# Voluntary Supplemental Term Life Application Form



Metropolitan Life Insurance Company, New York, NY 10166

SECTION 1: Group Cu	stomer Informa	tion	(To b	e Com	pleted	by the Record	keeper)	
Name of Group Customer/Employer City of Newport Beach		Group Customer Number   Divis 5973407		mber Division	Class	Dept Code		
Date of hire (mm/dd/yyyy)		Cov	erage E	ffective	Date	(mm/dd/yyyy)		
SECTION 2: Your Enro	ollment Informat	ion	(To be	. Comp	oleted	by the Employ	ee in blue or	black ink)
First Name	Middle Name				Last N	Name		
SSN	Date of birth (mm/	dd/y	(צצי	Gen	der: //a <b>l</b> e	☐ Female	Marital stat 	us:
Address		City					State	ZIP
Job title	Basic annual earn	ngs		] Salar ] Hourl		Hours worked	per week	
☐ New Enrollment ☐ Charlet due to a Qualifying Event, enter	ange in Enrollment date <i>(mm/dd/yyyy)</i>							
Phone number	Email address							

- ▶ I have read my enrollment materials and I request coverage for the benefits for which I am or may become eligible. I understand that contributions are required for the benefits I select below.
- ▶ If you are enrolling after the initial enrollment period, please refer to the Declarations and Signature section of this enrollment form to determine the evidence of insurability and late entrant requirements. If evidence of insurability is required for a coverage you are electing, you must complete a Statement of Health form for all amounts you are requesting.

# **GEF02-1**

ADM

(The form number above applies to residents of all states except as follows: Form number **GEF09-1** applies to residents of Montana;

**GEF02-1** 

ADM applies to residents of Connecticut, North Dakota, and Utah)

Term Life and Accidental Death & Dismemberm	ent (AD&D) Insuranc	e
☐ Supplemental/Optional Life¹ and AD&D (Buy up)		
Enter amount requested \$		
☐ Supplemental/Optional Dependent Spouse/Domestic Part	mer <sup>2</sup> Life <sup>1, 3</sup> and AD&D (Buy	/ up)
Enter amount requested \$		
$\hfill \square$ Supplemental/Optional Dependent Child Life $^3$ and AD&D	(Buy up)	
Enter amount requested \$		
<sup>1</sup> Life Insurance may include an Accelerated Benefits Option under which life insurance amount. An interest and expense charge may be deducted benefits may affect eligibility for public assistance. This benefit may be to personal tax advisor.	I from the accelerated payment.	Receipt of accelerated
<sup>2</sup> Domestic Partner includes your registered Domestic Partner if you and y civil union partners or reciprocal beneficiaries with a government agency your non-registered Domestic Partner if you and your Domestic Partner I love and affection; or a lawful and substantial economic interest in the codistinguished from an interest which would arise only by, or would be enl other person. By enrolling such Domestic Partner for coverage and signi <sup>3</sup> Amounts will be subject to state limits, if applicable.	or office where such registration nave either a substantial interest ontinued life, health or bodily safe nanced in value by, the death, dis	is available. It also includes in the other engendered by ty of each other, as sablement or injury of the
SECTION 3: Dependent Information		
If you are applying for coverages for your Spouse/Domestic Information requested below.	Partner and/or Child(ren), p	lease provide the
Name of your Spouse/Domestic Partner (first, middle, last)	Date of birth (mm/dd/yyyy)	
		│
Name(s) of your Child(ren) (first, middle, last)	Date of birth (mm/dd/yyyy)	
		☐ Male ☐ Female
		☐ Male ☐ Female
		☐ Male ☐ Female
		│
Check here if you need more lines. Provide the additional return it with your enrollment form.	information on a separate	
GEF02-1 ADM (The form number above applies to residents of all states excresidents of Montana; GEF02-1	cept as follows: Form numb	per GEF09-1 applies to
ADM applies to residents of Connecticut, North Dakota, and	Utah)	
CECTION 4: Fraud Marrisons		

# **SECTION 4: Fraud Warnings**

Before signing this enrollment form, please read the warning for the state where you reside and for the state where the contract under which you are applying for coverage was issued.

