



# CITY OF NEWPORT BEACH LIBRARY LECTURE HALL DESIGN COMMITTEE AGENDA

Crystal Cove Room (Bay 2D)

Monday, May 9, 2022 - 1:00 PM

***Library Lecture Hall Design Committee Members:***

Council Member Diane B. Dixon  
Karen Clark  
Janet Ray  
Jill Johnson-Tucker  
Matthew Witte

**Staff Members:**

Jim Houlihan, Public Works Deputy Director/City Engineer  
Tim Hetherington, Library Director  
Peter Tauscher, Senior Civil Engineer

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The Library Lecture Hall Design Committee meeting is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Library Lecture Hall Design Committee agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Committee and items not on the agenda but are within the subject matter jurisdiction of the Library Lecture Hall Design Committee. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Peter Tauscher, Senior Civil Engineer, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3316 or [ptauscher@newportbeachca.gov](mailto:ptauscher@newportbeachca.gov).

**NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT**

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Library Services Department 24 hours prior to the scheduled meeting.

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. NOTICE TO THE PUBLIC**

*Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the Library Lecture Hall Design Committee. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Library Lecture Hall Design Committee has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.*

**IV. PUBLIC COMMENTS**

**1. Public Comments**

**V. CONSENT CALENDAR**

*All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. [Board/Committee/Commission] Members have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the [Board/Committee/Commission] votes on the motion unless members of the [Board/Committee/Commission] request specific items to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.*

**1. Approval of Minutes -Draft Minutes of the March 9, 2022 Library Lecture Hall Design Committee Meetings**

[LLHDC Draft Minutes 03092022](#)

**VI. CURRENT BUSINESS**

**1. Project review**

**2. Robert Coffee and the architectural team presentation and discussion of possible interior and exterior layouts to the Library Lecture Hall Design Committee**

**3. Continued discussion of project schedule, programming and concepts**

**VII. MATTERS WHICH COMMITTEE MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

**VIII. ADJOURNMENT**



# CITY OF NEWPORT BEACH LIBRARY LECTURE HALL DESIGN COMMITTEE MINUTES

Wednesday, March 9, 2022 at 3:00 PM

## I. CALL MEETING TO ORDER

Chair Jill Johnson-Tucker called the meeting to order at 3:01 p.m.

## II. ROLL CALL

Present: Chair Jill Johnson-Tucker, Vice Chair Janet Ray, Committee Member Karen Clark, Council Member Diane Dixon (left at 4:25 p.m.), Committee Member Matthew Witte (arrived at 3:05 p.m.)

Absent: None

Staff: Peter Tauscher, Jim Houlihan, Tim Heatherton, Architect Robert (Bob) Coffee, Sound Engineer (Idibri) Jeff Miller

Attendees: Jerold Kappel, Library Foundation and Jim Mosher, Newport Beach resident

## III. NOTICE TO THE PUBLIC

None

## IV. PUBLIC COMMENTS

None

## V. CONSENT CALENDAR

### 1. *Approval of Minutes* from the August 23, 2021 Library Lecture Hall Design Committee Meeting

Chair Jill Johnson-Tucker renewed the three-part motion to move forward with the Irvine Company's approval of the project and an avocado exterior.

The motion carried unanimously with the following vote:

AYES: Chair Jill Johnson-Tucker, Vice Chair Janet Ray, Committee Member Karen Clark, Committee Member Matthew Witte, Council Member Diane Dixon

NOES: None

ABSENT: None

ABSTAIN: None

## VI. CURRENT BUSINESS

### 1. *Project Review*

Architect Robert Coffee announced that the first set of drawings will be ready to go to the Building Department on May 1, 2022 followed by a three-month review process, during which time work will continue on the bid package including the grading and WQMP. He outlined

today's discussion to include the building interior, space resolutions, wall positioning, seating layouts and models, refinements, resolved issues, audio visual components, budgets, exterior materials, three-dimensional interior space renderings, and a donor wall.

**2. *Robert Coffee and the architectural team presentation and discussion of possible interior and exterior layouts to the Library Lecture Hall Design Committee***

Mr. Coffee utilized a presentation to review the revised exterior rendering, modifications to the original site plan for handicap parking and service ramp, changes to the original floor plan with fixed and moveable seat amendments, improvements to wall positioning, space, and acoustics, additional storage areas, a seating diagram, and riser heights and visual cues. He described two seating types, variation costs, and customization options and the group shared personal seat preferences. In response to seating sample interests, it was suggested that a sample chair be placed at the library or the Public Works Department for public view or viewed at other venues in the greater Los Angeles/Orange County area. It was noted that lighting considerations are dependent on the chair type and Mr. Coffee preferred a chair selection by the start of the bid spec. The group favored a chair from the options presented and requested it be built, viewed at another venue, or shipped from the manufacturer as a model for review.

Council Member Dixon suggested focusing on project management to minimize change orders and the team concurred.

