

General Plan Update Steering Committee

AUTHORIZATION: Established by Resolution No. 2022-2 adopted on January 25, 2022.

MEMBERSHIP: Three (3) members that meet the qualifications set forth below. Appointed by the Mayor and confirmed by the City Council.

TERM: The term of the Committee Members shall be indefinite pending City Council adoption of the General Plan Update.

MEETINGS: Meetings shall be held as required by the business needs of the Committee in such locations, dates and times as allowed by the Ralph M. Brown Act.

QUALIFICATIONS OF APPOINTED MEMBERS:

Appointed Committee Members shall be:

- A. A resident of the City of Newport Beach;
- B. A registered voter of the City of Newport Beach; and
- C. Not be a member of the Newport Beach City Council.

SELECTION OF APPOINTED MEMBERS:

Except as otherwise required by state law, the Mayor (or his/her designee) shall have the discretion to determine the process for selecting Committee Members and shall not be required to form an “ad-hoc appointments committee” or comply with any other procedural or timing requirements set forth in Council Policy A-2.

PURPOSE &**RESPONSIBILITIES:**

- A. Ensure there is sufficient public outreach and stakeholder input regarding the update to the City of Newport Beach General Plan ("General Plan Update");
- B. Provide guidance to City staff regarding the scope of work and preparation of a Request for Proposal for a General Plan Update consultant;
- C. Review responses to the Request for Proposal;
- D. Make a recommendation to the City Council regarding the selection of a consultant to assist with the General Plan Update;
- E. Provide a recommendation to the City Council on the formation and membership of a subsequent General Plan Update Advisory Committee ("Advisory Committee") that will help guide policy changes with the General Plan Update;
- F. Provide oversight and direction to the Advisory Committee to ensure the overall General Plan Update process stays on task; and
- G. Make reports to the City Council, at least bi-monthly, regarding the progress of the General Plan Update.

EXPIRATION:

The Committee shall expire and sunset without further action by the City Council upon adoption of the General Plan Update or sooner if acted upon by the City Council.