

NEWPORT BEACH CITY ARTS COMMISSION

CULTURAL ARTS GRANT PROJECT COMPLETION REPORT

FY 2024-25

(Please type report)

DUE by January 19, 2026

Name of Organization _____

Mailing Address _____

Telephone _____ Fax _____

Person preparing report _____ Phone _____

Grant Project(s) Funded _____

Effective Dates of Grant _____

Period covered in this Report _____

1. Please describe the effectiveness of your organization's grant project(s), in terms of:
 - The size and composition of the target group reached
 - Conformity to the planned time framework
 - The theme of the project
 - The allocation of funds to date
 - The kinds of educational services provided by this project
 - The composition of the professional staff rendering these services
2. Please describe how the program was evaluated. Include information on measures your organization has initiated to improve the project in the future.
3. Please add any other comments you feel are appropriate.
4. Please attach relevant press clippings, brochures, photos, etc. that demonstrate how the project was completed or is in process.

Please limit your narrative to no more than two (2) pages. The Completion Report must be received by the Newport Beach Cultural Arts Division by **January 19, 2026**. **This report must be submitted in order to be eligible for future Cultural Arts Grants funding. Please note that grant funding must be spent or encumbered by January 19, 2026.**

Mail or Deliver to:

Cultural Arts Division

1000 Avocado Avenue

Newport Beach, CA 92660

Attn: Cultural Arts Grant Completion Report