#### GEF09-1a

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#### **GEF09-1**

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Alabama, Arkansas, District of Columbia, Louisiana, Massachusetts, New Mexico, Ohio, Rhode Island and West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**Colorado:** It is unlawful to knowingly provide false, incomplete or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies to the extent required by applicable law.

**Florida:** Any person who knowingly and with intent to injure, defraud or deceive any insurance company files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

**Kansas and Oregon**: Any person who knowingly presents a materially false statement in an application for insurance may be guilty of a criminal offense and may be subject to penalties under state law.

**Kentucky:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime

Maine, Tennessee and Washington: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**Maryland**: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**New Jersey**: Any person who files an application containing any false or misleading information is subject to criminal and civil penalties.

**New York** (only applies to Accident and Health Insurance): Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**Oklahoma**: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**Puerto Rico:** Any person who knowingly and with the intention to defraud includes false information in an application for insurance or files, assists or abets in the filing of a fraudulent claim to obtain payment of a loss or other benefit, or files more than one claim for the same loss or damage, commits a felony and if found guilty shall be punished for each violation with a fine of no less than five thousand dollars (\$5,000), not to exceed ten thousand dollars (\$10,000); or imprisoned for a fixed term of three (3) years, or both. If aggravating circumstances exist, the fixed jail term may be increased to a maximum of five (5) years; and if mitigating circumstances are present, the jail term may be reduced to a minimum of two (2) years.

**Vermont**: Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.

**Virginia**: Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement may have violated the state law.

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**Pennsylvania and all other states**: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

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# **SECTION 5: Beneficiary Designation for Employee Insurance**

I designate the following person(s) as primary beneficiary(ies) for any amount payable upon my death for the MetLife insurance coverage applied for in this enrollment form. With such designation any previous designation of a beneficiary for such coverage is hereby revoked.

I understand I have the right to change this designation at any time. I also understand that unless otherwise specified in the group insurance certificate, insurance due upon the death of a Dependent is payable to the Employee.

Check if you need more space f information, and sign/date the p		ries and attach a separate p	page. Include all bene	ficiary
Full Name (first, middle, last)	SSN	Date of birth (mm/dd/	(yyyy) Relationship	Share %
Address	City	State ZIP	Phone number	
Full Name (first, middle, last)	SSN	Date of birth (mm/dd/	(yyyy) Relationship	Share %
Address	City	State ZIP	Phone number	
Full Name (first, middle, last)	SSN	Date of birth (mm/dd/	(yyyy) Relationship	Share %
Address	City	State ZIP	Phone number	

Payment will be made in equal shares or all to the survivor unless otherwise indicated. Total: 100%

#### GEF09-1a

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#### **GEF09-1**

**DEC** applies to residents of Connecticut, North Dakota and Utah)



If all the primary beneficiary(ies) die before me, I designate as contingent beneficiary(ies):

Full Name (first, middle, last)	SSN	Date of bi	rth (mm/dd/yyyy)	Relationship	Share %
Address	City	State	ZIP	Phone number	
Full Name (first, middle, last)	SSN	Date of bi	rth (mm/dd/yyyy)	Relationship	Share %
Address	City	State	ZIP	Phone number	

Payment will be made in equal shares or all to the survivor unless otherwise indicated. Total: 100%

# **SECTION 6: Declarations and Signature**

By signing below, I acknowledge:

