



# CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Drive

Tuesday, March 1, 2022 - 5:00 PM

***Parks, Beaches and Recreation Commission Members:***

**Diane Daruty, Chair**  
**Hassan Archer, Vice Chair**  
**David Granoff, Commissioner**  
**Laird Hayes, Commissioner**  
**Heather Ignatin, Commissioner**  
**Keira Kirby, Commissioner**  
**Kate Malouf, Commissioner**

**Staff Members:**

**Laura Detweiler, Recreation & Senior Services Director**  
**Sean Levin, Recreation & Senior Services Deputy Director**  
**Micah Martin, Deputy Public Works Director**  
**Kevin Pekar, Parks and Trees Superintendent**  
**John Nelson, City Arborist**  
**Mariah Stinson, Administrative Support Specialist**

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The Parks, Beaches and Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches and Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches and Recreation Commission. The Chair may limit public Comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Recreation & Senior Services Department at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3158 or [recreation@newportbeachca.gov](mailto:recreation@newportbeachca.gov).

As a member of the public, if you would like to participate in this meeting, you can participate via the following options:

1. You can submit your comments and questions in writing for Parks, Beaches and Recreation Commission consideration by sending them to the Parks, Beaches and Recreation Commission at [PBRcommission@newportbeachca.gov](mailto:PBRcommission@newportbeachca.gov). To give the Parks, Beaches and Recreation Commission adequate time to review your questions and comments, please submit your written comments by Monday, February 28, 2021, at 5:00 p.m.
2. In person in Council Chambers; 100 Civic Center Drive, Newport Beach, CA 92660.

Please know that it is important to allow public participation at this meeting. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the information will be posted to the City's website.

**NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT**

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. NOTICE TO THE PUBLIC**

*The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.*

*The PB&R Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.*

**IV. PUBLIC COMMENTS ON CONSENT CALENDAR**

*This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A through V-C). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.*

*All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.*

**V. CONSENT CALENDAR**

**A. Minutes of the Parks, Beaches and Recreation Commission meeting of December 7, 2021.**

Waive reading of subject minutes, approved and filed.

[12-07-2021 PBR DRAFT Minutes](#)

**B. PW Activity Report**

Receive/file Activity Report of past and upcoming projects and events.

[PW Activity Report](#)

**C. RSS Activity Report**

Receive/File Activity Report of past and upcoming projects and events.

[RSS Activity Report](#)

**VI. CURRENT BUSINESS**

**A. Staircase Replacement at Bayview Park**

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission approve an Eagle Scout Project by Adrian Motoshige to replace a dilapidated wooden staircase in kind at Bayview Park.

**B. Reforestation Request - 901 Chestnut Place**

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the reforestation request of a City of Newport Beach (City) Manna Gum (*Eucalyptus viminalis*) located at 901 Chestnut Place on Alta Vista Drive. The applicants, Dan and Katherine Heinfeld have met the procedural requirements for reforestation established in City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees). If approved by PB&R, there will be a one-for-two replacement trees, two (2) 48-inch box Coast Live Oak (*Quercus agrifolia*) trees, installed at the applicant's cost.

[Staff Report](#)

[Attachments A-D](#)

**C. Reforestation Request - 1853 Port Margate Place**

Staff recommends the Parks, Beaches and Recreation Commission (PB&R) consider the reforestation request of a City of Newport Beach (City) Liquidambar (*Liquidambar styraciflua*) located at 1853 Port Margate Place. The applicant, Cynthia Rollins, has met the procedural requirements for reforestation, per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees). If approved by PB&R, there will be a one-for-one replacement tree, one (1) 36-inch box Bay Laurel 'Saratoga' (*Laurus 'Saratoga'*) tree, installed at the applicant's expense.

[Staff Report](#)

[Attachments A-D](#)

**VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

**VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record.*

**IX. ADJOURNMENT**

**CITY OF NEWPORT BEACH**

**Parks, Beaches & Recreation Commission  
Regular Meeting  
December 7, 2021 – 5:00 p.m.**

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**I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 5:00 p.m.**

**II. ROLL CALL**

Present: Hassan Archer, Vice Chair  
David Granoff, Commissioner  
Laird Hayes, Commissioner  
Heather Ignatin, Commissioner  
Keira Kirby, Commissioner  
Kate Malouf, Commissioner

Excused: Diane Daruty, Chair

Staff: Micah Martin, Deputy Public Works Director  
Jim Houlihan, Deputy Public Works Director  
Kevin Pekar, Parks and Trees Superintendent  
Justin Schmillen, Recreation Manager  
John Nelson, City Arborist  
Mariah Stinson, Administrative Support Specialist

**III. NOTICE TO THE PUBLIC**

**IV. PUBLIC COMMENTS ON CONSENT CALENDAR - None.**

**V. CONSENT CALENDAR**

**A. Minutes of the Parks, Beaches and Recreation Commission meeting of November 2, 2021**

*Recommendation: Waive reading of subject minutes, approve and order filed.*

**B. PW Activity Report**

*Recommendation: Receive/file Activity Report.*

**C. RSS Activity Report**

*Recommendation: Receive/file Activity Report of past and upcoming projects and events.*

**Motion by Vice Chair Archer;** seconded by Commissioner Granoff, to approve V. CONSENT CALENDAR. The motion carried by unanimous vote.

**VI. CURRENT BUSINESS**



**A. Design Plans for Eight (8) Pickleball Courts at Newport Ridge Park**

*Staff recommends that the Parks, Beaches & Recreation (PB&R) Commission review and comment on design plans (Attachment A) for eight (8) pickleball courts at Newport Ridge Park and forward to City Council for final approval.*

Recreation Manager Justin Schmillen gave a presentation on the history of pickleball within Newport Beach, the no-fee lease agreement between the City and Newport Ridge, parking, courts specifications, funding and next steps.

Commissioner Granoff asked what the height of the fence will be that will run north to south behind the courts. Recreation Manager Schmillen answered 10-feet.

Commissioner Ignatin requested further details regarding the proposed buffer zone. Recreation Manager Schmillen explained that the whole project will be moved out 20-feet away from the parking lot. Commissioner Kirby supported that idea.

Vice Chair Archer inquired if there have been any oppositional comments received from the public about the project. Recreation Manager Schmillen shared that any concerns have been accommodated and mitigated in the design.

Commissioner Kirby asked if there is an estimated cost for the project. Recreation Manager Schmillen answered that the rough estimate is \$1 million.

**Vice Chair Archer opened public comment.**

Signe Keller, who represented the Board for Newport Ridge, announced that Newport Ridge is delighted to be working with the City. She agreed that pickleball is very popular and this project is a great opportunity to have more pickleball courts in the community. She said the key components to the project are the aesthetics and minimizing the impacts on the Newport Ridge private park and facilities.

Jim Mosher reminded the Commission that there is a shortage of sports fields in the City. In a prior year, the City rejected the offer from the Irvine Company to have the park be a public park and instead made it a private park for Newport Ridge residents.

**Vice Chair Archer closed public comment.**

Commissioner Kirby inquired about the usage of the baseball field. Recreation Manager Schmillen understood that the youth sports groups can reserve the field, but the field has not been used in quite some time.

Commissioner Ignatin fully supported the project.

**Motion by Vice Chair Archer;** seconded by Commissioner Hayes, to approve design plans (Attachment A) for eight (8) pickleball courts at Newport Ridge Park and forward to City Council for final approval. The motion carried by unanimous vote.

**B. Ocean Boulevard Vision Plan - Approve Staff Recommendation to Establish a 3-Member Ad Hoc Committee**

*Create a 3-member Ad Hoc Committee (Commissioners Archer, Hayes and Kirby) and direct Committee to further explore what improvement recommendations should be made to the City Council regarding any potential plan or guidelines for landscape and park improvements for the public areas along Ocean Boulevard in Corona del Mar between Poppy Ave. and Carnation Ave.*

Deputy Public Works Director Houlihan disclosed that the Commission had requested at their November 2, 2021 meeting to bring the item back to create an Ad Hoc Committee.

Commissioner Hayes recommended that the first Ad Hoc Committee meeting be held in January 2022.

Vice Chair Archer inquired what the concerns are regarding the scope of the project. Deputy Public Works Director Houlihan answered that the scope was not detailed in the last staff report.

**Vice Chair Archer invited public comment.**

Ron Yeo, who represented Corona del Mar Residence Association, requested that the Corona del Mar resident's association be included in any Ad Hoc Committee discussions.

**Vice Chair Archer closed public comment.**

**Motion by Commissioner Malouf,** seconded by Commissioner Hayes, to approve the creation of a 3-member Ad Hoc Committee (Commissioners Archer, Hayes and Kirby) and direct Committee to further explore what improvements recommendations should be made to the City Council regarding any potential plan or guidelines for landscape and park improvements for the public areas along Ocean Boulevard in Corona del Mar between Poppy Ave. and Carnation Ave. The first Ad Hoc Committee meeting is projected to be held during the second week of January 2022 with the final improvements recommendation for City Council to be voted on by the PB&R Commission no later than April 5. The motion carried by unanimous vote.

