

**COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ACTION PLAN
TASKS AND ASSIGNMENTS**

ITEM #	TASK	ASSIGNEE	DUE DATE	COMPLETION DATE
1.	Draft letter to Assemblywoman Cottie Petrie-Norris and Senator John Moorlach Request legislative changes to: a. Government Code Provision b. CEQA laws waivers c. Overall time extension	Jaime Murillo	Feb. 3, 2020	Feb. 18, 2020
2.	Draft letter to League of California Cities and Orange County Council of Governments requesting support for item #1. Assembly Member Petrie-Norris introduced Assembly Bill No. 1063, proposing several of the requested legislative amendments. Unfortunately, the bill was held from hearing at the Senate Housing Committee by Senator Scott Wiener, which essentially killed the bill for the year.	Jaime Murillo	Feb. 3, 2020	Jun. 29, 2020
3.	Develop GIS map inventorying all properties that are affected by state or federal laws i.e.) FEMA, Coastal Act, federal aviation laws, etc., include landslide, liquefaction, and any other mapped natural hazards.	Dan Campagnolo	Feb. 3, 2020	Feb. 5, 2020
4.	Review air quality and VOCs with AQMD or CARB.	Ben Zdeba	Feb. 3, 2020	Feb. 3, 2020
5.	HCD released Housing Element Site Inventory Guidebook clarifying the types of sites and projects that will meet RHNA, including alternative means such as accessory dwelling units.	Jaime Murillo	March 2020	Jun. 10, 2020
6.	Draft Appeal to SCAG on final draft RHNA allocation. Appeal filing due by Oct. 26, 2020. Present draft and seek Council Authorization to file appeal at Oct. 13, 2020 meeting.	Jaime Murillo	March 2020	In Progress
7.	Review and comment on SB 50 and provide position letter to Mayor O'Neill.	Jaime Murillo	Jan. 21, 2020	Jan. 21, 2020
8.	Continue to monitor whether Charter Cities can enforce the Home Rule Argument.	CAO	On Going	In Progress
9.	Review ADU amnesty program after HCD provides guidelines. Guidebook not released until Jun. 2020.	Jim Campbell	March 2020	Oct. 5, 2020
10.	Investigate and procure a lobbyist that can assist with HCD.	Seimone Jurjis	March 2020	Mar. 18, 2020

ITEM #	TASK	ASSIGNEE	DUE DATE	COMPLETION DATE
11.	Forward the Housing Element consultant proposals to three steering committee members for input (proposals due 2/20/2020).	Jim Campbell	Feb.21, 2020	Apr. 3, 2020
12.	Evaluate and score Housing Element consultant proposals.	Jim Campbell Ben Zdeba	Feb. 27, 2020	Feb. 27, 2020
13.	City Council will appoint HE committee members on Feb 25. Reach out to appointees and ensure members are sworn in before first meeting.	Ben Zdeba	Feb. 26, 2020	Mar. 5, 2020
14.	Approval of Housing Element consultant service agreement for Apr. 14, 2020, City Council meeting.	Ben Zdeba	Apr. 14, 2020	Apr. 14, 2020
15.	Establish HE committee meeting schedule. First meeting on third Wednesday in March (Mar. 18) postponed. Tentatively rescheduled for May 6, 2020.	Ben Zdeba	May 6, 2020	Jul. 1, 2020
16.	Requests for Information: 1) in past five (5) years, how many housing projects has Coastal denied? 2) What are other cities doing? 3) How were population projections determined? Much of this information was brought into the appeal letter preparation effort.	Jim Campbell	March 30, 2020	Sept. 24, 2020
17.	1) Funding sources for housing related issues. See AB 101 and AB 113. 2) City's participation in regional groups on housing issues. i.e.) OCCOG, OCCAA, OCCMA.	Ben Zdeba Jaime Murillo	On Going	In Progress
18.	Create a Housing web page, that is all things related to housing, RHNA, state bills, SCAG, etc.	Ben Zdeba	Feb. 3, 2020	Feb. 3, 2020