

## Summer Camp Registration Tips

Summer Day Camp Registration is similar to buying tickets to your favorite concert. Spots will sell out in seconds due to high demand. Please follow these steps to assist with a speedy registration; but also remember that not everyone will get into this highly sought-after program. We do our best to enroll as many participants off the waitlist as possible by tracking attendance and such, so please be patient, but also have a plan B.

## Summer Camp Registration begins: Thursday, March 13 at 8:00am

- With ample time before registration opens (preferably days):
  - Create a profile for yourself and the participant(s)
  - <u>https://apm.activecommunities.com/cnbreg/Home</u>
  - Please make sure your child meets the age requirements.
    - Summer Day Camp Must be 6-12 years old
    - Pint-Sized Camp Must be 3-5 years old.
  - Practice adding an activity to your cart and assigning a participant.
  - If you already have an account, please try to login, to make sure you have the correct password and login name. If you have been locked out of your account, attempt the reset password link. Call the Recreation Office at 949-644-3151 if you need your password reset. (Office hours are Monday-Thursday 7:30am-5:30pm, Fridays 7:30am-4:30pm).
  - $\circ$  DO NOT wait until Thursday morning to try to login for the first time.
- Log on and search the Activity, please make sure you are registering for the proper location:
  - <u>Summer Day Camp Community Youth Center</u>
    - <u>CNB101</u> Knott's Berry Farm
    - <u>CNB102</u> Tanaka Farms
    - <u>CNB103</u> American Ninja Warrior
    - <u>CNB104</u> Fountain Valley Skating Center
    - <u>CNB105</u> Pirates Lunch Adventure
    - <u>CNB106</u> Skyzone
    - <u>CNB107</u> Thrill It!
    - <u>CNB108</u> Movie Theatre
    - <u>CNB109</u> Knott's Berry Farm
    - <u>CNB110</u> Wild Rivers
    - o <u>Summer Day Camp Newport Elementary</u>
      - <u>CNB201</u> Knott's Berry Farm
      - <u>CNB202</u> Tanaka Farms
      - <u>CNB203</u> American Ninja Warrior
      - <u>CNB204</u> Fountain Valley Skating Center
      - <u>CNB205</u> Pirates Lunch Adventure
      - <u>CNB206</u> Skyzone

- <u>CNB207</u> Thrill It!
- <u>CNB208</u> Movie Theatre
- <u>Summer Day Camp Marina Park</u>
  - <u>CNB209</u> Knott's Berry Farm
  - <u>CNB210</u> Wild River
- Pint-Sized Camp Newport Coast Community Center
  - <u>PINT01</u> Bubbles
  - <u>PINTO2</u> Safety Week
  - <u>PINT03</u> Magician
  - <u>PINT04</u> Slime-o-Mania
  - <u>PINT05</u> SoCal Drum Party
  - <u>PINT06</u> Reptiles
  - PINT07 Fire Truck
  - <u>PINT08</u> Face Painting & Balloon Twisting
  - <u>PINT09</u> KidCreate Studio
- Be prepared to watch the count-down because at 8am the "Add to Cart" button will go live.
  - Click "Add to Cart" and wait; let it load as the system determines your place in line.
  - Please do not hit refresh.
- Select the name of the child you wish to register and click "Add to Cart" or "Register Another Participant."
  - Either option will put the first child's enrollment in your cart, then take a deep breath because you made it!
  - When registering multiple children please follow step 2 BEFORE checking out.
  - When all children to enroll are in your cart, then Click "Check Out" and continue the checkout process.
- When registering for multiple children:
  - $\circ~$  Please include them on the same transaction to ensure they will be added together.
  - o Click "Register Another Participant for this Activity"
  - Select the other child's name and click "Add to Cart" or "Register another Participant" if needed
  - Click "Check Out" and continue the checkout process.
- If the activity is full, please click "Add to Waitlist" in order to keep your place in line.
  - You will not be charged when added to a waitlist, but you do need to complete the transaction.
  - The Recreation Office will contact you when there is a spot available.

Lastly, if you are wondering about Active Kids Registration for Fall 2025, that will open July 17th.

We look forward to having your camper(s) join us for a fun summer! Please feel free to contact the Recreation Office if you have any questions.

## **RECREATION & SENIOR SERVICES DEPARTMENT**

100 Civic Center Drive - Bay E, Newport Beach, CA 92660

Tel.: 949-644-3151 | Fax: 949-644-3155 | Email: recreation@newportbeachca.gov