**C. Tree Donation at Coastal Peak Park**

*Staff recommends the Parks Beaches & Recreation (PB&R) Commission approve a Coast Live Oak tree donation at Coastal Peak Park requested by Andrea Davis of the Lincoln Club of Orange County. The proposed tree replaces a severely leaning Sycamore tree that poses a potential liability and complies with Council Policy B-17 -Parks, Facilities and Recreation Program Donations (Council Policy B-17).*

Parks and Trees Superintendent Pekar announced that the City has received a request from the Lincoln Club to donate a Coast Live Oak in honor of Jared Romine. The value of the tree is \$3,000 which included a 50 percent maintenance Fee. He provided a summary of Jared's life.

Commissioner Hayes agreed that the existing tree that is proposed to be removed is severely leaning. Parks and Trees Superintendent Pekar explained that it is a natural position for Sycamore tree's but the tree in question is leaning beyond what is considered safe.

**Vice Chair Archer opened public comment; seeing none he closed public comment.**

**Motion by Commissioner Granoff;** seconded by Commissioner Ignatin, to approve the Coast Live Oak tree donation at Coastal Peak Park requested by Andrea Davis for the Lincoln Club of Orange County. The tree will be replacing a severely leaning Sycamore tree that poses a potential liability and complies with Council Policy B-17 - Parks, Facilities and Recreation Program Donations (Council Policy B-17). The motion carried by unanimous vote.

**VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

*PB&R Commission / staff announcements/ Ad Hoc Committee updates or matters which Commissioner members would like placed on future agendas for further discussion (this is a non-discussion item).*

Deputy Public Works Director Martin announced the City's upcoming expansion of the residential recycling program which included a new organic disposal cart.

Commissioner Hayes asked which carts will be distributed to residents. Deputy Public Works Director Martin answered that everyone will be receiving the new green top cart. The kitchen pail is optional.

Commissioner Granoff asked if organic material has to be placed in a plastic bag. Deputy Public Works Director Martin answered that organic material should be placed in compostable bags and those bags can be deposited into the organic cart. Commissioner Granoff recommended that the City educate folks on where to purchase compostable bags.

Vice Chair Archer wanted to know if there are different cart size options. Deputy Public Works Director Martin answered yes, there are three different cart sizes.

Commissioner Malouf inquired if the new cart has a locking mechanism to deter animals. Deputy Public Works Director Martin noted that unless there is a current problem, separating the trash should not increase animal activity.

Commissioner Kirby asked if the mailer has been sent out to residents already. Deputy Public Works Director Martin clarified that the mailer has not been sent out.

**Vice Chair Archer opened public comment.**

Jim Mosher agreed with the concerns regarding compliance. He mentioned that a neighboring City has low compliance with their green top carts when it comes to food

scraps. He added that currently, the City allows residents to have an unlimited number of trash carts. Under the new policy, the City is requiring that folks be limited to three carts and then pay a fee for additional carts.

**Vice Chair Archer closed public comment.**

Commissioner Granoff asked if Mr. Mosher is correct about additional carts. Deputy Public Works Director Martin explained that residents receive free trash service up to 96 gallons. He mentioned that if folks source-separate correctly, 96 gallons of trash that is not recyclable is plenty. Commissioner Granoff inquired how the City will manage rental property trash. Deputy Public Works Director Martin restated that folks are allowed to have more than 96 gallons of trash, but it will not be free beyond 96 gallons. The City does plan on having a very robust outreach and educational program about the expansion.

Commissioner Malouf asked if the City will be collecting the additional trash carts that folks may have. Deputy Public Works Director Martin clarified that the City will request residents to evaluate their cart needs before fees will be issued for the additional carts.

**VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.*

Jim Mosher mentioned that the Harbor Commission will be discussing the Harbor and Beaches Master Plan for Future Capital Improvements at their next meeting. He shared that there are many improvements proposed for the Newport Beach Harbor but not many for the ocean-facing beaches.

Commissioner Granoff asked if the Commission should address the beaches at the Harbor Commission meeting. Deputy Public Works Director Martin clarified that projects for ocean-facing beaches are handled through the City's Capital Improvement Project Program which require City Council approval. Staff does bring forward to the Commission projects that staff feels the Commission can provide input on. Commissioner Granoff mentioned that sand replenishment projects affect the surf breaks and he believed that the Commission should review those projects.

**IX. ADJOURNMENT – 5:53 p.m.**

Submitted by:

\_\_\_\_\_  
Mariah Stinson, Administrative Support Specialist

Approved by: \_\_\_\_\_  
Hassan Archer, Vice Chair



CITY OF

# NEWPORT BEACH

Public Works Department Monthly Activities Report

To: Parks, Beaches & Recreation Commission  
From: Public Works Department  
Micah Martin, Deputy Public Works Director



## Kerckhoff Marine Laboratory Dedication Plaque

During a recent Corona Del Mar bluff project, a dedication plaque situated above the Kerckhoff Marine Laboratory located in China Cove was removed and refurbished by Parks staff. The plaque was sanded, painted, polished, sealed and reinstalled on the newly constructed observation lookout at Ocean Blvd and Dahlia Ave, above the Laboratory. The lookout was built as part of a sidewalk rehabilitation project that also included a bench, pebble trash receptacle, and new slope landscape and irrigation. This plaque is one of the over 70 plaques we continuously maintain throughout the City as part of our routine maintenance program.



## **Sports Fields Renovation**

Public Works Department performs athletic field renovation work twice a year, in the Summer and Winter, to keep the fields looking new and performing well prior to the busy youth sports recreation season. This work includes dethatching, aeration, leveling with greens sand, organic fertilization, seeding and topdressing, and sod work for selected fields. Recently, two major athletic field renovations were completed at Irvine Terrace Park and Bonita Creek Park. The process involved the cutting and removal of the damaged turf, grading and installation of sod, and over-seeding and topdressing the balance of the fields. Irvine Terrace had 40,000 square feet of big roll sod installed and Bonita Creek had 10,000 square feet of sod installed. On average, the City renovates 26 fields/ 1,800,000 sq. ft. bi-annually. The City takes pride in the coordination between our youth sports leagues, Recreation and Senior Services staff, and the patience of the general public in order to create world-class fields and enjoyable athletic memories.

*Irvine Terrace Park*



*Bonita Creek Park*





## **Bayside Drive Park Renovation**

Landscape staff recently coordinated with Mariposa Landscape and completed a renovation of a planter at Bayside Drive Park. The existing, over-grown plant material was removed and the area was re-graded. Drought-tolerant plants and succulents such as Gold Lantana, Mexican Marigold, Cotyledon 'Long Fingers', Coprosma 'Marble Queen', Purple Fountain Grass, Fox Tail Agave, Leucophyllum 'Texas Ranger', and Aeoniums were installed, as well as a hard-to-come-by, yellow-flowered African Tulip Tree that matched an existing one at the corner of Bayside Drive and Carnation.



*Planters Before Renovation*



*Planters After Renovation*

## **Sister City Garden: History and Renovation**

Since November 1984, the City of Newport Beach has enjoyed a Sister City relationship with the City of Okazaki, Japan. Okazaki is located 200 miles west of Tokyo and has a population of over 350,000. The city is best known for its production of stonework, miso, fireworks, centers for automobile, and biological research.

Wendell Fish, a member of the Newport Balboa Rotary Club, joined Masao Kato, a Rotary Club member of Okazaki, Japan, to establish a reciprocal student exchange program between the two cities. Newport Beach Sister Cities Association (NBSCA) was formed to facilitate this yearly event.

In a corner of Irvine Terrace Park overlooking the harbor and the ocean in Newport Beach stand sculptures and benches dedicated to the friendship between Newport Balboa Rotary and the Rotary Club of Okazaki South in Japan. Dominating the viewpoint is a stone temple, presented in April 1984 by the Rotary Club of Okazaki South to the citizens of Newport Beach.





In the area adjacent to the playground, there are three benches dedicated in memory of Wendell Fish, Robert “Moe” Hamill and Masao Kato. To its left is a statue of Tokugawa Ieyasu, a native of Okazaki who became the first shogun of the Tokugawa Shogunate, which united and ruled Japan from 1600 until 1868. This statue was presented by the Rotary Club of Okazaki South to Newport Beach in 2014, celebrating thirty years of friendship. To the right of the temple is a Stone Lantern, presented by The Rotary Club of Okazaki South to the Rotary Club of Newport-Balboa in June 1989 upon celebrating the Fiftieth Anniversary of its charter. Ringing these memorials are six Japanese Black Pines, similarly, dedicated to the City and to its citizens.

Landscape staff recently completed a renovation of the “Sister City Garden”. The wooden tree dedication monuments and planter walls had deteriorated and the plant material had become woody and uninspiring. The Parks contractor, Mariposa Landscapes, was tasked with demolition of the old walls and plant material. New irrigation was installed, planter walls were constructed of pressure treated 6” x 6” timbers and new plant material was selected with an emphasis on Japanese-style plantings. The following plant material was installed: Azalea ‘Red, White and Pink’, Liriope variegata, Ophiopogon ‘Black Mondo’, Hakonechloa Japanese Grass, Juniper ‘Bar Harbor’, Lavendula, Elfin Thyme, Gaura lindheimeri and Agapanthus variegata.

*During Construction:*



*After completion:*



Along with the planters, the Japanese Black Pine monument signs that were once made of wood, had deteriorated beyond repair. They were replaced with aluminum replicating granite stone. These monuments were designed and installed by Outdoor Dimensions.