- 1. I have read this enrollment form and declare that all information I have given is true and complete to the best of my knowledge and belief.
- 2. I declare that I am actively at work on the date I am enrolling and, if I am enrolling for any contributory life insurance, that I was actively at work for at least 20 hours during the 7 calendar days preceding my date of enrollment. I understand that if I am not actively at work on the scheduled effective date of insurance, such insurance will not take effect until I return to active work.
- 3. I understand that, on the date dependent insurance for a person is scheduled to take effect, the dependent must not be confined at home under a physician's care, receiving or applying for disability benefits from any source, or Hospitalized. If the dependent does not meet this requirement on such date, the insurance will take effect on the date the dependent is no longer confined, receiving or applying for disability benefits from any source, or Hospitalized.
- 4. I understand that if I do not enroll for life coverage during the initial enrollment period, or if I do not enroll for the maximum amount of coverage for which I am eligible, evidence of insurability satisfactory to MetLife may be required to enroll for or increase such coverage after the initial enrollment period has expired. Coverage will not take effect, or it will be limited, until notice is received that MetLife has approved the coverage or increase.
- 5. I understand that if I do not sign the payment authorization below, coverage for which contributions are required will not take effect until I have provided such authorization.
- 6. I affirmatively decline coverage for any benefits for which I am eligible which I do not request on this enrollment form.
- 7. I have read the Beneficiary Designation section provided in this enrollment form and I have made a designation if I so choose.
- 8. I have read the applicable Fraud Warning(s) provided in this enrollment form.

Sign Signature of Employ	ee	Date signed (mm/dd/yyyy)		
Print First Name	Print Middle Name	Print Last Na	me 	

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#### GFF09-1

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# **PAYMENT AUTHORIZATION**

By signing below, I authorize my employer to deduct the required contributions from my earnings for my coverage. This authorization applies to such coverage until I rescind it in writing.

Sign Signature of Employ Here	ee	Date signed (mm/dd/yyyy)		
Print First Name	Print Middle Name	Print Last Na	me	

# GEF09-1a

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# **GEF09-1**

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# How to submit this form

After completion, make a copy for your records and return the original to your employer.



Delaware American Life Insurance Company MetLife Legal Plans, Inc. MetLife Legal Plans of Florida, Inc. MetLife Health Plans, Inc. Metropolitan Life Insurance Company Metropolitan Tower Life Insurance Company SafeGuard Health Plans, Inc. SafeHealth Life Insurance Company

# **Our Privacy Notice**

We know that you buy our products and services because you trust us. This notice explains how we protect your privacy and treat your personal information. It applies to current and former customers. "Personal information" as used here means anything we know about you personally.

## **SECTION 1: Plan Sponsors and Group Insurance Contract Holders**

This privacy notice is for individuals who apply for or obtain our products and services under an employee benefit plan, group insurance or annuity contract, or as an executive benefit. In this notice, "you" refers to these individuals.

# **SECTION 2: Protecting Your Information**

We take important steps to protect your personal information. We treat it as confidential. We tell our employees to take care in handling it. We limit access to those who need it to perform their jobs. Our outside service providers must also protect it, and use it only to meet our business needs. We also take steps to protect our systems from unauthorized access. We comply with all laws that apply to us.

# **SECTION 3: Collecting Your Information**

We typically collect your name, address, age, and other relevant information. We may also collect information about any business you have with us, our affiliates, or other companies. Our affiliates include life, car, and home insurers. They also include a legal plans company and a securities broker-dealer. In the future, we may also have affiliates in other businesses.

#### **SECTION 4: How We Get Your Information**

We get your personal information mostly from you. We may also use outside sources to help ensure our records are correct and complete. These sources may include consumer reporting agencies, employers, other financial institutions, adult relatives, and others. These sources may give us reports or share what they know with others. We don't control the accuracy of information outside sources give us. If you want to make any changes to information we receive from others about you, you must contact those sources.

We may ask for medical information. The Authorization that you sign when you request insurance permits these sources to tell us about you. We may also, at our expense:

- · Ask for a medical exam
- Ask for blood and urine tests
- · Ask health care providers to give us health data, including information about alcohol or drug abuse

We may also ask a consumer reporting agency for a "consumer report" about you (or anyone else to be insured). Consumer reports may tell us about a lot of things, including information about:

Reputation

· Driving record

Finances

- · Work and work history
- · Hobbies and dangerous activities

The information may be kept by the consumer reporting agency and later given to others as permitted by law. The agency will give you a copy of the report it provides to us, if you ask the agency and can provide adequate identification. If you write to us and we have asked for a consumer report about you, we will tell you so and give you the name, address and phone number of the consumer reporting agency.

