

### Agenda

- Meet the Team
- Updates
- ▶ Important Dates and Reminders
- Q & A Session

## Meet the Team

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#### Changes for 2025 Renewals

Permit fee

• 2024 : \$214/permit

• 2025: \$326/ permit

Renewal Form

TOT reporting

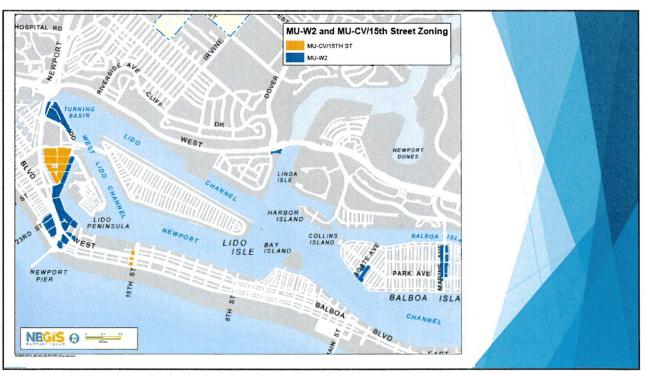
Systematic trace in the second state in the second state in the second s		Renewal Year	Business Number	Permit Number	READ AND INITIAL THE FOLLOWING  Any violation of the certifications or acknowledgements will be subject to an administrative citation.				
ongragiji w portlearheage	N 1 908 TER 1987				Certifications				
SHORT TERM LODGING PERMIT RENEWAL \$336 PER PERMIT   DUE 10/31/2025					I have reviewed my Homeowner Association's covenants, conditions and restrictions, if ar short term lodging is permitted.				
John Doe 123 Main St					I have read and understand NBMC Chapter 5.95 and all other regulations related to the operation of a short term lodging unit.				
Newport Beach CA 92660	ons: Make updates in blue sp	acm or mark no ch	inze.		That all Permits on this application are not Accessory Dwelling Unit(s), Junior Accessory Dwelling Unit(s), or deed restricted affordable housing unit.				
Owner Information				NO CHANGE	I have no outstanding debt owed the City, including, but not limited to: transient occupancy tax administrative fines, license or permit fees, citations, or inspection costs.				
	Out er l	Arrens			The property does not contain any unpermitted work, improvement, construction, or structure in violation of any local, state, or federal law.				
		te. Zip Code			Acknowledgements				
	Ires				I will maintain an active and current business license tax certificate.				
24/7 Emergency Contact	pency Contact No Cr			NO CHANGE	I will notify the Revenue Division of any physical changes to the property that affect the square footage, occupancy, parking, and/or number of bedrooms.				
Must be within 25 miles of Newport Seach	Martin				I must inform the guest of the amount of transient occupancy tax and visitor service fee prior to the completion of a booking transaction.				
	A ces				I am to provide all guests a copy of the NBMC related to violations, the short term lodging permit conditions, and the Good Neighbor Policy.				
Agent Information If permitted units are managed by an agent, the	Agon I Registration and Own	er Des laracion for ex	s must be completed.	Any updates must be	I must notify the City if I cease operating a short term lodging unit, and any tax due will be payable within thirty (30) days from the date of a City invoice.				
completed online at http://hbca.gov/STLown.ors				9.5	This permit is only valid for the term issued and permit does not convey or grant a property right that runs with the land.				
< Property Address > If there have been any physical modifications to available parting please notify lodg netting preserved.		low, including them	gas to square footage	, bed room count, or	I will post the City issued short term lodging permit number on all advertisements.				
available parking prease notify look button experi	Browns Auto-								
Total Permits X	5136	Re	newal Cost		I hereby certify under the penalty of perjury that I am outhorized to make this statement and that the information provided on this form is true and correct.				
The shers term lodging permit renewal for minus			eeprthepermit(s) A	il be deemed	Print Name Signature				
abandon eti pursuant to Newport Beach Municip.	PLETE AND SIGN T		SIDE		Title Date				

