

# OASIS FITNESS CENTER RESERVATION: HOW TO



**1** To make your reservation please visit  
the **OASIS Fitness Center Website:**

**WWW.NEWPORTBEACHCA.GOV/OASISFITNESS**

A new reservation link will be available every  
**WEDNESDAY at 3:30PM for the following week.**

The screenshot shows the City of Newport Beach website. The header includes the city logo, name, and navigation links: HOME, CONTACT US, REPORT A PROBLEM. Below the header is a search bar and a navigation menu with links like GOVERNMENT, I AM A..., HOW DO I..., and TRENDING. The main content area is titled 'Recreation & Senior Services Department'. On the left is a sidebar menu with categories like Recreation & Senior Services and Senior Services-OASIS. The main content area displays the phone number (949) 718-1818 and a link to 'OASIS Fitness Center is Open'. Below this, it says 'For Reservations, please click the link below:' followed by 'Fitness Center Reservations for 3/29-4/2' in red text. A large red arrow points to this red text. Other links include 'Please Click and Read the Links Below:', 'Guidelines and Covid Protocols', 'How to Make a Reservation', and 'New Temporary Modified Schedule: Reservations Required' with hours M-F 7:00am-7:00PM and Sa & Su - Closed.



**2** Click the link in red to make your reservation, it  
will direct you to the Sign Up Genius Website.


# IMPORTANT


You **DO NOT** need to create an account with Sign Up Genius to make a reservation for the OASIS Fitness Center:

- You can if you wish but it is not necessary
- It will be your responsibility to remember your login and password
- OASIS Staff does not have the ability to look up your login information or help retrieve your password

You will then be directed to the Sign Up Genius reservation page for the OASIS Fitness Center. Scroll through this page thoroughly.

[Features](#)[Pricing](#)[More](#)[Create a Sign Up](#)[Log In](#)





OASIS Fitness Center

Reservation for Week of 10/5 - 10/9 (TEST)

[Covid-19 Regulations for Fitness Center](#)

[Submit and Sign Up](#)

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# 4 • Continue to scroll through the information & guidelines for visiting the OASIS Fitness Center.

**Covid-19 Regulations for Fitness Center**

- Reservation is required to workout – no walk-in reservations will be made day of
- **Face mask:** proper use of face mask, covering nose and mouth, is required to enter, walk around, use restrooms, and exit the facility
  - Masks may be taken down when member is engaged in workout on cardio machine
  - Masks are recommended while engaged on strength and stretch machines, however, may be taken down if needed
- All persons must maintain 6-feet of **physical distance** from other participants and staff
- All persons will be temperature checked and health screened upon arrival
  - Must show a temperature under 100.4 degrees.
- Entrance: line up outside by garden on provided physical distancing markers
  - Please arrive a few minutes prior to your reservation start time to line up
- Exit: through bathroom and emergency exit doors only
- Participants are required to vacate no later than your reservation end time
- All windows and doors will be propped open to reduce areas of physical contact and inscrease ventilation
- Showers and lockers will not be available for use at this time
- Drinking fountain will not be available for use at this time
- Water bottle filler will be available for use, please bring your own water bottle
- Only cardio, strength, and stretch machines will be available for use at this time
  - free weights, mats, resistance bands, etc. will not be available for use at this time
- We request that all members wipe down equipment before and after each use
- Washing of hands and use of hand sanitizer is highly recommended and will be available upon entry and exit

**Temporary Modified Hours**

# RESERVATION DAY/TIME SLOTS

# 5 • As you continue to scroll you will see the day/time slots available for reservation.



| Date (mm/dd/yyyy) | Location                             | Time (PDT)      | Available Member Slots | Calendar View           |
|-------------------|--------------------------------------|-----------------|------------------------|-------------------------|
| 10/05/2020 (Mon.) | <a href="#">OASIS Fitness Center</a> | 7:00am - 7:45am | Member 1               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 2               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 3               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 4               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 5               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 6               | <a href="#">Sign Up</a> |
|                   |                                      | 8:00am - 8:45am | Member 1               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 2               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 3               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 4               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 5               | <a href="#">Sign Up</a> |
|                   |                                      |                 | Member 6               | <a href="#">Sign Up</a> |

[Submit and Sign Up](#)

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- 6** • Select 1-2 days/times you would like to workout by checking the red Sign Up box.