Another source of information is MIB, Inc. ("MIB"). It is a not-for-profit membership organization of insurance companies which operates an information exchange on behalf of its Members. We, or our reinsurers, may make a brief report to MIB. If you apply to another MIB Member company for life or health insurance coverage, or a claim for benefits is submitted, MIB, upon request, will supply such company with the information in its file. Upon receipt of a request from you MIB will arrange disclosure of any information it may have in your file. Please contact MIB at 866-692-6901. If you question the accuracy of information in MIB's file, you may contact MIB and seek a correction in accordance with the procedures set forth in the federal Fair Credit Reporting Act. You may do so by writing to MIB, Inc., 50 Braintree Hill, Suite 400, Braintree, MA 02184-8734 or go to MIB website at <a href="https://www.mib.com">www.mib.com</a>.

# **SECTION 5: Using Your Information**

We collect your personal information to help us decide if you're eligible for our products or services. We may also need it to verify identities to help deter fraud, money laundering, or other crimes. How we use this information depends on what products and services you have or want from us. It also depends on what laws apply to those products and services. For example, we may also use your information to:

- administer your products and services
- · perform business research
- market new products to you
- · comply with applicable laws

- · process claims and other transactions
- confirm or correct your information
- help us run our business

# **SECTION 6: Sharing Your Information With Others**

We may share your personal information with others with your consent, by agreement, or as permitted or required by law. We may share your personal information without your consent if permitted or required by law. For example, we may share your information with businesses hired to carry out services for us. We may also share it with our affiliated or unaffiliated business partners through joint marketing agreements. In those situations, we share your information to jointly offer you products and services or have others offer you products and services we endorse or sponsor. Before sharing your information with any affiliate or joint marketing partner for their own marketing purposes, however, we will first notify you and give you an opportunity to opt out. Other reasons we may share your information include:

- doing what a court, law enforcement, or government agency requires us to do (for example, complying with search warrants or subpoenas)
- telling another company what we know about you if we are selling or merging any part of our business
- giving information to a governmental agency so it can decide if you are eligible for public benefits
- giving your information to someone with a legal interest in your assets (for example, a creditor with a lien on your account)
- · giving your information to your health care provider
- · having a peer review organization evaluate your information, if you have health coverage with us
- · those listed in our "Using Your Information" section above

#### **SECTION 7: HIPAA**

We will not share your health information with any other company – even one of our affiliates – for their own marketing purposes. The Health Insurance Portability and Accountability Act ("HIPAA") protects your information if you request or purchase dental, vision, long-term care and/or medical insurance from us. HIPAA limits our ability to use and disclose the information that we obtain as a result of your request or purchase of insurance. Information about your rights under HIPAA will be provided to you with any dental, vision, long-term care or medical coverage issued to you.

You may obtain a copy of our HIPAA Privacy Notice by visiting our website at <a href="www.MetLife.com">www.MetLife.com</a>. For additional information about your rights under HIPAA; or to have a HIPAA Privacy Notice mailed to you, contact us at <a href="https://hipaartivacyAmericasUS@metlife.com">HIPAAprivacyAmericasUS@metlife.com</a>, or call us at telephone number (212) 578-0299.

## **SECTION 8: Accessing and Correcting Your Information**

You may ask us for a copy of the personal information we have about you. We will provide it as long as it is reasonably locatable and retrievable. You must make your request in writing listing the account or policy numbers with the information you want to access. For legal reasons, we may not show you privileged information relating to a claim or lawsuit, unless required by law.

If you tell us that what we know about you is incorrect, we will review it. If we agree, we will update our records. Otherwise, you may dispute our findings in writing, and we will include your statement whenever we give your disputed information to anyone outside MetLife.

#### **SECTION 9: Questions**

We want you to understand how we protect your privacy. If you have any questions or want more information about this notice, please contact us. A detailed notice shall be furnished to you upon request. When you write, include your name, address, and policy or account number.

