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OFFICE OF THE DIRECTOR

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To: City Managers

Fr: Dr. Clayton Chau, HCA Agency Director

On May 18, 2020, Governor Newsom announced updated criteria for counties to meet in order to request a variance to the State Stay-at-Home Order, meaning the additional businesses could re-open during Stage 2. Expanded Stage 2 industries include:

- Destination retail, including shopping malls and swap meets
- Personal services, limited to: car washes, pet grooming, tanning facilities and landscape gardening
- Office-based businesses (telework remains strongly encouraged)
- Dine-in restaurants (other amenities like bars or gaming areas are not permitted)
- Outdoor museums and open gallery spaces
- Schools

In order for the County Public Health Officer to attest to the Variance, the County needs your assistance in sharing the industry-specific business guidance the State prepared, which is available here: <https://covid19.ca.gov/industry-guidance/>, with businesses in your city.

Per the California Department of Public Health, all facilities must complete the following prior to reopening:

1. Perform a detailed risk assessment and implement a site-specific protection plan
2. Train employees on how to limit the spread of COVID-19, including how to [screen themselves for symptoms](#) and stay home if they have them
3. Implement individual control measures and screenings
4. Implement disinfecting protocols
5. Implement physical distancing guidelines

It is critical that employees needing to self-isolate because of COVID-19 are encouraged to stay at home, with sick leave policies to support that, to prevent further infection in your workplace. See additional information on [government programs supporting sick leave and worker's compensation for COVID-19](#). The County does not need to review individual COVID-19 Response plans from businesses.

Additionally, the County appreciates your help in ensuring businesses within your city are securing appropriate personal protective equipment for their employees. Cities should continue to follow established resource requesting protocols for unmet needs via the County WebEOC platform. If the County Operational Area cannot fill requested resources, coordination efforts will be elevated to the State through the Governor's Office of Emergency Services (CalOES) who will assist in providing the requested resource to each City.

The County appreciates your continued support and collaboration during this unprecedented time.