| Date (mm/dd/yyyy) | Location                             | Time (PDT)      | Available Member Slots |                                     |
|-------------------|--------------------------------------|-----------------|------------------------|-------------------------------------|
| 10/05/2020 (Mon.) | <a href="#">OASIS Fitness Center</a> | 7:00am - 7:45am | Member 1               | <input checked="" type="checkbox"/> |
|                   |                                      |                 | Member 2               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 3               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 4               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 5               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 6               | <input type="checkbox"/>            |
|                   |                                      | 8:00am - 8:45am | Member 1               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 2               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 3               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 4               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 5               | <input type="checkbox"/>            |
|                   |                                      |                 | Member 6               | <input type="checkbox"/>            |

[Calendar View](#)

[Submit and Sign Up](#)

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- 7** • Once you have selected all your workouts for the week click the **Submit and Sign Up** button located at the bottom.

- 8** • You will then enter your name, contact info, and check the waiver box. Then click **Sign Up Now**. **Only staff will see your name and contact info.**

### Sign Me Up

Sign me up for:

| Available Member Slots | Date (mm/dd/yyyy - PDT)            | Comment              | Qu |
|------------------------|------------------------------------|----------------------|----|
| Member 1               | Mon., 10/05/2020 10:00am - 10:45am | <input type="text"/> | 1  |
| Member 1               | Wed., 10/07/2020 3:00pm - 3:45pm   | <input type="text"/> | 1  |
| Member 1               | Thu., 10/08/2020 11:00am - 11:45am | <input type="text"/> | 1  |

**Name**

**Email**

Already have a SignUpGenius account? [Login](#)

**Phone**

Do you agree to the City of Newport Beach Recreation and Senior Services Waiver & Release of Liability?

☒ I have read and agree to the City of Newport Beach Recreation and Senior Services Waiver & Release of Liability.

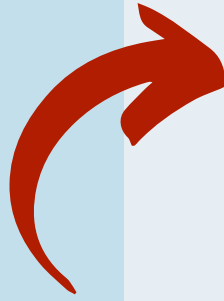
By signing up, you agree to the SignUpGenius [Terms of Service](#) and [Privacy Policy](#).

[Sign Up Now](#)

# CONFIRMATION

9. You will then be directed to a confirmation page.

Please review your sign ups!



**Thank you, JANE!**  
You're all signed up for **EXAMPLE/TEST** Reservation Only.

A confirmation email with an attached iCalendar has been sent to you.

- ✓ **Member 1**  
Mon., 10/05/2020 10:00am - 10:45am PDT  
Location: OASIS Fitness Center
- ✓ **Member 1**  
Wed., 10/07/2020 3:00pm - 3:45pm PDT  
Location: OASIS Fitness Center
- ✓ **Member 1**  
Thu., 10/08/2020 11:00am - 11:45am PDT  
Location: OASIS Fitness Center

One more thing! Want to make it easier to sign up or edit your items in the future?  
Create a free SignUpGenius account

[Back to Sign Up](#)

[Add to Calendar](#) [Contact City of Newport Beach](#)

# EMAIL CONFIRMATION

10.

You will be sent an email confirmation.

Double check you receive the email confirmation.

If you do not receive an email confirmation your reservation was not successful.

Sign Up Confirmation - Message (HTML)

File Message Help Email to PDF Acrobat Tell me what you want to do

Delete Archive Delete Respond Quick Steps Move Tags Editing Speech Zoom

Sign Up Confirmation

City of Newport Beach <info@signupgenius.com>  
To: OASISCenter Tue 9/29/2020 11:40 AM

If there are problems with how this message is displayed, click here to view it in a web browser.

8FA6ACF309344165DB2AD7017CA8730E.ics  
2 KB

**Reservation for Week of 10/5 - 10/9 (TEST)**

**Thank you, Jane!**

You're all signed up for "Reservation for Week of 10/5 - 10/9 (TEST)."

- ✓ **Member 1**  
10/05/2020 (Mon.) 7:00am - 7:45am PDT  
Location: OASIS Fitness Center
- ✓ **Member 2**  
10/06/2020 (Tue.) 10:00am - 10:45am PDT  
Location: OASIS Fitness Center  
10/07/2020 (Wed.) 9:00am - 9:45am PDT  
Location: OASIS Fitness Center

This sign up is protected by an access code. When prompted, enter the code "oasisfc" for access.

[View Sign Up](#)

[Contact City of Newport Beach](#)