



Construction/Maintenance Project Permit

Community Development Department
Planning Division
100 Civic Center Drive / P.O. Box 1768
Newport Beach, CA 92658-8915
(949) 644-3204 Telephone / (949) 644-3229 Facsimile
www.newportbeachca.gov

OFFICE USE ONLY
File Date: _____
Fee: _____
Payment Type: _____
Receipt No.: _____
Remarks:

Property Owner(s)

Name		
Address	City, State	Zip Code
Email	Phone No.	Fax. No.

Applicant(s)

Name		
Address	City, State	Zip Code
Email	Phone No.	Fax No.

Site/Project

Address	Assessor's Parcel No.
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Application Requirements

This application shall be completely filled out and accompanied by the following information:

- A. Four (4) sets of reduced 11"x17" site plans drawn to scale and dimensioned, depicting the proposed location of the construction or maintenance project in relation to property lines, setbacks, and any structures on the site.
- B. A description of the construction or maintenance project, including the precise nature of the project and scope of work.
- C. The estimated completion date for the construction or maintenance project.

Property Owner's Affidavit

(I) (We) _____ depose and say that (I am) (we are) the owner(s) of the property (ies) involved in this application. (I) (We) further certify, under penalty of perjury, that the foregoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of (my) (our) knowledge and belief.

Signature(s): _____ Date: _____

_____ Date: _____

NOTE: An agent may sign for the owner if written authorization from the record owner is filed with the application.