*Before*



*After*

### **Special Tree Removals**



During a vehicle accident, a Special City Blue Gum Eucalyptus (*Eucalyptus globulus*) located at the Groves Bike Trail suffered severe damage. A field inspection by the City's contractor, Great Scott Tree Services (Great Scott) determined the leaning tree was unstable and heaving out of the ground as a result of the car's impact. The tree was removed to prevent the imminent whole tree failure.

Great Scott also responded to 1701 Starlight Circle and requested the emergency removal of a Special City Lemon-Scented Gum Eucalyptus (*Corymbia citriodora*). During an inclement wind event, a field inspection determined a Special City Lemon-Scented Gum Eucalyptus was leaning and heaving and a whole tree failure was imminent. Also, during the inclement wind event, the soil at the base of the tree was observed to be loose and the tree movement was lifting the sidewalk with each wind gust. As a result, Great Scott removed the tree. Upon later inspection, the City discovered that the tree was infested with Eucalyptus Long-Horned Borer insect and the tree likely had past root pruning from previous City sidewalk repairs.



During regular inspection by the City Arborist, it was discovered that the developer at 1726 Candlestick Lane severely root-pruned a Special City Lemon-Scented Gum Eucalyptus Tree for infrastructure improvements. Staff had the parkway cleared of dirt with an air spade by Great Scott in order for its consulting arborist, Dudek, Inc. to perform a thorough inspection of the root system. The consulting arborist recommended an emergency removal of the Special City tree, due to the extensive, large roots that were pruned within close proximity to the trunk in order to prevent an imminent whole tree failure.

For restitution, the developer coordinated the emergency removal and stump grinding as well as planted a 48-inch Box Strawberry Tree on-site and provided payment for another tree to be planted off-site.



**Trees Maintenance**

The City tree maintenance contractor, Great Scott, trimmed trees in Grid 17 (Peninsula), Grid 19 (Newport Ridge) and Grid 12 (Corona del Mar). They performed several city-wide pruning service requests. Furthermore, Great Scott and City staff responded to 33 tree related emergencies in addition to 3 significant wind events involving more than a dozen tree related emergencies each.

Month of:	# of Trees Trimmed:	# of Trees Removed:	# of Trees Removed Because a Problem Tree:	# of Trees Planted:
NOVEMBER	1,395	10	0	28
DECEMBER	533	61	1	12
JANUARY	1,856	24	0	13

**Prepared By:**

Kevin Pekar, Landscape Manager  
Parks and Trees Section

John Salazar, Manager  
Street Maintenance Section







CITY OF

# NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report



To: PB&R Commission  
From: Laura Detweiler, RSS Director  
Sean Levin, RSS Deputy Director



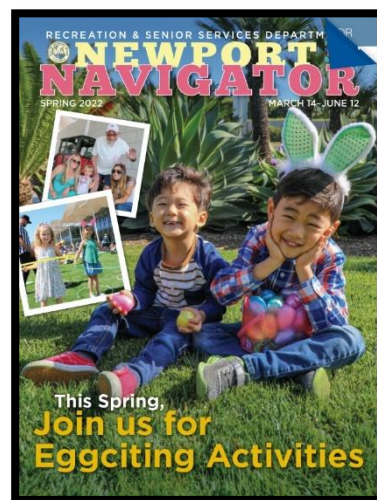
## Adult and Youth Sports Coordinator, Omar Ordiano

In January, Omar Ordiano was promoted to Youth and Adult Sports Coordinator. Omar has worked for the Recreation & Senior Services Department over the last 5 years overseeing Civic Center Community room rentals and working at OASIS, afterschool programs and for Library Services. He will oversee our adult sports leagues (softball, soccer, and adult basketball) and the coordination of youth sports programming, including our Youth Track Meet of Champions. Omar was born and raised in Garden Grove and graduated from San Diego

State University. When Omar is not at work, you can find him with his loved ones, playing baseball or coaching for Santiago High School in Garden Grove.

## Spring Registration

This spring brings much to be excited about! Join us for our Mayor's Egg Race, Camp Newport Expo at the Spirit Run, and Youth Track Meet along with a full lineup of classes and spring break camps. Registration is now open! Be on the lookout for the Spring edition of the Newport Navigator or hop online to [newportbeachca.gov/recreation](http://newportbeachca.gov/recreation) and view the fully linked digital brochure!



## Bi-Annual Synthetic Turf Maintenance

Throughout the year, Recreation Staff "sweeps" the turf of any debris and grooms the turf to ensure a high-quality playing surface. Following the heavy use that occurs during the Youth Sports Organization's fall and spring seasons, our synthetic turf fields at Bonita Creek and Grant Howald receive additional attention. Twice a year, the manufacturer of the synthetic turf, FieldTurf schedules a maintenance crew to conduct more thorough maintenance. Last December, their maintenance visit included assessing the depth of the playing surface to ensure it meets safety standards, aeration to de-compact the crumb rubber and refilling the field's infill where necessary. When needed, their service also includes repairing any seams or damage to the synthetic turf surface.



## Family Fun Night

Marina Park welcomed back our annual Family Fun Night event on Friday, December 17, 2021. We had 130 guests in attendance who enjoyed dinner and drinks provided by Mario's – A Taste of Italy, Newport Rib Company and Lighthouse Café. Guest were able to snap a photo with Santa, decorate cookies, and create some holiday crafts all before watching the 113th Newport Beach Christmas Boat Parade from the balcony at Marina Park.



## Snow Day at CYC's President's Week Camp

Cold weather was perfect timing for President's Week Camp at the Community Youth Center. Some kids may not have gone to the mountains during their weeklong holiday break from school, so staff made sure the snow came to them with 10 tons of snow! Campers got dressed in their snow gear, brought their own sleds and enjoyed sledding and snow play in Grant Howald Park. In addition to a snow day, over 55 participants enjoyed a full week of staff-led activities, crafts, games and more!



## Vincent Jorgensen Center Kitchen Remodel

The kitchen at the Vincent Jorgensen Center (attached to Mariners Library) was remodeled over the holiday break. The VJC houses 2 programs ran by City staff; Preschool 101 and Active Kids afterschool program. The kitchen is utilized for snack preparation, storage and food related activities for kids. Work was completed by NextStage Engineering and included upgrades to flooring, cabinets and countertops, new appliances and the addition of a Dutch door.



## Valentine's Day at OASIS

The OASIS Transportation Team made sure the clients felt special in the month of February. In addition to decorating vehicles, drivers put together sweet treats and passed them out to the clients. Valentine's Day is the perfect time to express our love and appreciation for the older adults in our community. Our drivers feel extremely lucky to have the opportunity to provide an essential service to those who are unable to drive but want to keep their independence.



## Warm Coat Collection

OASIS Senior Center staff is coordinating the collection of new and gently used coats for homeless adults and children in Orange County. The coats will be distributed by volunteers from SPIN (Serving People in Need). The collection will continue through the months of February and March.





### CPR Training

Recreation staff partnered with a team of Ocean Lifeguards to provide Adult, Child and Infant CPR/First Aid/AED training to 90 fellow Recreation staff members. The trainings were conducted over January and February with a combination of online content and in-person skills sessions. At the completion of the course, each staff member has been awarded with a two-year certification through the American Heart Association. Recertification trainings are offered throughout the year to ensure that each staff member is current on their CPR skills and certification.

### Breakfast with Santa

Breakfast with Santa returned to Newport Coast Community Center and was a huge success. Santa made his big entrance on a fire engine and was serenaded with Holiday carols by the students in the City's Pre-School 101 program. The sold-out event offered little ones and their families the opportunity to enjoy a fun-filled morning of bounce houses, crafts, games, and trackless train rides. The event culminated with a photo with Santa himself!



## Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **January** Park Patrol had the following number of contacts:

### 1. PATROL CHECKS

- 130 with Youth Sports Groups
- 704 Field related issues/checks
- 17 Park/Picnic/reservation issues/checks
- 67 Community Center issues/checks
- 20 Playground checks
- 114 other

### 2. PUBLIC CONTACTS

- 254 Education
- 26 Alcohol
- 98 Dog related

**Written Warnings Issued** – 1 for abandoned property left at park.

**Citations Issued** – 25, 23 for illegal parking violations and 2 for dogs off leash

## SPECIAL EVENT PERMITS

As of Feb 15, 2022, there were 19 Special Event Permit processed and issued for the year.

