



**CITY OF NEWPORT BEACH**  
100 Civic Center Drive  
Newport Beach, California 92660  
949 644-3141 | 949 644-3073 FAX  
[newportbeachca.gov/finance](http://newportbeachca.gov/finance)

## SUBCONTRACTOR BUSINESS LICENSE LIST

Dear Owner/Builder or Contractor:

All general contractors and sub-contractors who operate in Newport Beach must comply with the provisions as set forth in Municipal Code Sec. 5.04.020, which requires proof of a valid City of Newport Beach business license upon commencing their activity in Newport Beach.

Therefore, we request that building owners and/or general contractors complete the information on the reverse side of this letter prior to their job being finalized. Your cooperation will prevent unnecessary inspections at your job site to ensure all contractors are licensed.

Please complete all pages of this form and return it to the Revenue Division in one of the following ways:

in person at City Hall, via fax at 949-644-3073, or email to [bllicense@newportbeachca.gov](mailto:bllicense@newportbeachca.gov).

In order to verify your subcontractors' business licenses, you may visit the Revenue Division website at: <http://www.newportbeachca.gov/Revenue> and follow the link to the Business Search. Should a contractor need to obtain a business license, they may do so using our convenient online service at [www.newportbeachca.gov/Business](http://www.newportbeachca.gov/Business).

Should you have questions, please call 949-644-3141. We will be happy to assist you.

Thank you for your cooperation.

### 2025/2026 Tax Rates – Valid through June 30, 2026

In Town Commercially Based Business	\$229
In Town Residentially-Based Business	\$229
Business with State Contractor's (CSLB) License	\$217
Out of Town-Based Business w/o State Contractor's License	\$343

### JOB ADDRESS

OWNER

GENERAL CONTRACTOR

CONTRACTOR ADDRESS

**BUILDING PERMIT NO(S)**

JOB START / END DATES

BUSINESS LICENSE ACCT.

BT

Telephone: (949) 644-3141 • Fax: (949) 644-3073 • [bllicense@newportbeachca.gov](mailto:bllicense@newportbeachca.gov)

TRADE	SUBCONTRACTOR NAME	COMPLETE MAILING ADDRESS	PHONE Incl. Area Code	NEWPORT BEACH BUSINESS LIC. #		END DATE ON JOB
Acoustical Engineer				BT		
Architect				BT		
Awnings				BT		
Cabinets				BT		
Civil Engineer				BT		
Concrete				BT		
Concrete-Cutting				BT		
Concrete-Decorative				BT		
Counter Tops				BT		
Curtain Wall				BT		
Demolition				BT		
Doors				BT		
Drilling				BT		
Drywall				BT		
Electrical				BT		
Elevator				BT		
Fencing				BT		
Finish Carpentry				BT		
Fire Alarm				BT		
Fire Sprinklers				BT		
Fireplace				BT		
Flooring-Carpet/Wood				BT		
Flooring-Other				BT		
Framing				BT		
Furniture				BT		
Garage Door				BT		
Glass/Glazing				BT		
Generator				BT		
Grading/Excavation				BT		
HVAC				BT		
Insulation				BT		
Interior Design				BT		
Irrigation				BT		
Landscaping				BT		
Lathing				BT		
Lock and Security				BT		
Low Voltage				BT		

TRADE	SUBCONTRACTOR NAME	COMPLETE MAILING ADDRESS	PHONE Incl. Area Code	NEWPORT BEACH BUSINESS LIC. #		END DATE ON JOB
Masonry				BT		
Ornamental Metal				BT		
Paint				BT		
Paving				BT		
Piers/Docks				BT		
Plastering				BT		
Plumbing				BT		
Post Tension				BT		
Precast				BT		
Reinforcing Steel				BT		
Roofing				BT		
Sand/Water Blasting				BT		
Scaffolding				BT		
Security Alarm				BT		
Sewer/Waste				BT		
Sheet Metal				BT		
Shoring				BT		
Siding/Decking				BT		
Signage				BT		
Special Inspections				BT		
Soils Engineer				BT		
Stairs				BT		
Steel-Structural				BT		
Solar/Photovoltaic				BT		
Structural Engineer				BT		
Swimming Pool				BT		
Tanks				BT		
T-Bar				BT		
Tile				BT		
Water Conditioning				BT		
Water Proofing				BT		
Welding				BT		
Windows				BT		
Other				BT		
Other				BT		
Other				BT		

List any other trades used on this job site, which have not been noted above, on a separate sheet of paper.