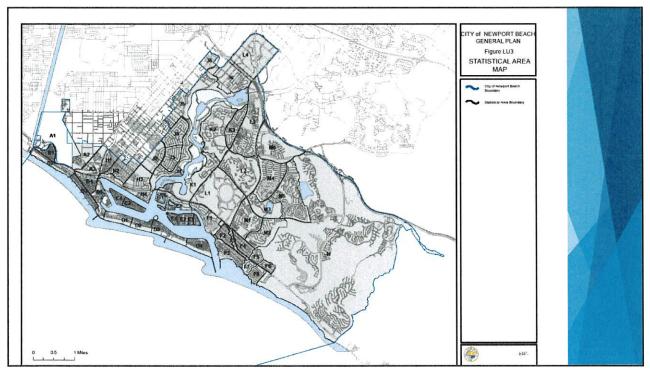
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			8915 0			UTOT1234					
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. TOTAL GR	OSS RENTAL RECEI	PTS - 30 cons	ecutive days or less	9							
SLP12345	3	SLP12346	5	N/A	5	_					
N/A	\$	N/A	\$	N/A	S						
N/A	\$	N/A	5	N/A	5						
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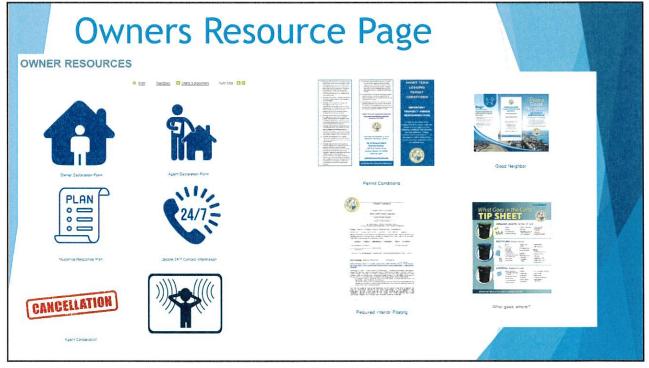
# **Municipal Code Updates**

- ► Good Cause Extensions
- ► Safety Enhancement Zones
- ► Reinstatements
- ► Mixed Use

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# Short-Term Rental Tenant Vetting

- Preventing Violations & Ensuring Compliance
- Verify tenant age: No rentals under 25 years old (including parent booking for minors).
- Noise violations: Loud and unreasonable noise may result in a DAC, LUGO, or citation from code enforcement.
- Overnight occupancy: Ensure guests do not exceed the maximum overnight occupancy of each unit.
- Possible screening process to prevent violations:
  - Request valid government ID in person if possible to verify the renter matches the person who booked.
  - Confirm number of guests do not exceed the maximum for each unit.
  - Conduct proactive checks of properties to look for violations before they are observed/reported.
- Set expectations upfront: Review rules with tenants such as parking, trash, and neighborhood conduct to ensure that they understand that violations can result in the owner receiving a citation for their actions.

# Off-Season Inspections & Code Requirements

- Safety Equipment:
  - > Smoke detectors in every bedroom.
  - ▶ Smoke & carbon monoxide detector outside each sleeping area.
- Waste Compliance (SB 1383):
  - 3 required bins: Trash, Recycle, Organics.

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#### Continued.....

- Property Details:
- ▶ Confirm number of bedrooms matches application.
- Verify reported square footage.
- Ensure parking availability is accurate.
- No peeling paint or overgrown vegetation (public nuisance violations).
- Visible address number for emergency response.
- Functional heating system(A/C not required).
- ➤ To schedule an inspection, send an email to <a href="mailto-codeEnforcement@newportbeachca.gov">CodeEnforcement@newportbeachca.gov</a> (Include a few dates/days/times that work with your rental schedule)



#### **Important Reminders**

- Full payment and completed forms are due at the City on or before October 31st
- · Postmark dates are not accepted
- Incomplete forms or partial payment can result in penalties and interest
- Report all taxable rent, including fees

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