



CITY OF NEWPORT BEACH Contract Instructor Direct Deposit Form

NEW

CHANGE

CANCEL

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSIT

I authorize the City of Newport Beach to initiate credit entries to the **Checking**
or Savings account provided below. If necessary, a debit entry may be made
to correct an erroneous credit and/or overpayment made to the account.

FINANCIAL INSTITUTION ACCOUNT INFORMATION

**Please attach a voided check or a direct deposit form from your bank
with the account and routing numbers.**

This authority will remain with the City of Newport Beach until a written notification is made
to the City to terminate this direct deposit arrangement.

I am a Current Instructor. Vendor #: _____

I am a NEW Instructor

NAME _____

COMPANY (if applicable) _____

ADDRESS _____

CITY, STATE, ZIP _____

E-MAIL ADDRESS/TELEPHONE _____

DATE _____ SIGNATURE _____

Please mail or walk-in your form and attached check to: Recreation & Senior Services Department

Attn: Administrative Support Specialist
100 Civic Center Drive, Bay E
Newport Beach, CA 92660