



**City of Newport Beach**  
**ENCROACHMENT PERMIT FOR**  
**SIDEWALK CAFÉ IN PUBLIC RIGHT-OF-WAY**

PERMIT NO. DEP -
Square Footage of Encroachment:
Fee Paid \$
Receipt No.:
PHONE:
PHONE:

ESTABLISHMENT NAME:	
ESTABLISHMENT ADDRESS:	
APPLICANT'S NAME:	ADDRESS:
PROPERTY OWNER'S NAME:	ADDRESS:

Description of sidewalk café improvements:

**WORKERS' COMPENSATION INSURANCE** (Required by Section 3700 of Labor Code): Applicant has furnished to the City a certificate of workers' compensation insurance issued by an admitted insurer and conforming to Section 3700 of the Labor Code, or an exact copy thereof certified by the insurer. The insurance certificate shows the expiration date of the policy. If the policy lapses or is canceled, this permit shall be deemed to be revoked.

**COMPREHENSIVE GENERAL LIABILITY INSURANCE:** Permittee shall obtain and maintain in force commercial general liability insurance, combined single limit, per occurrence for bodily injury and property damage of at least one million dollars (\$1,000,000) covering the Permittee's operations on the public sidewalk. If the policy contains a general aggregate limit, then the aggregate limit shall not be less than two million dollars (\$2,000,000). The carrier shall be California admitted and approved by the City's Risk Manager. Such insurance shall name, on a form provided by the City, its elected and appointed boards, officers, agents and employees as additional insured's. A Certificate of Insurance shall contain provisions that prohibit cancellation, modifications, or lapse without thirty (30) days prior written notice to the City.

The permit is issued subject to the Permittee's agreement to comply with all terms and conditions of the Encroachment Agreement for Sidewalk Café in Public Right-of-Way. Applicant hereby acknowledges that he/she has read and understands the terms and conditions, and agrees to abide by them.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>SPACE BELOW THIS LINE FOR OFFICE USE ONLY</b>
<b>ADDITIONAL CONDITIONS OF APPROVAL:</b>

PERMIT DENIED BY:	DATE:	REASON:
PERMIT ISSUED BY:	DATE:	EXPIRATION DATE: <i>Annual fees need to be paid no later than June 30th of each year to renew this permit.</i>