Those events of note for this period are:

- NB Boardriders Surf Contest-Feb 12, 2022, Attendance 100
- Marine Super Bowl Event-Veterans Park, Feb 13, 2022, Attendance: 300

## Facility Use

During the period of November 15-February15, 2022 were:

- 87 Picnic/Park Area
- 18 Class Rooms
- 3 Fields
- 0 Gym
- 35 Civic Center Community Room
- 39 CYC Facility
- 8 Marina Park Picnic/Park Area
- 39 Marina Park Event Room
- 11 Marina Park Classrooms
- 60 Newport Coast
- 8 OASIS Classrooms
- 3 Oasis Event Room



## OASIS Senior Center Utilization Report

Fall Season 2021

**TOTAL USAGE BY PARTICIPANTS** **44,747** CUSTOMERS

**RECREATIONAL CLASSES (reported quarterly)** **15,535** CUSTOMERS

**FITNESS CENTER** **11,936** CUSTOMERS

**PERSONALIZED SERVICES PROVIDED** **5,713** CUSTOMERS

Includes:

Blood Pressure	0	Medical Equip Rentals	78
Counseling-Persons	148	Legal Assistance	30
SHARP Program Inquiries	4	Rentals (all)	26
Employment	13	Senior Assessment(hrs)	6
HICAP	360	Telephone Reassurance	600
Housing Counseling	28	Taxes (Seasonal)	0
Information and Referral	4420		

**SENIOR TRANSPORTATION SERVICES** **2,211** RIDERS

Care-A-Van/Shuttle

**MEALS ON WHEELS PROVIDED** **7,646** MEALS

**VOLUNTEER SERVICES PROVIDED @ OASIS** **4,374** HOURS

Includes:

Admin	Kitchen & Home Delivered Meals
Gift Shop	Library
Instructors	Board of Directors
Greeters	Special Events/Monthly Meeting
Travel Office	

**PARTICIPANTS IN FRIENDS OF OASIS TRAVEL** **210** CUSTOMERS

**SPECIAL EVENTS/SCREENINGS/LECTURES** **1,496** PERSONS

Dr. Trinh - Sleep Health

OCHCA Vaccination Clinics - 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 12/10, 12/17

Movies - Downton Abbey, Big Eyes, Little Women

OC Vital Brain - Maintaining Healthy Brain for Life Lecture

OC Vital Brain - Memory Screening

Hoag Lectures - Healthy Holiday Eating, Rockin' your 70's and beyond

Veterans Social Group

Pumpkin Pie Pick-up

Thankfulness Project

Jingles and Mingles: Cocoa and Carols

FBI Special Agent: Elder Fraud Lecture





## OASIS Senior Center Utilization Report

December 2021

<b>TOTAL USAGE BY PARTICIPANTS</b>	<b>10258</b>	<b>CUSTOMERS</b>	
<b>RECREATIONAL CLASSES (reported quarterly)</b>	<b>994</b>	<b>CUSTOMERS</b>	
<b>FITNESS CENTER</b>	<b>3717</b>	<b>CUSTOMERS</b>	
<b>PERSONALIZED SERVICES PROVIDED</b>	<b>1336</b>	<b>CUSTOMERS</b>	
Includes:			
Blood Pressure	0	Medical Equip Rentals	19
Counseling-Persons	45	Legal Assistance	10
SHARP Program Inquiries	1	Rentals (all)	5
Employment	5	Senior Assessment(hrs)	2
HICAP	15	Telephone Reassurance	200
Housing Counseling	9	Taxes (Seasonal)	0
Information and Referral	1025		
<b>SENIOR TRANSPORTATION SERVICES</b>	<b>634</b>	<b>RIDERS</b>	
Care-A-Van/Shuttle, Coffee Connection rides			
<b>MEALS ON WHEELS PROVIDED - including congregate meals</b>	<b>2849</b>	<b>MEALS</b>	
<b>VOLUNTEER SERVICES PROVIDED @ OASIS</b>	<b>1357</b>	<b>HOURS</b>	
Includes:			
Admin		Kitchen & Home Delivered Meals	
Gift Shop		Library	
Instructors		Board of Directors	
Greeters		Special Events/Monthly Meeting	
Travel Office			
<b>PARTICIPANTS IN FRIENDS OF OASIS TRAVEL</b>	<b>85</b>	<b>CUSTOMERS</b>	
Christmas with Elvis 12/8/21	45		
Van Gogh Immersion Exhibit 12/16/21	40		
<b>SPECIAL EVENTS/SCREENINGS/LECTURES</b>	<b>643</b>	<b>PERSONS</b>	
Jingles and Mingles: Cocoa and Carols	200		
FBI Special Agent: Elder Fraud Lecture	30		
Movie: "Little Women"	10		
OCHCA Vaccination Clinics 12/10/21 & 12/17/21	378		
Veteran's Social Group	25		
OC Vital Brain Memory Screening	10		



## OASIS Senior Center Utilization

January 2022 - Partially open for class participation only

<b>TOTAL USAGE BY PARTICIPANTS</b>	<b>10,236</b>	<b>CUSTOMERS</b>
<b>RECREATIONAL CLASSES (paid classes reported quarterly)</b>	<b>812</b>	<b>CUSTOMERS</b>
<b>FITNESS CENTER</b>	<b>3,562</b>	<b>CUSTOMERS</b>
<b>PERSONALIZED SERVICES PROVIDED</b>	<b>1,888</b>	<b>CUSTOMERS</b>
Includes:		
Blood Pressure	0	Medical Equip Rentals
Counseling-Persons	35	Legal Assistance
SHARP Program Inquiries	2	Rentals (all)
Employment	0	Senior Assessment(hrs)
HICAP	20	Telephone Reassurance
Housing Counseling	6	Taxes (Seasonal)
Information and Referral	1530	
<b>TRANSPORTATION SERVICES PROVIDED</b>	<b>705</b>	<b>RIDERS</b>
Care-A-Van/Shuttle		
<b>MEALS ON WHEELS PROVIDED</b>	<b>3,096</b>	<b>MEALS</b>
includes congregate meals		
<b>VOLUNTEER SERVICES PROVIDED @ OASIS</b>	<b>803</b>	<b>HOURS</b>
Includes:		
Virtual Class Instructors		
Home Delivered Meals		
Board of Directors		
<b>PARTICIPANTS IN FRIENDS OF OASIS TRAVEL</b>	<b>80</b>	<b>CUSTOMERS</b>
Academy Museum of Motion Pictures 1/19	40	
Academy Museum of Motion Pictures 1/26	40	
<b>SPECIAL EVENTS/SCREENINGS/LECTURES</b>	<b>93</b>	<b>PERSONS</b>
Hoag: Stretching Exercises	25	
Veteran's Soical Group - 1/18	25	
Dr. Trinh: Inflammation & Cancer - 1/25	25	
Movie: "The War with Grandpa" - 1/26	18	





# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item VI-B  
March 1, 2022

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Public Works Department / Municipal Operations Division  
Micah Martin, Deputy Public Works Director, Municipal Operations  
949 644-3055, mmartin@newportbeachca.gov

**PREPARED BY:** Kevin Pekar, Landscape Manager  
949 644-3055, kpekar@newportbeachca.gov

**TITLE:** Reforestation Request – 901 Chestnut Place on Alta Vista Drive

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### **RECOMMENDATION:**

Staff recommends the Parks, Beaches and Recreation Commission (PB&R) consider the reforestation request of a City of Newport Beach (City) Manna Gum (*Eucalyptus viminalis*) located at 901 Chestnut Place on Alta Vista Drive. The applicants, Dan and Katherine Heinfeld have met the procedural requirements for reforestation established in City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees). If approved by PB&R, there will be a one-for-two replacement trees, two (2) 48-inch box Coast Live Oak (*Quercus agrifolia*) trees, installed at the applicant's cost.

### **DISCUSSION:**

The applicants, Dan and Katherine Heinfeld, residing at 901 Chestnut Place, contacted our City Arborist to request the removal of the Manna Gum located on the side of their property due to repeated damage to the pool and pool filter. Mr. Heinfeld reports that the filter has been replaced three times in the last six years. During wind events, additional debris lands into the pool which causes the filter to fail and break. Additionally, the applicant states that debris from the tree has damaged the stone exterior stairs, and bark and droppings from the tree have stained the concrete, the paving stones on the deck and the plaster on his home. Lastly, Mr. Heinfeld is concerned about the safety of vehicles parked under the tree and pedestrians, since this species of tree is associated with a phenomenon called "Sudden Limb Drop".

In 2015, Mr. Heinfeld requested removal of the Manna Gum and filed a claim with the City for damages to the pool. A tree risk assessment by the City's consulting arborist, at the time, rated the tree's risk as "Moderate" and recommended removal of the tree. The Manna Gum is not listed as a Special City Tree. Due to the value of the tree, the item was presented to PB&R for consideration. It was not presented as a Reforestation Request and PB&R denied the removal at the time.

Staff reinspected the tree in February of 2022 and determined that it is still in good condition and did not meet the criteria for removal referenced in the G-1 Policy. Mr. Heinfeld has been advised of the Reforestation process as an option. Due to the value of the tree proposed for removal and

the large parkway size, Staff negotiated with the applicants for two large replacement trees to be planted, as opposed to just a one-for-one replacement. Mr. Heinfeld agreed to pay for the removal and the planting of two (2) 48-inch box Coast Live Oak replacement trees, if the Reforestation is approved.

**NOTICING:**

Mr. Heinfeld, Council Member Kevin Muldoon and the Eastbluff Homeowner Community Association have received a copy of this report. The tree was posted with information regarding the reforestation request. The agenda item has also been noticed according to the Brown Act (72 hours in advance of the meeting at which PB&R considers the item).

