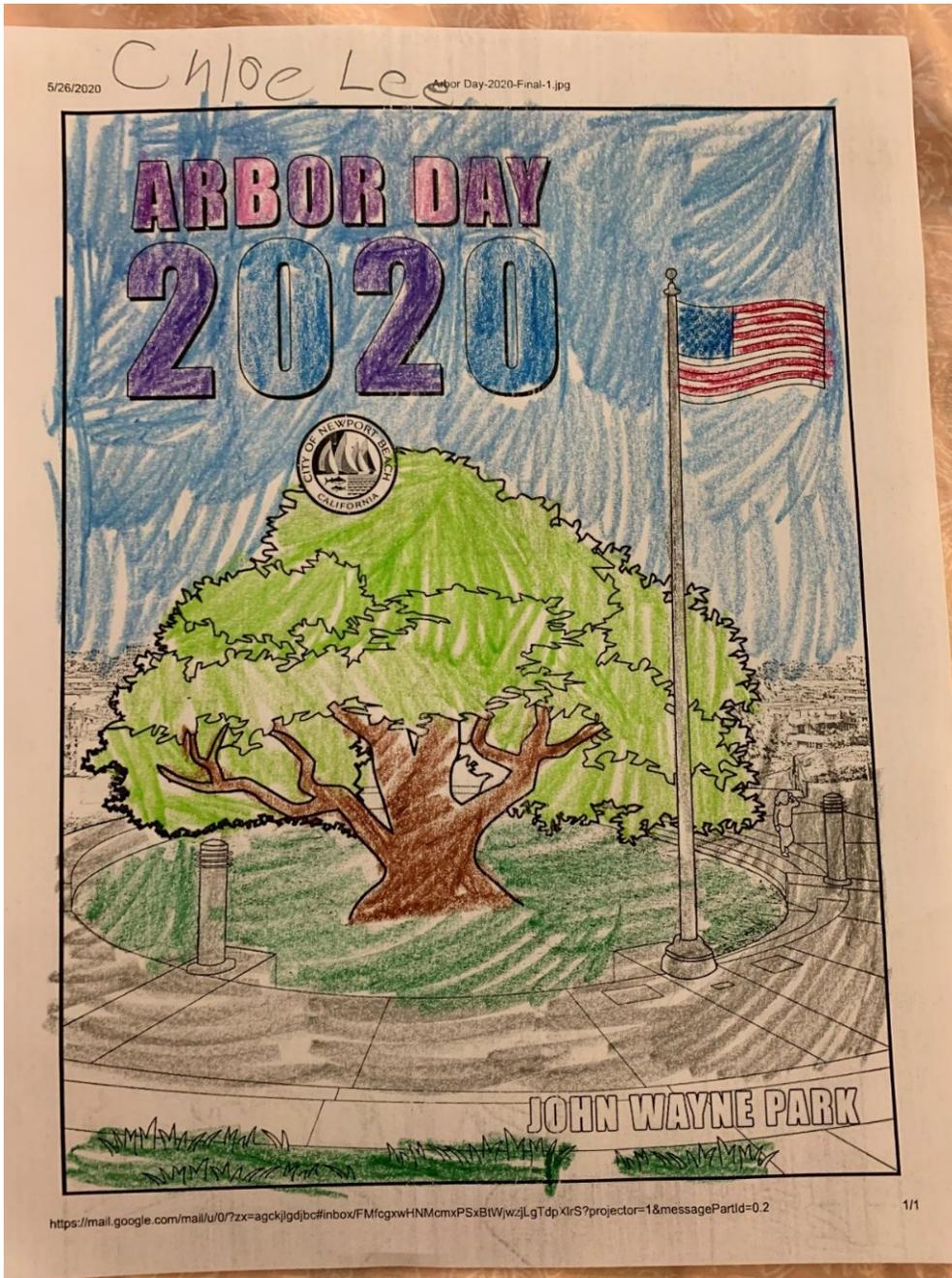


Fiscal Year 2019/2020: Arbor Day Activities



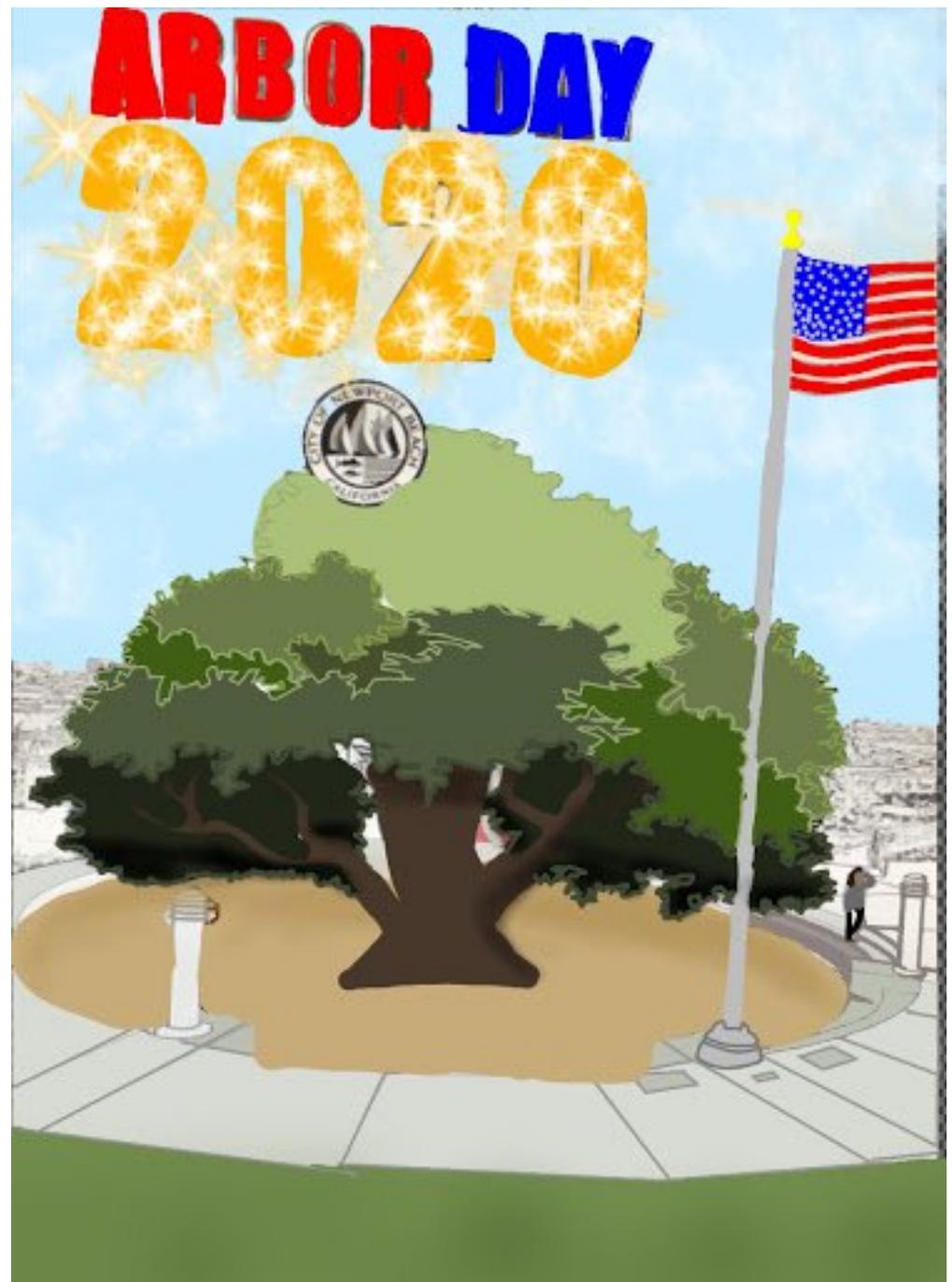
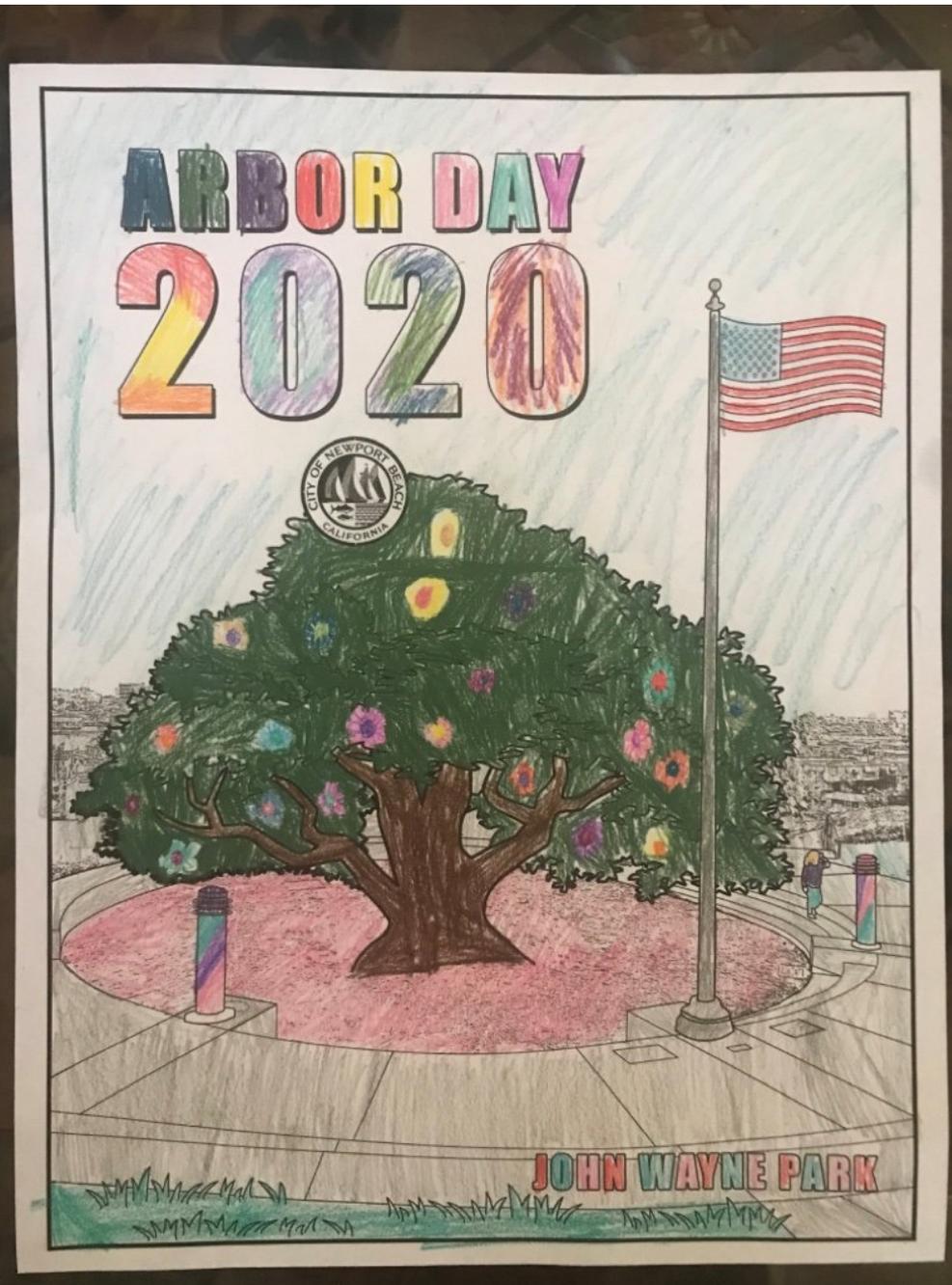
- Arbor Day at Lincoln Elementary was delayed due to mandated stay-at-home orders
- In lieu of a presentation and planting, a coloring contest was created.
- Plans call for:
 - Electronic submittal of entries.
 - Review of entries
 - Announcement & recognition for “winners”

Chloe Lee Kindergarten



Maya Abouhossein
2nd Grade

Mia Brigulio
3rd Grade



Juliet VonLuft
3rd Grade

Dylan Brigulio
5th Grade



Fiscal Year 2019/2020: Tree Planting Statistics

556 Trees Planted in FY '19/'20

364 by City contractors

25 by property developers (permits)

167 by Stanbridge University

- (75 at Harbor View Nature Park – Oct.'19)
- (92 at Castaways Park – Mar.'20)



Fiscal Year 2020/2021: Tree Planting Statistics (con't.)

176 Trees scheduled so far for FY '20/'21

- 78 at locations City-wide (Residential Replacements)
- 31 on Vista del Oro (The Bluffs Community)
- 20 on Fashion Island parkways
- 47 at Bonita Canyon Reservoir (SoCal Edison)



Questions?