Mr. Coffee continued with the presentation to review the exterior materials, mockup inclusions and timing, reflectivity, specular quality, signage, building naming, colors, framing, columns, entryway aesthetic elements and experience. He further described the murals, lobby artwork, donor wall, ramp, lighting, electricity sources, vertical fins, textured walls, and tree coverage. Mr. Coffee pictured walking through a glassed area from Avocado Avenue with a colorful donor wall while noting pendant lighting, the ramp length, stair handrails, and lightening options and costs.

While cost factors were noted, members of the committee agreed that by replacing select walls with glass, the area would appear more open and less enclosed.

Mr. Coffee continued with the presentation to describe exiting the lecture hall where the restrooms are located. In response to sharing the lobby ceiling heights and an artwork suggestion, a member of the committee mentioned that the mechanical soffit appeared "clunky."

Mr. Coffee continued with the presentation to review the lecture hall area including the side panels, lighting and acoustic considerations, curved walls, black-out shades, a double track system, deflectors, and materials.

The committee deliberated on the visual and functional effects of the mullions, fins, and natural light in the lecture hall and requested a computer rendering.

Sound Engineer Jeff Miller explained the technical system designed for "day-to-day uses" with capabilities for more advanced uses, needed elements and wish list items, a distributed mono system, integration options, a touch panel located in the control booth with other locations as needed, a wireless connection option, a digital mixing console, wireless microphones, audio input floor boxes at the stage, computer connections in the control booth, a flush center screen, and a confidence monitor.

The group deliberated on options for the center screen when it is not in use, a LED wall, and fundraising ideas.

Mr. Miller continued with the presentation to review the stage lighting, console, preset button panel, DMX software, stage floor lighting connection boxes, ancillary systems, TV monitors in the green room, a basic Clear-Com system, and lobby TV displays.

The committee considered TV monitor uses and locations and agreed that one lobby TV display would be sufficient that is positioned away from the front door and restrooms and another in the library.

Mr. Miller continued with the presentation to review items outside the base budget including three cameras, a control room switcher, and related hardware for recording and livestreaming for \$100,000 and a virtual acoustic system with the ability for speaker modifications to function as surround sound speakers for \$500,000.

The committee deliberated on justifying the cost of a virtual acoustic system, the adequacy of the planned acoustical system, options for pre-wiring and conduit installation, architectural accommodations, and benefits to performers.

Mr. Miller relayed that the current plan includes acoustics that are optimized for lecture use and the virtual acoustic system is a means for optimizing the system for a wider range of activities.

Jerold Kappel recommended the committee decide now about adding a conduit and cabling for future use.

Jill Johnson-Tucker suggested fundraising language to support the virtual acoustic system addition.

Mr. Miller continued with the presentation to address LED 4K resolution capabilities at the cost of \$400,000 and movie playback capabilities with improvements to the speaker system.

In response to interest shared from the Newport Beach Film festival to use the Lecture Hall for commercial film showings, Mr. Miller agreed to investigate the cost to add data, context, interaction (DCI) to the plan.

Mr. Miller explained how images reach the screen.

Peter Tauscher explained the process for adding options to the bid.

Karen Clark suggested receiving the costs for options soon so they can be included on the fact sheet at the start of the fundraising campaign and as a way of demonstrating versatile uses for the hall.

Mr. Miller relayed that 4K is not required to show films using the planned screen size and viewing distances, but DCI is a requirement for Hollywood produced films. He agreed to put together and share with the committee a list of the options and related costs, along with a cost for a concert grand piano.

The committee discussed the distance from the front row to the stage and seat durability.

### ***3. Continued discussion of project schedule, programming and concepts***

Peter Tauscher relayed that the bidding process is dependent on when the fundraising goals are met as per the Memorandum of Understanding (MOU).

It was stated that July 2022 is the earliest date for obtaining permits.

Mr. Coffee expressed interest in having the plan ready for bid by September 2022.

The process for bidding and awarding bids was shared, as well as an estimated building time frame of 16 months and potential construction challenges.

Chair Johnson-Tucker noted that proposed add-ons are to be taken back to the Library Foundation for review at an upcoming meeting.

Mr. Coffee suggested another meeting to review the interior details and prepare a package including audio visual elements for public viewing.

In response to Chair Johnson-Tucker query's, Peter Tauscher commented that the procedures for major design changes will be dependent on the specific change and agreed that major changes during the construction phase could go to the full committee or subcommittee and other changes will be dealt with as they arise.

Mr. Coffee asked to meet again in two weeks and agreed to notify Chair Johnson-Tucker if he prefers for the full committee or subcommittee to attend.

**VII. MATTERS WHICH COMMITTEE MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

None.

**VIII. ADJOURNMENT**

Chair Johnson-Tucker adjourned the meeting at 5:14 p.m.

**APPROVED BY:**

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Chair Jill Johnson-Tucker