Send privacy questions to: MetLife Privacy Office

P. O. Box 489

Warwick, RI 02887-9954 privacy@metlife.com

We may revise this privacy notice. If we make any material changes, we will notify you as required by law. We provide this privacy notice to you on behalf of the MetLife companies listed at the top of the first page.

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CPN-SBR



# **Voluntary Supplemental Term Life Information**

Metropolitan Life Insurance Company

# Plan Design for: City of Newport Beach Original Plan Effective Date: January 1, 2021 For All Active Full Time Employees working at least 40 hours per week

**Build Your Benefit** With MetLife's Supplemental Term Life insurance, your employer gives you the opportunity to buy valuable life insurance coverage for yourself, your spouse and your dependent children -- all at affordable group rates.

	Employee	Spouse	& Child	
		Spouse <sup>1</sup>	Child	
Life Coverage: provides a benefit in the event of death Schedules:	Increments of \$10,000	Increments of \$5,000	Flat Amount: \$1,000, \$2,000, \$4,000, \$5,000, or \$10,000	
Non Medical Maximum	\$100,000	\$25,000	\$10,000	
Overall Benefit Maximum	The lesser of 5 times Your Basic Annual Earnings, or \$500,000	\$250,000	\$10,000	
AD&D Coverage: provides a benefit in the event of death or dismemberment resulting from a covered accident Schedules:	Yes (benefit amount is same as Supplemental Term Life coverage)	Yes (benefit amount is same as Supplemental Term Life coverage)	Yes (benefit amount is same as Supplemental Term Life coverage)	
AD&D Maximum	Maximum amount is same as Supplemental Term Life coverage	Maximum amount is same as Supplemental Term Life coverage	Maximum amount is same as Supplemental Term Life coverage	
Employee Contribution	100%	100%	100%	

Any purchase or increase in benefits, which does not take place within 31 days of employee's or dependent's eligibility effective date is subject to evidence of insurability. Coverage is subject to the approval of MetLife.

#### To request coverage:

- 1. Choose the amount of employee coverage that you want to buy.
- 2. Look up the premium costs for your age group for the coverage amount you are selecting on the chart below.
- 3. Choose the amount of coverage you want to buy for your spouse. Again, find the premium costs on the chart below. Note: Premiums are based on your age, not your spouse's.
- 4. Choose the amount of coverage you want to buy for your dependent children. The premium costs for each coverage option are shown below.
- 5. Fill in the enrollment form with the amounts of coverage you are selecting. (To request coverage over the non-medical maximum, please see your Human Resources representative for a medical questionnaire that you will need to complete.) Remember, you must purchase coverage for yourself in order to purchase coverage for your spouse or children.

Employee Age	Employee & Spouse Coverage Monthly Premium For:					:	
	\$1,000	\$5,000	\$10,000	\$20,000	\$40,000	\$50,000	\$100,000
Under 30	\$0.08	\$0.40	\$0.80	\$1.60	\$3.20	\$4.00	\$8.00
30-34	\$0.10	\$0.51	\$1.01	\$2.02	\$4.04	\$5.05	\$10.10
35-39	\$0.14	\$0.73	\$1.45	\$2.90	\$5.80	\$7.25	\$14.50
40-44	\$0.21	\$1.05	\$2.09	\$4.18	\$8.36	\$10.45	\$20.90
45-49	\$0.38	\$1.89	\$3.77	\$7.54	\$15.08	\$18.85	\$37.70
50-54	\$0.57	\$2.87	\$5.73	\$11.46	\$22.92	\$28.65	\$57.30
55-59	\$0.85	\$4.25	\$8.50	\$17.00	\$34.00	\$42.50	\$85.00
60-64	\$1.20	\$5.98	\$11.95	\$23.90	\$47.80	\$59.75	\$119.50
65-69	\$1.78	\$8.93	\$17.85	\$35.70	\$71.40	\$89.25	\$178.50
70+	\$3.32	\$16.59	\$33.18	\$66.36	\$132.72	\$165.90	\$331.80

Dependent Child Coverage <sup>2</sup> Monthly Premium For:		
\$1,000	\$0.20	
\$2,000	\$0.40	
\$4,000	\$0.80	
\$5,000	\$1.00	
\$10,000	\$2.00	

Due to rounding, your actual payroll deduction amount may vary slightly.