**ATTACHMENTS:**

Attachment A - Reforestation Application

Attachment B - Eastbluff HOA Minutes - 211206 General Session

Attachment C - Tree Removal Report/Review

Attachment D - Info Sheet – Coast Live Oak (*Quercus agrifolia*)



# CITY OF NEWPORT BEACH

## Public Works Department

Municipal Operations Division

### Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

1-Eucalyptus viminalis (Manna Gum)

*Quantity and species, if known, of tree(s).*

adjacent to 901 Chestnut Place, Newport Beach-in parkway on Alta Vista

*Location of tree(s)*

*Please be as specific as possible*

#### Requestor

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

#### Address/ Phone (Daytime) / Email

901 Chestnut Place, Newport Beach

(949) 933-0879

dheinfeld@lpadesignstudios.com

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: Dan and Katherine Heinfeld

### REFORESTATION REQUESTS: Please proceed to Section B.

#### Section A. For Tree Removal Requests Only

#### Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (\*Greater than \$500)
- Repeated history** of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

**Section B. For Reforestation Requests Only**

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

**As initiated by:**

- Property Owner
- Community Association
- Other \_\_\_\_\_

**Check all items applicable:**

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Public Works Department/Municipal Operations Division using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

**This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.**

**REQUESTOR COMMENTS:**

The specific tree has been an maintenance issue for the property at 901 Chestnut with leaf/litter that has damaged the pool and filter system; which has been replaced 3 times in six years. The debris has damaged the exterior stone stair and recently the tree bark droppings have stained the concrete paving, stairs and plaster on the house. Additionally the tree is a safety issue for parked cars and pedestrian with the typical dropping of limbs associated with this tree type. I am willing to pay for the removal of the tree and pay for the planting of (2) 48 inch box ~~California Sycamores~~ <sup>OAKS</sup> replacement trees.

*Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.*



Eastbluff Homeowners Community Association  
Board of Directors Meeting  
General Session  
December 6, 2021  
Minutes

**Notice:**

Upon notice, duly given and received, the scheduled Board of Directors meeting of the Eastbluff Homeowners Community Association was held on Monday, December 6, 2021, via Zoom Video conference call due to California's State Coronavirus Stay at Home Order.

**Quorum/Call To Order:**

A quorum being present, the meeting was called to order by Ron Rubino, President, at 7:01 p.m.

**Directors Present:**

Ron Rubino, President  
Ginny Tadjalli, Vice President  
Al Maguire, Treasurer  
Thomas Roche, Secretary  
Mark Gart, Director

**Directors Absent:**

**Others Present:**

2 Homeowners

**TPMS Property Management, Inc. Represented By:**

Scott D. Smith, TPMS. Pursuant to the Civil Code requirement, Mr. Smith indicated that the December meeting notice & agenda had been posted in the common area bulletin board located in Blue Heron Park.

**Executive Session Report:**

No Executive Session was held

**Homeowner Forum:**

None

**Approval of Minutes:**

Be it resolved on a motion duly made and seconded, the Board of Directors approved the General Session meeting minutes of the November 1, 2021, meeting prepared by TPMS Property Management as corrected, by correct several misspellings.

## **Financial Statements:**

### **1. October 2021**

The Board reviewed the August - October 2021 financial report from TPMS. After review, on a motion duly made and seconded, the Board of Directors unanimously acknowledged their receipt and review of the August - October financial statements as prepared by Tritz Professional Management Services subject to yearend audit.

### **2. Delinquency Report**

The Board reviewed the current delinquent assessment report through November 30, 2021. No action was required by the Board of Directors.

## **Action Items**

### **Homeowner Reforestation Request**

The Board reviewed a request for removal and reforestation of a large eucalyptus tree adjacent to the property at 901 Chestnut. Dan Heinfeld, owner was on the zoom meeting to discuss the matter with the Board. After discussion, on a motion duly made and seconded, the Board of Directors approved the request and directed TPMS to provide Mr. Heinfeld with the necessary correspondence of association action to be included in his application to the City of Newport Beach.

## **Committee Reports:**

The Board took reports from the following committees with action taken as noted:

### **A. Landscape Committee**

Mark Gart, Barbara Quist, and Scott Smith discussed various landscape items including (1) water savings from the new controller installation; (2) tree trimming status which was delayed due to weather issues; (3) labor hours due the Association from CVL; the B & C corner planting projects which will commence on December 7, 2021; (4) CVL maintenance rotation scheduled and (5) concerns over the upkeep of personal landscaping by some members of the community. No action was taken by the Board.

### **B. Park Improvement Committee**

Nancy Kerr and Tom Roche discussed the use of fertilizer at Blue Heron Park and the purchase of new trash cans. Further discussion will take place on both issues moving forward.

### **C. Neighborhood Connection & Welcoming Committee**

Ron Rubino reported that the Holiday event was successful, and residents were happy to see events happening again. Mr. Rubino indicated that the committee would be holding a Holiday Can Food Drive-by and a Holiday Toy Drive-by. Finally, Christmas lights and decoration were installed at the monument locations.

### **D. Neighborhood Watch Committee**

No Report



**E. Architectural Guidelines Revision Ad Hoc Committee**

Ron Rubino and Scott Smith indicated that Mr. Smith was working with the Committee on possible guideline revisions related to application processing.

**F. Aviation Committee**

No Report

**G. City & NMUSD Issues**

Ron Rubino provided an updated report on continued discussions with the Newport Mesa Unified School District on adherence to the agreement between the District and the Association on using the Corona del Mar High School sports field which he believed were acceptable within the terms of the agreement.

Ron Rubino provided an updated report on the City of Newport Beach Housing Element report. No action was taken by the Board.

**Correspondence & Reports**

The Board of Directors reviewed correspondence and customer service reports since the last meeting. No action was necessary.

**Board Direction & Input & Future Agenda Items**

The Board had the following additional direction & input to management:

1. None

**Next Meeting Date:**

The next regularly scheduled meeting of the Board of Directors is January 3, 2022, beginning at 7:00 p.m. via Zoom Video Conference. An Executive Session meeting will commence at 5:00 p.m., and an Architectural Review Committee Meeting will start at 6:00 p.m. if needed.

**Adjournment:**

There being no further business to come before the Board of Directors of the Eastbluff Homeowners Community the Board adjourned the general meeting at 8:58 p.m.

**Secretary's Certificate:**

I, Thomas Roche, the duly appointed and acting Secretary of the Eastbluff Homeowners Community Association, do hereby certify that the preceding is a true and correct copy of the Minutes of the Board of Directors General Session meeting held on December 6, 2021, as approved by the Board of Directors.

Signature: 

Date: 01-03-22



# Public Works Department/Municipal Operations Division

## TREE INSPECTION REPORT

**Name:** Dan & Katherine Heinfeld

**Location(s) of tree(s):** 901 Chestnut Place / Side – 1/ On Alta Vista Drive

**Request:** The applicants, Dan and Katherine Heinfeld, residing at 901 Chestnut Place, contacted the City Arborist to request the removal of the Manna Gum (*Eucalyptus viminalis*) located on the Alta Vista Drive side due to repeated damage to the pool, pool filter, decking, stairs and plaster on the home.

**Botanical/Common Names:** Eucalyptus viminalis / Eucalyptus - Viminalis

**Estimated Tree Value:** \$17,220.00

**Replacement Street Tree:** Coast Live Oak (*Quercus agrifolia*)


**Damage:** N/A

**Parkway:** Concrete Brick Turf (X) Other

**Comments:** A field inspection determined the Manna Gum is in good condition and does not meet the criteria for removal referenced in the G-1 Policy.


The applicants, Dan and Katherine Heinfeld, residing at 901 Chestnut Place, contacted the City Arborist to request the removal of the Manna Gum (*Eucalyptus viminalis*) located on the Alta Vista Drive side due to repeated damage to the pool, pool filter, decking, stairs and plaster on the home.

The applicant is willing to pay for the removal and the planting of two (2) 48-inch box Coast Live Oak (*Quercus agrifolia*) replacement trees.

**Inspected by:**   
John J. Nelson, City Arborist

**Date:** February 9, 2022

**Recommendation:** Staff is denying the removal request of the Manna Gum and has advised Mr. Heinfeld of the appeal process.

**Reviewed by:**   
Kevin Pekar, Landscape Manager

**Date:** February 9, 2022



# Public Works Department/Municipal Operations Division

February 9, 2022

**TO:** Landscape Manager  
**FROM:** City Arborist  
**SUBJECT:** *Tree Removal Review*

**PROPERTY OWNER(S) / REQUESTER INFORMATION:**

**Name:** Dan & Katherine Heinfeld

**Tree Location:** 901 Chestnut Place / Side – 1 / on Alta Vista Drive

The applicants, Dan and Katherine Heinfeld, residing at 901 Chestnut Place, contacted the City Arborist to request the removal of the Manna Gum (*Eucalyptus viminalis*) located on the Alta Vista Drive side due to repeated damage to the pool, pool filter, decking, stairs and plaster on the home. Mr. Heinfeld reports that the filter has been replaced three times in the last six years, and during wind events additional debris lands into the pool which causes the filter to fail and break.

Additionally, the applicant states that debris from the tree has damaged the stone exterior stairs. Also, bark and droppings from the tree have stained the concrete, the paving stones on the deck and the plaster on his home. Lastly, Mr. Heinfeld is concerned about the safety of vehicles parked under the tree and pedestrians, since this species of tree is associated with typical limb dropping.


The tree was inspected and determined that it did not meet the criteria for removal.

A field inspection determined the Manna Gum is in good condition and does not meet the criteria for removal referenced in the G-1 Policy. Staff is denying the removal request of the Manna Gum and has advised Mr. Heinfeld of the appeal process.