## Features available with Supplemental Life

Grief Counseling<sup>3</sup>: You, your dependents, and your beneficiaries access to grief counseling sessions and funeral related concierge services to help cope with a loss – at no extra cost. Grief counseling services provide confidential and professional support during a difficult time to help address personal and funeral planning needs. At your time of need, you and your dependents have 24/7 access to a work/life counselor. You simply call a dedicated 24/7 toll-free number to speak with a licensed professional experienced in helping individuals who have suffered a loss. Sessions can either take place in-person or by phone. You can have up to five face-to-face grief counseling sessions per event to discuss any situation you perceive as a major loss, including but not limited to death, bankruptcy, divorce, terminal illness, or losing a pet.3 In addition, you have access to funeral assistance for locating funeral homes and cemetery options, obtaining funeral cost estimates and comparisons, and more. You can access these services by calling 1-1-888-319-7819 or log on to www.metlifegc.lifeworks.com (Username: metlifeassist; Password: support).

Funeral Discounts and Planning Services<sup>4</sup>: As a MetLife group life policyholder, you and your family may have access to funeral discounts, planning and support to help honor a loved one's life - at no additional cost to you. Dignity Memorial provides you and your loved ones access to discounts of up to 10% off funeral, cremation and cemetery services through the largest network of funeral homes and cemeteries in the United States.

When using the Dignity Memorial Network you have access to convenient planning services - either online at www.finalwishesplanning.com, by phone (1-866-853-0954), or by paper - to help make final wishes easier to manage. You also have access to assistance from compassionate funeral planning experts to help guide you and your family in making confident decisions when planning ahead as well as bereavement travel services - available 24 hours, 7 days a week, 365 days a year - to assist with time-sensitive travel arrangements to be with loved ones.

Will Preparation<sup>5</sup>:Like life insurance, a carefully prepared Will is important. With a Will, you can define your most important decisions such as who will care for your children or inherit your property. By enrolling for Supplemental Term Life coverage, you will have in person access to MetLife Legal Plans' network of 14,000+ participating attorneys for preparing or updating a will, living will and power of attorney. When you enroll in this plan, you may take advantage of this benefit at no additional cost to you if you use a participating plan attorney. To obtain the legal plan's toll-free number and your company's group access number, contact your employer or your plan administrator for this information.

MetLife Estate Resolution Services (ERS)<sup>4</sup>: is a valuable service offered under the group policy. A MetLife Legal Plan attorney will consult with your beneficiaries by telephone or in person regarding the probate process for your estate. The attorney will also handle the probate of your estate for your executor or administrator.. This can help alleviate the financial and administrative burden upon your loved ones in their time of need.

Portability<sup>6</sup>: If your present employment ends, you can choose to continue your current life benefits.

#### What Is Not Covered?

Like most insurance plans, this plan has exclusions. Supplemental and Dependent Life Insurance do not provide payment of benefits for death caused by suicide within the first two years (one year in North Dakota) of the effective date of the certificate, or payment of increased benefits for death caused by suicide within two years (one year in North Dakota or Colorado) of an increase in coverage. In addition, a reduction schedule may apply. Please see your benefits administrator or certificate for specific details.

Accidental Death & Dismemberment insurance does not include payment for any loss which is caused by or contributed to by: physical or mental illness, diagnosis of or treatment of the illness; an infection, unless caused by an external wound accidentally

sustained; suicide or attempted suicide; injuring oneself on purpose; the voluntary intake or use by any means of any drug, medication or sedative, unless taken as prescribed by a doctor or an over-the-counter drug taken as directed; voluntary intake of alcohol in combination with any drug, medication or sedative; war, whether declared or undeclared, or act of war, insurrection, rebellion or riot; committing or trying to commit a felony; any poison, fumes or gas, voluntarily taken, administered or absorbed; service in the armed forces of any country or international authority, except the United States National Guard; operating, learning to operate, or serving as a member of a crew of an aircraft; while in any aircraft for the purpose of descent from such aircraft while in flight (except for self preservation); or operating a vehicle or device while intoxicated as defined by the laws of the jurisdiction in which the accident occurs.