**REPLACEMENT TREE(S):**      **YES**      **NO**

**REPLACEMENT TREE(S):** Coast Live Oak (*Quercus agrifolia*)

**LANDSCAPE MANAGER – COMMENTS / RECOMMENDATIONS:**

Signature:      Date: 2/15/22

Detail Notes Images Documents Observations

# Inventory Detail

Tree ID	972864	Old Tag #	<input type="text"/>	Save
District	1			
Area	1			
Address	901 CHESTNUT PL			
Side/Site	Side - 1			
Alt Address	2720 ALTA VISTA DR			
Tree Species	<a href="#">Eucalyptus viminalis</a> / Eucalyptus - Viminalis			
Common Name	Manna Gum			
Size	31+			
Height	60+			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	AUG/OCT			
Estimated Value	\$17,220.00			
Next Date				



Latitude: 33.640440862 Longitude: -117.870399208 (edit)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	42751	2020 - GRID 1 (Eastbluff) - Broadleaves (Jan. Progress)	GSTS	1/25/21	1/28/21	Grid Pruning	55.20
Invoiced	36064	2019 - GRID 1 (Broadleaves) - Feb. Progress	GSTS	2/07/19	2/26/19	Grid Pruning	52.53
Invoiced	34620	2018 - INCLEMENT WEATHER 10/17/18	GSTS	10/17/18	10/17/18	Debris Removal	0.00
Invoiced	27833	2017 - Grid 1 (Eastbluff) - Broadleaves	GSTS	1/26/17	1/31/17	Grid Pruning	50.13
Invoiced	24439	2016 - WR37912 - Service Request	GSTS	4/05/16	4/05/16	Service Request	59.72
Invoiced	17698	2014 - Grid 1 - Eastbluff (Revised)	GSTS	2/21/14	3/07/14	Grid Pruning	48.00
Work History			WCA		5/03/11	Other	0.00
Work History			WCA		6/30/10	Other	0.00
Work History			WCA		8/05/09	Other	0.00
Work History			WCA		7/29/08	Other	0.00
Work History			WCA		4/26/07	Other	0.00
Work History			WCA		3/03/04	Other	0.00
Work History			WCA		7/18/03	Other	0.00
Work History			WCA		12/15/00	Other	0.00









# City of Newport Beach: Trees Section – Tree Info Sheet

## Coast Live Oak (*Quercus agrifolia*)

The Coast Live Oak is one of the only California native oak that actually thrives in the coastal environment, although it is rare on the immediate shore; it enjoys the mild winter and summer climate afforded by ocean proximity. Some specimens may attain an age exceeding 250 years. With age, this tree develops a large spreading canopy which is often greater than the total height. An important tree in the California landscape. Large, well established trees are often protected by local tree ordinances and removals can be regulated.

### **Description:**

Has evergreen foliage

**Height:** 70 feet

**Spread:** 20 to 70 feet

**Crown shape:**

Rounded, Spreading

**Growth rate:**

24-inch per year





# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item VI-C  
March 1, 2022

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Public Works Department / Municipal Operations Division  
Micah Martin, Deputy Public Works Director, Municipal Operations  
949 644-3055, mmartin@newportbeachca.gov

**PREPARED BY:** Kevin Pekar, Landscape Manager  
949 644-3055, kpekar@newportbeachca.gov

**TITLE:** Reforestation Request –1853 Port Margate Place

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### **RECOMMENDATION:**

Staff recommends the Parks, Beaches and Recreation Commission (PB&R) consider the reforestation request of a City of Newport Beach (City) Liquidambar (*Liquidambar styraciflua*) located at 1853 Port Margate Place. The applicant, Cynthia Rollins, has met the procedural requirements for reforestation, per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees). If approved by PB&R, there will be a one-for-one replacement tree, one (1) 36-inch box Bay Laurel ‘Saratoga’ (*Laurus ‘Saratoga’*) tree, installed at the applicant’s expense.

### **DISCUSSION:**

The applicant, Cynthia Rollins, residing at 1853 Port Margate Place, contacted our City Arborist to request the removal of the Liquidambar located on the front of her property as the tree’s invasive roots are causing damage to the irrigation system in the parkway. Proper removal of the root system to install new irrigation would cause harm to the health of the tree and may cause the tree to become unstable. Additionally, the applicant wishes to renovate the parkway, by removing the previous turfgrass and installing a drought-tolerant groundcover, which is compatible with a new tree’s watering needs.

Staff inspected the tree and determined it is in good condition, hence it does not meet the criteria for removal referenced in the G-1 Policy. Ms. Rollins has been advised of the Reforestation process as an option. She is willing to pay for the removal and the planting of one (1) 36-inch box Bay Laurel ‘Saratoga’ replacement tree, if the reforestation request is approved.

### **NOTICING:**

Ms. Rollins, Council Member Noah Blom, and the Harbor View Community Association have received a copy of this report. The tree was posted with information regarding the reforestation request. The agenda items have also been noticed according to the Brown Act (72 hours in advance of the meeting at which PB&R considers the item).

**ATTACHMENTS:**

Attachment A - Reforestation Application

Attachment B - Harbor View Community Association Board Minutes

Attachment C - Tree Removal Report/Review

Attachment D - Info Sheet – Bay Laurel ‘Saratoga’ (*Laurus ‘Saratoga’*)





# CITY OF NEWPORT BEACH

## Public Works Department

Municipal Operations Division

### Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

1- Tree ID# 975131 Liquidambar styraciflua (Problem Tree)

Quantity and species, if known, of tree(s).

1853 Port Margate Place, Newport Beach parkway

Location of tree(s)

Please be as specific as possible

#### Requestor

- Property Owner
- Community Association
- Other \_\_\_\_\_

#### Address/ Phone (Daytime) / Email

1853 Port Margate Place  
310.266.1500  
cynthia.L.Rollins@msn.com

Signature:

Cynthia L. Rollins

Date: 11.12.21

Print Name:

Cynthia L. Rollins

### REFORESTATION REQUESTS: Please proceed to Section B.

#### Section A. For Tree Removal Requests Only

##### Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (\*Greater than \$500)
- Repeated history** of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

## Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

### As initiated by:

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

### Check all items applicable:

<input checked="" type="checkbox"/>	Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
<input checked="" type="checkbox"/>	Wrong tree species for location
<input type="checkbox"/>	View encroachment
<input type="checkbox"/>	Area has clearly defined contiguous boundaries that include the tree(s) proposed.
<input type="checkbox"/>	Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
<input checked="" type="checkbox"/>	Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
<input type="checkbox"/>	Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Public Works Department/Municipal Operations Division using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

**This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.**

REQUESTOR COMMENTS: After an unsuccessful attempt at requesting a tree removal and reforestation of the Problem Tree located in our parkway, we are asking our HOA Board Members to review and approve our application and initiate the formal request for reforestation to the city. Once the invasive root system is removed, we will be able to install our irrigation system along with ground cover that is more compatible with the new tree's watering needs.

*Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.*

*our first choice for replacement tree would be any of the magnolia trees listed on the tree designation list.*

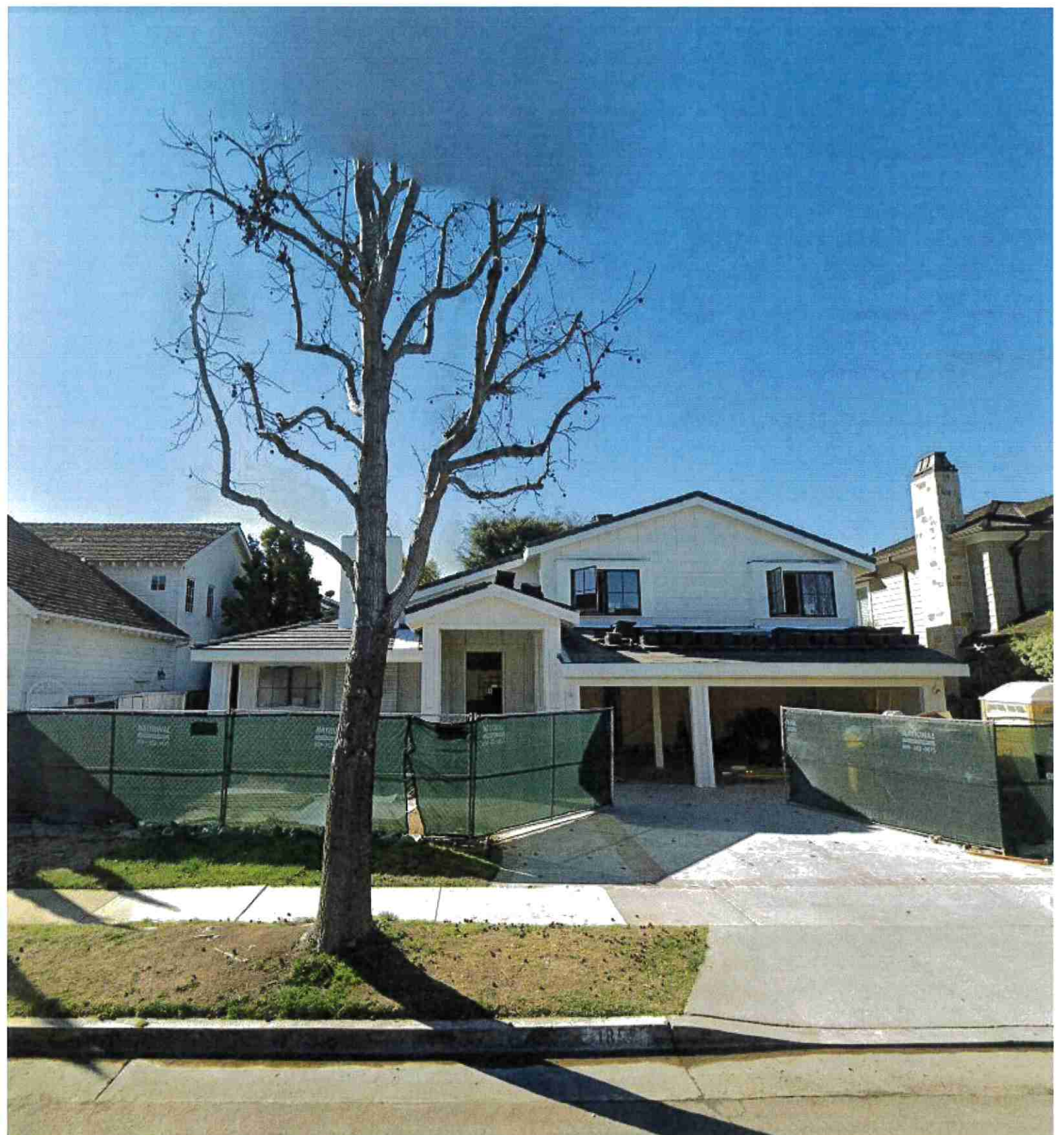




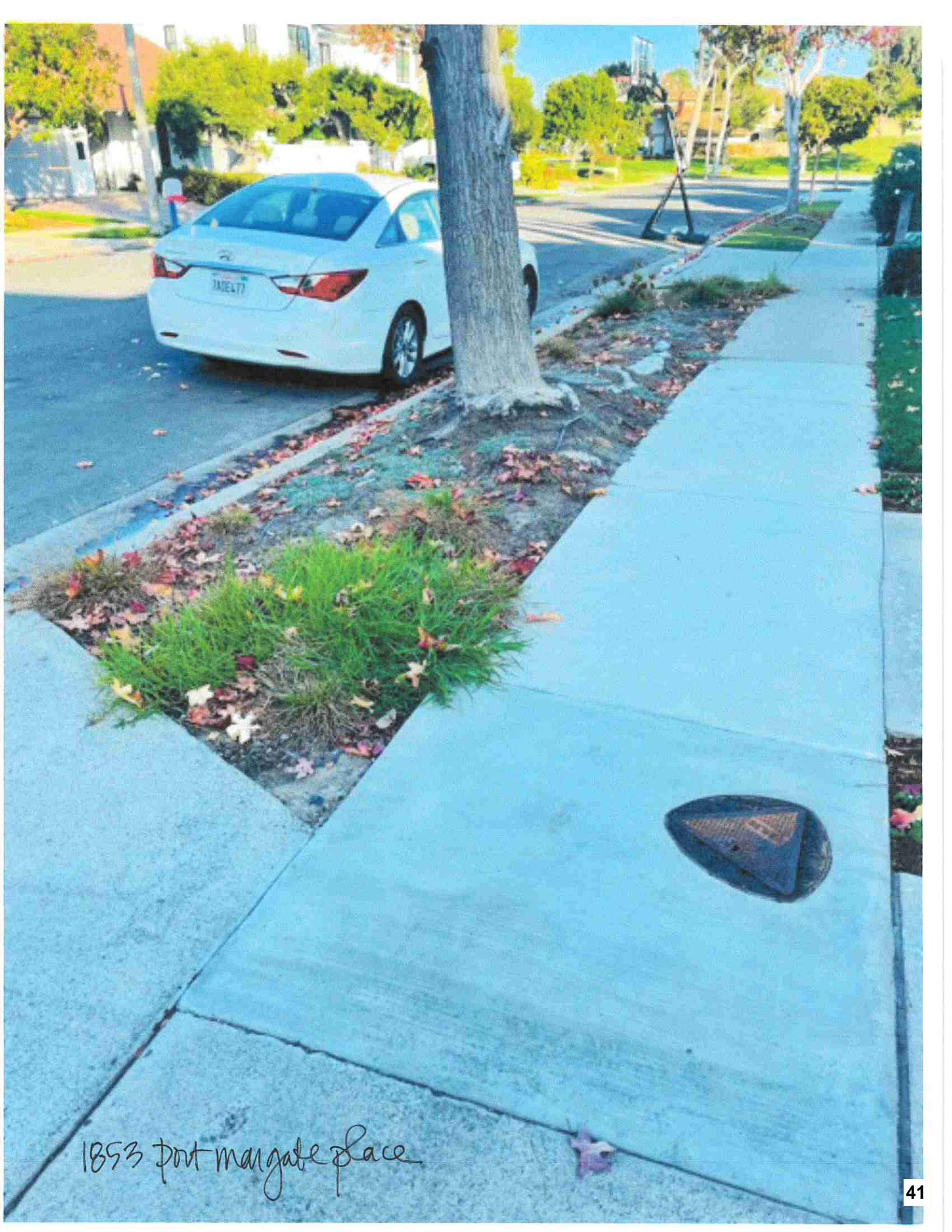
Parfway -sidewalk is lifting  
1853 port mangate place



1853 PORT MARGATE PL. (FRONT) (ID# 975131)

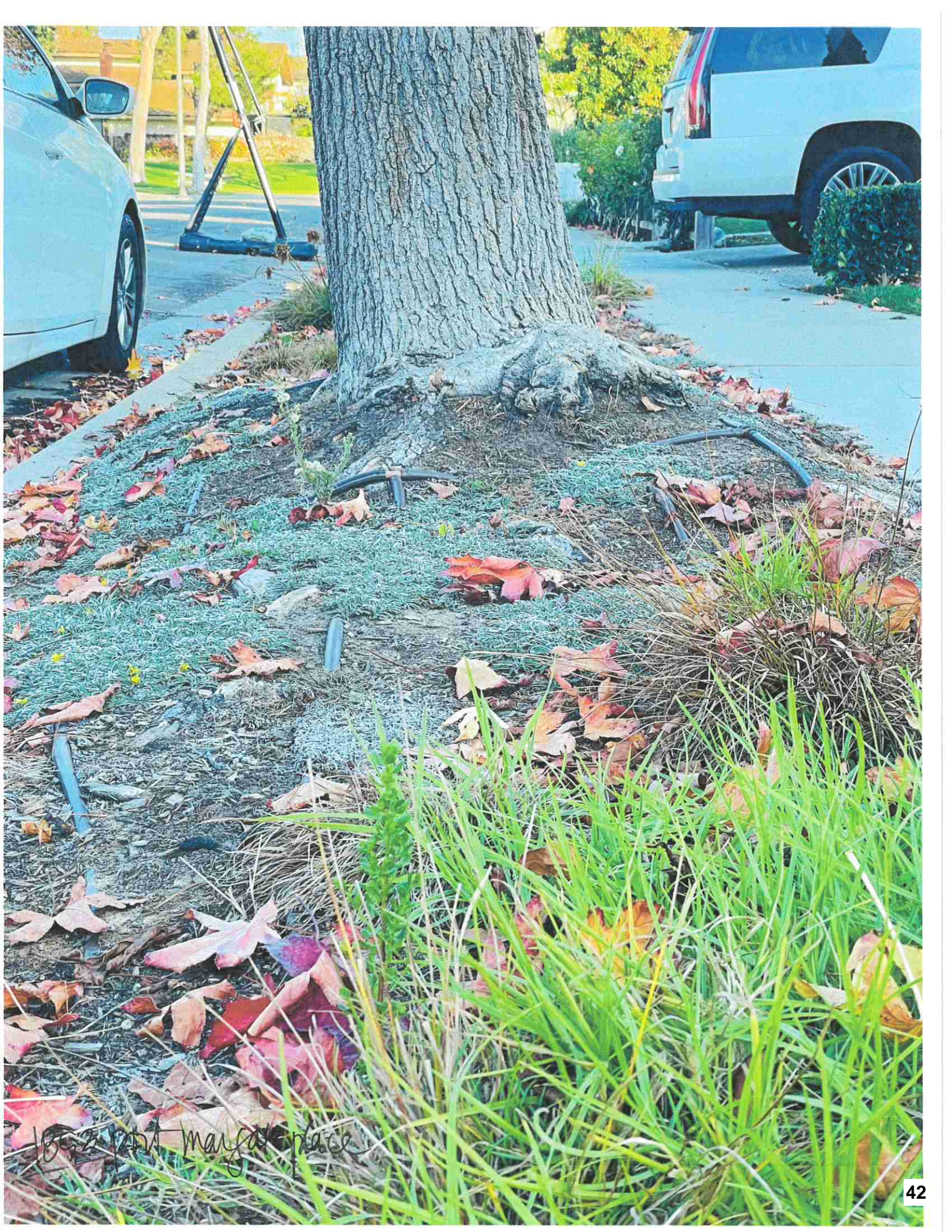






1853 Port Margate Place





10-2-2017 Margaret Price





1052 pint maugale p...  
2015



**HARBOR VIEW COMMUNITY ASSOCIATION**

*A California Nonprofit, Mutual-benefit Corporation, Newport Beach, 92660*

**REGULAR BOARD OF DIRECTORS MEETING**

**November 22, 2021**

**MINUTES**

**NOTICE OF MEETING** In accordance with California Civil Code §4920, Notice and Agenda were posted and distributed for the Regular Meeting of the Board of Directors of Harbor View Community Association held on the above date at the Association’s clubhouse.