Life and AD&D coverages are provided under a group insurance policy (Policy Form GPNP99 or G2130-S) issued to your employer by MetLife. Life and AD&D coverages under your employer's plan terminates when your employment ceases, when your Life and AD&D contributions cease, or upon termination of the group insurance policy. Dependent Life coverage will terminate when a dependent no longer qualifies as a dependent. Should your life insurance coverage terminate for reasons other than non-payment of premium, you may convert it to a MetLife individual permanent policy without providing medical evidence of insurability.

This summary provides an overview of your plan's benefits. These benefits are subject to the terms and conditions of the contract between MetLife and your employer and are subject to each state's laws and availability. Specific details regarding these provisions can be found in the certificate.

If you have additional questions regarding the Life Insurance program underwritten by MetLife, please contact your benefits administrator or MetLife. Like most group life insurance policies, MetLife group policies contain exclusions, limitations, terms and conditions for keeping them in force. Please see your certificate for complete details.

- 1. Spouse amount cannot exceed 100% of the employee's Supplemental Life benefit.
- 2. Child benefits for children under 6 months old are limited.
- 3. Grief Counseling services are provided through an agreement with LifeWorks US Inc. LifeWorks is not an affiliate of MetLife, and the services LifeWorks provides are separate and apart from the insurance provided by MetLife. LifeWorks has a nationwide network of over 30,000 counselors. Counselors have master's or doctoral degrees and are licensed professionals. The Grief Counseling program does not provide support for issues such as: domestic issues, parenting issues, or marital/relationship issues (other than a finalized divorce). For such issues, members should inquire with their human resources department about available company resources. This program is available to insureds, their dependents and beneficiaries who have received a serious medical diagnosis or suffered a loss. Events that may result in a loss are not covered under this program unless and until such loss has occurred. Services are not available in all jurisdictions and are subject to regulatory approval. Not available on all policy forms.
- 4. Services and discounts are provided through a member of the Dignity Memorial® Network, a brand name used to identify a network of licensed funeral, cremation and cemetery providers that are affiliates of Service Corporation International (together with its affiliates, "SCI"), 1929 Allen Parkway, Houston, Texas. The online planning site is provided by SCI Shared Resources, LLC. SCI is not affiliated with MetLife, and the services provided by Dignity Memorial members are separate and apart from the insurance provided by MetLife. Not available in some states. Planning services, expert assistance, and bereavement travel services are available to anyone regardless of affiliation with MetLife. Discounts through Dignity Memorial's network of funeral providers are pre-negotiated. Not available where prohibited by law. If the group policy is issued in an approved state, the discount is available for services held in any state except KY and NY, or where there is no Dignity Memorial presence (AK, MT, ND, SD, and WY). For MI and TN, the discount is available for "At Need" services only. Not approved in AK, FL, KY, MT, ND, NY and WA.
- 5. Will Preparation and MetLife Estate Resolution Services are offered by MetLife Legal Plans, Inc., Cleveland, Ohio. In certain states, legal services benefits are provided through insurance coverage underwritten by Metropolitan Property and Casualty Insurance Company and Affiliates, Warwick, Rhode Island. Will Preparation and Estate Resolution Services are subject to regulatory approval and currently available in all states. For New York sitused cases, the Will Preparation service is an expanded offering that includes office consultations and telephone advice for certain other legal matters beyond Will Preparation. Please note that certain services are not covered by Estate Resolution Services, including matters in which there is a conflict of interest between the executor and any beneficiary or heir and the estate; any disputes with the group policyholder, MetLife and/or any of its affiliates; any disputes involving statutory benefits; will contests or litigation outside probate court; appeals; court costs, filing fees, recording fees, transcripts, witness fees, expenses to a third party, judgments or fines; and frivolous or unethical matters.
- 6. Subject to state availability and the maturity age specified in the certificate.