**DIRECTORS PRESENT** A quorum of the Board was established with the following Directors in attendance:

- Dick Waitneight, President
- Jessica Susolik, Vice President
- Dewain Campbell, Secretary
- John Lamb, Treasurer
- Julie LaFond, Member at Large

**DIRECTORS ABSENT** None

**OTHERS PRESENT** Steve Humphrey, CCAM®  
Brian Tran, 1621 Port Barmouth

**CALL TO ORDER** The meeting was call to order at 6:30 pm.

**OPEN FORUM** Property at 1627 Port Barmouth: Homeowner Brian Tran was in attendance to discuss with the Board his concern with the property at 1627 Port Barmouth, and the property owner reportedly allowing his contractors/employees to live in the home. Mr. Tran reported to the Board that he was informed by the property owner that the workers are no longer living in the home. The Board informed Mr. Tran that the Board’s authority regarding a homeowner’s leasing rights are limited, and was thanked for meeting with the Board.

**CONSENT AGENDA**

**CONSENT MOTION** A motion was duly made by Julie LaFond and seconded by Dewain Campbell to approve the Meeting Consent Agenda and actions taken/performed thereunder. The motion carried unanimously.

**MINUTES**

Approved unanimously as submitted, the minutes of the October 18 2021 General Session meeting.

Approved unanimously as amended, the motion from the October 26, 2021 Special Board of Directors meeting as follows: "Allow the entire Harbor View Community Association clubhouse facility (conference room, community center, and kitchen, or a subset thereof, as approved by the HVCA Board of Directors) to be used free of charge for all Phase I community based organizations that directly benefit the community, specifically including Andersen Elementary School (including Andersen Elementary School's DEAN'S, PTA, and 6<sup>th</sup> grade play practice). A significant portion of the organization's participants must be part of the Phase I Community, as determined by the Board of Directors. All uses by community-based organization must be approved, by the HVCA Board of Directors, in advance after application through the Clubhouse Manager. Free of charge use by community-based organizations is limited to Monday morning through Friday at 1:00 pm and is subject to facility availability and with possible time limitations, as determined by the Board of Directors. All such community-based organizations must comply with "Harbor View Community Association Facility Rental Rules, Regulations and Rates", which will include a form that will be reviewed by the Harbor View Community Association Board in a timely manner, including submission of security deposits and insurance certificates. The HVCA Board of Directors is the sole and absolute authority on approval for and use of the Clubhouse Facility."

**FINANCIAL**

Approved: Subject to audit review, the Financial Statements for the month of October 31, 2021.

**END OF CONSENT AGENDA****ITEMS FOR DISCUSSION****LANDSCAPE**

1853 Port Margate – City Tree Removal: The Board reviewed and approved the homeowner's City application for the removal and replacement of the City tree located on the parkway at the front of her home. It was noted that all costs for the tree removal and replacement is to be worked out between the homeowner and the City.

**HOMEOWNER  
CORRESPONDENCE**

Discussed during open forum.

**OLD BUSINESS**

**Fence Repair Bids:** It was commented that Advanced Painting & Wood Repair is started the fence repair/painting project on November 15<sup>th</sup>.

**Entrance Re-design:** Board President Dick Waitneight reported that per his conversation with Association architect Gary Wiggle, the City may require that a stop sign be installed on Old Ford Road adjacent to the Newport Hills West Drive entrance.

**NEW BUSINESS**

**N2 Publishing - Port Street Living:** The Board agreed to go with a half page rate at \$375.00 per month for future publications.

**Homeowner Holiday Lighting Competition:** The Board agreed not have this year's homeowner holiday lighting completion sponsored by realtor Krisi Cousens. The Board also approved to reimburse Board member Jessica Susolik \$496.26 for community holiday signage.

**Photo Shoot – 1830 Port Margate:** The Board reviewed and approved the photo shoot permit for the home interior to be scheduled for December 5<sup>th</sup> – December 7<sup>th</sup>.

**NEXT MEETING**

The next Board of Directors of the Harbor View Community Association is scheduled for December 20, 2021. The meeting will call to order at 6:30 pm, location at the Association's clubhouse.

**ADJOURNMENT**

There being no further business to come before the Board of Directors, a motion was duly made, seconded and carried to adjourn the November 22, 2021 Board of Directors meeting at 8:00 pm. No objection being heard, the meeting was adjourned.

**SECRETARY  
CERTIFICATE**

I, DEWAN CAMPBELL, the duly appointed and acting Secretary of Harbor View Community Association do hereby certify that the foregoing is a true and correct copy of the Minutes of the General session Meeting of the Board of Directors held on date listed above as approved by the Board of Directors.

ATTEST:  DATE: 12/20/21  
Appointed or Acting Secretary



# Public Works Department/Municipal Operations Division

## TREE INSPECTION REPORT

**Name:** Cynthia Rollins

**Location(s) of tree(s):** 1853 Port Margate Place / Front - 1

**Request:** The applicant, Cynthia Rollins, residing at 1853 Port Margate Place, contacted the City Arborist to request the removal of the Liquidambar (*Liquidambar styraciflua*) located on the front of her property due to the tree's invasive roots causing damage to the irrigation system in the parkway.

**Botanical/Common Names:** Liquidambar styraciflua / Liquidambar

**Estimated Tree Value:** \$3,260.00

**Replacement Street Tree:** Bay Laurel 'Saratoga'

**Damage:** N/A

**Parkway:** Concrete    Brick    Turf (X)    Other

**Comments:** A field inspection determined the Liquidambar is in good condition and does not meet the criteria for removal referenced in the G-1 Policy.

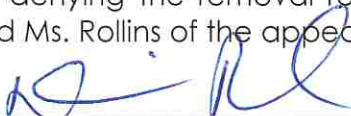
The applicant, Cynthia Rollins, residing at 1853 Port Margate Place, contacted the City Arborist to request the removal of the Liquidambar (*Liquidambar styraciflua*) located on the front of her property due to the tree's invasive roots causing damage to the irrigation system in the parkway. Proper removal of the root system to install a new irrigation system would cause harm to the health of the tree and possibly cause the tree to become unstable.

The applicant is willing to pay for the removal and the planting of one (1) 36-inch box Bay Laurel 'Saratoga' replacement tree, if the Reforestation is approved.

**Inspected by:**   
John J. Nelson, City Arborist

**Date:** February 15, 2022

**Recommendation:** Staff is denying the removal request of the Liquidambar and has advised Ms. Rollins of the appeal process.

**Reviewed by:**   
Kevin Pekar, Landscape Manager

**Date:** February 15, 2022





Detail Notes Images Documents Observations

# Inventory Detail

Tree ID	975131	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	3			
Area	PORT MARGATE PL			
Address	1853 PORT MARGATE PL			
Side/Site	Front - 1			
Alt Address				
Tree Species	<a href="#">Liquidambar styraciflua</a> / Liquidambar			
Common Name	American Sweet Gum			
Size	13-18			
Height	30-45			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Monitor Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$3,260.00			
Next Date				



Latitude: 33.625426863 Longitude: -117.857023637 ([edit](#))

Service History							<u>New</u>
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	43153	2021 - GRID 3 (Buffalo Hills) - Broadleaves (March Progress)	GSTS	3/11/21	3/31/21	Grid Pruning	55.20
Invoiced	37834	2019 - GRID 3 (All Trees)	GSTS	7/11/19	7/31/19	Grid Pruning	53.85
Invoiced	29030	2017 - Grid 3 (Buffalo Hills) - Broadleafs	GSTS	4/21/17	4/28/17	Grid Pruning	50.13
Invoiced	18940	2014 - Grid 3 (Buffalo Hills)	GSTS	7/02/14	9/09/14	Grid Pruning	48.00
Work History			WCA		5/01/12	Other	0.00
Work History			WCA		3/11/08	Other	0.00
Work History			WCA		7/13/05	Other	0.00
Work History			WCA		7/23/01	Other	0.00
Work History			WCA		8/06/99	Other	0.00







## City of Newport Beach: Trees Section – Tree Info Sheet

### Bay Laurel ‘Saratoga’ (*Laurus nobilis* ‘Saratoga’) aka Grecian Laurel

It is native to the Mediterranean region and is used as bay leaf for seasoning in cooking. Often used as focal tree in garden, this tree can be grown as a standard or as a multi-stemmed specimen. Leaves can be used for seasoning. The thick, waxy leaves are resistant to fire. Dried leaves can be used in closets to deter moths. Ground bay leaves can be ingested safely and are often used in soups and stocks, as well as being a common addition to a Bloody Mary. Resistant to psyllid.

#### **Description:**

Has Evergreen foliage

**Height:** 15 to 40 feet

**Spread:** 15 to 30 feet

**Crown shape:**

Compact/Erect with  
low canopy,

Conical or Rounded shape

**Growth rate:**

12 to 24-inch per year

